

---

### 2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187)

File Id:	120040
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Assessed Plans Location of Objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

---

#### Application Summary

Applicant:	Nicholas Harries
Proposal:	Development of the land for two (2) double storey dwellings
Zone:	General Residential Zone, Schedule 3
Overlay:	No overlays apply to the site.
Ward:	Springvale Central

This application has been brought to a Council meeting as it has received two (2) objections.

The application proposes the development of the land for two (2) double storey dwellings.

A permit is required pursuant to Clause 32.08-6 (General Residential Zone) of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

#### Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised relate to matters of:

- Overlooking and noise concerns
- Fire risk from shed located on rear boundary

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Assessment Summary**

The proposal has been assessed against the relevant requirements of the Greater Dandenong Planning Scheme and is considered appropriate for the site. The subject site is well suited for a medium density development, given its location within the General Residential Zone, Schedule 3 and the Incremental Change area within Clause 22.09. The proposal seeks to provide a multi-dwelling development which is generally consistent with the emerging pattern of development and the surrounding neighbourhood character.

The development is generally compliant with Clause 55, responding to site context and site circumstances, while respecting the existing and preferred neighbourhood character that is sought by Clause 22.09.

**Recommendation Summary**

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered and Council officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. It is therefore recommended that a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

Subject Site and Surrounds

**Subject Site**

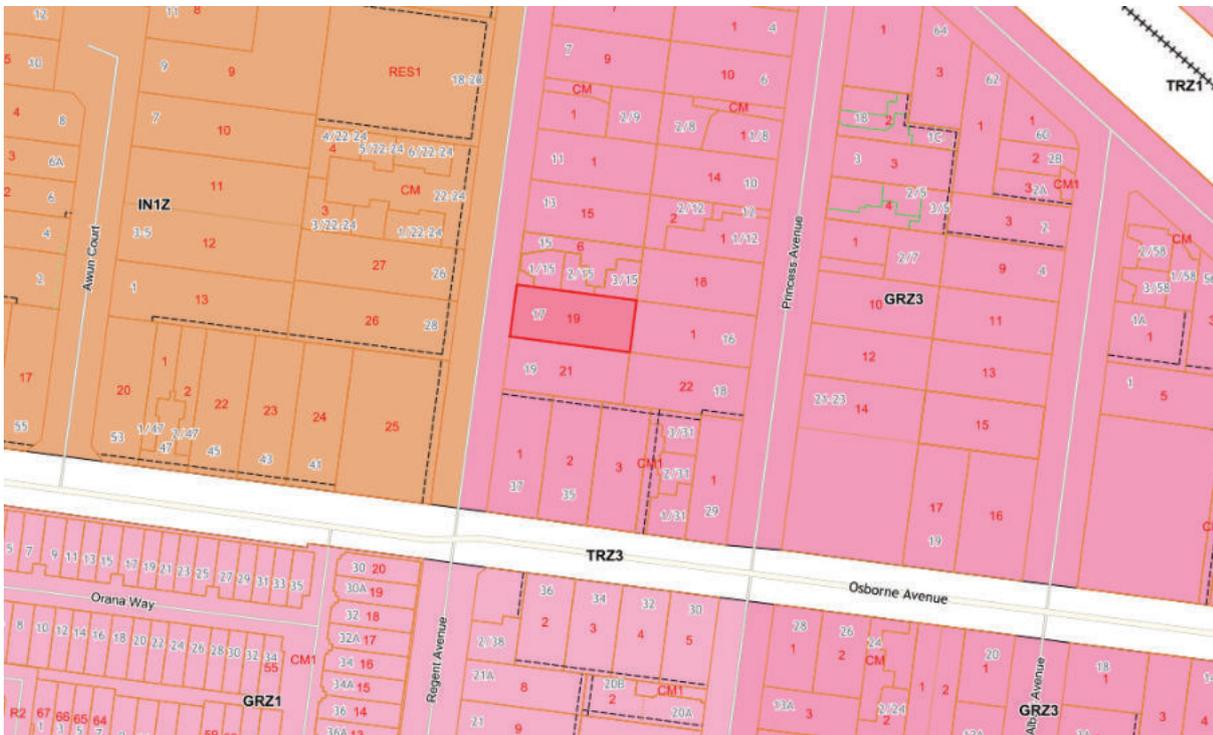
- The subject site is a mid-block site located on the east side of Regent Avenue.
- The subject site is rectangular in shape, with a frontage to Regent Avenue of 19.2m, a depth of 44.2m and an overall site area of 849 square metres.
- The land is currently occupied by a single storey dwelling with an associated garage, accessible via a single crossover to Regent Avenue.
- There is a *Liquidambar styraciflua* tree in the front setback.

**Surrounding Area**

- The subject site is located at the interface between an established residential area of Springvale and an industrial area that lies between Westall Road and the train line.
- The surrounding land on the eastern side of Regent Avenue and adjoining streets are zoned General Residential Zone – Schedule 3 and the surrounding land on the western side of Regent Avenue is zoned Industrial 1 Zone.
- The residential built form in the area consists of a mix of inter-war, post-war and contemporary single and double storey dwellings and some multi-unit development. The industrial built form consists of single and double storey industrial/office buildings with generous setbacks.
- Older housing stock is gradually being replaced with newer developments, predominantly double storey, to accommodate the growing population of the area.
- The subject site adjoins three (3) attached single-storey dwellings on the lot to the north and one (1) single-storey dwelling to the south.
- The subject site is within close proximity to public transport with an east-west bus route running along Osborne Avenue to the south and Springvale railway station is located 1km away.

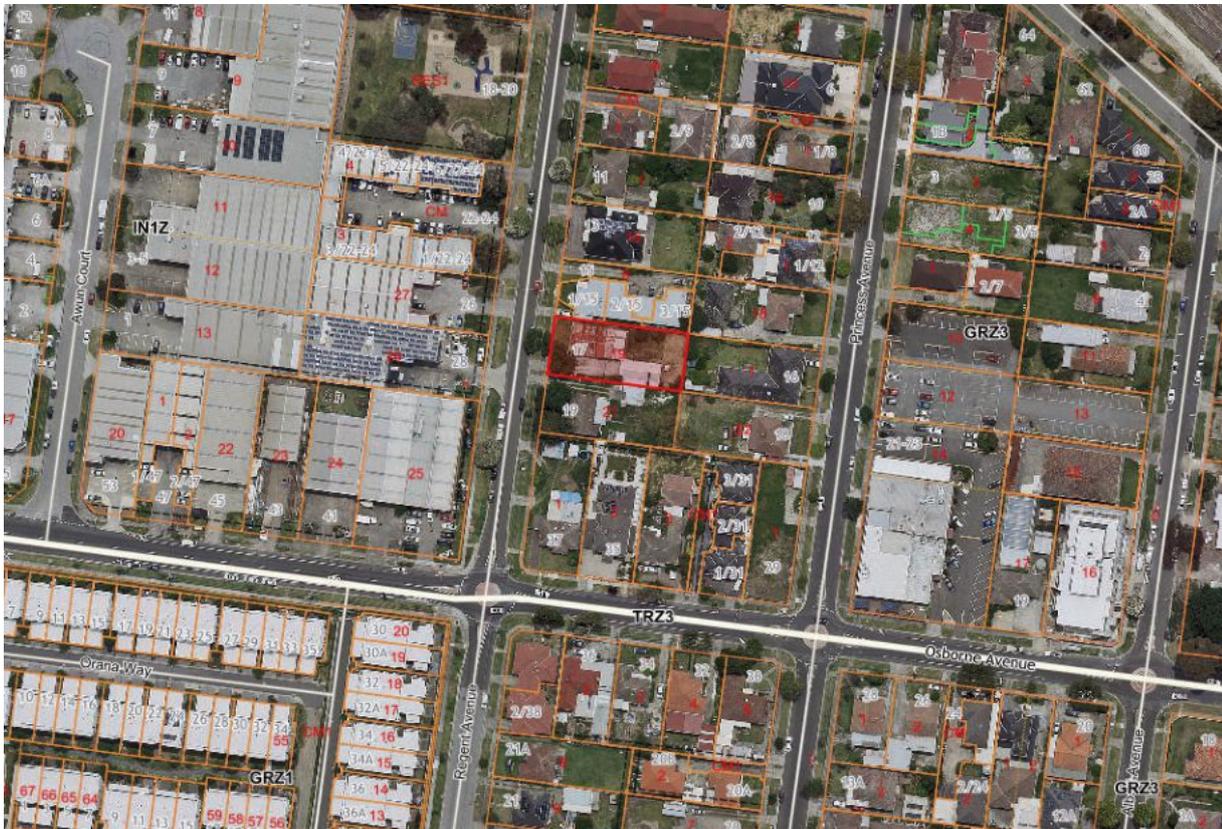
**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

Locality Plan



**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**An aerial map of the site and surrounding properties is provided below (October 2021):**



**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Background**

**Previous Applications**

A search of Council records revealed no previous planning applications have been considered for the subject site.

**Proposal**

The application proposes the development of the land for two (2) double storey dwellings on a lot

<b>Type of proposal</b>	<b>Multi Dwellings</b>
Number of Dwellings	Two (2)
Levels	Both double storey
Height	The proposed development would have a maximum building height of 7.5 metres
Oriented to	Both dwellings are oriented to Regent Avenue
External Materials	Face brick and render on the ground floor with vertical timber cladding and render finish provided at first floor level.
Number of Bedrooms	Dwelling 1 – five (5) bedrooms Dwelling 2 – five (5) bedrooms
Minimum setbacks <i>(encompasses all dwellings)</i>	<p><u>Ground Floor</u></p> <p>North: 1.22 metres (Dwelling 1)</p> <p>South: Garage abuts boundary, dwelling set back 1.4 metres (Dwelling 2)</p> <p>East (rear): 12.4 metres (both dwellings)</p> <p>West (frontage to Regent Avenue): 7metres (both dwellings)</p> <p><u>First Floor</u></p> <p>North: 3.06 metres (Dwelling 1)</p> <p>South: 2.04 metres (Dwelling 2)</p> <p>East (rear): 13.53 metres (both dwellings)</p>

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	West (frontage to Regent Avenue): 8.95 metres (both dwellings)									
Open space type	<p>Each dwelling would be provided with a minimum of 40sqm of private open space with one part comprising secluded private open space with a minimum area of 25sqm, and a minimum dimension of 3 metres.</p> <p>The areas of private open spaces for the dwellings are as follows (in square metres):</p> <table border="1"> <thead> <tr> <th></th> <th>Ground floor private open space (sqm)</th> <th>Ground floor secluded private open space (sqm)</th> </tr> </thead> <tbody> <tr> <td><b>Dwelling 1</b></td> <td>(Inclusive of the front setback) 188 sqm of private open space.</td> <td>124 sqm with a minimum dimension of 10 metres</td> </tr> <tr> <td><b>Dwelling 2</b></td> <td>(Inclusive of the front setback) 182sqm of private open space.</td> <td>112sqm with a minimum dimension of 9 metres</td> </tr> </tbody> </table>		Ground floor private open space (sqm)	Ground floor secluded private open space (sqm)	<b>Dwelling 1</b>	(Inclusive of the front setback) 188 sqm of private open space.	124 sqm with a minimum dimension of 10 metres	<b>Dwelling 2</b>	(Inclusive of the front setback) 182sqm of private open space.	112sqm with a minimum dimension of 9 metres
	Ground floor private open space (sqm)	Ground floor secluded private open space (sqm)								
<b>Dwelling 1</b>	(Inclusive of the front setback) 188 sqm of private open space.	124 sqm with a minimum dimension of 10 metres								
<b>Dwelling 2</b>	(Inclusive of the front setback) 182sqm of private open space.	112sqm with a minimum dimension of 9 metres								
Number of car parking spaces provided	A total of four (4) car parking spaces are provided.									
Number of car parking spaces required	<p>Two (2) car parking spaces is required for each three or more bedroom dwelling.</p> <p>A total of four (4) car parking spaces are required for the proposal.</p>									
Type of car parking	<p>The proposal provides one (1) car parking space in a garage to each dwelling and one (1) tandem car space within the front setback to each dwelling.</p> <p>The number of car spaces provided complies with Clause 52.06 (Car parking)</p>									
Access	Each dwelling is provided with one (1) single width crossover to Regent Avenue to the west.									
Front fence	No front fence is proposed.									
Garden area required	Exempt under Schedule 3 to the General Residential Zone.									

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

Garden area provided	389 square metres or 44%
----------------------	--------------------------

*A copy of the submitted plans is included as Attachment 1.*

### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **Financial Implications**

No financial resources are impacted by this report.

### **Planning Scheme and Policy Frameworks**

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Pursuant to Clause 32.08-6 to construct two (2) or more dwellings on a lot.

The relevant controls and policies are as follows:

#### **Zoning Controls**

The subject site is located in a General Residential Zone, Schedule 3, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two (2) or more dwellings on a lot.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

It is noted that within Schedule 3 to the zone, varied requirements of Clause 55 are set out as follows:

- *The construct of a dwelling is exempt from the minimum garden area requirement*
- *Standard B6 (Minimum street setback) – As per B6 or 5 metres, which is lesser.*
- *Standard B8 (Site Coverage) – Maximum of 70%*
- *Standard B13 (Landscaping) – 70 percent of ground level front setback, and side and rear setbacks, should be planted with substantial landscaping and canopy trees.*
- *Standard B28 (Private open space) – An area of 40 square metres of ground level, private open space, with one part of the private open space to consist of secluded private open space at the side and rear of the dwelling or residential building with a minimum area of 25 square metres and a minimum dimension of 3 metres and convenient access from a living room; or*
  - *A balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or*
  - *A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.*
- *Standard B32 (Front fence height) – Maximum 1.5 metres height in streets in Transport Zone 2, Maximum 1.2 metre height for other streets.*

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Overlay Controls**

No overlays affect the subject site or surrounding area.

**Planning Policy Framework**

The **Operation of the State Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- (g) To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

**Clause 11 Settlement** states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

**Managing growth** is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 15 Built environment and heritage** seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.*
- *To achieve building design outcomes that contribute positively to the local context and enhance the public realm.*
- *To recognise, support and protect neighbourhood character, cultural identity, and sense of place.*
- *To encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.*

**Housing** is the focus of **Clause 16** and includes the following provisions:

- *To facilitate well-located, integrated and diverse housing that meets community needs.*
- *To deliver more affordable housing closer to jobs, transport and services.*

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- *To create a safe and sustainable transport system by integrating land-use and transport.*
- *To promote the use of sustainable personal transport.*
- *To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.*

**Local Planning Policy Framework**

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

---

### 2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

#### **Clause 21.04-1 Housing and community**

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

- *Encourage new residential development that incorporates adequate space for the planting and the long-term viability and safe retention of canopy trees.*
- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

**Clause 21.05-1 – Urban design, character, streetscapes and landscapes** – contains the following relevant objectives and strategies:

- To facilitate high quality building design and architecture.
  - Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.
  - Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.
  - Encourage innovative architecture and building design.
  - Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.
- To facilitate high quality development, which has regard for the surrounding environment and built form.
  - Promote views of high-quality landscapes and pleasing vistas from both the public and private realm.
  - Promote all aspects of character – physical, environmental, social and cultural.
  - Encourage planting and landscape themes, which complement and improve the environment.
  - Encourage developments to provide for canopy trees.
  - Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

- To protect and improve streetscapes
  - Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.
  - Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.
  
- To ensure landscaping that enhances the built environment
  - Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.
  - Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.

**Clause 22.09 – Residential Development & Neighbourhood Character Policy** – contains the following objectives at Clause 22.09-2:

- To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.
- To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.
- To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.
- To facilitate high quality, well designed residential development and on-site landscaping.
- To promote a range of housing types to accommodate the future needs of the municipality's changing population.
- To ensure that residential development uses innovative, responsive and functional siting and design solutions that:
  - Achieve high quality internal amenity and private open space outcomes for future residents;
  - Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;
  - Promote public realm safety by maximising passive surveillance.
  - Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;
  - Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;
  - Achieve environmentally sustainable design outcomes;

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

- Use quality, durable building materials that are integrated into the overall building form and façade; and
- Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 provides design principles to sites within the Incremental Change Areas (General Residential Zone).

*It is policy to:*

- *Ensure that new development respects the neighbourhood character of the area and considers the identified future character.*
- *Provide a transition in built form and density at the interface with the Substantial Change areas (zoned RGZ) or Activity Centres (zoned Commercial/Mixed Use/Comprehensive Development Zone).*
- *Achieve a transition in built form from the Incremental Change areas (zoned GRZ) to the surrounding Limited Change areas (zoned NRZ).*
- *Support future housing density at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.*
- *Encourage consolidation of allotments to increase development potential and achieve improved design outcomes.*
- *Apply the Design Principles for all residential developments, in addition to those at Clause 22.09-3.1*

*An assessment against Clause 22.09 is included at Attachment 3 to this report.*

**Particular Provisions**

Car Parking (Clause 52.06):

Clause 52.06 Car Parking needs to be considered to determine the appropriateness of the car parking provision of the development.

The purpose of this Clause is:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

The table at Clause 52.06-5 notes that a dwelling with one (1) or two (2) bedrooms requires one (1) car space and a dwelling with three (3) or more bedrooms require two (2) spaces to each dwelling. The site is not within the Principal Public Transport Network area map.

A total of four (4) car parking spaces are required for the proposal.

Each dwelling would be provided with two (2) car spaces as each dwelling has five (5) bedrooms.

No visitor car space is required or provided.

The number of car spaces provided for the residents complies with Clause 52.06 (Car parking).

Car parking is to be designed in accordance with the requirements of Clause 52.06-9 of the Scheme.

*An assessment against Clause 52.06 is included as Attachment 4 to this report.*

**Two or more dwellings on a lot and residential buildings (Clause 55)**

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause; and*
- *Should meet all of the standards of this clause.*

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

*An assessment against Clause 55 is included as Attachment 5 to this report.*

**General Provisions**

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

**Restrictive Covenants**

There are no restrictive covenants on the subject site.

**Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

**Diversity (Access & Equity)**

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

**Community Safety**

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

**Safe Design Guidelines**

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Referrals**

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

**Internal**

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

<b>Internal Referrals</b>	<b>Commentary</b>
Civil Development	No objections, subject to conditions on permit.
Transport Planning	No objections, subject to conditions on permit.
Bushland & Garden	No objections, subject to conditions on permit.

**Advertising**

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the land owners and occupiers of adjoining and surrounding land.
- Placing one (1) sign on site, facing Regent Avenue.

The notification has been carried out correctly.

Council has received two (2) objections to date.

*The locations of the objectors are shown in Attachment 2.*

**Consultation**

A consultative meeting was not held as the minimum four objections trigger for a consultative meeting was not met.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

### **Summary of Grounds of Submissions/Objections**

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Privacy / Overlooking concerns and noise impacts**

Privacy / Overlooking

*Clause 55.04-6 (Overlooking objective) Standard B22 requires habitable room windows, balconies, terraces, decks or patios, to be designed to avoid direct views into existing/adjoining secluded private open space areas (SPOS) and existing habitable room windows.*

*All but two of the first floor habitable room windows facing the north of the site and two first floor habitable room windows facing the south of the site have been provided with either a sill height that is a minimum of 1.7 metres above the finished floor level or fixed obscure glazing to at least 1.7 metres above the finished floor level to prevent overlooking to adjoining properties. Four of the windows do not meet Standard B22 on the advertised plans as the sill heights of these windows are 1.6m and as such a condition would be applied to the permit to require amended plans that show the windows with sill heights of 1.7m in order to ensure compliance with standard.*

*Compliance with Standard B22, met by condition on the permit, would ensure that overlooking would not be possible into the objector's secluded private open space or habitable rooms windows.*

Noise impacts from 'Leisure' room

*Clause 55.4-8 (Noise impacts objectives) Standard B24 requires noise sources, such as mechanical plant to be located away from bedrooms of immediately adjacent existing dwellings and to ensure that noise sensitive rooms and secluded private open spaces of new dwellings take into account noise sources on immediately adjacent properties.*

*The objector has raised the issue of potential noise from the 'Leisure' room in dwelling 1. Noise from typical domestic uses is not a matter that is regulated by the Planning Scheme.*

- **Fire risk**

*The objector who lives in the property directly to the rear of the subject site has raised a concern about the location of the proposed garden sheds which are set flush against the rear boundary.*

*The Planning Scheme does not include provision for assessing potential fire risk and it is typical for garden sheds to be placed on boundary fences. Nevertheless, the secluded private open space for both dwellings is quite large and the sheds could be easily relocated. A condition could be added to the permit requiring relocation of the sheds within the secluded private open space to be adjacent to the water tanks in order to ameliorate the objector's concerns*

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Assessment**

The subject site is located within an established residential area and is suited for the development of a dual occupancy. The proposal also seeks to reduce pressure on the urban fringe by providing one (1) additional dwelling, thereby ensuring that the housing required for the growing population is facilitated.

As required by the relevant provisions of the Planning Scheme, the proposed development has been assessed against the following:

- Clause 22.09 (full assessment attached as attachment 3);
- Clause 52.06 (full assessment attached as attachment 4); and
- Clause 55 (full assessment attached as attachment 5) as well as the variations to Clause 55 at Schedule 3 to the General Residential Zone.

**Use**

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the development of the land, which is discussed below.

**Development**

**Planning Policy Framework / Local Planning Policy Framework**

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 22.09 Residential Development and Neighbourhood Character;
- Clause 52.06 Car parking; and
- Clause 55 Two or more dwellings on a lot

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the Incremental Change area by providing a dual occupancy, which is a typology of housing encouraged within the Incremental Change area.

The proposal is of a high-quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

The overall layout allows space for compliant private and secluded private open space and appropriate landscaping treatments such as canopy trees and shrub plantings within well-proportioned setback areas to allow growth to maturity.

The proposal's compliance with Clause 22.09, Clause 52.06 and Clause 55 ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

**Clause 22.09 Assessment – Residential Development and Neighbourhood Character Policy**

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is generally consistent with the preferred character envisaged by Clause 22.09.

Separation between dwellings at the upper level is not required in the GRZ3 provided the building is of a high design standard. This proposal is for a side by side development rather than a front and rear configuration and the built form that presents to the street, while attached at both levels, is broadly consistent in scale with that of nearby lots, where detached two-storey dwellings front the street. Additionally, the opposite side of the street from the proposal is comprised of industrial development rather than residential, where attached two-storey built form predominates.

The design of the proposal is high quality, featuring an articulated façade and a diversity of materials, with the first floor set back 2.04 metres and 3.06m at the southern and northern boundaries respectively; features which overall contribute to this proposal being consistent with the preferred neighbourhood character for the area.

A full assessment against Clause 22.09 is included at Attachment 3 to this report.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Car Parking**

The table at Clause 52.06 (Car Parking – Number of car spaces required under Table 1) sets out the car parking requirements that applies to the use of land for dwellings as follows:

- One (1) car parking space to each one (1) or two (2) bedroom dwellings; and
- Two (2) car parking spaces to each three (3) or more bedroom dwelling.

The site is not within the Principle Public Transport Network area map.

A total of four (4) car parking spaces are required for this proposal.

The proposal would provide two (2) car spaces to each three or more bedroom dwelling with at least one (1) under cover car space, with a total of four (4) spaces being provided.

No visitor car space is required or provided.

The number of car spaces provided complies with Clause 52.06 (Car parking).

The proposal complies with the Design Standards of Clause 52.06-9. *A full Clause 52.06 assessment is attached to this report at Attachment 4.*

**Clause 55 Assessment – Two or more dwellings on a lot and residential buildings**

An assessment against the standards and objectives of Clause 55 is included at Attachment 5 of this report. This proposal provides a design response which is generally consistent with these objectives.

Substantial landscaping has not been provided along the side setbacks however the nature of a side by side development typically limits landscaping opportunities in side setbacks and the design response allows for generous back gardens to the rear which feature substantial landscaping. The site does not abut any sensitive interfaces that would requires screening plants in the side setbacks.

Full compliance with the overlooking objective has not been achieved however these concerns have been addressed by condition to the permit and are discussed above in the Objector's concerns summary.

A full assessment against Clause 55 is included at Attachment 5 to this report.

**Vegetation & Tree Impact (Site & Surrounds)**

There is a mature *Liquidambar styraciflua* in the front setback that will be removed for the development and replaced with two (2) new canopy trees. A planning permit is not required for the tree's removal and the Arboricultural Impact Assessment provided by the applicant has been reviewed by Council's arborist with no concerns identified with respect to this tree.

**Environmentally Sustainable Development**

The application is for the development of the land for two (2) dwellings, therefore the provisions of Clause 22.06 Environmentally Sustainable Design do not apply.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

### **Conclusion**

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

### **Recommendation**

**That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 17 Regent Avenue, SPRINGVALE 3171 (Lot 19 Block G LP001306), for the ‘development of the land for two (2) double storey dwellings’ in accordance with the plans submitted with the application subject to the following conditions:**

- 1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions and 3 copies must be provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
  - 1.1. Relocated storage sheds within the rear secluded open space of each dwelling to be adjacent to the water tanks;**
  - 1.2. Elevation plans amended to show all first floor windows that do not feature obscure glazing to have a sill height no lower than 1.7 metres above finished floor level;**
  - 1.3. Elevation plans amended to correct the notation on west elevation drawing to state ‘west elevation’**
  - 1.4. Landscape plans in accordance with Condition 2.**

**Once approved, these plans will be endorsed and will form part of this permit**

- 2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions and 3 copies must be provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**
  - 2.1. plans to accord with Condition 1 of this permit;**

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

- 2.2. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
- 2.3. details of the proposed layout, type and height of fencing;**
- 2.4. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**
- 2.5. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
- 2.6. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling;**
- 2.7. At least one (1) advanced canopy tree with a planting height of 1.5 metres within the front setback of Dwelling 1;**
- 2.8. Shrubbery plantings capable of maturing along the northern boundary of Dwelling 1;**
- 2.9. Landscaping designs must use tree species from the Medium- or Large-tree categories of the City of Greater Dandenong's Tree Selection and Planting guidelines, with at least one tree in each of the front and rear setbacks from the Large-tree category. All tree stock must comply with AS 2303:2018 *Tree stock for landscape use*; and**
- 2.10. any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.**

**When approved, the amended landscape plan will be endorsed and will form part of this permit.**

- 3. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 4. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed to the satisfaction of the Responsible Authority before the building is occupied.**
- 5. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.**

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

- 6. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**
- 7. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 8. Letterboxes and all other structures (including visually obstructive fencing and landscaping) shown to be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9.**
- 9. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 10. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.**
- 11. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.**
- 12. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval by the Responsible Authority of drainage plan including any retention system within the property boundary is required prior to the commencement of the development.**
- 13. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note any redundant vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards.**
- 14. Service units, including air conditioning/heating units, must not be located on any of the balcony areas or where they will be visible from any public area.**
- 15. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 16. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

17. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.

All glazing must at all times be maintained to the satisfaction of the Responsible Authority.

18. Before the approved building is occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.

19. The permit will expire if:

19.1. The development or any stage of it does not start within two (2) years of the date of this permit, or

19.2. The development or any stage of it is not completed within four (4) years of the date of this permit.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and
- (b) the development or stage started lawfully before the permit expired.

**Permit Notes**

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.
- Approval of any retention system within the property boundary is required by the relevant building surveyor.
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

- **A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.**
- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.**  
**This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**
- **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**TOWN PLANNING APPLICATION – NO. 17 REGENT AVENUE,  
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0187)**

**ATTACHMENT 1**

**ASSESSED PLANS**

**PAGES 10 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*











2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)

REVISION	DATE	DESCRIPTION
1	22/07/2022	ISSUED FOR PERMIT
2	22/07/2022	ISSUED FOR PERMIT
3	22/07/2022	ISSUED FOR PERMIT
4	22/07/2022	ISSUED FOR PERMIT
5	22/07/2022	ISSUED FOR PERMIT
6	22/07/2022	ISSUED FOR PERMIT

**Material Schedule:**

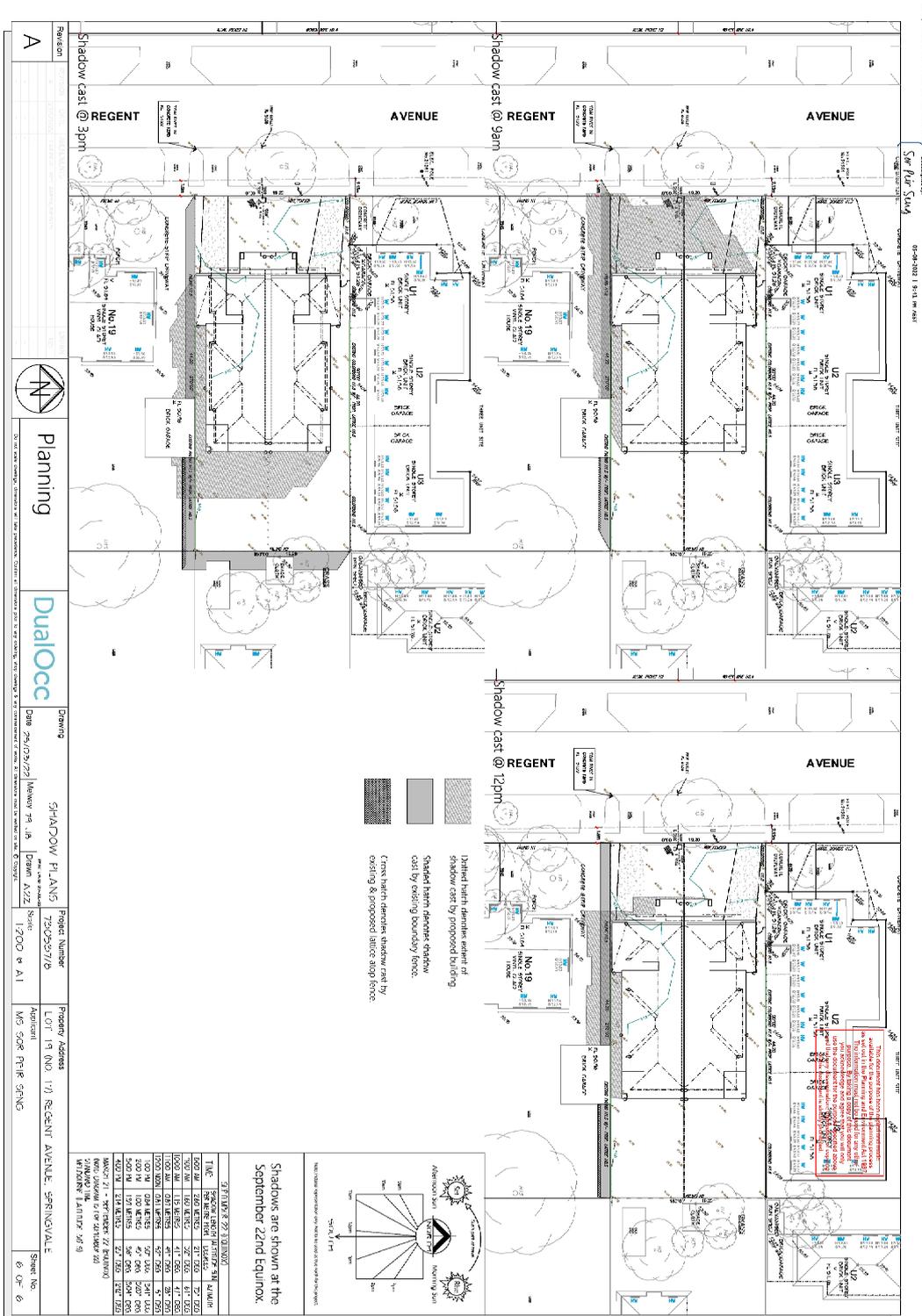
- 1 VERTICAL CLADDING
- 2 FINISH ROOF CLADDING
- 3 FINISH EXTERIOR
- 4 FINISH LIFT GROUND FLOOR
- 5 ALUMINIUM WINDOW PANELS
- 6 GUTTERS
- 7 PARAPETS
- 8 FINISH GROUND & FLOOR LEVELS (AS SHOWN)
- 9 FINISH EXTERIOR WITH STRANDED GLASS

Project Number: 750250776  
 Property Address: LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE  
 Drawing: DWG 250/276/277 (WEEKLY 2ND ILS) (DWG) A2-ZZ  
 Project Name: 1700 6 A1  
 Project Address: M5 S2R P1R S2NO

Prepared by: **Sir Peter Stubb**  
 Date: 04-04-2022 11:54:14 AM AEST

This document has been prepared for the use of the client and is not to be used for any other purpose. It is the responsibility of the client to ensure that the information provided is accurate and complete. The client is responsible for obtaining all necessary permits and approvals. The architect is not responsible for any errors or omissions in this document.

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**



Project Number	7502507/6	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE	Sheet No.	6 OF 6
Client	MS SCR PTIR SING	Project Name	SHADOW PLANS	Scale	AS SHOWN
Drawing	DWG 25/02/22 MONDAY 28 JUN 2022	Project Number	7502507/6	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE
Author	MS SCR PTIR SING	Client	MS SCR PTIR SING	Project Name	SHADOW PLANS
Check	MS SCR PTIR SING	Scale	AS SHOWN	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE
Drawn	MS SCR PTIR SING	Project Name	SHADOW PLANS	Client	MS SCR PTIR SING
Approved	MS SCR PTIR SING	Client	MS SCR PTIR SING	Project Number	7502507/6
Project Name	SHADOW PLANS	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE	Scale	AS SHOWN
Client	MS SCR PTIR SING	Project Number	7502507/6	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE
Scale	AS SHOWN	Client	MS SCR PTIR SING	Project Name	SHADOW PLANS
Project Number	7502507/6	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE	Scale	AS SHOWN
Client	MS SCR PTIR SING	Project Name	SHADOW PLANS	Property Address	LOT 19 (NO. 17) REGENT AVENUE, SPRINGVALE

Shadows are shown at the September 22nd Equinox.

Diatched pattern denotes extent of shadow cast by proposed building.

Shaded hatched denotes shadow cast by existing boundary fence.

From hatched denotes shadow cast by existing & proposed stone stoop fence.

TIME	SHADOW CAST	SHADOW CAST	SHADOW CAST
0600 AM	120° WEST	31° 55'	72° 05'
0700 AM	105° WEST	41° 55'	62° 05'
0800 AM	90° WEST	51° 55'	52° 05'
0900 AM	75° WEST	61° 55'	42° 05'
1000 AM	60° WEST	71° 55'	32° 05'
1100 AM	45° WEST	81° 55'	22° 05'
1200 PM	30° WEST	91° 55'	12° 05'
0100 PM	15° WEST	101° 55'	2° 05'
0200 PM	0° WEST	111° 55'	0° 05'
0300 PM	15° EAST	121° 55'	0° 05'
0400 PM	30° EAST	131° 55'	0° 05'
0500 PM	45° EAST	141° 55'	0° 05'
0600 PM	60° EAST	151° 55'	0° 05'
0700 PM	75° EAST	161° 55'	0° 05'
0800 PM	90° EAST	171° 55'	0° 05'
0900 PM	105° EAST	181° 55'	0° 05'
1000 PM	120° EAST	191° 55'	0° 05'
1100 PM	135° EAST	201° 55'	0° 05'
1200 AM	150° EAST	211° 55'	0° 05'



**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

This document has been copied and made available for the purpose of the planning process as set out in the Planning and Environment Act 1987. The information must not be used for any other purpose. By taking a copy of this document you acknowledge and agree that you will only use the document for the purpose specified above and that any dissemination, distribution or copying of this document is strictly prohibited.

**Material Schedule: 17 REGENT AVE, SPRINGVALE**

SAMPLE	BRAND	CLOUR	DESC
	BORAL	MOONSHADOW	BRICKS
	BORAL	TWILIGHT	ROOF TILES
	COLORBOND	MONUMENT	DOWEPIPES & BOX GUTTER
	STAIN		TIMBER VERTICAL CLADDING
	COLORBOND	MONUMENT	FASCIA
	DULLUX	ANTARTIC DEEP	UPPER FLOOR RENDER
	B&D /CSI	NIGHT SKY	PANEL LIFT GARAGE DOOR
	COLOUR THROUGH	LONDON STONE	COLOURED CONCRETE
ALUMINIUM WINDOW FRAMES			
	OBSCURE GLAZING WITH FIXED OR RESTRICTED OPENINGS WITHIN 1.7M ABOVE FFL		



---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**TOWN PLANNING APPLICATION – NO. 17 REGENT AVENUE,  
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0187)**

**ATTACHMENT 2**

**LOCATION OF OBJECTORS**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**



= Objectors' locations



= Subject Site

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**TOWN PLANNING APPLICATION – NO. 17 REGENT AVENUE,  
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0187)**

**ATTACHMENT 3**

**CLAUSE 22.09 ASSESSMENT**

**PAGES 7 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Assessment Table for Clause 22.09**

**Clause 22.09-3.1 Design Principles for all residential developments**

Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages, including ground floor habitable room windows.	✓ Principle met
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ Principle not met
	Use semi-transparent fences to the street frontage.	✓ Principle met No front fence provided.
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ Principle met
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met
Landscaping	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	✓ Principle met
	Provide substantial, high quality landscaping along vehicular accessways.	✓ Principle met
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	✓ Principle met
	Planting trees that are common to and perform well in the area.	✓ Principle met
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✗ Principle not met Mature Liquidambar tree in front setback is proposed to be removed however will be replaced by two (2) canopy trees.
	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ Principle met
	Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	<p>Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.</p> <p>Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.</p> <p>Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.</p> <p>The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.</p> <p>On-site car parking should be:</p> <ul style="list-style-type: none"> <li>Well integrated into the design of the building.</li> <li>Generally hidden from view or appropriately screened where necessary.</li> <li>Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level.</li> </ul> <p>Where car parking is located within the front setback it should be:</p> <ul style="list-style-type: none"> <li>Fully located within the site boundary, and</li> <li>Capable of fully accommodating a vehicle between a garage or carport and the site boundary.</li> </ul> <p>Developments with basement car parking should consider flooding concerns where applicable.</p>	<p>✓ Principle met</p>
<b>Car parking</b>		
	<p>Residential developments should:</p> <p>Provide a front setback with fence design and height in keeping with the predominant street pattern.</p> <p>Maintain the apparent frontage width pattern.</p> <p>Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.</p> <p>Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.</p>	<p>✓ Principle met</p> <p>✓ Principle met</p> <p>✓ Principle met</p> <p>✓ Principle met</p>
<b>Setbacks, front boundary and width</b>		
	<p>All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.</p> <p>Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.</p>	<p>✓ Principle met</p> <p>✓ Principle met</p>
<b>Private open space</b>		

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	Private open space should be positioned to maximise solar access.	✓ Principle met
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ Principle met
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	✓ Principle met
<b>Bulk &amp; Built Form</b>	All residential developments should respect the dominant façade pattern of the streetscape by: <ul style="list-style-type: none"> <li>Using similarly proportioned roof forms, windows, doors and verandahs; and</li> <li>Maintaining the proportion of wall space to windows and door openings.</li> </ul>	✓ Principle met
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	N/A No balconies proposed
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: <ul style="list-style-type: none"> <li>The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or</li> <li>The retention of the existing dwelling detracts from the identified future character.</li> </ul>	N/A No dwellings proposed to the rear of an existing dwelling.
	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: <ul style="list-style-type: none"> <li>Not exceeding the height of the neighbouring significant building;</li> <li>Minimising the visibility of higher sections of the new building; and</li> <li>Setting higher sections back at least the depth of one room from the frontage.</li> </ul>	N/A The site is not adjacent to any identified heritage buildings.
	Residential development should:	
<b>Site Design</b>	Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ Principle met
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ Principle met
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ Principle met
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	Provide suitable storage provisions for the management of operational waste	✓ Principle met
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met
<b>Materials &amp; Finishes</b>	Residential development should: Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces and excessive repetitive use of materials.	✓ Principle met
	Use a consistent simple palette of materials, colours finishes and architectural detailing.	✓ Principle met
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met
	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
<b>Domestic services normal to a dwelling and Building services</b>	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met
	Be designed to avoid the location of domestic and building services: <ul style="list-style-type: none"> <li>• Within secluded private open space areas, including balconies, and</li> <li>• Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.</li> </ul>	✓ Principle met
	Residential development should:	
<b>Internal Amenity</b>	Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ Principle met
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	✓ Principle met
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.04-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	✓ Principle met

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)**

<b>Preferred housing type</b>	The preferred housing type for the Incremental Change Area is medium density.	✓ Principle met The proposal is considered medium density.
<b>Building Height</b>	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	✓ Principle met The proposal is two stories
<b>Landscaping</b>	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens, and to protect the outlook of adjoining properties	✓ Principle met
<b>Setbacks, front boundary and width</b>	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	✓ Principle met
<b>Private open space</b>	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Principle met
<b>Bulk &amp; Built Form</b>	Residential development should: Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; Provide separation between dwellings at the upper level;	✓ Principle met ✓ Principle met Separation between the dwellings at the upper level has not been provided. Separation between upper levels of dwellings on a site in the GRZ3 is not generally needed, provided the building portrays a high standard of design and does not result in unreasonable amenity impacts. In this case the context of the site is important with the opposite side of the street being defined by two storey industrial buildings with little separation, large expanses of wall on boundaries and little separation of the buildings along the street frontage. Whilst no separation is provided the dwellings do provide a small indent to the first floor frontage thereby providing articulation at the first floor frontage. In addition, the dwellings when viewed from the street will present as two dwellings with similar proportions to neighbouring dwellings on the street and the proposed front setback of the dwellings well exceeds the minimum front setback required thereby keeping with neighbourhood character.
	Retain spaces of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	✓ Principle met
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	✓ Principle met

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	<p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> <li>• The visual impact of the building bulk does not adversely affect the identified future character of the area;</li> <li>• Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;</li> <li>• The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;</li> <li>• Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;</li> <li>• Upper storey components are well recessed from adjoining sensitive interfaces.</li> </ul> <p>Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>	<p>✓ <b>Principle met</b></p> <p>As this is a side by side development neither dwelling can be described as being the front or rear dwelling however the built form of both dwellings are set toward the front and centre of the lot with the upper floor recessed further behind the ground floor. A generous 13 metre rear setback allows significant space for landscaping. The result is a proposal that does not adversely affect the identified future character of the area.</p>
	<p>✓ <b>Principle met</b></p>	

*Note: Other requirements also apply. These can be found at the schedule to the applicable zone.*

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**TOWN PLANNING APPLICATION NO. 17 REGENT AVENUE, SPRINGVALE  
(PLANNING APPLICATION NO. PLN22/0187)**

**ATTACHMENT 4**

**CLAUSE 52.06-9 ASSESSMENT**

**PAGES 5 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Assessment Table - Clause 52.06-9**

**Clause 52.06-9 Design standards for car parking**

Plans prepared in accordance with Clause 52.06-9 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

<p><b>Design standard 1 - Accessways</b></p>	<p>Accessways must:</p> <ul style="list-style-type: none"> <li>• Be at least 3 metres wide.</li> <li>• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.</li> <li>• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.</li> <li>• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.</li> <li>• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.</li> <li>• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.</li> <li>• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.</li> </ul> <p>If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.</p> <p>If entry to the car space is from a road, the width of the accessway may include the road.</p>	<p>✓ <b>Standard met</b> Each accessway is 3 metres wide</p> <p>✓ <b>Standard met</b></p> <p>N/A</p> <p>✓ <b>Standard met</b> A corner splay is provided on the plans</p> <p>N/A</p> <p>✓ <b>Standard met</b></p>
--	--	---

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

<p><b>Design standard 2 – Car parking spaces</b></p>	<p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p> <p><b>Table 2: Minimum dimensions of car parking spaces and accessways</b></p> <table border="1"> <thead> <tr> <th>Angle of car parking spaces to access way</th> <th>Accessway width</th> <th>Car space width</th> <th>Car space length</th> </tr> </thead> <tbody> <tr> <td>Parallel</td> <td>3.6 m</td> <td>2.3 m</td> <td>6.7 m</td> </tr> <tr> <td>45°</td> <td>3.5 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>60°</td> <td>4.9 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>90°</td> <td>6.4 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.8 m</td> <td>2.8 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.2 m</td> <td>3.0 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>4.8 m</td> <td>3.2 m</td> <td>4.9 m</td> </tr> </tbody> </table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p> <p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> <li>• A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1.</li> <li>• A structure, which may project into the space if it is at least 2.1 metres above the space.</li> </ul> <p><b>Diagram 1 Clearance to car parking spaces</b></p>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	<p>✓ Standard met</p>
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
Parallel	3.6 m	2.3 m	6.7 m																															
45°	3.5 m	2.6 m	4.9 m																															
60°	4.9 m	2.6 m	4.9 m																															
90°	6.4 m	2.6 m	4.9 m																															
	5.8 m	2.8 m	4.9 m																															
	5.2 m	3.0 m	4.9 m																															
	4.8 m	3.2 m	4.9 m																															
		<p>✓ Standard met</p>																																

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.	✓ Standard met
	Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.	✓ Standard met
	Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.	✓ Standard met
	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6:2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	N/A No accessible car parking spaces proposed.

<b>Design standard 3: Gradients</b>	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for, pedestrian and vehicular traffic volumes, the nature of the car park, and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	✓ Standard met													
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.	✓ Standard met													
	<p><b>Table 3: Ramp gradients</b></p> <table border="1"> <thead> <tr> <th>Type of car park</th> <th>Length of ramp</th> <th>Maximum grade</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Public car parks</td> <td>20 metres or less</td> <td>1:5 (20%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:6 (16.7%)</td> </tr> <tr> <td rowspan="2">Private or residential car parks</td> <td>20 metres or less</td> <td>1:4 (25%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:5 (20%)</td> </tr> </tbody> </table>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	
Type of car park	Length of ramp	Maximum grade													
Public car parks	20 metres or less	1:5 (20%)													
	longer than 20 metres	1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
	longer than 20 metres	1:5 (20%)													
	Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	✓ Standard met													
	Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	✓ Standard met													

<b>Design standard 4: Mechanical parking</b>	Mechanical parking may be used to meet the car parking requirement provided:	N/A
	<ul style="list-style-type: none"> <li>At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres.</li> <li>Car parking spaces that require the operation of the system are not allowed to visitors unless used in a valet parking situation.</li> </ul>	N/A No mechanical car parking is proposed.

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	<ul style="list-style-type: none"> <li>The design and operation is to the satisfaction of the responsible authority.</li> </ul>	N/A
<p><b>Design standard 5: Urban design</b></p>	<p>Ground level car parking, garage doors and accessways must not visually dominate public space.</p> <p>Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.</p> <p>Design of car parks must take into account their use as entry points to the site.</p> <p>Design of new internal streets in developments must maximise on street parking opportunities.</p>	<p>✓ Standard met</p> <p>N/A</p> <p>✓ Standard met</p> <p>N/A</p>
<p><b>Design standard 6: Safety</b></p>	<p>Car parking must be well lit and clearly signed.</p> <p>The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.</p> <p>Pedestrian access to car parking areas from the street must be convenient.</p> <p>Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.</p>	<p>✓ Standard met High-mounted sensor lighting provided</p> <p>✓ Standard met</p> <p>N/A This is not a large-scale development with multiple car parking areas.</p> <p>N/A This is not a large-scale development with multiple car parking areas.</p>
<p><b>Design standard 7: Landscaping</b></p>	<p>The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.</p> <p>Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.</p> <p>Ground level car parking spaces must include trees planted with flush gillies. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.</p>	<p>✓ Standard met</p> <p>✓ Standard met</p> <p>✓ Standard met</p>

---

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**TOWN PLANNING APPLICATION – NO. 17 REGENT AVENUE,  
SPRINGVALE (PLANNING APPLICATION NO. PLN22/0187)**

**ATTACHMENT 5**

**CLAUSE 55 ASSESSMENT**

**PAGES 22 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)**

**Clause 55.02-1 Neighbourhood character objectives**

<b>Standard B1</b>	The design response must be appropriate to the neighbourhood and the site.	<p>✓ <b>Standard met</b> The proposal being a dual occupancy side by side development with generous setbacks, a contemporary design and appropriate scale is considered responsive to the surrounding area by way of built form, setbacks and capacity for landscaping throughout the site.</p> <p>✓ <b>Standard met</b> As above</p>
<b>Decision Guidelines</b>	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	
<b>Objectives</b>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The neighbourhood and site description.</p> <p>The design response.</p> <p>To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.</p> <p>To ensure that development responds to the features of the site and the surrounding area.</p>	

**Clause 55.02-2 Residential policy objectives**

<b>Standard B2</b>	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	<p>✓ <b>Standard met</b> The application was accompanied by a written statement which detailed how it was consistent with the relevant policies in the Planning Scheme.</p>
<b>Decision Guidelines</b>	The SPPF and the LPPF including the MSS and local planning policies.	
<b>Objectives</b>	<p>The design response.</p> <p>To ensure that residential development is provided in accordance with any policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.</p> <p>To support medium densities in areas where development can take advantage of public and community infrastructure and services.</p>	

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.02-3 Dwelling diversity objective**

<b>Standard B3</b>	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> <li>Dwellings with a different number of bedrooms.</li> <li>At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.</li> </ul>	<b>N/A</b> Fewer than ten (10) dwellings are proposed
<b>Objective</b>	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

**Clause 55.02-4 Infrastructure objectives**

<b>Standard B4</b>	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.  Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.  In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	<p>✓ <b>Standard met</b> The site is located within an established residential area.</p> <p>✓ <b>Standard met</b> The development can be suitably accommodated within the infrastructure of the established area.</p> <p>✓ <b>Standard met</b> The development can be suitably accommodated within the infrastructure of the established area.</p>
<b>Decision Guidelines</b>	<p>The capacity of the existing infrastructure.</p> <p>In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.</p> <p>If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.</p> <p>To ensure development is provided with appropriate utility services and infrastructure.</p> <p>To ensure development does not unreasonably overload the capacity of utility services and infrastructure.</p>	
<b>Objectives</b>		

**Clause 55.02-5 Integration with the street objective**

<b>Standard B5</b>	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.  Developments should be oriented to front existing and proposed streets.  High fencing in front of dwellings should be avoided if practicable.	<p>✓ <b>Standard met</b> The dual occupancy dwellings provide vehicle and pedestrian links to Regent Avenue that maintain local accessibility.</p> <p>✓ <b>Standard met</b> Both dwellings are oriented to Regent Avenue</p> <p>✓ <b>Standard met</b> No front fencing is proposed</p>
--------------------	--	--

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

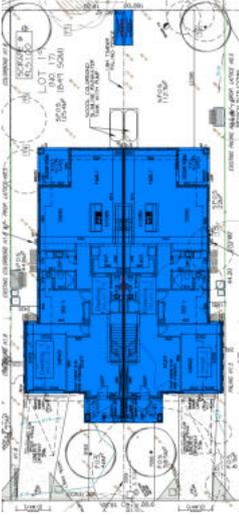
	Development next to existing public open space should be laid out to complement the open space.	N/A The development does is not next to any existing public open space															
<b>Decision Guidelines</b>	Any relevant urban design objective, policy or statement set out in this scheme. The design response.																
<b>Objective</b>	To integrate the layout of development with the street.																
<b>Clause 55.03-1 Street setback objective Standard B6</b>	Walls of buildings should be set back from streets at least the distance specified in a schedule to the zone: <b>RGZ &amp; GRZ3: 5 metres or as per Table B1, whichever is the lesser.</b> <b>GRZ 1 &amp; 2: 7.5 metres or as per Table B1, whichever is the lesser.</b> <b>MRZ: As per Table B1.</b> Table B1 Street setback	<p>✓ <b>Standard met.</b></p> <p><b>Requirement (GRZ3) - 5 metre or as per table B1, whichever the lesser.</b></p> <p>The abutting allotments are set back 6.135 metres and 7.245m, the average of which is 6.69 metres, therefore a minimum setback of 5 metres is required.</p> <p>Both dwellings are set back from the frontage 9.16 metres at the ground floor and 8.99m at the first floor which exceeds the minimum 5 metre setback required in Schedule 3 to the General Residential Zone.</p>															
	<table border="1"> <thead> <tr> <th data-bbox="564 1417 608 1615">Development context</th> <th data-bbox="564 1245 608 1417">Minimum setback from front street (metres)</th> <th data-bbox="564 1070 608 1245">Minimum setback from a side street (metres)</th> </tr> </thead> <tbody> <tr> <td data-bbox="608 1417 722 1615">There is an existing building on one abutting allotment facing the front street, and the site is not on a corner.</td> <td data-bbox="608 1245 722 1417">The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td> <td data-bbox="608 1070 722 1245">Not applicable</td> </tr> <tr> <td data-bbox="722 1417 820 1615">There is an existing building on one abutting allotment facing the front street, and the site is not on a corner.</td> <td data-bbox="722 1245 820 1417">The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td> <td data-bbox="722 1070 820 1245">Not applicable</td> </tr> <tr> <td data-bbox="820 1417 887 1615">There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td> <td data-bbox="820 1245 887 1417">6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.</td> <td data-bbox="820 1070 887 1245">Not applicable</td> </tr> <tr> <td data-bbox="887 1417 1198 1615">If there is a building on the abutting allotment facing the front street, the same distance as the setback of the building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td> <td data-bbox="887 1245 1198 1417">If there is no building on the abutting allotment facing the front street, the setback of the front wall of the building on the abutting allotment facing the front street or 9 metres for other streets.</td> <td data-bbox="887 1070 1198 1245">Front walls of new development fronting the side street of a corner site should be setback at least the same distance as any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser.  Side walls of new development on corner sites should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td> </tr> </tbody> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on one abutting allotment facing the front street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the front street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	If there is no building on the abutting allotment facing the front street, the setback of the front wall of the building on the abutting allotment facing the front street or 9 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser.  Side walls of new development on corner sites should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)															
There is an existing building on one abutting allotment facing the front street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable															
There is an existing building on one abutting allotment facing the front street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable															
There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Road Zone, Category 1, and 4 metres for other streets.	Not applicable															
If there is a building on the abutting allotment facing the front street, the same distance as the setback of the building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	If there is no building on the abutting allotment facing the front street, the setback of the front wall of the building on the abutting allotment facing the front street or 9 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser.  Side walls of new development on corner sites should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.															
<b>Decision</b>	Any relevant neighbourhood character objective, policy or statement set out in this																

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

<b>Guidelines</b>	scheme. The design response. Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots. The visual impact of the building when viewed from the street and from adjoining properties. The value of retaining vegetation within the front setback. To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.	
<b>Objective</b>		
<b>Clause 55.03-2 Building height objective</b>		
<b>Standard B7</b>	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. <b>RGZ: 13.5 metres discretionary maximum (refer Clause 32.07-3 for details)</b> <b>GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)</b> <b>NRZ: 9 metres / 2 storeys mandatory maximum (refer Clause 32.09-9)</b> If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres. Changes of building height between existing buildings and new buildings should be graduated.	<p>✓ <b>Standard met</b>                  The proposed dwellings would have two (2) storeys and would have a maximum height of 7.5 metres which is compliant with Standard B7 as it is less than the 11 metres / 3 storeys that applies to the General Residential Zone.</p> <p><b>N/A</b> – A maximum height is specified in the zone.</p> <p>✓ <b>Standard met</b></p>
<b>Decision Guidelines</b>	Any relevant neighbourhood character, objective, policy or statement set out in this scheme. Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land. The design response. The effect of the slope of the site on the height of the building. The relationship between the proposed building height and the height of existing adjacent buildings. The visual impact of the building when viewed from the street and from adjoining properties.	
<b>Objective</b>	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

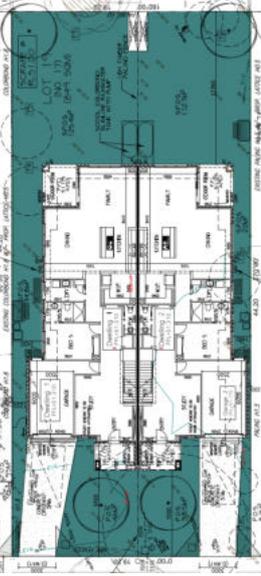
**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.03-3 Site coverage objective**

<p><b>Standard B8</b></p>	<p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> <li>The maximum site coverage specified in a schedule to the zone, or</li> <li>If no maximum site coverage is specified in a schedule to the zone, 60 per cent</li> </ul> <p><b>RGZ1: 70%</b>  <b>GRZ2: 70%</b>  <b>GRZ1: 60% (none specified)</b>  <b>GRZ2: 60% (none specified)</b>  <b>GRZ3: 70%</b>  <b>NRZ1: 50%</b></p>	<p>✓ <b>Standard met</b></p> <p>380.8 square metres of the 849 square metre site is covered (44.9%) which is less than the maximum of 70% specified in Schedule 3 to the General Residential Zone.</p> 
<p><b>Decision Guidelines</b></p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development or the features of the site.</p> <p>The site coverage of adjacent properties</p> <p>The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.</p>	
<p><b>Objective</b></p>	<p>To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.</p>	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.03-4 Permeability objectives**

<b>Standard B9</b>	<p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> <li>The minimum areas specified in a schedule to the zone, or</li> <li>If no minimum is specified in a schedule to the zone, 20 per cent of the site.</li> </ul> <p><b>RGZ1: 20%</b> <b>GRZ2: 20%</b> (none specified) <b>GRZ1: 30%</b> <b>GRZ2: 20%</b> (none specified) <b>GRZ3: 20%</b> (none specified) <b>MRZ1: 40%</b></p> <p>The stormwater management system should be designed to:</p> <ul style="list-style-type: none"> <li>Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999).</li> </ul> <p>Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.</p>	<p>✓ <b>Standard met</b></p> <p>403.2 square metres of the 849 square metre site consists of permeable surfaces (48%) which is more than the minimum of 20% specified in Schedule 3 to the General Residential Zone.</p> 
<b>Decision Guidelines</b>	<p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development.</p> <p>The capacity of the drainage network to accommodate additional stormwater.</p> <p>The capacity of the site to absorb run-off.</p> <p>The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.</p>	
<b>Objectives</b>	<p>To reduce the impact of increased stormwater run-off on the drainage system.</p> <p>To facilitate on-site stormwater infiltration.</p>	

**Clause 55.03-5 Energy efficiency objectives**

<b>Standard B10</b>	<p>Buildings should be:</p> <ul style="list-style-type: none"> <li>Oriented to make appropriate use of solar energy.</li> <li>Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced.</li> </ul> <p>Living areas and private open space should be located on the north side of the development, if practicable.</p> <p>Developments should be designed so that solar access to north-facing windows is maximised.</p>	<p>✓ <b>Standard met</b></p> <p>The siting and design of the proposal does not unreasonably reduce the energy efficiency of existing dwellings and the proposed new dwellings are oriented to make appropriate use of solar energy where practicable.</p>
<b>Decision Guidelines</b>	<p>The design response.</p> <p>The size, orientation and slope of the lot.</p>	<p>✓ <b>Standard met</b></p> <p>Where practicable, living areas have been oriented to the north side of the development.</p> <p>✓ <b>Standard met</b></p> <p>Dwelling 1 features north-facing windows however dwelling 2 does not due to the nature of a side by side dual occupancy development on an east-west oriented lot.</p>

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	The existing amount of solar access to abutting properties.
	The availability of solar access to north-facing windows on the site.
<b>Objectives</b>	To achieve and protect energy efficient dwellings and residential buildings. To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.

**Clause 55.03-6 Open space objective**

<b>Standard B11</b>	<p>If any public or communal open space is provided on site, it should:</p> <ul style="list-style-type: none"> <li>• Be substantially fronted by dwellings, where appropriate.</li> <li>• Provide outlook for as many dwellings as practicable.</li> <li>• Be designed to protect any natural features on the site.</li> <li>• Be accessible and useable.</li> </ul>	N/A No communal open space is proposed or required.
<b>Decision Guidelines</b>	Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies. The design response.	
<b>Objective</b>	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

**Clause 55.03-7 Safety objective**

<b>Standard B12</b>	<p>Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.</p> <p>Planting which creates unsafe spaces along streets and accessways should be avoided.</p> <p>Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.</p> <p>Private spaces within developments should be protected from inappropriate use as public thoroughfares.</p>	<p>✓ <b>Standard met</b> Dwelling entrances are fully visible from the street.</p> <p>✓ <b>Standard met</b> The height and type of the proposed planting along the common accessway is would not reduce visibility.</p> <p>✓ <b>Standard met</b> High-mounted sensor lights provided above each garage.</p> <p>✓ <b>Standard met</b></p>
<b>Decision Guidelines</b>	The design response.	
<b>Objectives</b>	To ensure the layout of development provides for the safety and security of residents and property.	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.03-8 Landscaping objectives**

<b>Standard B13</b>	<p>The landscape layout and design should:</p> <ul style="list-style-type: none"> <li>• Protect any predominant landscape features of the neighbourhood.</li> <li>• Take into account the soil type and drainage patterns of the site.</li> <li>• Allow for intended vegetation growth and structural protection of buildings.</li> <li>• In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals.</li> <li>• Provide a safe, attractive and functional environment for residents.</li> </ul> <p>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.</p> <p>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</p> <p>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.</p> <p>Development should meet any additional landscape requirements specified in a schedule to the zone.</p> <p><b>All schedules to all residential zones:</b>  <b>"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</b></p>	<p>✓ <b>Standard not met</b></p> <p>✓ <b>Standard not met</b> A large Liquidambar tree is proposed to be removed for the development however this will be replaced by two (2) canopy trees.</p> <p>✓ <b>Standard not met</b></p> <p>✓ <b>Standard not met</b></p>
<b>Decision Guidelines</b>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.</p> <p>The design response.</p> <p>The location and size of gardens and the predominant plant types in the neighbourhood.</p> <p>The health of any trees to be removed.</p> <p>Whether a tree was removed to gain a development advantage.</p>	<p>✗ <b>Standard not met</b> No landscaping has been provided on the side setbacks. The northern side setback has additional width to allow for substantial landscaping. To meet this standard a condition will be placed on the permit requiring substantial screen planting along the northern side setback.</p>
<b>Objectives</b>	<p>To encourage development that respects the landscape character of the neighbourhood.</p> <p>To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.</p> <p>To provide appropriate landscaping.</p> <p>To encourage the retention of mature vegetation on the site.</p>	<p>Subject to conditions being placed on the permit to require an amended landscape plan, the objective would be considered satisfied as the development would provide appropriate landscaping that respects the landscape character of the neighbourhood.</p>

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.03-9 Access objective**

<b>Standard B14</b>	<p>The width of accessways or car spaces should not exceed:</p> <ul style="list-style-type: none"> <li>• 33 per cent of the street frontage, or</li> <li>• if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.</li> </ul> <p>No more than one single-width crossover should be provided for each dwelling fronting a street.</p>	<p>✓ <b>Standard met</b> The width of accessways total 6m of a 19m street frontage (31.56%) which is less than the 40% maximum specified in Standard B14.</p>
	<p>The location of crossovers should maximise retention of on-street car parking spaces.</p>	<p>✓ <b>Standard met</b> One crossover is provided to each dwelling that fronts the street.</p>
	<p>The number of access points to a road in a Road Zone should be minimised.</p>	<p>✓ <b>Standard met</b></p>
	<p>Developments must provide for access for service, emergency and delivery vehicles.</p>	<p>✓ <b>Standard met</b></p>
<b>Decision Guidelines</b>	<p>The design response. The impact on neighbourhood character. The reduction of on-street car parking spaces. The effect on any significant vegetation on the site and footpath. To ensure the number and design of vehicle crossovers respects the neighbourhood character.</p>	
<b>Objectives</b>		

**Clause 55.03-10 Parking location objectives**

<b>Standard B15</b>	<p>Car parking facilities should:</p> <ul style="list-style-type: none"> <li>• Be reasonably close and convenient to dwellings and residential buildings.</li> <li>• Be secure.</li> <li>• Be well ventilated if enclosed.</li> </ul> <p>Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.</p>	<p>✓ <b>Standard met</b></p>
	<p>The design response.</p>	<p>✓ <b>Standard met</b></p>
<b>Decision Guidelines</b>	<p>To provide convenient parking for residents and visitors vehicles.</p>	
<b>Objectives</b>	<p>To protect residents from vehicular noise within developments.</p>	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.04-1 Side and rear setbacks objective**

<p><b>Standard B17</b></p>	<p>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</p> <ul style="list-style-type: none"> <li>At least the distance specified in a schedule to the zone, or</li> </ul> <p><b>NRZ1:</b> "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres."</p> <ul style="list-style-type: none"> <li>If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres.</li> </ul>	<p>✓ Standard met</p> <p>The ground floor walls are 3.87m high therefore the required setback is <math>(1 + 0.3 \times (3.87m - 3.6m)) = 1.081</math> metres. The dwellings are set back 1.22m (north), 1.44m (south) and 12.395m (east) and is therefore compliant with the standard.</p> <p>The first floor walls are 5.96m high therefore the required setback is <math>(1 + 0.3 \times (5.96m - 3.6m)) = 1.708</math> metres. The first floor of the dwellings are set back 3.06m (north), 2.04m (south) and 13.525m (east) and is therefore compliant with the standard.</p>
<p><b>Diagram B1 Side and rear setbacks</b></p> <p>The diagram shows a lot boundary with several setbacks. The setbacks are: 8.6m (top left), 4.1m (top left), 3.1m (top left), 2m (top left), 1m (top left), 3.6m (max) (top left), and 3.2m (av) (top left). The lot boundary is indicated by a dashed line.</p>	<p>✓ Standard met</p> <p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.</p> <p>Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and capriots may encroach into the setbacks of this standard.</p>	<p>✓ Standard met</p>
<p><b>Decision</b></p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this</p>	<p>✓ Standard met</p>

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

<b>Guidelines</b>	scheme. The design response. The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings. Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary. Whether the wall abuts a side or rear lane.
	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.
<b>Objectives</b>	

**Clause 55.04-2 Walls on boundaries objective**

<b>Standard B18</b>	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary: <ul style="list-style-type: none"> <li>For a length of more than the distance specified in the schedule to the zone; or</li> <li>If no distance is specified in a schedule to the zone, for a length of more than:                         <ul style="list-style-type: none"> <li>10 metres plus 2.5 per cent of the remaining length of the boundary of an adjoining lot, or</li> <li>Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater.</li> </ul> </li> </ul> A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	✓ <b>Standard met</b> There is one wall on boundary which is 6.47m long which is less than the 18.55m allowable length (10m + (44.2m lot length * 0.25)
	A building on a boundary includes a building set back up to 200mm from a boundary.	✓ <b>Standard met</b>
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	✓ <b>Standard met</b>
<b>Decision Guidelines</b>	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The extent to which walls on boundaries are part of the neighbourhood character. The impact on the amenity of existing dwellings. The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	<p>The orientation of the boundary that the wall is being built on.</p> <p>The width of the lot.</p> <p>The extent to which the slope and retaining walls or fences reduce the effective height of the wall.</p> <p>Whether the wall abuts a side or rear lane.</p> <p>The need to increase the wall height to screen a box gutter.</p> <p>To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.</p>
<b>Objectives</b>	

**Clause 55.04-3 Daylight to existing windows objective**

<b>Standard B19</b>	<p>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.</p> <p>Walls or canopies more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p><b>Diagram B2 Daylight to existing windows</b></p> <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p>	<p>✓ <b>Standard met</b>                  The development is well recessed from any existing habitable room windows</p> <p>✓ <b>Standard met</b>                  The development is well recessed from any existing habitable room windows</p>
<b>Decision Guidelines</b>	<p>The design response.</p> <p>The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.</p> <p>The impact on the amenity of existing dwellings.</p>	
<b>Objective</b>	To allow adequate daylight into existing habitable room windows.	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.04-4 North-facing windows objective**

<p><b>Standard B20</b></p>	<p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p> <p><b>Diagram B3 North-facing windows</b></p>	<p><b>✓ Standard met</b></p> <p>There are no north-facing habitable room windows within 3 metres of a boundary on an abutting lot</p>
	<p>A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.</p>	
<p><b>Decision Guidelines</b></p>	<p>The design response.                  Existing sunlight to the north-facing habitable room window of the existing dwelling.                  The impact on the amenity of existing dwellings.</p>	
<p><b>Objective</b></p>	<p>To allow adequate solar access to existing north-facing habitable room windows.</p>	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

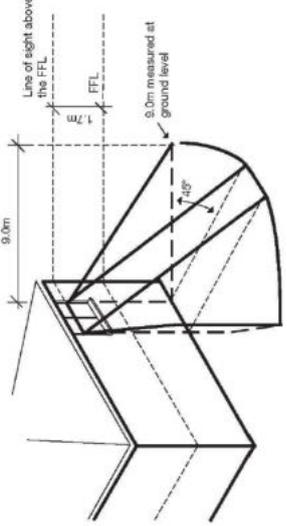
**Clause 55.04-5 Overshadowing open space objective**

<p><b>Standard B21</b></p>	<p>Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.</p>	<p>✓ <b>Standard met</b>                  Shadow diagrams provided – while there would be some shadow cast on the secluded open space of the dwelling to the south, at least 75 per cent of the space would receive a minimum of five hours of sunlight between 9am and 3pm on 22<sup>nd</sup> September.</p> <p>✓ <b>Standard met</b></p>
<p><b>Decision Guidelines</b></p>	<p>The design response.                  The impact on the amenity of existing dwellings.                  Existing sunlight penetration to the secluded private open space of the existing dwelling.                  The time of day that sunlight will be available to the secluded private open space of the existing dwelling.                  The effect of a reduction in sunlight on the existing use of the existing secluded private open space.</p>	
<p><b>Objective</b></p>	<p>To ensure buildings do not significantly overshadow existing secluded private open space.</p>	

**Clause 55.04-6 Overlooking objective**

<p><b>Standard B22</b></p>	<p>A habitable room window, balcony, terrace, deck or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p> <p><b>Diagram B4 Overlooking open space</b></p>	<p>✓ <b>Standard met</b></p>
----------------------------	--	------------------------------

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	 <p>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> <li>• Offset a minimum of 1.5 metres from the edge of one window to the edge of the other.</li> <li>• Have sill heights of at least 1.7 metres above floor level.</li> <li>• Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level.</li> <li>• Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.</li> </ul> <p>Obscure glazing in any part of the window below 1.7 metres above floor level may be operable provided that there are no direct views as specified in this standard.</p> <p>Screens used to obscure a view should be:</p> <ul style="list-style-type: none"> <li>• Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels.</li> <li>• Permanent, fixed and durable.</li> <li>• Designed and coloured to blend in with the development.</li> </ul> <p>The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.</p>	<p>★ <b>Standard not met</b></p> <p>The plans show two highlight windows on the north side of the dwelling that have sill heights of 1.6m above finished floor level. A condition would be placed on the permit to ensure amended plans are received before development can commence, that show the sill heights at 1.7m above finished floor level.</p>
<p><b>Decision Guidelines</b></p>	<p>The design response.</p> <p>The impact on the amenity of the secluded private open space or habitable room window.</p> <p>The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.</p> <p>The internal daylight to and amenity of the proposed dwelling or residential building.</p> <p>To limit views into existing secluded private open space and habitable room windows.</p>	<p>✓ <b>Standard met</b></p> <p>✓ <b>Standard met</b></p> <p>✓ <b>Standard met</b></p>
<p><b>Objective</b></p>	<p>Amended plans will be required by condition which will ensure that the objective is met.</p>	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.04-7 Internal views objective**

<b>Standard B23</b>	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Standard met
<b>Decision Guidelines</b>	The design response.	
<b>Objective</b>	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

**Clause 55.04-8 Noise impacts objectives**

<b>Standard B24</b>	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ Standard met
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ Standard met
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Standard met Plans show that front facing windows are to be noise attenuated.
<b>Decision Guidelines</b>	The design response.	
<b>Objectives</b>	To contain noise sources within development that may affect existing dwellings. To protect residents from external noise.	

**Clause 55.05-1 Accessibility objective**

<b>Standard B25</b>	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met
<b>Objective</b>	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

**Clause 55.05-2 Dwelling entry objective**

<b>Standard B26</b>	Entries to dwellings and residential buildings should: <ul style="list-style-type: none"> <li>• Be visible and easily identifiable from streets and other public areas.</li> <li>• Provide shelter, a sense of personal address and a transitional space around the entry.</li> </ul>	✓ Standard met Each dwelling entry is visible and accessible from the street
<b>Objective</b>	To provide each dwelling or residential building with its own sense of identity.	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

**Clause 55.05-3 Daylight to new windows objective**

<p><b>Standard B27</b></p>	<p>A window in a habitable room should be located to face:</p> <ul style="list-style-type: none"> <li>• An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or</li> <li>• A verandah provided it is open for at least on third of its perimeter, or</li> <li>• A carport provided it has two or more open sides and is open for at least on third of its perimeter.</li> </ul>	<p>✓ Standard met</p>
<p><b>Decision Guidelines</b></p>	<p>The design response.</p> <p>Whether there are other windows in the habitable room which have access to daylight.</p>	
<p><b>Objective</b></p>	<p>To allow adequate daylight into new habitable room windows.</p>	

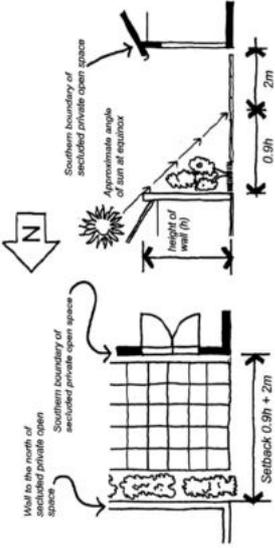
**Clause 55.05-4 Private open space objective**

<p><b>Standard B28</b></p>	<p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the Zone.</p> <p><b>RG23:</b> "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</p>	<p>✓ Standard met</p> <table border="1"> <thead> <tr> <th></th> <th>POS</th> <th>SPOS</th> </tr> </thead> <tbody> <tr> <td>Dwelling 1</td> <td>188sqm</td> <td>124sqm</td> </tr> <tr> <td>Dwelling 2</td> <td>182sqm</td> <td>112sqm</td> </tr> </tbody> </table>		POS	SPOS	Dwelling 1	188sqm	124sqm	Dwelling 2	182sqm	112sqm
	POS	SPOS									
Dwelling 1	188sqm	124sqm									
Dwelling 2	182sqm	112sqm									
	<p><b>Dwelling 1</b></p>  <p><b>Dwelling 2</b></p> 										

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	<p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> <li>An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building, with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or</li> <li>A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or</li> <li>A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.</li> </ul> <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p>	
<p><b>Decision Guidelines</b></p>	<p>The design response.</p> <p>The useability of the private open space, including its size and accessibility.</p> <p>The availability of and access to public or communal open space.</p> <p>The orientation of the lot to the street and the sun.</p>	
<p><b>Objective</b></p>	<p>To provide adequate private open space for the reasonable recreation and service needs of residents.</p>	

**Clause 55.05-5 Solar access to open space objective**

<p><b>Standard B29</b></p>	<p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p>	<p>✓ <b>Standard met</b> The SPOS areas to both dwellings are north-facing.</p>
<p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least <math>(2 + 0.9h)</math> metres, where 'h' is the height of the wall.</p> <p><b>Diagram B5 Solar access to open space</b></p> 	<p>✓ <b>Standard met</b></p>	
<p><b>Decision Guidelines</b></p>	<p>The design response.</p> <p>The useability and amenity of the secluded private open space based on the sunlight it will receive.</p>	

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

<b>Objective</b>	To allow solar access into the secluded private open space of new dwellings and residential buildings.	
<b>Clause 55.05-6 Storage objective</b>		
<b>Standard B30</b>	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ <b>Standard met</b> Each dwelling is provided with a 6 cubic square metre storage shed.
<b>Objective</b>	To provide adequate storage facilities for each dwelling.	
<b>Clause 55.06-1 Design detail objective</b>		
<b>Standard B31</b>	<p>The design of buildings, including:</p> <ul style="list-style-type: none"> <li>• Façade articulation and detailing,</li> <li>• Window and door proportions,</li> <li>• Roof form, and</li> <li>• Veranda/s, eaves and parapets,</li> </ul> <p>should respect the existing or preferred neighbourhood character.</p> <p>Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.</p>	<p>✓ <b>Standard met</b></p> <p>The design features facade articulation and has a roof form, window and door proportions that are in keeping with the existing neighbourhood character. The building features eaves and has a high parapet formed of vertical timber battens that, while not being a typical design detail for the area, represents a contemporary design in keeping with the preferred neighbourhood character.</p>
<b>Decision Guidelines</b>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting.</p> <p>Whether the design is innovative and of a high architectural standard.</p>	<p>✓ <b>Standard met</b></p> <p>The proposed garage designs are in keeping with the existing and preferred neighbourhood character.</p>
<b>Objective</b>	To encourage design detail that respects the existing or preferred neighbourhood character.	
<b>Clause 55.06-2 Front fences objective</b>		
<b>Standard B32</b>	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ <b>Standard met</b> No front fence is proposed.

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	<p>A front fence within 3 metres of a street should not exceed:</p> <ul style="list-style-type: none"> <li>The maximum height specified in a schedule to the zone, or</li> </ul> <p><i>All schedules to all residential zones:</i></p> <p><b>"Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets"</b></p> <ul style="list-style-type: none"> <li>If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3.</li> </ul> <table border="1" data-bbox="371 1066 464 1626"> <thead> <tr> <th>Street Context</th> <th>Maximum front fence height</th> </tr> </thead> <tbody> <tr> <td>Streets in a Road Zone, Category 1</td> <td>2 metres</td> </tr> <tr> <td>Other streets</td> <td>1.5 metres</td> </tr> </tbody> </table>	Street Context	Maximum front fence height	Streets in a Road Zone, Category 1	2 metres	Other streets	1.5 metres	<p>✓ <b>Standard met</b></p> <ul style="list-style-type: none"> <li>No front fence is proposed.</li> </ul>
Street Context	Maximum front fence height							
Streets in a Road Zone, Category 1	2 metres							
Other streets	1.5 metres							
<p><b>Decision Guidelines</b></p>	<p>Any relevant neighbourhood character, objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The setback, height and appearance of front fences on adjacent properties.</p> <p>The extent to which slope and retaining walls reduce the effective height of the front fence.</p> <p>Whether the fence is needed to minimise noise intrusion.</p>							
<p><b>Objective</b></p>	<p>To encourage front fence design that respects the existing or preferred neighbourhood character.</p>							

**Clause 55.06-3 Common property objectives**

<p><b>Standard B33</b></p>	<p>Developments should clearly delineate public, communal and private areas.</p> <p>Common property, where provided, should be functional and capable of efficient management.</p>	<p>✓ <b>Standard met</b></p> <p>No common property is proposed.</p> <p>✓ <b>Standard met</b></p> <p>No common property is proposed.</p>
<p><b>Objectives</b></p>	<p>To ensure that communal open space, car parking, access areas and site facilities are practical, attractive and easily maintained.</p> <p>To avoid future management difficulties in areas of common ownership.</p>	

**Clause 55.06-4 Site services objectives**

<p><b>Standard B34</b></p>	<p>The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.</p> <p>Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.</p> <p>Bin and recycling enclosures should be located for convenient access by residents.</p>	<p>✓ <b>Standard met</b></p> <p>✓ <b>Standard met</b></p> <p>✓ <b>Standard met</b></p>
----------------------------	---	--

**2.3.2 Town Planning Application - No. 17 Regent Avenue, Springvale (Planning Application No. PLN22/0187) (Cont.)**

	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met
<b>Decision Guidelines</b>	The design response.	
<b>Objectives</b>	To ensure that site services can be installed and easily maintained. To ensure that site facilities are accessible, adequate and attractive.	

---

### 2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411)

File Id:	332245, 332250, 332255
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Assessed Plans

---

***This report is resubmitted to Council for a decision to be made on the application. At the Council Meeting of 28 November 2022, no decision to either approve (Notice of Decision) or refuse the application was made. The Planning & Environment Act 1987 requires Council to make a decision on the application.***

---

#### **Application Summary**

Applicant:	Cleanaway Daniels Services Pty Ltd C/O Tract Consultants
Proposal:	Use and development of the land for materials recycling
Zone:	Industrial 2 Zone
Overlay:	No overlays
Ward:	Dandenong

The application proposes use and development of the land for materials recycling.

A planning permit is required;

- Pursuant to Clause 33.02-1 (IN2Z) of the Greater Dandenong Planning Scheme for the use of the land for materials recycling; and
- Pursuant to Clause 33.02-4 (IN2Z) of the Greater Dandenong Planning Scheme for buildings and works.

#### **Assessment Summary**

The assessment of the planning application must consider whether the proposal is located in an appropriate zone, whether potential offsite amenity impacts are appropriately managed, and the suitability of the building design, size, and vehicle movements.

---

### 2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)

The land at 1 & 2/34 Cahill Street has been used for processing medical waste using specialist equipment for more than 15 years. This involves a sharps wash line, where sharps containers are washed for reuse and recycling, and a 'hammermill' which macerates medical waste prior to disposal. The operators are now seeking to expand into the neighbouring site at 36 Cahill Street as well as alter, update and upgrade the processes involved in the processing of medical waste to newer technology. The operators wish to replace the 'hammermill' with an 'autoclave system', which will process medical waste more efficiently and with less associated risk than the hammermill. The scale and intensity of the use will predominantly remain the same as the existing operations at 34 Cahill Street, with the application seeking to improve operations and implement improved technology in the processing of the medical waste.

The site is located within an Industrial 2 Zone and is designated as State Significant Industrial Land. The purpose of this zone is to provide for industrial uses which require larger threshold distances. Therefore, it is considered that the proposed use of land for materials recycling has been appropriately located.

It is considered that the proposed use and development is appropriate and consistent with its context and will not raise unreasonable adverse planning related amenity impacts. The applicant has provided a Site Environmental Management Plan and Environmental Risk Report which addresses potential offsite amenity impacts and can be enforced under conditions of the permit. Furthermore, the use, built form and vehicle movement levels are considered appropriate for this location, and will not have an unacceptably detrimental impact on the surrounding area.

The proposed facility requires a Development Licence and Operating Licence under the *Environment Protection Act 2017*. A Development Licence application is currently being assessed and considered by the EPA. An operating licence was issued by the EPA on 8 June 1994 (last amended 3 June 2022) for the site. These licence applications are separate to the assessment of the planning merits of the proposal under the *Planning and Environment Act 1987*.

Overall, the proposal is considered to be consistent with the relevant policy framework of the Greater Dandenong Planning Scheme.

### Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. The proposal appropriately responds to strategic policy for industrial uses with this report recommending that the application be supported, and that a **Permit** be granted subject to conditions as set out in the recommendation.

If this application was to be appealed to VCAT, it is the officer's opinion that VCAT would issue a planning permit for this proposal.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Subject Site and Surrounds**

**Subject Site**

The subject site comprises three (3) allotments at 1-2/34 Cahill Street and 36 Cahill Street in Dandenong South. Overall the subject site contains the following features:

- Is rectangular in shape, with a total area across the three allotments of 1.02 hectares, and a combined frontage of 102 metres to Cahill Street.
- 1-2/34 Cahill Street contains an existing building currently used for treating medical waste.
- 36 Cahill Street contains an existing warehouse facility.
- The subject site has a total of 4 crossovers to Cahill Street.

**Surrounding Area**

The site is located in Dandenong South, within an existing industrial precinct.

The nearest residentially zoned land is approximately 2.3 kilometres to the north west of the subject site.

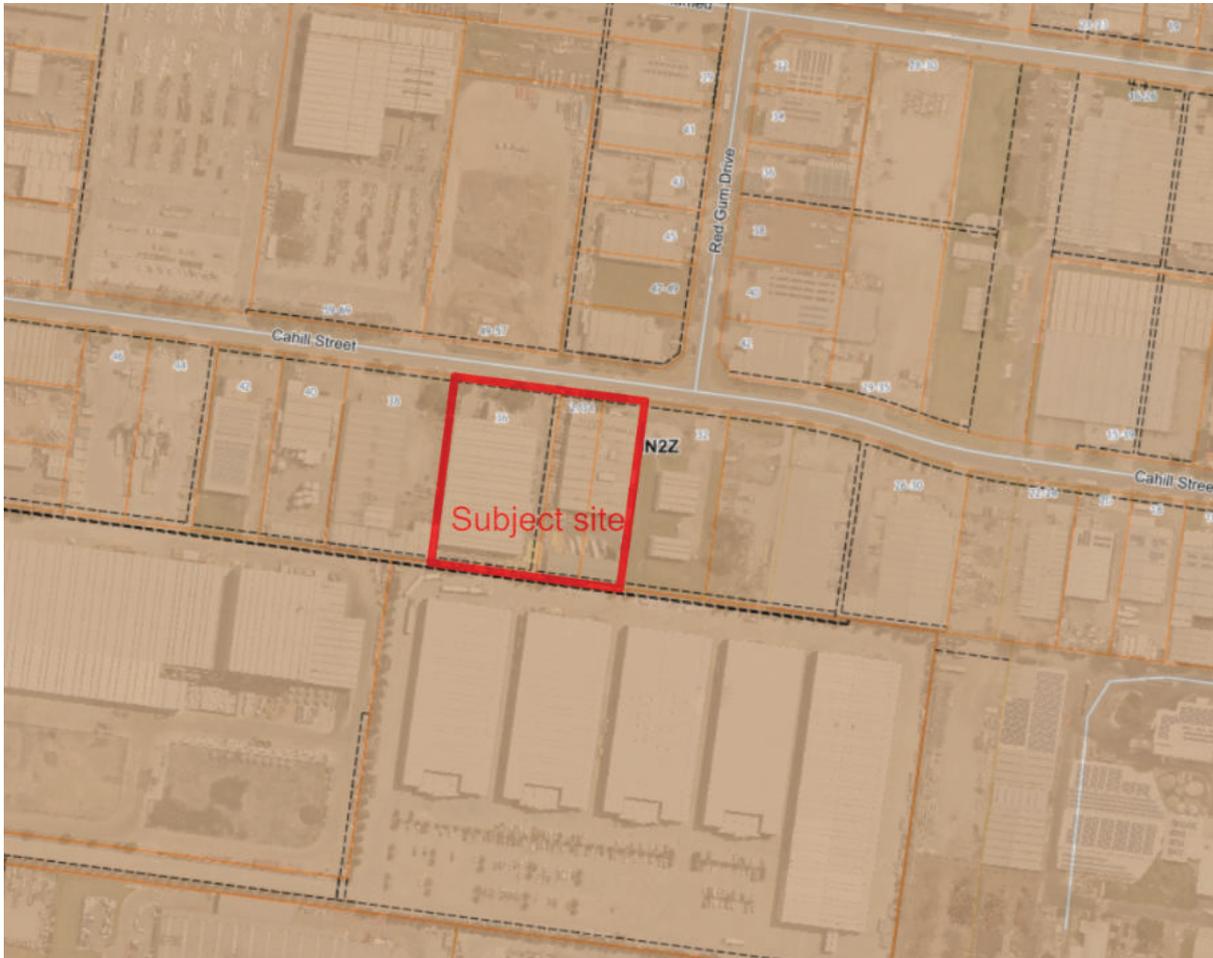
The subject site has the following interfaces:

- North: The site's northern interface is Cahill Street, a two lane local street. On the opposite side of Cahill Street, along the eastern portion of the site's northern interface is 47-49 Red Gum Drive (also known as 43 Cahill Street), which houses a chemical manufacturer. The western portion of the site's northern interface is 49-57 Cahill Street, and this site appears to be under construction.
- East: 32 Cahill Street - is an industrial facility containing offices and various other purpose-built buildings.
- South: 17 Berends Drive/ 2/133 Ordish Road - is a large 6.29Ha aluminium manufacturing facility (containing 5 long factories, substantial carparking facilities and internal roads providing access to Ordish Road (southwest of the site).
- West: 38 Cahill Street - is a site of approximately 5,700m' comprising a factory functioning as an Iron Foundry.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

Locality Plan



---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Background**

**Previous Applications**

A search of Council records revealed the following planning applications have been considered for the subject site:

**1/34 Cahill Street**

Application No.	Proposal
94/058	Use of the land for the purposes of storage and processing of medical waste.
98/1067	Warehouse
1998/515	Extension
1998/668	Office extension
2000/0088	Extension
PLN06/0094	Use of land for processing medical waste
PLN06/0719.02	Buildings and works mezzanine and shed

**2/34 Cahill Street**

Application No.	Proposal
1998/515	Extension
1998/668	Office extension
2000/0088	Extension
PLN06/0094	Use of land for processing Medical waste

**36 Cahill Street**

Application No.	Proposal
PLN06/0363	Development of the site incorporating the construction of a building, with a reduction in the Car Parking requirements under Clause 52.06 of the Greater Dandenong Planning Scheme
PLN15/0620	Buildings and works
PLN21/0260	Buildings and works (packing room within the existing building)

---

### **2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

The land at 1-2/34 Cahill Street has historically operated as a facility processing medical waste prior to off site disposal for more than 15 years. The site most recently operated under planning permit PLN06/0094, issued on 15 June 2007, for the *'use of the land for the purpose of a Refuse Disposal and Refuse Transfer Station (Health Waste)'*.

#### **Subject application**

The applicant is now seeking to expand the use of land for materials recycling (processing of medical waste) into the neighbouring site at 36 Cahill Street as well as alter, update and upgrade the processed involved in the use. Since PLN06/0094 was issued in 2007, the Greater Dandenong Planning Scheme has been amended and the terms Refuse Disposal and Refuse Transfer Station no longer reflect the proposed use. The proposed use is now best described as 'Materials Recycling', which is defined as *'Land used to dismantle, treat, process, store, recycle or sell refuse, used or surplus materials'*.

#### **Proposal**

The application proposes the use and development of the land for materials recycling on the land at 1&2/34 and 36 Cahill Street, Dandenong South.

#### **Use**

The land at 1 & 2/34 Cahill Crescent has been used for processing clinical waste using specialist equipment for more than 15 years. This involves a sharps wash line, where sharps containers are washed for reuse and recycling. The building also previously housed a 'hammermill' which macerates medical waste prior to disposal. The operators are now seeking to expand into the neighbouring site at 36 Cahill Street as well as alter, update and upgrade the processes involved in the processing of medical waste to newer technology. The operators wish to replace the 'hammermill' with an 'autoclave system', which will process medical waste more efficiently and with less associated risk than the hammermill.

The land at 1&2 / 34 Cahill Crescent currently accepts all types of clinical, related, controlled, hazardous and general waste arising from medical, nursing, dental, veterinary, pharmaceutical or similar practices and wastes generated in hospitals or other facilities during the investigation or treatment of patients or in research projects.

Similar to what has previously been accepted on site, the following types of waste will be accepted on site under the current proposal:

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

Waste Code	Waste Description
R100	Clinical and related wastes, including biomedical waste, not otherwise specified in items 97, 98 or 99 of "Schedule 5 Waste Classification" of the Environment Protection Regulations 2021
R130	Cytotoxic substances
T340	Quarantine and biosecurity waste
R120	Clinical & pharmaceutical wastes – waste from use of pharmaceutical products
R140	Waste from the production of pharmaceutical products and cosmetics

Note: R100 clinical waste only is to be treated via autoclave with the remaining waste types stored onsite prior to transportation off-site for further processing i.e. incineration.

Clinical waste, which was previously treated in the 'hammermill', will now be treated in the new autoclave. An autoclave is a highly pressurised machine that sterilises and kills microbial flora and fauna through moisture and heat.

Similar to the current processes occurring on site, sharps containers will be emptied. Containers will be treated via a washline and sharps will be consolidated prior to offsite transport for incineration.

The site will operate 24 hours per day, 365 days per year.

Three (3) staff members will work per shift, with three (3) shifts per day.

#### Development

The proposed development includes:

- Temporary location of a freestanding plant (a boiler) along the western wall of Building B, required for the function of the interim autoclave system while the outdated hammermill is removed. This will temporarily occupy 5 car parking spaces. By December 2023, the boiler will be relocated to inside Building B, and the car parking spaces reinstated.
- A new roller shutter door along the southern wall of Building B to allow access to the internal bin.
- New vent stacks to be located above Buildings A and B.
- New exhaust duct above Building C.

*A copy of the submitted plans is included as Attachment 1.*

---

### 2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)

#### **Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

#### **Financial Implications**

No financial resources are impacted by this report.

#### **Planning Scheme and Policy Frameworks**

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Pursuant to Clause 33.02-1 (IN2Z) of the Greater Dandenong Planning Scheme for the use of the land for materials recycling; and
- Pursuant to Clause 33.02-4 (IN2Z) of the Greater Dandenong Planning Scheme for buildings and works.

The relevant controls and policies are as follows:

#### **Zoning Controls**

The subject site is located in an Industrial 2 Zone, as is the surrounding area.

The purpose of the Industrial 2 Zone outlined at Clause 33.02 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To provide for manufacturing industry, the storage and distribution of goods and associated facilities in a manner which does not affect the safety and amenity of local communities.*
- *To promote manufacturing industries and storage facilities that require a substantial threshold distance within the core of the zone.*
- *To keep the core of the zone free of uses which are suitable for location elsewhere so as to be available for manufacturing industries and storage facilities that require a substantial threshold distance as the need for these arises.*

Pursuant to Clause 32.02-1, a permit is required for the use of land for materials recycling (nested under Industry).

Pursuant to Clause 33.02-4 A planning permit is required for buildings and works.

---

### **2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

#### **Overlay Controls**

No overlays affect the subject site or surrounding area.

#### **Planning Policy Framework**

Clause 71.02 (Operation of the Planning Policy Framework) outlines the purpose of the planning policy framework and seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices that integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

This is further highlighted within Clause 71.02-3 (Integrated decision making) which suggests:

*“Planning and responsible authorities should endeavour to integrate the range of planning policies relevant to the issues to be determined and balance conflicting objectives in favour of net community benefit and sustainable development for the benefit of present and future generations”.*

Relevant planning policies to this application within the Planning Policy Framework include;

- Clause 13: Environmental Risks and Amenity
  - Clause 13.05-1S Noise abatement
  - Clause 13.06-1S Air quality
  - Clause 13.07-1S Land use compatibility
  
- Clause 15 Built Environment and Heritage
  - Clause 15.01-1S Urban design
  - Clause 15.01-2S Building design
  - Clause 15.03-2S Aboriginal cultural heritage
  
- Clause 17: Economic Development
  - Clause 17.01-1S Diversified economy
  - Clause 17.01-2S Innovation and research
  - Clause 17.03-1S Industrial land supply
  - Clause 17.03-2S Industrial development siting
  - Clause 17.03-3S State significant industrial land
  
- Clause 18: Transport
  - Clause 18.01-1S Land use and transport planning
  - Clause 18.01-2S Transport system
  - Clause 18.02-4S Car parking

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

- Clause 19: Infrastructure
  - Clause 19.03-3S Integrated Water Management
  - Clause 19.03-5S Waste and Resource Recovery

**Local Planning Policy Framework**

As outlined at Clause 23.02, the MSS is a concise statement of the key strategic planning, land use and development objectives for the municipality and the strategies and actions for achieving the objectives.

Relevant planning policies to this application within the MSS include:

- Clause 21.03 A Vision for Greater Dandenong
- Clause 21.04 Land Use
  - Clause 21.04-3 Industrial
- Clause 21.05 Built Form
  - Clause 21.05-1 Urban Design, Character, Streetscapes and Landscapes
  - Clause 21.05-3 Sustainability
- Clause 21.07 Infrastructure and Transportation
  - Clause 21.07-3 Walking and Cycling
  - Clause 21.07-4 Cars and Parking

As outlined at Clause 23.03, Local Planning Policies are tools used to implement the objectives and strategies of the Municipal Strategic Statement and provide a policy statement of intent or expectation.

Relevant Local Planning Policies to this application include:

- Clause 22.03 Urban Design in Commercial and Industrial Areas

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Particular Provisions**

**Clause 52.06 – Car Parking**

The purposes of this provision are:

- *To ensure that car parking is provided in accordance with the State Planning Policy Framework and Local Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demands likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. The site is not within the Principal Public Transport Network area.

The table at Clause 52.06-5 specifies that the following car parking rate is required for the use of the land for materials recycling:

- 10% of the site area.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-8 and 52.06-10 of the Scheme.

**Clause 52.34 – Bicycle Facilities**

The purposes of this provision are:

- *To encourage cycling as a mode of transport.*
- *To provide secure, accessible and convenient bicycle parking spaces and associated shower and change facilities.*

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

Clause 52.34-1 notes that a new use must not commence or the floor area of an existing use must not be increased until the required bicycle facilities and associated signage has been provided on the land.

The required facilities are identified in the table to Clause 52.34-3.

The table at Clause 52.34-3 specifies that the following bicycle facilities are required for the use of the land for industry:

- 1 space to each 1000 square metres of net floor area.

The design of bicycle spaces should be designed in accordance with the requirements of Clause 52.34-4 of the Scheme.

Clause 53.10 Uses with Adverse Amenity Potential

The clause establishes threshold distances for a range of uses and activities that may cause off-site amenity impacts. Applications that do not meet the threshold distance, or where none are specified, must be referred to the Environment Protection Authority (EPA) as a determining referral authority under Section 55 of the *Planning and Environment Act 1987*.

The proposed use is best categorised as "other resource recovery or recycling operations" for which the threshold distance is noted as "none specified". Therefore, the application must be referred to the EPA under section 55 of the Act.

Clause 53.18 Stormwater Management

Pursuant to Clause 53.18-3, an application to construct a building or construct or carry out works:

- Must meet all of the objectives of Clauses 53.18-5 and 53.18-6.
- Should meet all of the standards of Clauses 53.18-5 and 53.18-6.

An application must be accompanied by details of the proposed stormwater management system, including drainage works and retention, detention and discharged of stormwater to the drainage system.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**General Provisions**

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Clause 66 Referral and Notice Provisions- Pursuant to Clause 66.02-1 and 66.02-7, the Environment Protection Authority is a determining referral authority for the application. As such, If a determining referral authority objects to a planning application proposal, the Responsible Authority must refuse to grant a permit, and if a determining referral authority specifies conditions, those conditions must be included in any permit granted. It is noted that the EPA have not objected to the application nor have they required any conditions to be placed in any permit that might be issued. The EPA have requested that notes be placed on the permit.

**Restrictive Covenants**

There are no covenants or agreements registered on title.

**Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

**Diversity (Access & Equity)**

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

**Community Safety**

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

**Safe Design Guidelines**

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Referrals**

**External**

Pursuant to Section 55 of the Planning and Environment Act 1987, the application was externally referred to:

Referral Authority	Response
Environment Protection Authority.	No objections, subject to notes being placed on the permit.
Country Fire Authority/Fire Rescue Victoria	No objections, no conditions

**Internal**

The application was internally referred to the following internal Council departments for their consideration;

Referral Authority	Response
Transport	No objection, subject to conditions
Planning Compliance	No objection, subject to conditions

**Advertising**

Notice of the application was not permitted to be given under Section 52 of the *Planning and Environment Act 1987* as, pursuant to Clause 33.02-2 and 33.02-4, the proposal is exempt from the notice requirements of Section 52(1)(a),(b) and (d), the decision requirements of Section 64(1),(2) and (3), and the review rights of Section 82(1) of the Act.

**Assessment**

**Use**

**Policy Context**

The purposes of the Industrial 2 Zone highlight that the zone is for 'heavy' industrial uses that are unsuitable for siting elsewhere. This is supplemented by State Planning Policy (particularly Clauses 17.03-2-1S, 17.03-2S, 17.03-3S and 19.03-5S) which talk to a hierarchy of industrial land zonings and the importance of providing appropriate buffers around waste and resource recovery infrastructure, with the application site being nominated as part of the broader Industrial 2 Zone precinct which makes up the Southern Industrial Precinct – Dandenong South.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

The proposed land use is consistent with the purpose of the zone, being a use with the potential to cause off-site impacts, and hence its listing with Clause 53.10-1 (Uses with adverse amenity potential). Whilst the threshold distance is variable, considering the abundance of other waste related industries in the immediate vicinity of the site it is clear that the Industrial 2 Zone represents the most appropriate of the suite of industrial zones for the siting and operation of the proposed land use.

At the local planning policy level, Clause 21.04-3 (Industrial) sets out Council's objectives and strategies with respect to industrial land use. The proposal is considered to respond to the policy framework set out by Clause 21.04-3 by way of the following:

- The establishment of a materials recycling facility will contribute towards the broad range of industries sought within the local policy framework.
- The proposed autoclave system is considered a high-tech industry, encouraged within the local policy framework.
- The materials recycling facility will complement several other similar types of waste and resource recovery uses in the immediate area.
- The materials recycling facility is a 'heavy' industry suitable to land within the Industrial 2 Zone.
- The proposed buildings and works will have no discernible impact on the visual impact of the existing buildings and works.

Based on the above, it is considered that the proposed land use is compatible with the provisions of the Greater Dandenong Planning Scheme and particularly the Industrial 2 Zone and PPF and LPPF.

The proposed use does not represent an intensification of the use, rather it enables the existing activities to broaden across two sites to enable improvements to operations. It also formalises the use of the land at 36 Cahill Street which has historically been used to store materials and equipment associated with the existing medical waste treatment facility at 34 Cahill Street. The scale of the operation will predominantly remain the same as what has operated at 34 Cahill Street.

**Potential Amenity Impacts**

The use of the land must consider the potential offsite amenity impacts such as fire, noise, dust, odour, traffic and any other relevant amenity impacts.

The applicant has provided a Site Environmental Management Plan (SEMP) and Environmental Risk Report (ERR) to address potential offsite amenity impacts. Of particular note is the following:

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

Fire:

To address the risk of fire, the applicant has prepared a Liquid and Solid Waste Storage Plan (LSWSP) and Emergency Management Plan (EMP). The application has been referred to the Country Fire Authority (CFA)/Fire Rescue Victoria (FRV), who have advised they have no objections. The implementation of the LSWSP and EMP can be required by permit conditions.

Noise:

The proposals main source of noise will be from delivery truck movement and the loading and unloading of material into the sorting and storage area. Given the subject site is situated within an established industrial precinct, this type of noise is standard and does not pose any unacceptable risk to the surrounding area.

Dust/odour:

The types of materials accepted on site (limited to clinical waste) will be unlikely to create a high level of dust emissions with vehicle movements being the main dust generator. Given the site consists of hardstand for all truck circulation areas, it is considered that dust generation from the proposed use is low.

The proposal's main source of odour emission will be from the stockpile of collected, sorted and stored materials. The applicant advised within their submission that "all sorting will occur within the unloading and separation area within building D". Furthermore, processed materials ready for offsite disposal will be stored within building A, therefore, given that the sorting and storing area is enclosed, it is considered that this will further limit the limited potential for odour emissions from the sorting. In addition, the applicant has outlined in their Environmental Risk Register (EER) that all buildings involved in the receipt, storage and processing of waste will be maintained under negative pressure to minimise odour emissions, as well as daily site inspections, and a complaint management system will be used. The EER also addresses controls and processes for the possibility of liquid spills. Given that all sorting will occur within the unloading and separation area, and that the applicant has prepared an SEMP and EER to address potential odour risks, it is considered that this is acceptable for mitigating and preventing any odour emissions. Moreover, it is noted that the proposed location of the facility is a considerable distance to the nearest sensitive receptor and, as outlined in the EPA referral response, the likelihood of unacceptable risk to human health is low.

Permit conditions can require the permit holder to take a preventative approach in the minimisation of mainly dust and odour emissions from all operations within the site, and the implementation of the SEMP and EER.

Other:

The proposed facility requires a Development Licence and Operating Licence under the *Environment Protection Act 2017*. A Development Licence application is currently being assessed and considered by the EPA. An operating licence was issued by the EPA on 8 June 1994 (last amended 3 June 2022) for the site. These licence applications are separate to the assessment of the planning merits of the proposal under the *Planning and Environment Act 1987*, and will consider and address all of the relevant potential environmental impacts.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Development**

The proposed buildings and works are minimal in terms of the existing development on the site. The additional roller door, vent stacks and exhaust stacks will have no discernible impact on the overall visual appearance of the site. The temporarily located steam boiler to the west of the building at 2/34 Cahill Street will also have no discernible impact on the overall visual appearance of the site as it is well setback from the front boundary, behind the front building line, and is lower than the top of the existing western wall of the building.

**Signage**

No signage is proposed.

**Car Parking**

Pursuant to Clause 52.06-2, the use of land for materials recycling requires 10% of the site to be set aside for car parking.

The proposal requires 33 car parking spaces (based on a typical 4.9m x 2.6m car parking space with a 6.4m wide aisle with requires approximately 30sqm of space).

51 spaces are existing on the site. Therefore, the proposal exceeds the car parking requirements of the Greater Dandenong Planning Scheme. Even with the temporary loss of 5 spaces for the temporary location of the boiler to the west of 2/34 Cahill Street, the proposal will exceed the car parking requirements of the Greater Dandenong Planning Scheme.

**Loading and Unloading**

Loading and unloading is proposed to occur in Building D, Building A, Building C or the loading zone between Building A and Building D. It is considered that the loading areas proposed are sufficient for the proposed use. Council's Transport Planning team have reviewed the proposal, and are satisfied with the location and functionality of the loading and unloading areas.

**Bicycle Facilities**

Pursuant to Clause 52.34-1, the use of land for materials recycling requires 1 bicycle space for employees to each 1000sqm net floor area.

The net floor area of all buildings on the subject site is approximately 6378.9sqm. The proposal requires 6 employee bicycle spaces provided either in a bicycle locker or at a bicycle rail in a lockable compound. In addition, 1 shower and changeroom is required.

The plans do not show any bicycle facilities. Permit conditions can require the bicycle facilities to be shown on the plans.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Conclusion**

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Policies, and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies and it is therefore recommended that the proposal is approved.

**Recommendation**

**That Council resolves to Grant a planning permit in respect of the land known and described as L1 &2 on SP027400F and L58 PS14331, 1-2/34 and 36 Cahill Street Dandenong South for the purpose of use and development of the land for materials recycling in accordance with the plans submitted with the application subject to the following conditions:**

- 1. Before the use or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
  - 1.1. Six (6) employee bicycle spaces provided either in a bicycle locker or at a bicycle rail in a lockable compound, plus one (1) shower and changeroom**
  - 1.2. Aerial imagery deleted from all plans within the SEMP and EER. The location of the buildings, car parking areas and accessways must be shown as line drawings only.**
- 2. The layout of the site and size, design, location and use of the buildings and works permitted, must always accord with the endorsed plans unless with the written consent of the Responsible Authority.**
- 3. The use and operation of the site must at all times be conducted in accordance with:**
  - 3.1 The plans endorsed under this permit, and:**
  - 3.2 The endorsed Site and Environment Management Plan (SEMP) and Environmental Risk Report (EER).**

**All to the satisfaction of the Responsible Authority.**

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

- 4. The operator/owner/applicant under this permit must ensure that no materials are stored, stockpiled or otherwise deposited outside of the boundaries of the subject site, all to the satisfaction of the Responsible Authority. The operations must be confined solely within the site, to the satisfaction of the Responsible Authority.**
- 5. All bins, vehicles and trailers used to transport material onto or off the land must be covered at all times whilst at the land, save for loading or unloading of same. At least one staff member must be present at all times in the vicinity of bins or vehicles whilst being unloaded or filled with material.**
- 6. All vehicles removing waste must have fully secured and contained loads so that no wastes are spilled on the adjoining roads, to the satisfaction on the Responsible Authority.**
- 7. Discharge of wastewater leachate or contaminated stormwater must not occur beyond the boundaries of the land.**
- 8. Before the use of the site hereby approved for the site commences, areas set aside for the parking of vehicles and access lanes as shown on the endorsed plans must be:
  - 8.1 Constructed in accordance with the endorsed plan/s**
  - 8.2 Properly formed to such levels that they can be used in accordance with the plans**
  - 8.3 Surfaced with an all-weather sealcoat**
  - 8.4 Drained to the legal point of discharge**
  - 8.5 Line marked to indicate each car space and all access lanes.****All to the satisfaction of the Responsible Authority.****
- 9. Parking areas and access lanes must be kept available for these purposes at all times.**
- 10. The loading and unloading of goods from vehicles must only be carried out on the land within the designated loading bay(s) and must not disrupt the circulation and parking of vehicles on the land.**

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

11. The site operator must endeavour to prevent site bound commercial vehicles queuing on arrival along the public access road. Accordingly, access driveways/roadways/aisles providing access to loading areas on-site must not be gated during operating hours or feature control points (i.e. boom gates, guardhouse or similar) without suitable queuing space on site, all to the satisfaction of the Responsible Authority.
12. Provision must be made for the drainage of the site including landscaped and paved areas, all to the satisfaction of the Responsible Authority.
13. All wastes must be disposed of to the satisfaction of the Responsible Authority and no liquid waste or polluted waters shall be discharged into a sewer or a stormwater drainage system.
14. The amenity of the area must not be detrimentally affected by the use or development on the land, through the;
  - 14.1 Transport of materials, goods or commodities to or from the land;
  - 14.2 Appearance of any building, works or materials
  - 14.3 Emissions of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste products, grit or oil.All to the satisfaction of the Responsible Authority.
15. The site must be kept in a neat and tidy condition at all times, all to the satisfaction of the Responsible Authority.
16. Storage of items must only occur within the designated storage areas shown on the endorsed plans to the satisfaction of the Responsible Authority.
17. Nuisance dust must not be discharged beyond the boundaries of the premises to the satisfaction of the Responsible Authority.
18. Offensive odours must not be discharged beyond the boundary of the premises to the satisfaction of the Responsible Authority.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

19. The permit holder must ensure that litter is not deposited beyond the boundary of the premises to the satisfaction of the Responsible Authority.
20. Visible checks for off-site litter movement must be conducted daily.
21. Noise emissions from the proposed use and development must not exceed the limits calculated in accordance with the Environmental Protection Regulations 2021 and the Environment Protection Authority Publication 1826 - Noise Protocol.
22. This permit will expire if one of the following circumstances applies:-
  - 22.1 The development or any stage of it does not start within two (2) years of the date of this permit, or
  - 22.2 The development or any stage of it is not completed within four (4) years of the date of this permit.
  - 22.3 The use does not start within one (1) year of the completion of the development, or
  - 22.4 The use is discontinued for a period of two (2) years.

**Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.**

**The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:**

- a. the request for the extension is made within twelve (12) months after the permit expires; and
- b. the development or stage started lawfully before the permit expired.

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**Notes:**

- A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings.
- A Building Approval may be required prior to the commencement of the approved development.
- Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.
- Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.
- Approval of drainage plan including any retention system within the property boundary is required.

**EPA notes:**

- This permit is not an EPA permission/approval. Before the use or development authorised under this permit starts, the permit holder must ensure that any obligations or duties that arise under the Environment Protection Act 2017 are met. This may include obtaining an EPA permission, approval or exemption, in accordance with the Environment Protection Regulations 2021.
- The amended Environment Protection Act 2017 came into effect on 1 July 2021.

The amended Environment Protection Act 2017 imposes new duties on individuals and/or businesses undertaking the activity permitted by this permit. If your business engages in activities that may give rise to a risk to human health or the environment from pollution or waste, you must understand those risks and take action to minimise them as far as reasonably practicable.

For further information on what the new laws mean for Victorian businesses go to <https://www.epa.vic.gov.au/for-business/new-laws-and-your-business>

For further information on what the new laws mean for individuals and the community go to <https://www.epa.vic.gov.au/about-epa/laws/new-laws/the-new-act-for-the-community>

---

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**

**STATUTORY PLANNING APPLICATIONS**

**TOWN PLANNING APPLICATION – NO.1&2/34 & 36 CAHILL STREET  
DANDENONG SOUTH (PLANNING APPLICATION NO. PLN22/02411)**

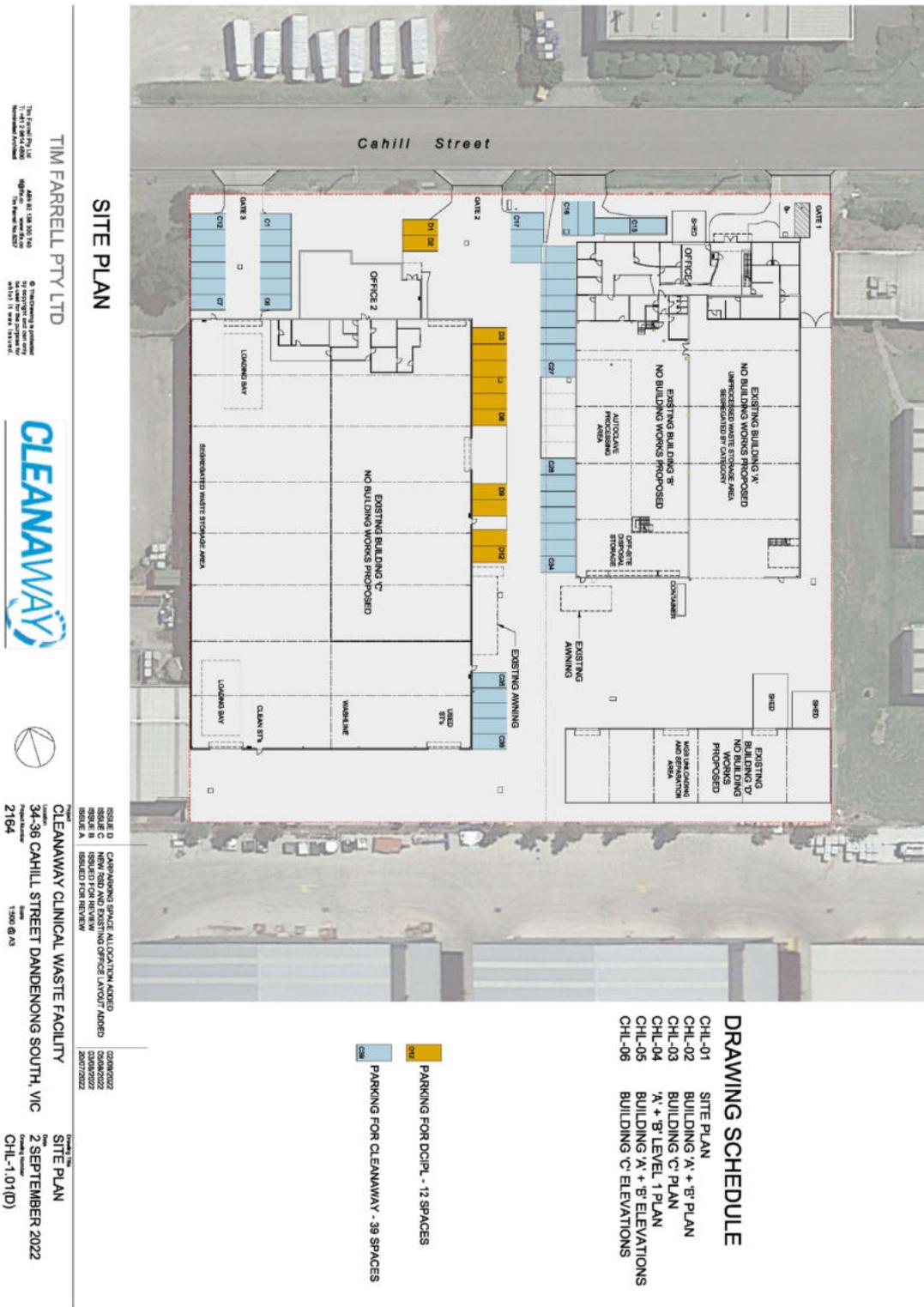
**ATTACHMENT 1**

**ASSESSED PLANS**

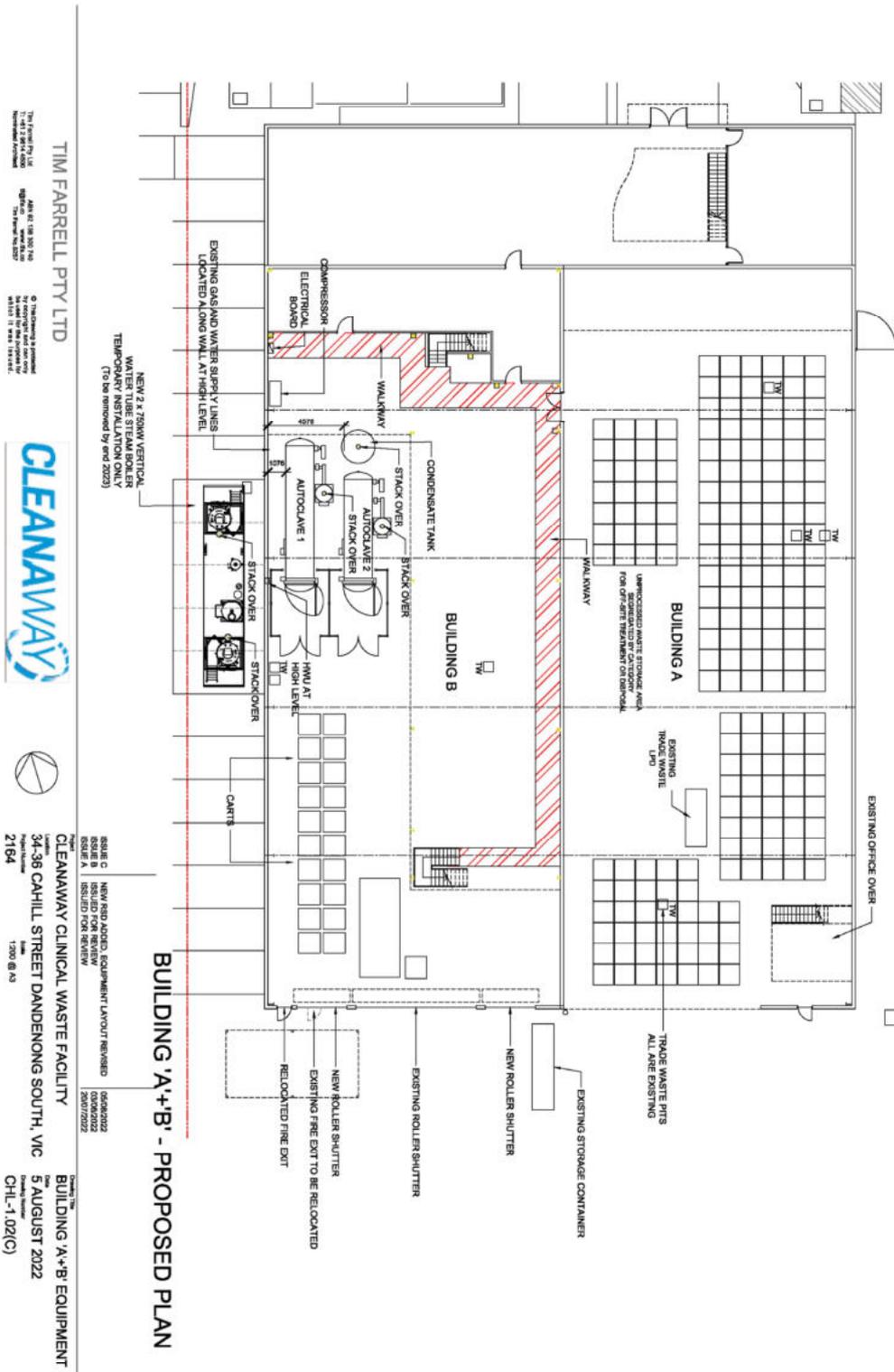
**PAGES 7 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**



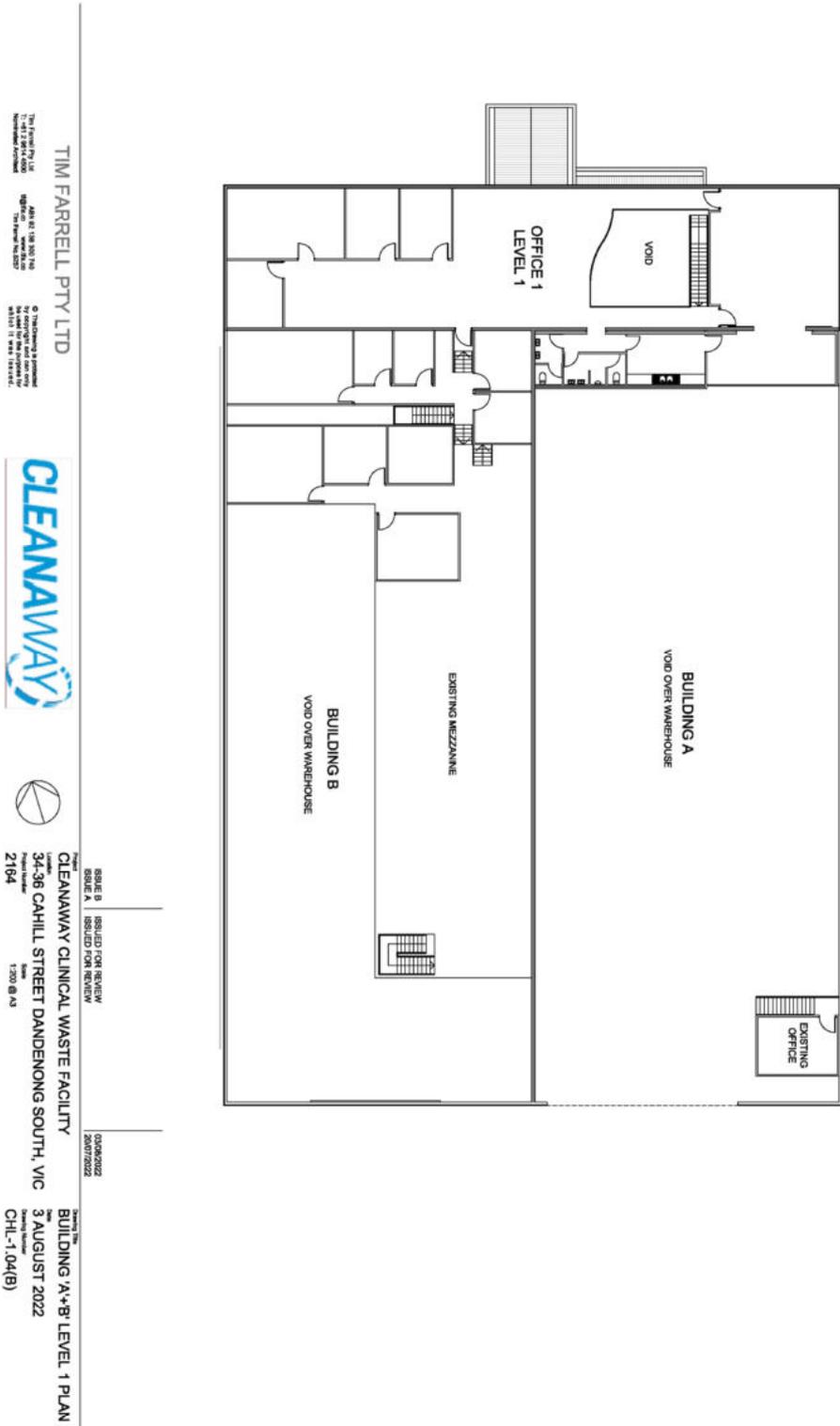
**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**



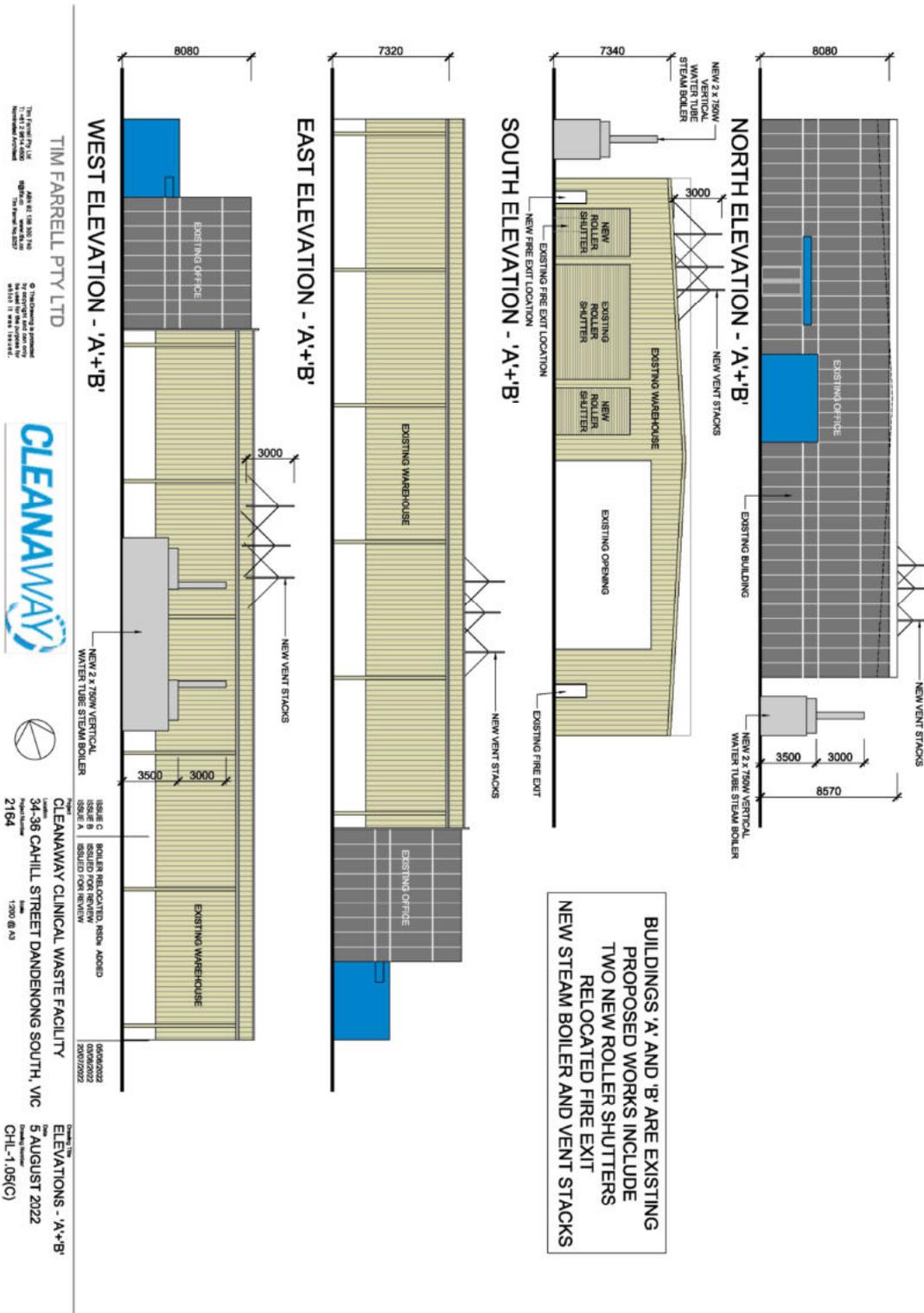
TIM FARRELL PTY LTD  
 171, 173, 175, 177, 179, 181, 183, 185, 187, 189, 191, 193, 195, 197, 199, 201, 203, 205, 207, 209, 211, 213, 215, 217, 219, 221, 223, 225, 227, 229, 231, 233, 235, 237, 239, 241, 243, 245, 247, 249, 251, 253, 255, 257, 259, 261, 263, 265, 267, 269, 271, 273, 275, 277, 279, 281, 283, 285, 287, 289, 291, 293, 295, 297, 299, 301, 303, 305, 307, 309, 311, 313, 315, 317, 319, 321, 323, 325, 327, 329, 331, 333, 335, 337, 339, 341, 343, 345, 347, 349, 351, 353, 355, 357, 359, 361, 363, 365, 367, 369, 371, 373, 375, 377, 379, 381, 383, 385, 387, 389, 391, 393, 395, 397, 399, 401, 403, 405, 407, 409, 411, 413, 415, 417, 419, 421, 423, 425, 427, 429, 431, 433, 435, 437, 439, 441, 443, 445, 447, 449, 451, 453, 455, 457, 459, 461, 463, 465, 467, 469, 471, 473, 475, 477, 479, 481, 483, 485, 487, 489, 491, 493, 495, 497, 499, 501, 503, 505, 507, 509, 511, 513, 515, 517, 519, 521, 523, 525, 527, 529, 531, 533, 535, 537, 539, 541, 543, 545, 547, 549, 551, 553, 555, 557, 559, 561, 563, 565, 567, 569, 571, 573, 575, 577, 579, 581, 583, 585, 587, 589, 591, 593, 595, 597, 599, 601, 603, 605, 607, 609, 611, 613, 615, 617, 619, 621, 623, 625, 627, 629, 631, 633, 635, 637, 639, 641, 643, 645, 647, 649, 651, 653, 655, 657, 659, 661, 663, 665, 667, 669, 671, 673, 675, 677, 679, 681, 683, 685, 687, 689, 691, 693, 695, 697, 699, 701, 703, 705, 707, 709, 711, 713, 715, 717, 719, 721, 723, 725, 727, 729, 731, 733, 735, 737, 739, 741, 743, 745, 747, 749, 751, 753, 755, 757, 759, 761, 763, 765, 767, 769, 771, 773, 775, 777, 779, 781, 783, 785, 787, 789, 791, 793, 795, 797, 799, 801, 803, 805, 807, 809, 811, 813, 815, 817, 819, 821, 823, 825, 827, 829, 831, 833, 835, 837, 839, 841, 843, 845, 847, 849, 851, 853, 855, 857, 859, 861, 863, 865, 867, 869, 871, 873, 875, 877, 879, 881, 883, 885, 887, 889, 891, 893, 895, 897, 899, 901, 903, 905, 907, 909, 911, 913, 915, 917, 919, 921, 923, 925, 927, 929, 931, 933, 935, 937, 939, 941, 943, 945, 947, 949, 951, 953, 955, 957, 959, 961, 963, 965, 967, 969, 971, 973, 975, 977, 979, 981, 983, 985, 987, 989, 991, 993, 995, 997, 999, 1001, 1003, 1005, 1007, 1009, 1011, 1013, 1015, 1017, 1019, 1021, 1023, 1025, 1027, 1029, 1031, 1033, 1035, 1037, 1039, 1041, 1043, 1045, 1047, 1049, 1051, 1053, 1055, 1057, 1059, 1061, 1063, 1065, 1067, 1069, 1071, 1073, 1075, 1077, 1079, 1081, 1083, 1085, 1087, 1089, 1091, 1093, 1095, 1097, 1099, 1101, 1103, 1105, 1107, 1109, 1111, 1113, 1115, 1117, 1119, 1121, 1123, 1125, 1127, 1129, 1131, 1133, 1135, 1137, 1139, 1141, 1143, 1145, 1147, 1149, 1151, 1153, 1155, 1157, 1159, 1161, 1163, 1165, 1167, 1169, 1171, 1173, 1175, 1177, 1179, 1181, 1183, 1185, 1187, 1189, 1191, 1193, 1195, 1197, 1199, 1201, 1203, 1205, 1207, 1209, 1211, 1213, 1215, 1217, 1219, 1221, 1223, 1225, 1227, 1229, 1231, 1233, 1235, 1237, 1239, 1241, 1243, 1245, 1247, 1249, 1251, 1253, 1255, 1257, 1259, 1261, 1263, 1265, 1267, 1269, 1271, 1273, 1275, 1277, 1279, 1281, 1283, 1285, 1287, 1289, 1291, 1293, 1295, 1297, 1299, 1301, 1303, 1305, 1307, 1309, 1311, 1313, 1315, 1317, 1319, 1321, 1323, 1325, 1327, 1329, 1331, 1333, 1335, 1337, 1339, 1341, 1343, 1345, 1347, 1349, 1351, 1353, 1355, 1357, 1359, 1361, 1363, 1365, 1367, 1369, 1371, 1373, 1375, 1377, 1379, 1381, 1383, 1385, 1387, 1389, 1391, 1393, 1395, 1397, 1399, 1401, 1403, 1405, 1407, 1409, 1411, 1413, 1415, 1417, 1419, 1421, 1423, 1425, 1427, 1429, 1431, 1433, 1435, 1437, 1439, 1441, 1443, 1445, 1447, 1449, 1451, 1453, 1455, 1457, 1459, 1461, 1463, 1465, 1467, 1469, 1471, 1473, 1475, 1477, 1479, 1481, 1483, 1485, 1487, 1489, 1491, 1493, 1495, 1497, 1499, 1501, 1503, 1505, 1507, 1509, 1511, 1513, 1515, 1517, 1519, 1521, 1523, 1525, 1527, 1529, 1531, 1533, 1535, 1537, 1539, 1541, 1543, 1545, 1547, 1549, 1551, 1553, 1555, 1557, 1559, 1561, 1563, 1565, 1567, 1569, 1571, 1573, 1575, 1577, 1579, 1581, 1583, 1585, 1587, 1589, 1591, 1593, 1595, 1597, 1599, 1601, 1603, 1605, 1607, 1609, 1611, 1613, 1615, 1617, 1619, 1621, 1623, 1625, 1627, 1629, 1631, 1633, 1635, 1637, 1639, 1641, 1643, 1645, 1647, 1649, 1651, 1653, 1655, 1657, 1659, 1661, 1663, 1665, 1667, 1669, 1671, 1673, 1675, 1677, 1679, 1681, 1683, 1685, 1687, 1689, 1691, 1693, 1695, 1697, 1699, 1701, 1703, 1705, 1707, 1709, 1711, 1713, 1715, 1717, 1719, 1721, 1723, 1725, 1727, 1729, 1731, 1733, 1735, 1737, 1739, 1741, 1743, 1745, 1747, 1749, 1751, 1753, 1755, 1757, 1759, 1761, 1763, 1765, 1767, 1769, 1771, 1773, 1775, 1777, 1779, 1781, 1783, 1785, 1787, 1789, 1791, 1793, 1795, 1797, 1799, 1801, 1803, 1805, 1807, 1809, 1811, 1813, 1815, 1817, 1819, 1821, 1823, 1825, 1827, 1829, 1831, 1833, 1835, 1837, 1839, 1841, 1843, 1845, 1847, 1849, 1851, 1853, 1855, 1857, 1859, 1861, 1863, 1865, 1867, 1869, 1871, 1873, 1875, 1877, 1879, 1881, 1883, 1885, 1887, 1889, 1891, 1893, 1895, 1897, 1899, 1901, 1903, 1905, 1907, 1909, 1911, 1913, 1915, 1917, 1919, 1921, 1923, 1925, 1927, 1929, 1931, 1933, 1935, 1937, 1939, 1941, 1943, 1945, 1947, 1949, 1951, 1953, 1955, 1957, 1959, 1961, 1963, 1965, 1967, 1969, 1971, 1973, 1975, 1977, 1979, 1981, 1983, 1985, 1987, 1989, 1991, 1993, 1995, 1997, 1999, 2001, 2003, 2005, 2007, 2009, 2011, 2013, 2015, 2017, 2019, 2021, 2023, 2025, 2027, 2029, 2031, 2033, 2035, 2037, 2039, 2041, 2043, 2045, 2047, 2049, 2051, 2053, 2055, 2057, 2059, 2061, 2063, 2065, 2067, 2069, 2071, 2073, 2075, 2077, 2079, 2081, 2083, 2085, 2087, 2089, 2091, 2093, 2095, 2097, 2099, 2101, 2103, 2105, 2107, 2109, 2111, 2113, 2115, 2117, 2119, 2121, 2123, 2125, 2127, 2129, 2131, 2133, 2135, 2137, 2139, 2141, 2143, 2145, 2147, 2149, 2151, 2153, 2155, 2157, 2159, 2161, 2163, 2165, 2167, 2169, 2171, 2173, 2175, 2177, 2179, 2181, 2183, 2185, 2187, 2189, 2191, 2193, 2195, 2197, 2199, 2201, 2203, 2205, 2207, 2209, 2211, 2213, 2215, 2217, 2219, 2221, 2223, 2225, 2227, 2229, 2231, 2233, 2235, 2237, 2239, 2241, 2243, 2245, 2247, 2249, 2251, 2253, 2255, 2257, 2259, 2261, 2263, 2265, 2267, 2269, 2271, 2273, 2275, 2277, 2279, 2281, 2283, 2285, 2287, 2289, 2291, 2293, 2295, 2297, 2299, 2301, 2303, 2305, 2307, 2309, 2311, 2313, 2315, 2317, 2319, 2321, 2323, 2325, 2327, 2329, 2331, 2333, 2335, 2337, 2339, 2341, 2343, 2345, 2347, 2349, 2351, 2353, 2355, 2357, 2359, 2361, 2363, 2365, 2367, 2369, 2371, 2373, 2375, 2377, 2379, 2381, 2383, 2385, 2387, 2389, 2391, 2393, 2395, 2397, 2399, 2401, 2403, 2405, 2407, 2409, 2411, 2413, 2415, 2417, 2419, 2421, 2423, 2425, 2427, 2429, 2431, 2433, 2435, 2437, 2439, 2441, 2443, 2445, 2447, 2449, 2451, 2453, 2455, 2457, 2459, 2461, 2463, 2465, 2467, 2469, 2471, 2473, 2475, 2477, 2479, 2481, 2483, 2485, 2487, 2489, 2491, 2493, 2495, 2497, 2499, 2501, 2503, 2505, 2507, 2509, 2511, 2513, 2515, 2517, 2519, 2521, 2523, 2525, 2527, 2529, 2531, 2533, 2535, 2537, 2539, 2541, 2543, 2545, 2547, 2549, 2551, 2553, 2555, 2557, 2559, 2561, 2563, 2565, 2567, 2569, 2571, 2573, 2575, 2577, 2579, 2581, 2583, 2585, 2587, 2589, 2591, 2593, 2595, 2597, 2599, 2601, 2603, 2605, 2607, 2609, 2611, 2613, 2615, 2617, 2619, 2621, 2623, 2625, 2627, 2629, 2631, 2633, 2635, 2637, 2639, 2641, 2643, 2645, 2647, 2649, 2651, 2653, 2655, 2657, 2659, 2661, 2663, 2665, 2667, 2669, 2671, 2673, 2675, 2677, 2679, 2681, 2683, 2685, 2687, 2689, 2691, 2693, 2695, 2697, 2699, 2701, 2703, 2705, 2707, 2709, 2711, 2713, 2715, 2717, 2719, 2721, 2723, 2725, 2727, 2729, 2731, 2733, 2735, 2737, 2739, 2741, 2743, 2745, 2747, 2749, 2751, 2753, 2755, 2757, 2759, 2761, 2763, 2765, 2767, 2769, 2771, 2773, 2775, 2777, 2779, 2781, 2783, 2785, 2787, 2789, 2791, 2793, 2795, 2797, 2799, 2801, 2803, 2805, 2807, 2809, 2811, 2813, 2815, 2817, 2819, 2821, 2823, 2825, 2827, 2829, 2831, 2833, 2835, 2837, 2839, 2841, 2843, 2845, 2847, 2849, 2851, 2853, 2855, 2857, 2859, 2861, 2863, 2865, 2867, 2869, 2871, 2873, 2875, 2877, 2879, 2881, 2883, 2885, 2887, 2889, 2891, 2893, 2895, 2897, 2899, 2901, 2903, 2905, 2907, 2909, 2911, 2913, 2915, 2917, 2919, 2921, 2923, 2925, 2927, 2929, 2931, 2933, 2935, 2937, 2939, 2941, 2943, 2945, 2947, 2949, 2951, 2953, 2955, 2957, 2959, 2961, 2963, 2965, 2967, 2969, 2971, 2973, 2975, 2977, 2979, 2981, 2983, 2985, 2987, 2989, 2991, 2993, 2995, 2997, 2999, 3001, 3003, 3005, 3007, 3009, 3011, 3013, 3015, 3017, 3019, 3021, 3023, 3025, 3027, 3029, 3031, 3033, 3035, 3037, 3039, 3041, 3043, 3045, 3047, 3049, 3051, 3053, 3055, 3057, 3059, 3061, 3063, 3065, 3067, 3069, 3071, 3073, 3075, 3077, 3079, 3081, 3083, 3085, 3087, 3089, 3091, 3093, 3095, 3097, 3099, 3101, 3103, 3105, 3107, 3109, 3111, 3113, 3115, 3117, 3119, 3121, 3123, 3125, 3127, 3129, 3131, 3133, 3135, 3137, 3139, 3141, 3143, 3145, 3147, 3149, 3151, 3153, 3155, 3157, 3159, 3161, 3163, 3165, 3167, 3169, 3171, 3173, 3175, 3177, 3179, 3181, 3183, 3185, 3187, 3189, 3191, 3193, 3195, 3197, 3199, 3201, 3203, 3205, 3207, 3209, 3211, 3213, 3215, 3217, 3219, 3221, 3223, 3225, 3227, 3229, 3231, 3233, 3235, 3237, 3239, 3241, 3243, 3245, 3247, 3249, 3251, 3253, 3255, 3257, 3259, 3261, 3263, 3265, 3267, 3269, 3271, 3273, 3275, 3277, 3279, 3281, 3283, 3285, 3287, 3289, 3291, 3293, 3295, 3297, 3299, 3301, 3303, 3305, 3307, 3309, 3311, 3313, 3315, 3317, 3319, 3321, 3323, 3325, 3327, 3329, 3331, 3333, 3335, 3337, 3339, 3341, 3343, 3345, 3347, 3349, 3351, 3353, 3355, 3357, 3359, 3361, 3363, 3365, 3367, 3369, 3371, 3373, 3375, 3377, 3379, 3381, 3383, 3385, 3387, 3389, 3391, 3393, 3395, 3397, 3399, 3401, 3403, 3405, 3407, 3409, 3411, 3413, 3415, 3417, 3419, 3421, 3423, 3425, 3427, 3429, 3431, 3433, 3435, 3437, 3439, 3441, 3443, 3445, 3447, 3449, 3451, 3453, 3455, 3457, 3459, 3461, 3463, 3465, 3467, 3469, 3471, 3473, 3475, 3477, 3479, 3481, 3483, 3485, 3487, 3489, 3491, 3493, 3495, 3497, 3499, 3501, 3503, 3505, 3507, 3509, 3511, 3513, 3515, 3517, 3519, 3521, 3523, 3525, 3527, 3529, 3531, 3533, 3535, 3537, 3539, 3541, 3543, 3545, 3547, 3549, 3551, 3553, 3555, 3557, 3559, 3561, 3563, 3565, 3567, 3569, 3571, 3573, 3575, 3577, 3579, 3581, 3583, 3585, 3587, 3589, 3591, 3593, 3595, 3597, 3599, 3601, 3603, 3605, 3607, 3609, 3611, 3613, 3615, 3617, 3619, 3621, 3623, 3625, 3627, 3629, 3631, 3633, 3635, 3637, 3639, 3641, 3643, 3645, 3647, 3649, 3651, 3653, 3655, 3657, 3659, 3661, 3663, 3665, 3667, 3669, 3671, 3673, 3675, 3677, 3679, 3681, 3683, 3685, 3687, 3689, 3691, 3693, 3695, 3697, 3699, 3701, 3703, 3705, 3707, 3709, 3711, 3713, 3715, 3717, 3719, 3721, 3723, 3725, 3727, 3729, 3731, 3733, 3735, 3737, 3739, 3741, 3743, 3745, 3747, 3749, 3751, 3753, 3755, 3757, 3759, 3761, 3763, 3765, 3767, 3769, 3771, 3773, 3775, 3777, 3779, 3781, 3783, 3785, 3787, 3789, 3791, 3793, 3795, 3797, 3799, 3801, 3803, 3805, 3807, 3809, 3811, 3813, 3815, 3817, 3819, 3821, 3823, 3825, 3827, 3829, 3831, 3833, 3835, 3837, 3839, 3841, 3843, 3845, 3847, 3849, 3851, 3853, 3855, 3857, 3859, 3861, 3863, 3865, 3867, 3869, 3871, 3873, 3875, 3877, 3879, 3881, 3883, 3885, 3887, 3889, 3891, 3893, 3895, 3897, 3899, 3901, 3903, 3905, 3907, 3909, 3911, 3913, 3915, 3917, 3919, 3921, 3923, 3925, 3927, 3929, 3931, 3933, 3935, 3937, 3939, 3941, 3943, 3945, 3947, 3949, 3951, 3953, 3955, 3957, 3959, 3961, 3963, 3965, 3967, 3969, 3971, 3973, 3975, 3977, 3979, 3981, 3983, 3985, 3987, 3989, 3991, 3993, 3995, 3997, 3999, 4001, 4003, 4005, 4007, 4009, 4011, 4013, 4015, 4017, 4019, 4021, 4023, 4025, 4027, 4029, 4031, 4033, 4035, 4037, 4039, 4041, 4043, 4045, 4047, 4049, 4051, 4053, 4055, 4057, 4059, 4061, 4063, 4065, 4067, 4069, 4071, 4073, 4075, 4077, 4079, 4081, 4083, 4085, 4087, 4089, 4091, 4093, 4095, 4097, 4099, 4101, 4103, 4105, 4107, 4109, 4111, 4113, 4115, 4117, 4119, 4121, 4123, 4125, 4127, 4129, 4131, 4133, 4135, 4137, 4139, 4141, 4143, 4145, 4147, 4149, 4151, 4153, 4155, 4157, 4159, 4161, 4163, 4165, 4167, 4169, 4171, 4173, 4175, 4177, 4179, 4181, 4183, 4185, 4187, 4189, 4191, 4193, 4195, 4197, 4199, 4201, 4203, 4205, 4207, 4209, 4211, 4213, 4215, 4217, 4219, 4221, 4223, 4225, 4227, 4229, 4231, 4233, 4235, 4237, 4239, 4241, 4243, 4245, 4247, 4249, 4251, 4253, 4255, 4257, 4259, 4261, 42



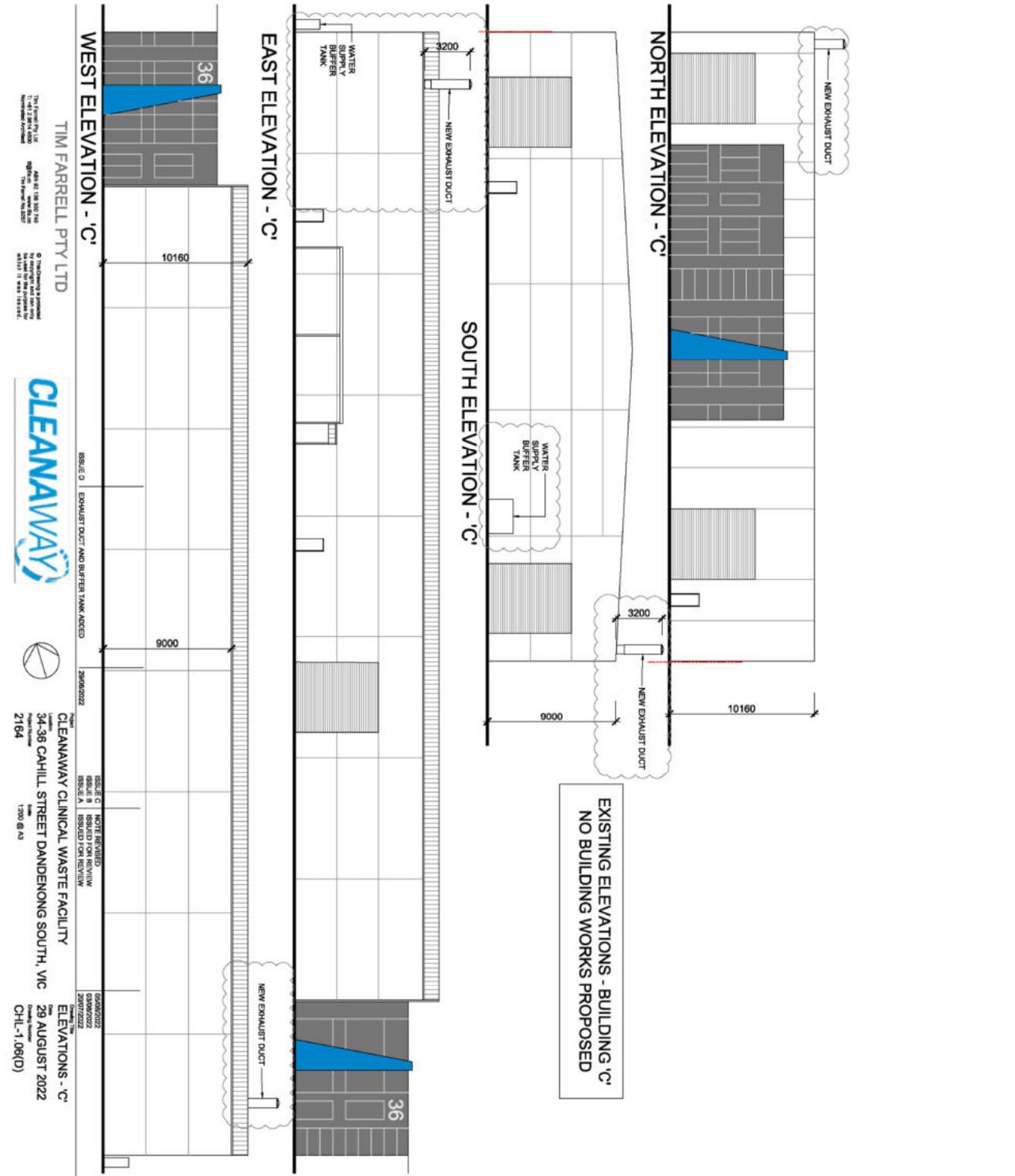
**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**



**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**



**2.3.3 Town Planning Application - No. 1&2/34 & 36 Cahill Street Dandenong South (Planning Application No. PLN22/0411) (Cont.)**



### 3 QUESTION TIME - PUBLIC

**Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.**

#### QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
- ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors or Members upon request.

---

**3 QUESTION TIME - PUBLIC (Cont.)**

- e) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- f) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- g) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- h) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
  - i) seek clarification of the question from the person who submitted it;
  - ii) seek the assistance of another person in answering the question; and
  - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- i) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- j) The text of each question asked and the response will be recorded in the minutes of the Meeting.

## **4 OFFICERS' REPORTS - PART TWO**

### **4.1 CONTRACTS**

#### **4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works**

File Id:

Responsible Officer:

Director Business, Engineering & Major Projects

**Attachments:**

---

### **1. Report Summary**

This report outlines the tender process undertaken to select a suitably qualified and experienced panel of contractors for **Road Resurfacing & Associated Works** within the City of Greater Dandenong.

All works completed under this contract will be based on a quotation process for each project, where a request to quote will be issued to panel members and the Contract awarded based on the information provided by the contractor and according to Council's Procurement Principles.

### **2. Recommendation Summary**

This report recommends that Council awards Contract 2223-06 to a panel of seven (7) contractors including;

**Alex Fraser Asphalt Pty Ltd, Asphalt FX Pty Ltd, Downer EDI Works Pty Ltd,**

**Fulton Hogan Industries Pty Ltd, Prestige Paving Pty Ltd, R & C Asphalt Paving Pty Ltd and R.A.B.S Paving Services Pty Ltd.**

The initial term of the Contract is two (2) years from the date of commencement with an option to extend the contract by three (3) twelve-month periods at the sole and absolute discretion of Council.

---

#### **4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

### **3. Background**

Tenders were sought from suitably qualified and experienced organisations for the provision of Road Resurfacing & Associated Works/Services to the City of Greater Dandenong.

Works under this Contract will comprise the supply of labour, materials and plant and may comprise the following:

- Cold planning, edge profiling and cutting chases;
- Surface preparation (sweeping and cleaning) for surfacing works;
- Tack coating;
- SAMI sealing where specified;
- Asphalt regulation/patching works;
- Supply & placement of asphalt or any other type of road resurfacing material;
- Reinstatement of the pavement markings (thermoplastic longlife), RRPM's etc as soon as practicable on completion of the works;
- Adjustment to utility covers as per the relevant authority requirements;
- Reinstatement of traffic signal loops;
- Site cleaning;
- Traffic and pedestrian management and provision for aftercare, VicRoads MOA required when working at the interface of all Arterial Roads;
- Obtain PTV/Bus operators' approval for detours effecting bus operations;
- Advising of affected community prior to commencement of work;
- Profiling machine to be kept away at least 30mm from the kerb edge and the rest of asphalt along the kerb shall be removed with the bobcat bucket or manually. Contractor to reinstate any kerb and channel damaged by the profiling works at contractor's expense as directed by the superintendent.

### **4. Tender Process**

This tender was advertised in the Age Newspaper and on Council's website on Saturday 16 July 2022 and at the close of tenders at 2:00PM Thursday 4 August 2022 ten (10) submissions were received as follows:

- 1) Alex Fraser Asphalt Pty Ltd;**
- 2) Asphalt FX Pty Ltd;**
- 3) The Trustee for Blue Peak Constructions Family Trust trading as Blue Peak Constructions;**
- 4) The Trustee for The Brodie Family Trust trading as Crack Sealing Solutions;**
- 5) Downer Edi Works Pty Ltd;**
- 6) Fulton Hogan Industries Pty Ltd;**

---

**4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

**7) Prestige Paving Pty Ltd;**

**8) R & C Asphalt Paving Pty Ltd;**

**9) R.A.B.S Paving Services Pty Ltd; and**

**10) The Trustee for Supersealing Unit Trust trading as Supersealing.**

Tenderers were informed that Council was seeking submissions from suitably qualified and experienced organisations interested in becoming a panel contractor / supplier for the provision of Road Resurfacing and Associated Works/Services for the City of Greater Dandenong.

**5. Tender Evaluation**

The evaluation panel consisted of Council's Coordinator Civil Project, Team Leader Works Service Unit, Project Engineer (Civil) and Contracts Officer with Occupational Health & Safety and Environmental Management consultants providing specialist advice.

The Tenders were evaluated using Council's Weighted Attributed Value Selection Method. The advertised evaluation criteria and the allocated weightings for evaluation are as follows

	<b>Evaluation Criteria</b>	<b>Weighting</b>
1	Methodology and Capability	30%
2	Past Performance	30%
3	Relevant Experience	25%
4	Local Industry	5%
5	Social Procurement	5%
6	Environmental	5%
7	OH&S Systems (Pass / Fail)	Pass / Fail
8	Environmental System (Pass / Fail)	Pass / Fail

**4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

The Evaluation Criteria 1 – 6 are given a point score between 0 (Not Acceptable) and 5 (Excellent) as detailed in the following table. Evaluation Criteria 7 and 8 are given a Pass or Fail.

Score	Description
5	Excellent
4	Very Good
3	Good, better than average
2	Acceptable
1	Marginally acceptable (Success not assured)
0	Not Acceptable

Each submission was assessed against all evaluation criteria to ensure that the tenderers met the standards required for Council contractors. The weighted attribute points scores resulting from the assessment are shown in the following table:

Price Points	Non-Price Points	OH&S	EMS	Total Score
Fulton Hogan Industries	4.43	PASS	PASS	4.43
Asphalt FX	4.35	PASS	PASS	4.35
Alex Fraser Asphalt	4.11	PASS	PASS	4.11
Downer EDI Works	4.10	PASS	PASS	4.10
R & C Asphalt Paving	4.08	PASS	PASS	4.08
Prestige Paving	3.83	PASS	PASS	3.83
R.A.B.S Group	3.80	PASS	PASS	3.80
Blue Peak Constructions	2.23	PASS	PASS	2.23
Supersealing	1.18	PASS	PASS	1.18
Crack Sealing Solutions	0.00	Not Assessed	Not Assessed	0.00

---

#### 4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)

**The Trustee for The Brodie Family Trust trading as Crack Sealing Solutions Pty Ltd** only completed and signed five (5) of the 22 required tender schedules, therefore they were classed as non-conforming and not assessed against any of the evaluation criteria.

Based on the above point scores the evaluation panel agree that Contracts should be awarded to the following panel of seven (7) tenderers;

**Alex Fraser Asphalt Pty Ltd, Asphalt FX Pty Ltd, Downer EDI Works Pty Ltd**

**Fulton Hogan Industries Pty Ltd, Prestige Paving Pty Ltd,**

**R & C Asphalt Paving Pty Ltd and R.A.B.S Paving Services Pty Ltd.**

**Note:**

*The higher the non-price score – represents better rated capability and capacity to undertake the service.*

#### 6. Financial Implications

The approved annual budget for works associated with this contract is \$6,000,000.00 excluding GST for the financial year 2022/2023 and expected budget for 2023/2024 is \$6,000,000.00.

#### 7. Social Procurement

##### **Alex Fraser Asphalt**

Will engage with local suppliers in an attempt to fill any position(s) with candidates from the local area. They are a Social Enterprise. They have indicated that they work with diverse communities such as 1) Riding (horses) for the disabled (RDA) at Moorabbin, 2) Helping with Search & Rescue Dogs Australia (SARDA), 3) Supporting (sponsorship) of indigenous students and their environment (Non-Victorian).

---

#### **4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

##### **Asphalt FX (AFX)**

Asphalt FX are based within the City of Greater Dandenong; by default, they are a supporter of local companies. 90% of their expenditure for this contract (incl food & beverage purchases / staff socials) will be spent within the Council boundary. They are committed to providing employment opportunities in-line with their social procurement practices adhering to human resources, equal opportunities and partnering policies. They are committed to partnering with Alpha Indigenous Group for traffic management services for this contract.

They are a Social Enterprise; they state that their social purpose is:

- providing disadvantaged people with a rewarding opportunity,
- building a sense of agency, dignity and independence in the community,
- creating the next generation of role models across families, and the public.

If successful they indicated that they will aim to work with the local Aboriginal community-controlled organizations such as the Dandenong and District Aboriginal Co-operative.

##### **Downer EDI Works**

Downer has established targets and objectives to achieve the criterion set around establishing opportunities for Aboriginal People, Victorians with a disability & women in non-traditional roles and those from disadvantaged areas.

They are a Social Enterprise, they indicated they have engaged and set up purchasing arrangements with Social Enterprises and set standards around ethical purchasing initiatives. They have the following policies and documents;

- \* Downer Aboriginal Engagement Statement and Reconciliation Plan;
- \* Diversity and Inclusion Policy;
- \* Downer Inclusion & Belonging Strategy 2022;
- \* Downer Group Modern Slavery Statement & Procedure.

##### **Fulton Hogan Industries**

Fulton Hogan have an office in Noble Park North and an asphalt plant located in Dandenong South where they employ 10 apprentices and 4 trainees. They stated if successful they would commit to exploring candidates from within the municipality for any vacant roles required delivering these services and any suitable vacant roles they may have within their organisation to facilitate ongoing social employment opportunities. They are a Social Enterprise; Fulton Hogan are a founding member of Supply Nation and they are a Kinaway partner. They stated that gaining this contract will provide them with the opportunity to secure partnerships with social enterprises like Brotherhood of St Lawrence, Clean Force, Fruit 2 Work and Waverley Industries. They operate in accordance with the principles of social, environmental and economic sustainability and they have a Sustainability Policy.

#### 4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)

##### Prestige Paving

They have the following policies;

Social Procurement Policy 2022, Anti-Harassment-Bullying-Violence Policy, Modern Slavery Policy and Equal Opportunity Policy. They are not a Social Enterprise.

They work with APM employment Services to provide employment opportunities for people who are, long term unemployed and disadvantaged people.

##### R & C Asphalt Paving

R&C say they are a Social Enterprise and will look to work with the Victorian Indigenous community through subcontractors who solely employ First Nations / Indigenous people.

##### R.A.B.S Group

R.A.B.S Group supplied a Commitment letter – Social Procurement. They say they are a Social Enterprise. Referring to future employment opportunities R.A.B.S say that if the opportunity arises the organisation will look within the municipality to employ extra staff from the Indigenous business sector and in accordance with their Commitment Letter.

## 8. Local Industry

Contractor	PERCENTAGE OF LOCAL CONTENT (%)				Other
	Labour	Materials	Plant	Supervision	
<b>Alex Fraser Asphalt</b>	100%	95%	100%	100%	No \$ estimates & No Major purchases listed
<b>Asphalt FX</b>	98%	100%	100%	100%	No \$ estimates & Major purchases listed – Asphalt – Fulton Hogan & Alex Fraser
<b>Downer Edi Works</b>	0%	0%	0%	0%	No \$ estimates & No Major purchases listed
<b>Fulton Hogan Industries</b>	30%	100%	100% FUEL 85%	10%	No \$ estimates Major Purchases listed – Asphalt, Emulsion, RAP & Fuel.

**4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

<b>Prestige Paving</b>	10%	30%	0%	0%	No \$ estimates & Major purchases - Asphalt
<b>R &amp; C Asphalt Paving</b>	10%	70%	20%	10%	No \$ estimates & Major purchases – Asphalt 75% of Supply & Lay
<b>R.A.B.S Group</b>	0%	75%	0%	0%	No \$ estimates & Major purchases - Asphalt

**9. Consultation**

During the tender evaluation process and in preparation of this report, relevant Council Officers from the City Improvement – Project Delivery Unit and the Infrastructure Services & Planning – Works Service Unit were consulted.

**10. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* (the LGA 2020) states that a Council must in the performance of its role give effect to the overarching governance principles. When a

tender process is undertaken it is fundamentally underpinned by the following overarching governance principles:

- Section 9(a) of the LGA2020 - Council decisions are to be made and actions taken in accordance with the relevant law;
- Section 9(b) of the LGA2020 - Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- Section 9(c) of the LGA2020 - the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- Section 9(e) of the LGA 2020 - innovation and continuous improvement is to be pursued;
- Section 9(f) of the LGA 2020 - collaboration with other councils and governments and statutory bodies is to be sought;
- Section 9(g) of the LGA2020 - the ongoing financial viability of the Council is to be ensured; and
- Section 9(i) of the LGA2020 - the transparency of Council decisions, actions and information is to be ensured.

---

#### **4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

In giving effect to the overarching governance principles above, the following supporting principles are also considered throughout any tender process:

- Section 89 of the LGA2020 - the strategic planning principles; and
- Section 1010 of the LGA 2020 - the financial management principles.

### **11. Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Included in the tender submissions, successful contractors have completed the Modern Slavery Questionnaire (Schedule 12), Fair Work Questionnaire for Potential Contractors (Schedule 13) and the Victorian Child Safe Standards Questionnaire (Schedule 14).

The responses provided to these statements by the successful contractor were assessed and determined to be satisfactory in the context of the Victorian Charter of Human Rights and Responsibilities.

### **12. The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Included in the submissions for this tender process, contractors were required to address Councils Social Employment opportunities (Schedule 7B). This includes questions to address Council's Diversity, Access and Equity Policy.

The responses provided to these statements by the recommended contractors were assessed and determined to be satisfactory in the context of the Gender Equality Act.

### **13. Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

---

#### **4.1.1 Contract No. 2223-06 Road Resurfacing & Associated Works (Cont.)**

Included in the submission for this tender, contractors were required to address Council's Statement of Environmental (Schedule 7C). This includes questions to assess if the contractors' attitude towards sustainability is in line with Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020*

#### **14. Conclusion**

At the conclusion of the tender evaluation process, the evaluation panel agreed that the tender submissions from; 1) Alex Fraser Asphalt, 2) Asphalt FX, 3) Downer Edi Works, 4) Fulton Hogan Industries, 5) Prestige Paving, 6) R & C Asphalt Paving and 7) R.A.B.S Group demonstrated the relevant experience and capability to qualify them as contract panel members for Contract 2223-23 Road Resurfacing & Associated Services.

The Evaluation Matrix and other supporting documents have been placed in the relevant Objective Contract Procurement file.

#### **15. Recommendation**

**That Council:**

- 1. awards Contract No. 2223-06 for Road Resurfacing & Associated Works/ Services to a panel of seven (7) contractors for two (2) years comprising:**
  - Alex Fraser Asphalt Pty Ltd,
  - Asphalt FX Pty Ltd,
  - Downer EDI Works Pty Ltd,
  - Fulton Hogan Industries Pty Ltd,
  - Prestige Paving Pty Ltd,
  - R & C Asphalt Paving Pty Ltd and
  - R.A.B.S Paving Services Pty Ltd.
- 2. reserves the option to extend the initial contract term by three (3) 12-month extensions at the sole and absolute discretion of Council; and**
- 3. signs and seals the contract documents when prepared.**

## 4.2 FINANCE AND BUDGET

### 4.2.1 Mid-Year Budget Review 2022-23

File Id:

Responsible Officer:

Executive Manager Finance & Information  
Technology

Attachments:

Attachment A – Income Statement  
Attachment B – Mid Year Budget Adjustments

---

### 1. Report Summary

The 2022-23 Mid-Year Budget Review process provides Council with the opportunity to review its operations since the adoption of the 2022-23 Budget, and subsequently the Amended Budget (incorporating carry overs from 2021-22). It allows Council to make the necessary adjustments to reflect the latest forecast financial position.

Whilst the impacts of the pandemic have lessened, Council continues to be challenged by the common misconception that the impacts of COVID-19 are behind us. The impacts of COVID-19 across several key income and expenditure lines will continue to be felt for several years to come. Over the past twelve months there has been a sharp increase in the cost of both the delivery of capital works and across all Council materials and services essential to delivering operational services. Whilst Council is in a sound financial position, this is being tested by the uncertain economic environment and continued pressures (detailed in this report).

This report recommends the allocation of residual surplus funds (\$1.016 million) to the Major Project Reserve to provide a contingency for adverse budget variations such as rising construction costs or as a contribution to future major capital projects.

The budget adjustments arising from the first five months of 2022-23 have been put forward in this report.

### 2. Recommendation Summary

This report recommends that Council adopt the 2022-23 Mid-Year Budget which includes:

1. The proposed amendments to capital and operating budgets that have occurred since the adoption of the Annual Budget and subsequently the Amended Budget (incorporating carry overs from the previous financial year), (**Attachment B**).
  2. A transfer to the Major Projects Reserve of \$1.016 million to provide a contingency for adverse budget variations such as rising construction costs or as a contribution to future major capital projects.
  3. A transfer of \$1.90 million from Open Space Acquisitions Reserve to Major Projects Reserve as detailed in the attached report.
-

---

#### 4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

### 3. Background

The financial management of City of Greater Dandenong is a complex task with Council managing operational inflows and outflows of over \$210 million, with the addition of a capital works program of \$96.8 million in 2022-23 (including carry overs), across hundreds of different services that are provided to the community.

The purpose of this Mid-Year Budget Review is to assess financial trends that have occurred during the first five months of the 2022-23 financial year and to determine a forecast outcome for 30 June 2023. The Mid-Year Budget Review further allows Council to take account of the final outcomes arising from the previous financial year given that the Original Budget is developed in April/May, some two months prior to the end of the financial year and many of Council's services and capital projects span across the financial years.

In terms of the 2022-23 Annual Budget, Council adopted the Budget for purposes of public display in April/May 2022. The Budget assumptions were based on what was largely seen as a return to "business as normal" with operational budgets based on pre-COVID-19 normal operations with some exceptions. The financial impacts of COVID-19 on Council's financial position have been devastating over the four financial years that it has now spanned. In total, the estimated adverse impact on Council's financial outcomes now stands at approximately \$27 million.

Whilst the numbers are quite extraordinary, the common misconception is that the impacts of COVID-19 are now behind us. It is worth reflecting on how COVID-19 continues to impact some of Council's key budget lines in 2022-23:

- Council has not had a return from the Dandenong Market since the 2018-19 financial year and one is not forecast in 2022-23. Future year returns are also uncertain as the market focuses on rebuilding. Falling customer numbers and lower foot traffic have necessitated ongoing support for traders and this may yet take years to fully recover.
- Supplementary rates - the reduction in supplementary rates has been critical. Now with sharp increases in interest rates curtailing private lending and equally sharp increases in building costs, these impacts on supplementary rates are likely to linger for some years to come.
- Parking ticket machine income is below pre-COVID-19 levels by an estimated \$800,000.
- Falling interest rates destroyed Council's annual return on investments and represented one of Council's largest income losses during COVID-19. Interest rates are now on the increase and the 2022-23 Mid-Year Budget will see a significant favourable increase. It will however come with a negative impact, as Council looks to undertake significant future borrowings at what will now be a higher rate of interest.

'Long-COVID' is more than just a public health issue and impacts across several key income and expenditure lines, which will continue to be felt for several years to come.

**4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

Since 30 June 2022, a number of events have arisen that need to be taken into account. These items are listed in **Attachment B**, summarised in **Table 1** below and total an unfavourable net result of \$196,000 on capital and operating variations combined. The proposed operating and capital budget adjustments are a result of a detailed review of projected forecasts to 30 June 2023.

**Table 1**

Component	Ref	\$'000	\$'000
<b>Residual surplus available</b>			<b>1,212</b>
<u>Less</u>			
Capital variations (net of funding sources)	<i>Attachment B</i>	(66)	
Operating variations (net of reserves)	<i>Attachment B</i>	(130)	
<b>2022-23 Mid-Year Budget adjustments (unfavourable)</b>			<b>(196)</b>
<b>Residual cash surplus (after above adjustments)</b>			<b>1,016</b>
Proposed transfer to Major Projects Reserve			(1,016)
<b>Residual surplus (deficit) - unallocated</b>			<b>0</b>

To assist Council in considering the proposed revisions, two Attachments are contained in this report, viz.

- **Attachment A – Income Statement** comparing the Amended 2022-23 Budget (Annual Budget plus carry overs from the previous year) against the proposed Mid-Year Budget.
- **Attachment B** - is the full listing of adjustments (both capital and operating) that have been referred for Council consideration and have been proposed to be included in the Mid-Year Budget.

**4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

**3.1 Key Outcomes of the 2022-23 Mid-Year Budget Review**

The table below details the movements in operating, capital and other non-operating cash items resulting from the review.

**Management Accounting summary**

Description	Original Budget 2022-23 \$'00	Amended Budget 2022-23 \$'000	Mid Year Budget 2022-23 \$'000	Mid Year vs Amended Variance Fav/(unfav) \$'000
<b>Income Statement</b>				
Income	237,365	241,094	246,422	5,328
Expenditure	210,801	220,103	222,825	(2,722)
<b>Surplus (deficit) - operations</b>	<b>26,564</b>	<b>20,991</b>	<b>23,597</b>	<b>2,606</b>
<b>Management accounting reconciliation</b>				
<i>Add back non-cash items:</i>				
Depreciation and amortisation	34,607	34,607	33,607	1,000
Contributions non monetary assets	(10,000)	(10,000)	(10,000)	-
Written down value of assets sold/scrapped	261	261	261	-
<b>Sub total</b>	<b>24,868</b>	<b>24,868</b>	<b>23,868</b>	<b>1,000</b>
<b>Less non operating cash items</b>				
Capital expenditure	55,590	96,762	86,425	(10,337)
Transfers to (from) reserves	(2,232)	(7,326)	(291)	7,035
Loan repayments	3,484	3,484	3,484	-
Loan proceeds	(6,120)	(6,120)	-	6,120
Repayment of lease liabilities	710	710	710	-
<b>Sub total</b>	<b>51,432</b>	<b>87,510</b>	<b>90,328</b>	<b>2,818</b>
<b>Cash surplus (deficit) for year</b>	<b>-</b>	<b>(41,651)</b>	<b>(42,863)</b>	<b>(1,212)</b>
<b>Accumulated surplus brought forward</b>	<b>-</b>	<b>42,863</b>	<b>42,863</b>	<b>-</b>
<b>Forecast position surplus (deficit)</b>	<b>-</b>	<b>1,212</b>	<b>-</b>	<b>(1,212)</b>

**Notes to the Management Accounting Summary**

**Original Budget** – Annual Budget adopted by Council 27 June 2022.

**Amended Budget** – Incorporating operating and capital carry overs from 2021-22 approved by Council on 12 September 2022.

#### 4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

### 3.2 Income and Expenditure (Income Statement result)

The Income Statement is Council's formal accounting result in accordance with Accounting Standards and as such contains several non-cash items (depreciation, written down value of assets sold and gifted assets from developers) and excludes cash items such as capital expenditure and loan repayments.

Description	Original Budget 2022-23 \$'00	Amended Budget 2022-23 \$'000	Mid Year Budget 2022-23 \$'000	Mid Year vs Amended Variance Fav/(unfav) \$'000
<b>Income Statement</b>				
Income	237,365	241,094	246,422	5,328
Expenditure	210,801	220,103	222,825	(2,722)
<b>Surplus - ongoing operations</b>	<b>26,564</b>	<b>20,991</b>	<b>23,597</b>	<b>2,606</b>

The forecast operating surplus for the year as projected following the Mid-Year Budget (MYB) review is \$23.6 million, an increase of \$2.61 million from the Amended Budget (**Attachment A**).

Whilst the movement in income and expenditure has increased, this is mostly attributable to additional grant funding received that has matching expenditure. Further details are provided below under the heading "3.5 Grant funding".

### 3.3 Operating variations

Net operating adjustments total an unfavourable \$130,000 which primarily relates to the offset of the following variations:

- Favourable interest returns on investments (\$1.7 million) due to recent sharp increases in interest rates.
- Favourable Financial Assistance Grants funding to be received via the Victoria Local Government Grants Commission (\$348,000) and primarily relates to an underpayment of the 2021-22 allocation.
- Confirmed continuation of Fire Services Property Levy funding through to 2025-26 which was not known at the time of budget adoption (\$109,000).

---

#### 4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

Offset by:

- Parking fee income (ticket machines/meters) - \$800,000 unfavourable (partly offset by a reduction in transfer to reserve of \$140,000) due to activity levels not recovering to pre COVID-19 levels as originally anticipated in the 2022-23 Original Budget.
- South East Leisure – forecast loss in operations due to the delay in Noble Park Aquatic Centre project completion which will be monitored and further assessed (\$382,000).
- Increased security budgets at Dandenong Civic Centre and Springvale Community Hub to cover current required security service levels (\$315,000).
- Fringe Benefits Tax on Car Parking benefits (\$250,000) – a successful ATO ruling was issued for two years and has recently expired. Currently under assessment. External independent advice indicates that it is unlikely another successful ruling will be issued.
- Major Facilities Transition Works (\$200,000) – relates to rectification works identified as part of South East Leisure transition with the major item relating to the re-sanding and repair of the courts at Dandenong Stadium.
- Civil Development fee income - lower income primarily in subdivision fees due to lower activity currently being experienced (\$137,000).
- Increase in fuel costs and lower fuel tax credits (\$110,000) – reflecting current global supply pressures.

#### **3.4 Capital variations**

Net capital adjustments total an unfavourable \$66,000 due to a number of offsetting factors.

##### Major capital projects – revision to cash flow projections

- *Keysborough South Community Hub (KSCH)* - The deferral of \$9.19 million in capital expenditure for KSCH to 2023-24, including deferment of associated funding sources such as new borrowings (\$6.12 million in loan borrowing proceeds now to occur in 2023-24), DCP contributions and reserve transfers. The net impact is an additional \$1.06 million funded from rates in the 2022-23 MYB.
- *Dandenong Wellbeing Centre (DWC)* – Revised cash flow projections have resulted in the deferral of \$3.87 million in capital expenditure which has been transferred to the Major Projects Reserve in the 2022-23 MYB to quarantine the funding in reserves for this project in forthcoming year(s).
- *Dandenong Community Hub (DCH)* - Revised cash flow projections have resulted in the deferral of \$426,000 in capital expenditure which has been transferred to the Major Projects Reserve in the 2022-23 MYB to quarantine the funding in reserves for this project in forthcoming year(s).

---

#### **4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

##### Higher capital project costs

- Springvale Road Boulevard (\$900,000) – Higher project costs due to significant delays resulting from COVID-19 impacts and interactions with third party authorities which have manifested as increased contractual costs.

##### Urgent capital works

- Heating, Ventilation and Air-Conditioning (HVAC) for the former ALDI building (Dandenong Market) (170,000).

##### New capital projects

- Coolavin Reserve – Installation of Fitness Equipment (\$30,000)
- Keshava Mural on façade of building (\$30,000).

##### Capital project savings

- Abbotts Road (\$900,000) – Savings due to the negotiations with all of the related service authorities going more smoothly than anticipated and the forecast costs compared to earlier estimates and provisions are not as high as originally anticipated.

##### Capital projects not required in 2022-23

- Dandenong Sports and Events Centre (\$500,000). More detailed planning on hold until next steps worked through with key stakeholders.
- Table Tennis Centre (\$440,000). Project on hold until feasibility study and future direction is endorsed.

---

**4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

**3.5 Grant funding**

The MYB adjustments relating to grant funding are detailed below.

*a. Grants requiring a Council contribution (represent a cost to Council in the MYB)*

Operating

- Noble Park Revitalisation Calendar of Activations (\$10,000)
- Noble Park 'Branding' Pack (\$3,450)

Capital

- George Andrews Reserve Lighting upgrade (\$300,000)
- Lyndale Secondary College Pavilion Kitchen upgrade (\$70,000)

*b. Grants representing a positive variation (ie – not offset by matching expenditure in MYB)*

Operating

- Victorian Local Government Grants Commission (VLGGC) confirmed allocation for 2022-23 mainly due to an adjustment to the 2021-22 allocation (\$348,000).
- Public Libraries program (\$54,000)

Capital

- Ross Reserve Oval Two LED Lighting Upgrade (\$230,000)
- Keysborough Tennis (Frederick Wachter) Facility Lighting (\$184,000)
- Thomas Carroll Reserve East Oval Lighting (\$130,000)

*c. Grants offset by matching expenditure (nil cash impact)*

Operating

- Refugee Immunisation (PRIME) program (\$513,000)
- Family Literacy (Let's Read) program (\$252,000)
- Child First (\$224,000)
- Local Partnership Program (\$192,000)

Capital

- Black Spot Program (\$1.07 million)
- Noble Park Revitalisation Program – involving several projects (\$958,000)
- Frederick Wachter Reserve Playground (\$300,000)

**4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

**3.6 Variation in movement of transfers to (from) reserves**

The following table highlights the expected variations to the movements in reserve funds arising from the Mid-Year Budget Review.

Reserve	Original Budget 2022-23 \$'000s	Amended Budget 2022-23 \$'000s	Mid Year Budget 2022-23 \$'000s	Mid Year vs Amended Variance \$'000s
<b>Transfer to reserves</b>				
Major projects reserve	1,408	1,408	8,710	7,302
Open space - planning, development and improvements	2,000	2,000	2,000	-
Open space - acquisitions	-	-	-	-
Development Contribution Plan - Council funded	400	400	400	-
DCP Keysborough South Community Infrastructure Levies	-	-	-	-
Keysborough maintenance levy	1,645	1,645	1,689	44
Self insurance reserve	-	-	289	289
Springvalley landfill rehabilitation reserve	-	-	-	-
Springvale Activity Precinct parking and development	-	-	-	-
Dandenong Activity Precinct parking and development	950	950	810	(140)
Future Maintenance reserve (LXRA)	-	-	-	-
Native vegetation reserves	-	-	-	-
<b>Total transfer to reserves</b>	<b>6,403</b>	<b>6,403</b>	<b>13,898</b>	<b>7,495</b>
<b>Transfer from reserves</b>				
Major projects reserve	-	3,047	3,047	-
Open space - planning, development and improvements	820	820	820	-
Open space - acquisitions	-	169	1,979	1,810
Development Contribution Plan - Council funded	4,898	4,898	3,267	(1,631)
Keysborough maintenance levy	1,725	1,725	1,725	-
Self insurance reserve	-	-	-	-
Springvalley landfill rehabilitation reserve	111	111	319	208
Dandenong Activity Precinct parking and development	650	2,487	2,560	73
General reserve - Aged Care	20	20	20	-
Future Maintenance reserve (LXRA)	336	377	377	-
Native vegetation reserves	75	75	75	-
<b>Total transfer from reserves</b>	<b>8,635</b>	<b>13,729</b>	<b>14,189</b>	<b>460</b>
<b>Net movement in reserves</b>	<b>(2,232)</b>	<b>(7,326)</b>	<b>(291)</b>	<b>7,035</b>

*Transfers to reserves (increase of \$7.50 million)*

Part of the increase in transfers to reserves relates to a \$1.90 million transfer from Council's Open Space Acquisitions Reserve to the Major Projects Reserve to reflect the asset sale proceeds that would have been achieved on the sale of two Council properties at 6-8 Fifth Avenue, Dandenong and 90 Gove Street, Springvale. Council, instead decided to retain the properties for open space purposes. Councillors were briefed on the background and rationale for this transfer being that the proceeds (value) of redundant and disposed assets be deposited into the Major Project Reserve.

---

#### **4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

The remaining increase in transfers to reserves relates to:

- \$4.30 million to the Major Projects Reserve based on revised cash flow projections for Dandenong Wellbeing Centre and Dandenong Community Hub. These funds are quarantined in Major Project reserve as a funding source for these projects in forthcoming financial year(s).
- \$1.016 million to the Major Projects Reserve being residual surplus funds arising from the Mid-Year Budget review to provide as a contingency for adverse budget variations such as rising construction costs or as a contribution to future major capital projects.
- \$289,000 in Workcover premium savings transferred to the Insurance Reserve.

#### ***Transfers from reserves (increase of \$460,000)***

The increase in transfers from reserves primarily relates to the offsetting of:

- The \$1.90 million transfer from Council's Open Space Acquisitions Reserve to the Major Projects Reserve (detailed above in the transfers to reserves), and
- A deferral of \$1.63 million transfer from the Development Contribution Plan (DCP) reserve for Keysborough South Community Hub to 2023-24.

Noting the transfer from the Open Space Acquisition Reserve will be replenished annually subject to available funds from the general Open Space Reserve. The general Open Space Reserve on average has inflows of \$2 million annually.

### **4. Proposal**

This report recommends that Council adopt the 2022-23 Mid-Year Budget.

### **5. Financial Implications**

The 2022-23 Mid-Year Budget review will ensure that Council has accommodated all known variations to the Budget that have occurred during the first five months of the financial year and results in only a minor movement in the budgetary targets established in the 2022-23 Annual Budget.

It is noted that \$6.12 million in proposed new borrowings for the Keysborough South Community Hub major capital project, budgeted in the 2022-23 Original Budget are removed in this Mid-Year Budget and will be deferred to the 2023-24 Annual Budget.

### **6. Consultation**

The 2022-23 Mid-Year Budget Review has been prepared on the basis of budget reviews conducted by all Council staff with budgetary responsibilities and following discussion and consideration by Council. As changes to the Original Budget are not material, Council is not required to formally advertise the Mid-Year Budget.

---

#### 4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

### 7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

#### **7.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture

#### **7.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

---

#### 4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

### 8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report has been prepared in accordance with these principles and provides transparency of Council's actions and financial resources over the first part of this financial year. The Mid-Year Budget Review provides a mechanism for reviewing and updating the Original Budget to determine whether a Revised Budget is required under section 95 of the *Local Government Act 2020*. It also ensures that resources continue to be reviewed and managed prudently.

It highlights Council's priority in achieving the best outcomes for the municipal community, including future generations.

It also considers the supporting principles regarding financial management (section 101), public transparency (section 58), strategic planning (section 89) and service performance (section 106).

### 9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The *Victorian Charter of Human Rights and Responsibilities Act 2006* has been considered in relation to whether any human right under the Charter is restricted or interfered with in any way by this report. It is considered that this report is consistent with the rights outlined in the Charter.

### 10. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents. The content/topic/issue (of this report) does not have a direct and significant impact on members of the Greater Dandenong community therefore a gender impact assessment is not required.

---

#### 4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

### 11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This Mid-Year Budget report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability.

### 12. Related Council Policies, Strategies or Frameworks

This report is in accordance with Council’s policy of providing regular information and feedback to Council about Council’s financial position and performance.

### 13. Conclusion

The financial operation of Council is a significant business. Council actively manages the financial performance of the organisation over the course of the financial year, particularly in light of the current uncertain economic environment. Council will be kept informed of the financial performance and position in comparison to the budget on a quarterly basis.

### 14. Recommendation

**That Council adopt the 2022-23 Mid-Year Budget noting the following:**

- 1. The proposed amendments to capital and operating budgets that have occurred since the adoption of the Annual Budget and subsequently the Amended Budget (incorporating carry overs from the previous financial year), (Attachment B); and**
- 2. A transfer to the Major Projects Reserve of \$1.016 million to provide a contingency for adverse budget variations such as rising construction costs or as a contribution to future major capital projects.**
- 3. A transfer of \$1.90 million from Open Space Acquisitions Reserve to Major Projects Reserve as detailed in the attached report.**

**4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

**FINANCE AND BUDGET**

**MID-YEAR BUDGET REVIEW 2022-23**

**ATTACHMENT 1**

**ATTACHMENT A - INCOME  
STATEMENT**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

Attachment A

Income Statement

	Original Budget 2022-23 \$'000	Amended Budget 2022-23 \$'000	Mid Year Budget 2022-23 \$'000	Mid Year vs Amended Variance Fav/(unfav) \$'000
<b>Income</b>				
Rates and charges	162,081	162,081	162,173	92
Statutory fees and fines	9,696	9,696	9,569	(127)
User fees	9,389	9,389	8,589	(800)
Grants - operating	33,940	25,554	27,423	1,869
Grants - capital	3,518	14,722	16,182	1,460
Contributions - monetary	3,447	4,358	4,546	188
Contributions - non-monetary	10,000	10,000	10,000	-
Net gain on disposal property, infrastructure, plant and equipment	445	445	445	-
Other income	4,849	4,849	7,495	2,646
<b>Total income</b>	<b>237,365</b>	<b>241,094</b>	<b>246,422</b>	<b>5,328</b>
<b>Expenses</b>				
Employee costs	91,636	97,261	98,579	(1,318)
Materials and services	75,427	78,632	80,887	(2,255)
Depreciation	33,943	33,943	32,943	1,000
Amortisation - intangible assets	60	60	60	-
Amortisation - right of use assets	604	604	604	-
Bad and doubtful debts	1,953	1,953	1,953	-
Borrowing costs	2,667	2,667	2,665	2
Finance costs - leases	22	22	22	-
Other expenses	4,489	4,961	5,112	(151)
<b>Total expenses</b>	<b>210,801</b>	<b>220,103</b>	<b>222,825</b>	<b>(2,722)</b>
<b>Surplus for the year</b>	<b>26,564</b>	<b>20,991</b>	<b>23,597</b>	<b>2,606</b>
<b>Other comprehensive income</b>				
<b>Items that will not be reclassified to surplus or deficit:</b>				
Other	-	-	-	-
<b>Total comprehensive result</b>	<b>26,564</b>	<b>20,991</b>	<b>23,597</b>	<b>2,606</b>

**4.2.1 Mid-Year Budget Review 2022-23 (Cont.)**

**FINANCE AND BUDGET**

**MID-YEAR BUDGET REVIEW 2022-23**

**ATTACHMENT 2**

**ATTACHMENT B -  
MID-YEAR BUDGET  
ADJUSTMENTS**

**PAGES 14 (including cover)**

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>ADJUSTMENTS - CAPITAL (CASH)</b>					
<b>NEW GRANTS AND ADDITIONAL COUNCIL CONTRIBUTION REQUIRED</b>					
1	<b>George Andrews Reserve Lighting Upgrade</b> Grant is currently embargoed awaiting formal announcement and Council is yet to receive the grant agreement. Project scope involves upgrade of Field 1 LED Floodlighting to 500 lux LED broadcast quality.	1 year	200,000	500,000	(300,000)
2	<b>Lyndale Secondary College Pavilion Kitchen Upgrade</b> Grant is currently embargoed awaiting formal announcement. Project scope includes upgrade of pavilion first floor kitchen to meet Environmental Health requirements and balcony to include a covered awning.	1 year	80,000	150,000	(70,000)
			<b>280,000</b>	<b>650,000</b>	<b>(370,000)</b>
<b>REDUCTION IN CAPITAL WORKS FUNDED FROM RATES DUE TO SUCCESSFUL GRANTS</b>					
3	<b>Thomas Carroll Reserve East Oval Lighting</b> Successful grant funding relating to capital project already budgeted in 2022-23. The project will replace the existing training lights at the east oval with new LED lighting and supporting infrastructure to 100 lux for training and club competition.	1 year	129,610	0	129,610
4	<b>Thomas Carroll Reserve Cricket Pitch Replacement</b> Successful grant from the Australian Infrastructure Cricket Fund for a capital project already budgeted in 2022-23. Project scope includes replacement of synthetic cricket pitch.	1 year	10,000	0	10,000
5	<b>Keysborough Tennis (Frederick Wächter) Facility Lighting</b> Successful grant funding relating to capital project already budgeted in 2022-23. The grant is to upgrade existing training lights on the six courts currently lit to providing LED lights, wiring and lighting mastis installation and connections to all eight courts to 350 lux club competition standard and connections to the Tennis Australia Book a Court system.	1 year	183,855	0	183,855
6	<b>Ross Reserve Oval Two LED Lighting Upgrade</b> Successful grant funding relating to capital project already budgeted in 2022-23. Install 4 x 28m poles with LED luminaries, upgrade cabling, power supply and switch board to achieve 100 Lux on the oval two and comply with Australian Standards at Ross Reserve, Noble Park.	1 year	230,205	0	230,205
			<b>553,670</b>	<b>0</b>	<b>553,670</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 1

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

CITY OF GREATER DANDENONG (B) 2022-23 MID YEAR BUDGET ADJUSTMENTS

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>CAPITAL EXPENDITURE (RESERVE FUNDED)</b>					
7	<b>Dandenong Wellbeing Centre (DWC) - Revised cash flow projections</b> Revised cash flow projections with a transfer to Major Projects reserve to quarantine reserve funds for this project in forthcoming year(s).	1 year	0	(3,874,000)	3,874,000
8	<b>Dandenong Wellbeing Centre (DWC) - Transfer to reserve</b> Transfer to Major Projects reserve for quarantining and utilisation in forthcoming years.	1 year	0	3,874,000	(3,874,000)
9	<b>Dandenong Community Hub (DCH) - Revised cash flow projections</b> Revised cash flow projections with a transfer to Major Projects reserve to quarantine reserve funds for this project in forthcoming year(s).	1 year	0	(426,000)	426,000
10	<b>Dandenong Community Hub (DCH) - Transfer to reserve</b> Transfer to Major Projects reserve for quarantining and utilisation in forthcoming years.	1 year	0	426,000	(426,000)
			0	0	0
<b>OTHER CAPITAL PROJECT ADJUSTMENTS</b>					
11	<b>Keysborough South Community Hub (KSCH) - Deferral</b> Deferral of a large portion of the KSCH project expenditure to 2023-24 and adjustment to the mix and timing of funding sources including deferral of Community Infrastructure Loan Scheme borrowings of \$6.12 million to 2023-24.	1 year	(10,251,444)	(9,193,444)	(1,058,000)
12	<b>Stud Road CCTV Trailer</b> CCTV trailer with 7 cameras and GPS tracking. Purchase for use across a number of Council areas. Required due to increased media attention of waste dumping as the trailer can be mobilised quickly to hot spot locations to deter further offences.	1 year	0	89,970	(89,970)
13	<b>Heating, Ventilation and Air-Conditioning (HVAC) for the old ALDI building (Dandenong Market)</b> Urgent works required in 2022-23.	1 year	0	170,000	(170,000)
14	<b>Table Tennis Centre - Capital project budget not required in 2022-23</b> Table Tennis Centre capital project budget not required in 2022-23. Project on hold until feasibility study and future direction is endorsed.	1 year	0	(440,000)	440,000
15	<b>Dandenong Sports and Events Centre - Capital project budget not required in 2022-23</b> Dandenong Sports and Events Centre capital project budget not required in 2022-23. More detailed planning on hold until next steps worked through with key stakeholders.	1 year	0	(500,000)	500,000

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
16	<b>Contribution Income</b> Chapel Road Melbourne Water Main Drain contribution income received in 2022-23 which relates to prior year expenditure.	1 year	188,237	0	188,237
17	<b>Abbotts Road - Capital Project Savings</b> Savings identified in the Abbots Road capital project in 2022-23 as the negotiations with all of the related service authorities are going more smoothly than anticipated and the forecast costs compared to earlier estimates and provisions are not expected to be as high as originally anticipated.	1 year	0	(900,000)	900,000
18	<b>Springvale Boulevard - Higher Project Costs</b> There are higher than anticipated project costs relating to the finalisation of the Springvale Road Boulevard capital project which has endured significant delays resulting from COVID-19 impacts and interactions with third party authorities which have manifested as increased contractual costs.	1 year	0	900,000	(900,000)
			<b>188,237</b>	<b>(680,030)</b>	<b>868,267</b>
<b>NEW CAPITAL PROJECTS</b>					
19	<b>Coolavin Reserve - Installation of Fitness Equipment (Councillor Formoso)</b> This project is to provide a local level fitness equipment station (3-4 elements) at Coolavin Reserve, which is a local level park. A concept plan and opinion of cost would be developed to determine the most appropriate location for this small fitness equipment area. The selection and design of the fitness equipment to respond to the needs of the community, including the use of equipment by more senior members of the community.	1 year	0	30,000	(30,000)
20	<b>Keshava Mural on façade of Milk Bar (Councillor Memeti request)</b> To be installed on the façade of a building occupied by the Dandenong Thunder Football Club managed by the Albanian Soccer Club and home of the Albanian Community of Dandenong (Keshava) to replace a mural on a shop that was demolished. The original mural was a tribute to the city's multiculturalism and was designed to deter illegal tagging and graffiti. The Albanian-Australian Community will be commemorating anniversaries in November 2022 and have a desire for the mural to be part of these culturally important milestones. Works scoped but yet to be tendered.	1 year	0	30,000	(30,000)
			<b>0</b>	<b>60,000</b>	<b>(60,000)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 3

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>NEW, ADDITIONAL OR UNSUCCESSFUL FUNDING (NIL IMPACT)</b>					
21	<b>Federal Black Spot Grant - Outlook Drive, Dandenong North.</b> Thames Street to Brady Road. Install raised safety platforms at two locations and modify parking lane line on both sides of the road.	1 year	152,000	152,000	0
22	<b>Federal Black Spot Grant - Railway Parade, Noble Park.</b> Chandler Road to Bennet Street. Install raised safety platforms at two mid-block locations and a raised platform intersection plus parking lane line marking.	1 year	484,000	484,000	0
23	<b>Federal Black Spot Program - Browns Road, Noble Park North.</b> Police Road to GJ Duggan reserve. Install raised safety platforms and upgrade raised platform treatment of existing school crossings.	1 year	433,000	433,000	0
24	<b>Noble Park Revitalisation (NPR)</b> Grant to upgrade the Noble Park Community Centre building. This project aims to identify and improve the building to ensure it is fit for purpose. The project will better align the community centre use and service delivery with the broader Ross Reserve Master plan.	1 year	149,783	149,783	0
25	<b>Noble Park Revitalisation (NPR)</b> Funding for the design of Leonard Ave and Buckley Street Streetscape improvements. The project will deliver site and feature surveys, a concept design, undertake community consultation, detailed design suitable for next stage of tender and construction to revitalise the commercial street and footpath frontages of Leonard Avenue and Buckley Streets, Noble Park. The project is seen primarily as a landscape / urban design / streetscape design improvement project.	1 year	94,023	94,023	0
26	<b>Noble Park Revitalisation (NPR)</b> Funding for Pedestrian Counters – A Smart City Step initiative. The project will deliver the purchase and installation of five pedestrian counter devices for key locations across the activity centre. The data collected will provide insight to how well the activity centre is performing in terms of footfall and activity, it will provide real time statistics on activity peaks, gender distribution and to what extent children form part of the footfall mix.	1 year	20,000	20,000	0
27	<b>Noble Park Revitalisation (NPR)</b> Transformed Public Art program that will achieve four large scale public art murals at Commonwealth Bank laneway (large surface mural treatment down entire laneway), Buckleys lane (large surface mural treatment with possible community participation and wall mural) and Douglas Street toilet block.	1 year	24,511	24,511	0

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 4

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

CITY OF GREATER DANDENONG (B) 2022-23 MID YEAR BUDGET ADJUSTMENTS

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
28	<b>Noble Park Revitalisation (NPR)</b> Muderra Way Traffic Calming Asphalt Artwork. Muderra Way will be transformed into an extensive indigenous artwork reflecting the meaning of 'Muderra', being 'Torrential Rain' in the language of the Bunurong people. The Link Road in Noble Park has been newly named 'Muderra Way', the first indigenously named road in Greater Dandenong.	1 year	68,000	68,000	0
29	<b>Noble Park Revitalisation (NPR)</b> Ukrainian Mural stage 2. Developed in collaboration with the Association of Ukrainians in Victoria (Southeast Branch), the project consists of an 81 square metres pavement artwork in the Council carpark off Frank Street, Noble Park. The works form the second and final stage of an overall mural called 'Peace and Harmony for Ukraine'.	1 year	17,000	17,000	0
30	<b>Noble Park Revitalisation (NPR)</b> Laneway Activation Program. The project will develop and deliver a series of tactical urbanism interventions within Noble Park's laneways to improve attractiveness, access and enhance perceptions of safety broadly.	1 year	85,000	85,000	0
31	<b>Noble Park Revitalisation (NPR)</b> Leonard Ave Streetscape Renewal Construction. The Leonard Avenue Streetscape Renewal project will deliver a much improved and unique shopping and trade experience for this precinct in Noble Park, with upgraded pavements, more street trees, improved pedestrian safety and landscaping works.	1 year	500,000	500,000	0
32	<b>Precinct Energy Plant and Arts Precinct Design</b> Grant from Creative Victoria to support planning and design for the Dandenong Arts Precinct. Includes development of operational plan, audience engagement report, scoping documents for social enterprise to run rooftop bar and/or catering, architect appointment, community engagement, detailed design, concept design for precinct entrance (Settler's Square) and outdoor spaces, Quantity Surveyor (QS) report, construction tender documentation, engineering reports, infrastructure plan, accessibility report, planning readiness and services connection design and documentation.	1 year	800,000	800,000	0
33	<b>Frederick Wachter Reserve Playground</b> This grant funding will enable Council to complete stage 3 of 3 of the playground at Frederick Wachter Reserve. Stage 2 is included in the 2022-23 Budget.	1 year	300,000	300,000	0
<b>TOTAL ADJUSTMENTS - CAPITAL (CASH)</b>			<b>3,127,317</b>	<b>3,127,317</b>	<b>0</b>
			<b>(6,102,220)</b>	<b>(6,036,157)</b>	<b>(66,063)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

CITY OF GREATER DANDENONG (B) 2022-23 MID YEAR BUDGET ADJUSTMENTS

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>ADJUSTMENTS - OPERATING (CASH)</b>					
<b>NON DIRECTORATE</b>					
34	<b>Grant (favourable - no additional expenditure)</b> Victorian Local Government Grants Commission (VLGGC) confirmed allocation for 2022-23 - favourable adjustment. Mainly due to an adjustment to the prior year (2021-22) allocation.	1 year	348,418	0	348,418
35	<b>Workcover premium saving</b> The actual workcover premium for 2022-23 was lower than anticipated in the 2022-23 budget and is proposed to be transferred to the Insurance reserve (see line below).	1 year	0	(143,739)	143,739
36	<b>Transfer to Insurance Reserve</b> Workcover premium saving transferred to Insurance reserve.	1 year	0	143,739	(143,739)
37	<b>General rates abandoned</b> Higher than anticipated general rate income abandoned due to a valuation error in the prior year, which has been corrected in 2022-23.	1 year	0	38,000	(38,000)
38	<b>Fringe Benefits Tax (FBT) on Car Parking - unfavourable</b> Anticipated FBT liability on Car Parking due to a successful ATO ruling that was issued for two years which has recently expired. Currently under assessment. External independent advice indicates that it is unlikely another successful ruling will be issued.	Ongoing	0	250,000	(250,000)
39	<b>KSCH Capital Project Deferral to 2023-24 - Interest saving</b> Due to the deferral of new borrowings for the KSCH capital project to 2023-24, there will be a minor interest expense saving in 2022-23.	Ongoing	0	(2,411)	2,411
40	<b>Interest return on investments - favourable.</b> The rising interest rates are expected to result in a significant favourable variance to the 2022-23 original budget which was adopted following a low interest rate environment.	1 year	1,700,000	0	1,700,000
41	<b>Supplementary rates - favourable</b> The actual year to date supplementary income is favourable to the full year 2022-23 Budget. It is proposed that this favourable adjustment is transferred to the Major Projects reserve.	1 year	86,203	86,203	0

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 6

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
42	<b>Keysborough South Maintenance Levy (KSML)</b> Favourable actual income levied for KSML year to date and offset by a transfer to the KSML reserve.	1 year	43,750	43,750	0
43	<b>Election fine income - favourable.</b> Actual election fine income received year to date from the 2020 Council election.	1 year	10,199	0	10,199
44	<b>Fire Services Property Levy (FSPL) funding - favourable</b> At the time of adopting the 2022-23 Budget, the FSPL funding had ceased and it was not known if it would continue. It has now been extended for an additional two years.	1 year	108,890	0	108,890
45	<b>Grant (fully funded)</b> Confirmed extension to the Local Partnership Grant Program. The CALD Communities Taskforce, through Multicultural Affairs at the Department of Families, Fairness and Housing, is providing funding to enable implementation of a local partnership model to support compliance with health directions, to support the vaccine roll out, to support communities through social and economic recovery, to reduce transmission of coronavirus (COVID-19) and support those unwell as a result of coronavirus (COVID-19) in the Greater Dandenong Local Government Area.	1 year	191,875	191,875	0
<b>Sub-total Non Directorate</b>			<b>2,489,335</b>	<b>607,643</b>	<b>1,881,692</b>
<b>CORPORATE SERVICES DIRECTORATE</b>					
<b>PEOPLE AND PROCUREMENT SERVICES</b>					
46	<b>Extension of position for additional 2 years</b> Occupational Health and Safety Administrator position (1 EFT, Band 5) two year extension now ending 27-01-2025.	2 years	0	42,873	(42,873)
47	<b>Extension of position for additional 2 years</b> Organisational Development Project Lead position (0.63 EFT, Band 7) two year extension now ending 24-02-2025.	2 years	0	52,742	(52,742)
<b>Sub-total Corporate Services</b>			<b>0</b>	<b>95,615</b>	<b>(95,615)</b>
<b>Sub-total Corporate Services</b>			<b>0</b>	<b>95,615</b>	<b>(95,615)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 7

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>BUSINESS, ENGINEERING AND MAJOR PROJECTS DIRECTORATE</b>					
<b>INFRASTRUCTURE SERVICES AND PLANNING</b>					
48	<b>Spring Valley Landfill (additional expenditure and recovery income)</b> Additional expenditure relating to cut off drain, paths, park furniture and landscaping which is mostly offset by partner council recovery income (80.12%).	1 year	837,254	1,045,000	(207,746)
49	<b>Spring Valley Landfill (reserve transfer for Council's share of costs)</b> Transfer from Spring Valley Landfill reserve for Council's share of additional costs in line above (19.88%).	1 year	207,746	0	207,746
50	<b>Fuel and fuel tax credits - unfavourable</b> Higher fuel prices and lower fuel tax credits anticipated for 2022-23.	1 year	0	110,000	(110,000)
			<b>1,045,000</b>	<b>1,155,000</b>	<b>(110,000)</b>
<b>CITY IMPROVEMENT</b>					
51	<b>Building demolition deferred.</b> 61-63 Heyington Crescent, Noble Park North - building demolition funded from Open Space Acquisition reserve deferred.	1 year	(90,000)	(90,000)	0
52	<b>Building demolition required.</b> 2 Stuart Street, Dandenong - building demolition required due to squatters and risk management assessment.	1 year	0	90,000	(90,000)
53	<b>Virginia Street Landscape Works</b> A contribution for these works was received in the 2021-22 financial year but was not carried over or transferred to reserves so contributed to the year end cash result position in 2021-22.	1 year	0	62,058	(62,058)
54	<b>Major Facilities Transition Works</b> Various repair and rectification works required to Council's leisure and aquatic facilities (Springers, Oasis, Noble Park Aquatic Centre and Dandenong Stadium). \$150,000 is the major cost relating to court re-sanding and repair at Dandenong Stadium which was identified during the South East Leisure (SEL) transition. Remaining costs relate to defects at kiosks (Health Inspections) and aquatic amusement devices, tactical fire plans, emergency evacuation maps and structural/mechanical report and service of the grandstand at Dandenong Stadium.	1 year	0	200,000	(200,000)

INCOME DECREASE (-) / INCREASE (+)  
 EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 8

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
55	<b>Security for Dandenong Civic Centre.</b> On site security guard, mobile patrol, access control hardware maintenance and alarm monitoring services for Civic Centre, 7 days a week. Includes ongoing resourcing requirements to cover library operational hours, 7 days per week. Increase in budget expenditure request is in line with and directly associated with an increase in security industry labour costs. Current budget is \$214,000 per annum with current spending trend creating an unfavourable variance of approximately \$5,000 per month.	Ongoing	0	66,000	(66,000)
56	<b>Security for Springvale Community Hub.</b> Original budget for Springvale Community Hub only catered for estimated expenditure based on temporary resourcing of security guards until actual requirements were confirmed when the site became fully operational. Current spend approximately \$23,000 per month which is generating an unfavourable variance of \$20,000 per month.	Ongoing	0	249,000	(249,000)
			<b>(90,000)</b>	<b>577,058</b>	<b>(667,058)</b>
<b>TRANSPORT AND CIVIL DEVELOPMENT</b>					
57	<b>Civil Development income</b> Forecast lower income in 2022-23 due to a reduction in activity. Mostly relates to fee income for Subdivisions as well as Plan Checking and Property and Stormwater Information Requests.	1 year	(137,000)	0	(137,000)
			<b>(137,000)</b>	<b>0</b>	<b>(137,000)</b>
<b>PLACE MAKING AND REVITALISATION</b>					
58	<b>Grant (requires Council contribution)</b> Noble Park Branding Pack - grant funding to transform the Noble Park mural into tangible item/s that can be utilised and or sold by local traders such as tote bags.	1 year	22,950	26,400	(3,450)
59	<b>Grant (requires Council contribution)</b> Noble Park Revitalisation Calendar of Activations. A program of activation's will be developed and delivered within the Noble Park activity centre, which may include and be influenced by the local arts and cultural community, learning and wellbeing and seasonal and celebratory events. Activations will promote inclusiveness, being available to people of all ages, abilities and backgrounds.	1 year	60,000	70,000	(10,000)
			<b>82,950</b>	<b>96,400</b>	<b>(13,450)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 9

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>BUSINESS NETWORKS</b>					
60	<b>Grant (fully funded)</b> Strengthening Partnerships for Economic Participation (SPEP) - additional grant funding. This project contributes to the development of high-functioning jobs and skills ecosystems in communities facing high levels of disadvantage. It will support local people to access and sustain local and self-employment opportunities.	1 year	50,000	50,000	0
	<b>Sub-total Business, Engineering and Major Projects</b>		<b>50,000</b>	<b>50,000</b>	<b>0</b>
			<b>950,950</b>	<b>1,878,458</b>	<b>(927,508)</b>
<b>CITY PLANNING, DESIGN AND AMENITY DIRECTORATE</b>					
<b>REGULATORY SERVICES</b>					
61	<b>Grant (fully funded)</b> Animal Welfare Program - new grant funding that will provide for subsidised desexing of cats.	1 year	15,000	15,000	0
62	<b>Parking fee income (ticket machines/meters).</b> Unfavourable estimate of parking fee income from ticket machines and meters in 2022-23 due to reduced activity levels to date and including the delayed reinstatement of Lonsdale Street paid parking. This income reduction is partly offset by a reduction in the transfer to Dandenong Activity Centre Parking and Development reserve.	1 year	(800,000)	(140,000)	(660,000)
	<b>Sub-total City Planning, Design and Amenity</b>		<b>(785,000)</b>	<b>(125,000)</b>	<b>(660,000)</b>
			<b>(785,000)</b>	<b>(125,000)</b>	<b>(660,000)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 10

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

**(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS**

CITY OF GREATER DANDENONG

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>COMMUNITY SERVICES DIRECTORATE</b>					
<b>COMMUNITY WELLBEING</b>					
63	<b>Grant (fully funded)</b> Childrens Support Services - Essential Enrolment - additional grant funding to contribute to the administration costs of Greater Dandenong City Council's Central Registration and Enrolment Scheme for kindergartens.	1 year	28,254	28,254	0
64	<b>Grant (fully funded)</b> Child First - additional grant funding to deliver family support services to vulnerable families.	1 year	224,068	224,068	0
65	<b>Grant (fully funded)</b> Childrens Support Services - CALD Outreach Support - grant funding extension to engage an Outreach worker to address engagement barriers for culturally and linguistically diverse (CALD) children and families, and support attendance at kindergarten and transition to school .	1 year	90,000	90,000	0
66	<b>Grant (fully funded)</b> Program for Refugee Immunisation Monitoring and Education (PRIME) - extension of grant funding to ensure the National Immunisation Program is accessible to all Victorians, especially to vulnerable groups of children and adults.	1 year	512,600	512,600	0
<b>COMMUNITY DEVELOPMENT, SPORT AND RECREATION</b>					
67	<b>South East Leisure forecast loss</b> Forecast loss in operations due to the delay in Noble Park Aquatic Centre project completion which will be further assessed.	1 year	0	382,000	(382,000)
68	<b>Safer Streets Program (reserve funded)</b> Safer Streets is part of a strategic collaboration between Council, the Victorian Police and businesses to improve community safety. Costs mainly relate to a 6 month position and minor operational costs that will be funded from the Dandenong Activity Precinct Parking and Development reserve.	1 year	72,500	72,500	0
			<b>72,500</b>	<b>454,500</b>	<b>(382,000)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 11

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

CITY OF GREATER DANDENONG (B) 2022-23 MID YEAR BUDGET ADJUSTMENTS

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>COMMUNITY ARTS, CULTURAL AND LIBRARY</b>					
69	<b>Grant (fully funded)</b> Library and Information Services - Family Literacy Project (Let's Read) - grant extension focusing on the following key priority areas: (a) Children and families are safe and experience positive, strong family relationships, (b) Children are able to meet their full educational potential, (c) Parents and carers have access to required supports and have high levels of confidence in their parenting, services are responsive and adequately equipped to meet family needs and (d) Children are engaged in decisions that affect them, their opinions are respected and included in Communities for Children work.	1 year	252,048	252,048	0
70	<b>Grant (fully funded)</b> Library and Information Services - Premiers Reading Challenge - grant extension providing funding for the purchase of books and associated materials to support and enable children and young people to participate in the Premiers' Reading Challenge.	1 year	20,141	20,141	0
71	<b>Grant (no additional expenditure)</b> Library and Information Services - higher Public Libraries Funding Program grant income. This funding assists in providing public library services to Victorians.	1 year	53,762	0	53,762
<b>Sub-total Community Services</b>			<b>325,951</b>	<b>272,189</b>	<b>53,762</b>
			<b>1,253,373</b>	<b>1,581,611</b>	<b>(328,238)</b>
<b>TOTAL ADJUSTMENTS - OPERATING (CASH)</b>			<b>3,908,658</b>	<b>4,038,327</b>	<b>(129,669)</b>
<b>GRAND TOTAL OF ALL ADJUSTMENTS</b>			<b>(2,193,562)</b>	<b>(1,997,830)</b>	<b>(195,732)</b>

INCOME DECREASE (-) / INCREASE (+)  
EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 12

4.2.1 Mid-Year Budget Review 2022-23 (Cont.)

(B) 2022-23 MID YEAR BUDGET ADJUSTMENTS

ITEM NO.	ITEM DESCRIPTION	TERM	INCOME / RESERVE \$	EXPENSE \$	NET TOTAL \$
<b>SUMMARY</b>					
	<b>Residual surplus available at 30 June 2022</b>				<b>1,212,000</b>
	Capital - net outcome		1,648,472	(10,336,157)	11,984,629
	(Increase)/decrease in transfers to reserves - capital		0	4,300,000	(4,300,000)
	Increase/(decrease) in transfers from reserves - capital		(1,630,692)	0	(1,630,692)
	Loan proceeds deferred (Community Infrastructure Loan Scheme for KSCH)		(6,120,000)	0	(6,120,000)
	<b>Subtotal - Capital variations (net of funding sources including loan proceeds)</b>		<b>(6,102,220)</b>	<b>(6,036,157)</b>	<b>(66,063)</b>
	Operating - net outcome		3,718,412	3,904,409	(185,997)
	(Increase)/decrease in transfers to reserves - operating		0	133,918	(133,918)
	Increase/(decrease) in transfers from reserves - operating		190,246	0	190,246
	<b>Subtotal - Operating variations (net of reserve transfers)</b>		<b>3,908,658</b>	<b>4,038,327</b>	<b>(129,669)</b>
	Transfer 2022-23 Mid-Year Budget residual surplus to Major Projects Reserve		0	1,016,268	(1,016,268)
	<b>Subtotal - Reserve transfers</b>		<b>0</b>	<b>1,016,268</b>	<b>(1,016,268)</b>
	<b>Residual surplus/(deficit) available</b>				<b>0</b>

INCOME DECREASE (-) / INCREASE (+)  
 EXPENDITURE DECREASE (-) / INCREASE (+)

Attachment B, Page 13

## 4.3 POLICY AND STRATEGY

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report

File Id:	A9269295
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report

---

#### 1. Report Summary

The purpose of this Council Report is to present the *Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report*.

The *Greater Dandenong Sustainability Strategy 2016-2030* was first adopted by Council in 2016. The intent of the five year refresh is to provide a holistic summary of key achievements in the first five years of the *Strategy*, and recalibrate targets for the next update period of 2025.

Prior to the COVID-19 pandemic, an *Annual Sustainability Report* was presented to Councillors as a transparent management reporting tool to both monitor progress towards the *Strategy*'s goals and objectives, as well as inform Council policies and practices. The *Annual Sustainability Report* data for financial years 2019/2020 and 2020/2021 have been presented within Section 7 of the *Strategy*, with highlights in the Executive Summary.

The *Strategy* is attached to this Council Report. Pending endorsement from Councillors, the *Strategy* will then proceed to graphic design.

#### 2. Recommendation Summary

This report recommends that Council endorses the *Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report*.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**3. Background**

The Strategy contains 10 Themes and Goals that include:

<b>Theme</b>	<b>Goal</b>
1. Biodiversity and Open Space	A Greener City
2. Water and Stormwater	A Water Sensitive City
3. Waste and Resources	A Waste Wise City
4. Transport and Movement	A Well Connected City
5. Climate and Energy	A Low Carbon City
6. Buildings and Places	A City Planned for the Future
7. Environmental Pollution	A Clean and Healthy City
8. Local and Sustainable Food	A City Connected by Food
9. Local Community and Culture	A Liveable City
10. Local Business and Economy	A City of Opportunity

Within each of the Themes, a series of Objectives and 2020 Targets provide a way for Council to track its progress. For issues that Council has direct operational control over there are a series of Corporate Objectives. For those areas outside of Council's direct operational control there are a series of aspirational Community Objectives.

Implementation is delivered through the various strategies, plans and policies that relate to each of the Themes. Reporting on the Council's progress against the Themes, Objectives and Targets informs the *Annual Sustainability Report*.

**3.1 Five Year Refresh**

The Strategy is a key document for the City of Greater Dandenong that has been used to inform decisions, shape plans and undertake activities that help realise its vision for a sustainable future. The intent of this refresh is not to alter the existing objectives or visions, but to provide a holistic summary against each goal and review the suitability of targets until the next review in 2025. Technology and 'best practice' approaches in the field of sustainability are rapidly changing, but the intent remains the same – to minimise our impact on the environment and to ensure the City of Greater Dandenong is a thriving, sustainable city into 2030 and beyond.

The Strategy establishes a high-level strategic framework that will help maximise the benefits of an integrated approach to sustainability. As a result, the framework provides the guidance required to enable the City of Dandenong to effectively enhance its sustainability credentials and become one of the most sustainable cities in Australia by 2030.

#### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

Since the initial creation of the Strategy, several programs used to establish baseline data have ceased to exist making reporting on these outcomes impossible. Additionally, it has been identified that several of the original objectives are simply not quantifiable in a meaningful way. Where the intent was to research further and establish a baseline, but this has not proved feasible, the objective is now greyed out. It should also be noted that though 2020/2021 is set as the reporting year for this refresh, in some instances data from 2018/2019 or 2021/2022 have been used to avoid the worst of the data irregularities occurring due to COVID-19 lockdowns.

The *Greater Dandenong Climate Emergency Strategy 2020-2030* was adopted by Council in 2020. The Sustainability Strategy refresh involved reformatting the objectives of each theme to bring this into line with the Climate Emergency Strategy for ease of reporting. In recognition of the significant commonalities between the two strategies, relevant actions from the Climate Emergency Strategy have been extracted and included below each theme for ease of reference.

#### 3.2 Annual Sustainability Report Data

For the past two years, lack of resourcing and availability of data during the COVID-19 pandemic has made it difficult to deliver the *Annual Sustainability Reports*. With the five year refresh of the *Strategy* covering much of the data reported on annually, it made sense to include a snapshot of annual reporting data for the financial years 2019/2020 and 2020/2021 in the Executive Summary of the Strategy. This data is included in the following section of the Council Report for ease of reference.

### 4. Proposal

#### 4.1 Overall Performance against 2020 Targets

The following provides a snapshot on how Council is tracking against each of Themes over the last five years.

Performance Indicator Against 2020 Target			2016-2021
<b>Exceeds Target</b>		Currently exceeding Target	<b>22</b>
<b>On Target</b>		On track to meet Target	<b>33</b>
<b>Off Target</b>		Not on track to meet Target – Measures in Place	<b>13</b>
<b>Action Required</b>		Not on track to meet Target – Action Required	<b>4</b>
<b>Not Available</b>		Status not available due to limited data	<b>10</b>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**4.2 Summary of key achievements**

Theme	Goal	Progress in 2019/2020 and 2020/2021
Biodiversity and Open Space	A Greener City	<ul style="list-style-type: none"> <li>• Development of the draft Biodiversity Action Plan 2021-26</li> <li>• Extensive tree and vegetation planting</li> <li>• Open Space Strategy 2020-2030 adopted by Council, and awarded a Planning Institute of Australia State Award for Excellence</li> <li>• Urban Forest Strategy 2021-28 adopted by Council</li> </ul>
Water and Stormwater	A Water Sensitive City	<ul style="list-style-type: none"> <li>• Lower Dandenong Creek Biodiversity Connection project</li> <li>• Annual delivery of the Discover Dandenong Creek festival</li> <li>• Introduction of drought-tolerant grasses across 20 sports fields and reserves</li> </ul>
Waste and Resources	A Waste Wise City	<ul style="list-style-type: none"> <li>• Food Organics and Garden Organics (FOGO) service launched</li> <li>• Plastic Use Policy adopted in 2019</li> </ul>
Transport and Movement	A Well Connected City	<ul style="list-style-type: none"> <li>• Public Car Share Policy 2019 adopted</li> <li>• Public Electric Vehicle Charging Infrastructure Policy 2019 adopted</li> <li>• Cycling Strategy 2017-2024 adopted</li> </ul>
Climate and Energy	A Low Carbon City	<ul style="list-style-type: none"> <li>• Climate Emergency Strategy and Action Plan 2020-2030 adopted by Council, and awarded a Planning Institute of Australia State Award for Excellence</li> <li>• More than 600kW of solar installed across Council assets</li> <li>• Participation in the Victorian Energy Collaboration (VECO) bulk power purchasing agreement, sourcing 100% of Council's electricity from renewable sources</li> </ul>
Buildings and Places	A City Planned for the Future	<ul style="list-style-type: none"> <li>• Environmentally Sustainable Design (ESD) policy integrated into the Greater Dandenong Planning Scheme</li> <li>• Development of a sustainability self-assessment tool for Council's own building projects which was awarded the Cities Power Partnership Innovation Award</li> <li>• Adoption of the Sustainable Buildings Policy (2020)</li> <li>• Asset Vulnerability Assessments (AVAs) completed in partnership with the South East Councils Climate Change Alliance (SECCCA)</li> </ul>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

Environmental Pollution	A Clean and Healthy City	<ul style="list-style-type: none"> <li>Annual stormwater monitoring projects completed</li> <li>Advocacy efforts to State Government regarding increased monitoring and publication of air quality data in the Industrial 2 zone</li> </ul>
Local and Sustainable Food	A City Connected by Food	<ul style="list-style-type: none"> <li>Food from Home program commenced in partnership with Enliven</li> <li>Seed Library established at Springvale Community Hub</li> <li>Community Gardens Policy 2021 adopted</li> </ul>
Local Community and Culture	A Liveable City	<ul style="list-style-type: none"> <li>Climate change municipal health and wellbeing scan undertaken to inform the Council plan, including identifying key communities especially vulnerable to the impacts of a changing climate</li> <li>Make Your Move Physical Activity Strategy 2020-2030 adopted</li> </ul>
Local Business and Economy	A City of Opportunity	<ul style="list-style-type: none"> <li>Implementation of Environmental Upgrades Agreements to enable flexible financing options for businesses interested in solar and energy efficiency upgrades</li> <li>Annual delivery of the Sustainability Awards, including a Sustainable Business Award category</li> </ul>

**4.3 Energy and emissions reporting**

Measure	Baseline (2016)	2019/2020	2020/2021	Percentage change – 2015/2016 vs 2020/2021
Emissions from buildings, streetlights and facilities (Tonnes tCO2-e)	14,688t	15,172t	12,928t	-12%
Buildings – electricity and gas (combined) (Tonnes tCO2-e)	6,309t	4,937t	4,163t	-34%
Street Lighting and other public lighting (Tonnes tCO2-e)	8,363t	4,761t	4,625t	-45%

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

Fleet emissions (Tonnes tCO2-e)	1,398t	1,312t	1,226t	-12%
Total electricity consumption (Megawatts)	10,848 MW	8,623 MW	7,725 MW	-29%
Total gas consumption (Gigajoules)	6,371 GJ	6,948 GJ	6,648 GJ	+4%

**4.4 Detailed information by Theme**

**Theme: Biodiversity and Open Space**

Our Goal: A Greener City

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
BO – 1.1 Ecological Value	Identify, protect and enhance the ecological value (EV) of Council land within the municipality.	Off Target
BO – 1.2 Open Space	Increase the quality, quantity and connectivity of open space owned by Council.	Exceeds Target
BO – 1.3 Vegetation	Increase quality and quantity of vegetation cover on Council land to provide a net gain in the municipality	Exceeds Target
<b>Community Objectives</b>		
BO – 2.1 Ecological Value	Identify, protect and enhance the ecological value of land throughout the municipality.	Off Target
BO – 2.2 Open Space	Support the increase in community access to open space through the Open Space Provision Goals.	Exceeds Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

BO – 2.3 Green Wedge	Work with key stakeholders to protect and enhance the ecological value of the Green Wedge area.	Action Required
BO – 2.4 Planning	New development within Greater Dandenong to address open space and biodiversity issues, where appropriate.	Exceeds Target
BO – 2.5 Awareness	Engage community, residents and businesses to increase their awareness on the value of parks, plants and wildlife.	Exceeds Target

**Theme: Water and Stormwater**

Our Goal: A Water Sensitive City

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
WS – 1.1 Mains Water	Reduce Council’s corporate mains water consumption.	On Target
WS – 1.2 Stormwater	Minimise the impact of stormwater runoff and pollution	Off Target
WS – 1.3 Alternative Water	Where appropriate, increase the supply and use of alternative water sources	On Target
<b>Community Objectives</b>		
WS – 2.1 Mains Water	With the support of key partners, help the community, both residents and businesses, reduce mains water consumption	Off Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

WS – 2.2 Stormwater	Work with key partners to reduce the impact of stormwater on catchments within the city.	Off Target
WS – 2.3 Planning	New developments within the city to incorporate best practice water and stormwater measures	Exceeds Target
WS – 2.4 Awareness	Engage with the community, both residents and businesses, to increase their awareness of water use and management	On Target

**Theme: Waste and Resources**

Our Goal: A Greener City

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
WR – 1.1 Waste to Landfill	Reduce the amount of waste sent to landfill from Dandenong Civic Centre and Operations Centre	On Target
WR – 1.2 Recycling & Reuse	Increase the amount of material that is recovered for re-use and recycling	On Target
WR – 1.3 Resource Efficiency	Establish a resource efficiency program for goods and materials across Council	Action Required
WR – 1.4 Sustainable Procurement	Review and update sustainable procurement policy for goods and materials across Council	On Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

<b>Community Objectives</b>		
WR – 2.1 Waste to Landfill	Work in partnership with our community to reduce the amount of waste sent to landfill	On Target
WR – 2.2 Recycling & Reuse	Work in partnership with the community to increase recycling rates across the city	On Target
WR – 2.3 Litter Prevention	Work with the community to provide clean streets and waterways by reducing littering and dumped rubbish.	Off Target
WR – 2.4 Planning	New developments within the city to incorporate best practice waste and resource management	Exceeds Target
WR – 2.5 Awareness	Increase awareness on waste and resources and benefits of smart consumption, re-use and recycle	On Target

**Theme: Transport and Movement**

Our Goal: A Well Connected City

**2016-2021 Performance**

<b>Objective</b>	<b>Performance</b>
<b>Corporate Objectives</b>	
TM – 1.1 Active Transport	Support Council staff to increase levels of active transport – such as walking and cycling. Not Available
TM – 1.2 Low Carbon Transport	Support Council staff to increase use of low carbon and sustainable transport options Off Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

TM – 1.3 Fleet	Reduce emissions and costs associated with the operation of fleet – Council and contractors	Exceeds Target
TM – 1.4 Walking & Cycling Networks	Improve connectivity and accessibility of the walking and cycling networks throughout the municipality	Action Required
<b>Community Objectives</b>		
TM – 2.1 Active Transport	Work with partners to encourage community to increase use of active travel – such as walking and cycling	Off Target
TM – 2.2 Low Carbon Transport	Work with partners to encourage the community to increase their use of low carbon and sustainable transport – such as public transport and electric vehicles	Off Target
TM – 2.3 Access to Public Transport	With our partners, work towards providing safe, connected and well serviced Public Transport options for the community within a walking distance of 400m	On Target
TM – 2.4 Planning	Where appropriate new developments within the city to incorporate best practice sustainable transport outcomes.	Exceeds Target
TM – 2.5 Awareness	Increase community awareness on the benefits of sustainable transport options.	Not Available

**Theme: Climate and Energy**

Our Goal: A Low Carbon City

**2016-2021 Performance**

Objective	Performance
<b>Corporate Objectives</b>	

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

CE – 1.1 Carbon Emissions	Reduce Council's CO2e emissions from street lighting, buildings and facilities	Exceeds Target
CE – 1.2 Energy Efficiency	Reduce the energy consumption of Council assets – includes buildings and street lights	Off Target
CE – 1.3 Low Carbon Energy	Increase the percentage of energy consumed by Council obtained from renewable sources	Exceeds Target
CE – 1.4 Climate Change	Develop and implement a Climate Change Strategy for Council and the City of Greater Dandenong	Exceeds Target
<b>Community Objectives</b>		
CE – 2.1 Carbon Emissions	Engage, advocate and empower the community to enable the reduction of CO2e emissions from the built environment.	Not Available
CE – 2.2 Energy Efficiency	Help the community reduce energy consumption within the built environment	On Target
CE – 2.3 Renewable Energy	Help the community increase use of renewable energy	Exceeds Target
CE – 2.4 Planning	Help the community to incorporate best practice energy initiatives through the planning process	Exceeds Target
CE – 2.5 Awareness	Work with partners to increase community awareness on the benefits of energy efficiency and renewables	On Target

**Theme: Buildings and Places**

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

Our Goal: A City Planned for the Future

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
BP – 1.1 Existing Buildings	Enhance energy and water efficiency of Council buildings	Exceeds Target
BP – 1.2 New Buildings	New Council buildings designed, constructed and operated to meet best practice Ecologically Sustainable Design (ESD) standards	Exceeds Target
BP – 1.3 Economic Performance	Reduce the operational cost and CO2 emissions from Council buildings	Off Target
<b>Community Objectives</b>		
BP – 1.1 Existing Buildings	With the support of key stakeholders, help the community reduce energy and water consumption in existing buildings	On Target
BP – 2.2 Places	Work with the community to enhance the sense of place through Council's Placemaking Framework	Exceeds Target
BP – 2.3 Walkability	Work with key partners to help increase the walkability of our suburbs.	On Target
BP – 2.4 Planning	New development within the city to incorporate best practice Environmentally Sustainable Design (ESD).	Exceeds Target
BP – 2.5 Awareness	Engage and empower the community to help improve the energy and water performance of their buildings.	On Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**Theme: Environmental Pollution**

Our Goal: A Clean and Healthy City

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
EP – 1.1 Land Pollution	Minimise and manage sources of land pollution from Council's operations and facilities	On Target
EP – 1.2 Water Pollution	Minimise and manage sources of water pollution from Council's operations and facilities	On Target
EP – 1.3 Air Pollution	Minimise sources of air pollution from Council's operations and facilities	On Target
<b>Community Objectives</b>		
EP – 2.1 Land Pollution	Work with the community to reduce land pollution across the city	On Target
EP – 2.2 Water Pollution	Work with the community to improve stormwater quality and waterway health across the city	Action Required
EP – 2.3 Air Pollution	Work with the community to improve air quality across the city	Not Available
EP – 2.4 Planning	New developments within the city to incorporate best practice pollution management	Exceeds Target
EP – 2.5 Awareness	Engage and empower the community, both residents and businesses, to increase their awareness and minimise associated pollution	On Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**Theme: Local and Sustainable Food**

Our Goal: A City Connected by Food

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
LF – 1.1 Procurement	Develop and implement a sustainable food procurement policy for Council	Off Target
LF – 1.2 Food Waste	Reduce the amount of food waste and packaging sent to landfill	On Target
LF – 1.3 Awareness	Create an internal culture that promotes healthy diets, as well as local and sustainable food options	On Target
<b>Community Objectives</b>		
LF – 2.1 Production (Urban Agriculture)	Work with partners to support the community's ability to grow their own fresh fruit and vegetables	On Target
LF – 2.2 Access	Work with stakeholders to increase percentage of residents that have access to healthy food.	On Target
LF – 2.3 Affordability	Work with stakeholders to increase the affordability of fresh food within the municipality	On Target
LF – 2.4 Green Wedge	Support the expansion and diversification of agricultural activity in the Green Wedge (GW) area	Not Available
LF – 2.5 Planning	New development within the city to incorporate best practice food production and access requirements	Exceeds Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

LF – 2.6 Awareness	Promote healthy diets and local sustainable food options for the broader community	Not Available
-----------------------	--	---------------

**Theme: Local Community and Culture**

Our Goal: A Liveable City

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
CC – 1.1 Organisational Culture	Establish internal programs that help to create a culture of sustainability within Council.	On Target
CC – 1.2 Social Responsibility	Investigate how to incorporate Corporate Social Responsibility Principles into Annual Sustainability Report	Not Available
<b>Community Objectives</b>		
CC – 2.1 Health and Wellbeing	Use Social Model of Health as framework to create an environment that enhances health and wellbeing	Not Available
CC – 2.2 Culture and Diversity	Work with partners and key stakeholders to help create an environment that helps to promote community participation, inclusion and equity, as well as recognising, responding and celebrating the arts, culture and diversity of Greater Dandenong	On Target
CC – 2.3 Crime and Safety	Work with partners and key stakeholders to help create an environment that will improve community perceptions of safety, and reduce the risk of crime and anti-social behaviour	On Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

CC – 2.4 Climate Change	Work with partners and stakeholders to help protect vulnerable residents from extreme weather events through the implementation of key strategies and programs	Exceeds Target
CC – 2.5 Affordability	Work with partners and stakeholders to help manage the housing affordability and associated cost of living	On Target
CC – 2.6 Awareness	Work with partners and key stakeholders to help increase the awareness of the general community on the benefits of sustainable living	Exceeds Target

**Theme: Local Business and Economy**

Our Goal: A City of Opportunity

**2016-2021 Performance**

Objective		Performance
<b>Corporate Objectives</b>		
BE – 1.1 Professional Development	Support staff with their professional development, especially around key sustainability issues	On Target
BE – 1.2 Fair Trade	Investigate how best to incorporate key Fair Trade Principles into Council's procurement and policy processes.	Off Target
<b>Community Objectives</b>		
BE – 2.1 Green Investment	Work in partnership to support and encourage the establishment, relocation or expansion of suitable green businesses within Greater Dandenong	Not Available
BE – 2.2 Operational	Work in partnership to support all types of businesses throughout Greater Dandenong save money by reducing their energy and water consumption	On Target

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

BE – 2.3 Resources	Work in partnership to encourage manufacturing sector to address resource efficiency and ‘people, profit, planet’ in both strategic planning and operational efficiency	Not Available
BE – 2.4 Education & Skills	Work in partnership with education institutions, training providers, social enterprises and other businesses to help provide residents with skills for an innovative and sustainable future	On Target
BE – 2.5 Awareness	Engage and empower the business community to help them benefit from adopting sustainable business practices	On Target

**5. Financial Implications**

The *Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report* identifies actions that were delivered during the past five years – this includes ongoing, and project specific actions. It should be noted that no further funding beyond what has already been committed to is directly requested as part of the Strategy refresh and annual reporting.

However, on-going funding will be required to implement the actions in the Strategy and the Council Plan’s strategic objective of a green city committed to a sustainable future. Council will also need to balance expectations of delivery timeframes which may extend due to limited resourcing.

The funds required will range from those requiring relatively small amounts to those requiring a substantial investment. The costs of some projects may be partially offset through alternative funding sources or ongoing financial savings, and will be further considered through Council’s budget planning for future financial years.

**6. Consultation**

Extensive community consultation was undertaken on the development of the original *Strategy* in 2016, as well as the more recent *Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030*. This consultation has informed the development of the five year refresh and *Annual Sustainability Report* data.

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

## **7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

### **7.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

### **7.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

---

#### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

### 8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

These principles have been considered and are covered within this report.

### 9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The *Charter of Human Rights and Responsibilities Act 2006* has been considered in the preparation of this report but is not relevant to its contents.

### 10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content of the *Strategy* is administrative in nature and does not benefit any one

gender group over any other. As the intent of the *Strategy* refresh and *Annual Sustainability Reports* are to provide updates on key indicators rather than altering objectives or overall approach, the *Gender Equality Act 2020* is not considered to be relevant. When the *Strategy* is more comprehensively revised in 2025, a Gender Impact Assessment will be required.

### 11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The principles of the five year *Strategy* refresh and *Annual Sustainability Reports* directly support Council's declaration of a Climate and Ecological Emergency, as well as its obligations relevant to climate change under the *Local Government Act of 2020*.

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**12. Related Council Policies, Strategies or Frameworks**

- Arts, Culture and Heritage Strategy 2022-26
- Procurement Policy 2021-25
- Public Car Share Policy 2021
- Public Electric Vehicle Charging Infrastructure Policy 2021
- Draft Waste and Litter Strategy 2021-26
- Draft Biodiversity Action Plan 2021-26
- Community Gardens Policy 2021
- Council Plan 2021-25
- Risk Management Strategy 2021-24
- Children's Plan 2021-26
- Urban Forest Strategy 2021-28
- Climate Emergency Strategy and Action Plan 2020-2030
- Make Your Move Physical Activity Strategy 2020-2030
- Sustainable Buildings Policy 2020
- Open Space Strategy 2020-2030
- Risk Management Policy 2020
- Disaster Assistance Policy 2019
- Plastic Use Policy 2019
- Green Wedge Management Plan 2017
- Cycling Strategy 2017-2024
- Greening Our City – Urban Tree Strategy 2018-2028
- Greening Our Neighbourhoods Strategy 2021-2028
- Sustainable Stormwater Strategy 2017-2037
- Asset Management Strategy 2015-2022
- Asset Management Policy 2015
- Community Safety Plan 2015-2022
- Walking Strategy 2015-2023
- Housing Strategy 2014-2024
- Economic and Employment Development Policy 2011
- Sustainable Design Assessment in the Planning Process (SDAPP) Fact Sheets
- Landscape Guidelines
- Long-Term Financial Strategy
- Greater Dandenong Planning Scheme

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**13. Conclusion**

The *Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report* provides transparency and conveys Council's commitment to achieving a sustainable municipality, in accordance with our vision – 'By 2030 the City of Greater Dandenong is one of the most sustainable cities in Australia'.

It reflects on the past five years and also reports and communicates how Council, the community and the municipality are tracking.

**14. Recommendation**

**That Council endorses the Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report.**

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**POLICY & STRATEGY**

**DRAFT GREATER DANDENONG SUSTAINABILITY STRATEGY 2016-2030  
– 5 YEAR REFRESH AND 2019/2020 AND 2020/2021 ANNUAL  
SUSTAINABILITY REPORT**

**ATTACHMENT 1**

**DRAFT GREATER DANDENONG  
SUSTAINABILITY STRATEGY 2016-2030 – 5  
YEAR REFRESH AND 2019/2020 AND  
2020/2021 ANNUAL SUSTAINABILITY  
REPORT**

**PAGES 57 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**GREATER  
DANDENONG  
SUSTAINABILITY  
STRATEGY 2016-  
2030 (2022 Refresh)**

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

## **ACKNOWLEDGEMENT OF COUNTRY**

Greater Dandenong City Council acknowledges and pays respects to the Bunurong people of the Kulin Nation, as the Traditional Custodians of the lands and waters in and around Greater Dandenong.

We value and recognise local Aboriginal and Torres Strait Islander cultures, heritage, and connection to land as a proud part of a shared identity for Greater Dandenong.

Greater Dandenong City Council pays respect to Elders past, present and emerging and recognises their importance in maintaining knowledge, traditions, and culture in our community.

Greater Dandenong City Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Greater Dandenong is situated.

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

INTERNAL DRAFT

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

to support Greater Dandenong in paving the way for a future in which we are one of the most environmentally sustainable cities in Australia.



**Mayor, Cr Eden Foster**



The world in 2022 is very different to where we left it when the Greater Dandenong Sustainability Strategy was initially prepared in 2016. The Australian bushfires of 2019 brought a stronger focus on climate change and the importance of living, working and playing sustainably. The 2022 review of the Strategy provides an update on how Greater Dandenong City Council is progressing and provides stronger targets and goals for the future to reflect the state of the world as it currently stands.

Greater Dandenong City Council declared a Climate Emergency in January 2020 and has since prepared a dedicated Climate Emergency Strategy and Action Plan, which provides a comprehensive framework to guide our collective climate change response.

Sustainability is about more than climate change, and recognises the role we all have to play in conserving our natural resources and protecting the environment we rely on for future generations.

Both Council and our community have a role to play and I am proud

Page | 4

---

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

## **EXECUTIVE SUMMARY AND ANNUAL REPORT DATA FOR 2019/2020 and 2020/2021**

For the past two years, lack of resourcing during the COVID-19 pandemic has made it difficult to deliver the annual reports. With the five year refresh strategy covering much of the data reported on annually, it made sense to include a snapshot of annual reporting data for the financial years 2019/2020 and 2020/2021 in the Executive Summary found below.

### **Our Achievements**

The following tables summarise our progress and success for 2019/2020 and 2020/2021 in relation to achieving our goals for each of the ten themes included in the Sustainability Strategy.

**Our Vision: By 2030 the City of Greater Dandenong is one of the most sustainable cities in Australia.**

Delivering this vision has ongoing benefits for the environment, as well as the health and wellbeing of residents and businesses. Council has the capacity to realise this vision by implementing projects and programs within its own control, but it cannot do it alone. Working in collaboration with the community, stakeholders and key partners is essential, and everybody has a role to play.

The Sustainability Strategy provides the strategic framework to achieve this vision, by informing decisions, helping to shape plans and activities undertaken across the municipality and region. Achieving this vision won't occur straight away, but the implementation of many of the Strategy's identified key priorities and future key strategic actions are well underway with significant progress made since its adoption in 2016.

### **Annual Report data**

Annual Sustainability Reporting is a transparent reporting tool to both monitor our progress towards the strategy's goals and objectives, as well as inform our policies and practices that guide our activities each year.

Page | 5

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

Theme	Goal	Progress in 2019/2020 and 2020/2021
Biodiversity and Open Space	A Greener City	<ul style="list-style-type: none"> <li>Development of the draft Biodiversity Action Plan 2021-26</li> <li>Extensive tree and vegetation planting</li> <li>Open Space Strategy 2020-2030 adopted by Council, and awarded a Planning Institute of Australia State Award for Excellence</li> <li>Urban Forest Strategy 2021-28 adopted by Council</li> </ul>
Water and Stormwater	A Water Sensitive City	<ul style="list-style-type: none"> <li>Lower Dandenong Creek Biodiversity Connection project</li> <li>Annual delivery of the Discover Dandenong Creek festival</li> <li>Introduction of drought-tolerant grasses across 20 sports fields and reserves</li> </ul>
Waste and Resources	A Waste Wise City	<ul style="list-style-type: none"> <li>Food Organics and Garden Organics (FOGO) service launched</li> <li>Plastic Use Policy adopted in 2019</li> </ul>
Transport and Movement	A Well Connected City	<ul style="list-style-type: none"> <li>Public Car Share Policy 2019 adopted</li> <li>Public Electric Vehicle Charging Infrastructure Policy 2019 adopted</li> <li>Cycling Strategy 2017-2024 adopted</li> </ul>
Climate and Energy	A Low Carbon City	<ul style="list-style-type: none"> <li>Climate Emergency Strategy and Action Plan 2020-2030 adopted by Council, and awarded a Planning Institute of Australia State Award for Excellence</li> <li>More than 600kW of solar installed across Council assets</li> <li>Participation in the Victorian Energy Collaboration (VECO) bulk power purchasing agreement, sourcing 100% of Council's electricity from renewable sources</li> </ul>
Buildings and Places	A City Planned for the Future	<ul style="list-style-type: none"> <li>Environmentally Sustainable Design (ESD) policy integrated into the Greater Dandenong Planning Scheme</li> <li>Development of a sustainability self-assessment tool for Council's own building projects which was awarded the Cities Power Partnership Innovation Award</li> <li>Adoption of the Sustainable Buildings Policy (2020)</li> <li>Asset Vulnerability Assessments (AVAs) completed in partnership with the South East Councils Climate Change Alliance (SECCCA)</li> </ul>
Environmental Pollution	A Clean and Healthy City	<ul style="list-style-type: none"> <li>Annual stormwater monitoring projects completed</li> <li>Advocacy efforts to State Government regarding increased monitoring and publication of air quality data in the Industrial 2 zone</li> </ul>
Local and Sustainable Food	A City Connected by Food	<ul style="list-style-type: none"> <li>Food from Home program commenced in partnership with Enliven</li> <li>Seed Library established at Springvale Community Hub</li> <li>Community Gardens Policy 2021 adopted</li> </ul>
Local Community and Culture	A Liveable City	<ul style="list-style-type: none"> <li>Climate change municipal health and wellbeing scan undertaken to inform the Council plan, including identifying key communities especially vulnerable to the impacts of a changing climate</li> <li>Make Your Move Physical Activity Strategy 2020-2030 adopted</li> </ul>
Local Business and Economy	A City of Opportunity	<ul style="list-style-type: none"> <li>Implementation of Environmental Upgrades Agreements to enable flexible financing options for businesses interested in solar and energy efficiency upgrades</li> <li>Annual delivery of the Sustainability Awards, including a Sustainable Business Award category</li> </ul>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**Council's energy usage and emissions**

Measure	Baseline (2016)	2019/2020	2020/2021	Percentage change – 2015/2016 vs 2020/2021
Emissions from buildings, streetlights and facilities	14,688t	15,172t	12,928t	-12%
Buildings – electricity and gas (combined)	6,309t	4,937t	4,163t	-34%
Street Lighting and other public lighting	8,363t	4,761t	4,625t	-45%
Fleet emissions	1,398t	1,312t	1,226t	-12%
Total electricity consumption	10,848 MW	8,623 MW	7,725 MW	-29%
Total gas consumption	6,371 GJ	6,948 GJ	6,648 GJ	+4%

**Measurement Key:**

**t** ----- (Tonnes tCO2-e)

**MW** ----- (Megawatts)

**GJ** ----- (Gigajoules)

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

OUR VISION: The City of Greater Dandenong is one of the most sustainable cities in Australia by 2030.				
BIODIVERSITY AND OPEN SPACE A Greener City	WATER AND STORMWATER A Water Sensitive City	WASTE AND RESOURCES A Waste Wise City	TRANSPORT AND MOVEMENT A Well Connected City	CLIMATE AND ENERGY A Low Carbon City
<b>Corporate objectives</b>				
<ul style="list-style-type: none"> <li>Identify, protect and enhance the ecological value of Council land within the municipality.</li> <li>Increase the quality, quantity and connectivity of open space owned by Council.</li> <li>Increase the quality and quantity of vegetation cover on Council land that contributes to a net gain throughout the municipality.</li> </ul>	<ul style="list-style-type: none"> <li>Where appropriate, reduce Council's corporate water consumption.</li> <li>Where possible, minimise the impact of stormwater runoff and pollution.</li> <li>Where appropriate, increase the supply of alternative water sources</li> </ul>	<ul style="list-style-type: none"> <li>Reduce the amount of total waste sent to landfill by Council.</li> <li>Increase the amount of material that is recovered for re-use and recycling.</li> <li>Establish a resource efficiency program for goods and materials across Council.</li> <li>Review and update sustainable procurement policy for goods and materials across Council.</li> </ul>	<ul style="list-style-type: none"> <li>Support Council staff to increase levels of active travel – such as walking and cycling.</li> <li>Support Council staff to increase use of low carbon and sustainable transport options.</li> <li>Reduce emissions and costs associated with the operation of fleet – Council and contractors.</li> <li>Improve connectivity and accessibility of the shared path network throughout the municipality.</li> </ul>	<ul style="list-style-type: none"> <li>Reduce Council's CO2e emissions from street lighting, buildings and facilities.</li> <li>Reduce the energy consumption of Council assets – includes buildings and streetlights.</li> <li>Increase the percentage of energy consumed by Council obtained from renewable sources.</li> <li>Develop and implement a Climate Change Strategy for Council and the City of Greater Dandenong.</li> </ul>
<b>Community objectives</b>				
<ul style="list-style-type: none"> <li>Identify, protect and enhance the ecological value of land throughout the municipality.</li> <li>Support the increase in community access to open space through the Open Space Provision Goals.</li> </ul>	<ul style="list-style-type: none"> <li>With the support of key partners, help the community reduce mains water consumption.</li> <li>Advocate and work with key partners to help reduce the impact of stormwater runoff</li> </ul>	<ul style="list-style-type: none"> <li>Work in partnership with our community to reduce the amount of waste sent to landfill.</li> <li>Work in partnership with the community to increase recycling rates.</li> </ul>	<ul style="list-style-type: none"> <li>Work with partners to increase community levels of active travel – such as walking and cycling.</li> <li>Work with partners to increase community use of low carbon and sustainable transport.</li> </ul>	<ul style="list-style-type: none"> <li>Engage, advocate and empower the community to enable the reduction of CO2e emissions from built environment.</li> <li>Help the community reduce energy consumption within the built environment.</li> </ul>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

<ul style="list-style-type: none"> <li>Work with key stakeholders to protect and enhance the ecological value of the Green Wedge area.</li> <li>New development within Greater Dandenong to address open space and biodiversity issues, where appropriate.</li> <li>Engage the community to increase their awareness of parks, plants and wildlife.</li> </ul>	<ul style="list-style-type: none"> <li>and pollution on catchments within the city.</li> <li>New development within the city to incorporate best practice water and stormwater measures.</li> <li>Engage the community to increase their awareness of water use and management.</li> </ul>	<ul style="list-style-type: none"> <li>Work with the community to provide clean streets and waterways by reducing littering and dumped rubbish.</li> <li>New developments within the city to incorporate best practice waste and resource management.</li> <li>Increase community awareness on waste and recycling.</li> </ul>	<ul style="list-style-type: none"> <li>With our partners, work towards providing with safe, connected and well serviced Public Transport within 400m walking distance.</li> <li>All new developments within the city to incorporate best practice sustainable transport outcomes.</li> <li>Increase community awareness on the benefits of sustainable transport options.</li> </ul>	<ul style="list-style-type: none"> <li>Help the community increase use of renewable energy.</li> <li>Help the community to incorporate best practice energy initiatives through planning processes.</li> <li>Work with partners to increase community awareness on the benefits of energy efficiency and renewables.</li> </ul>
<p><b>OUR VISION: The City of Greater Dandenong is one of the most sustainable cities in Australia by 2030.</b></p>				
<p><b>BUILDINGS AND PLACES</b> A City Planned for the Future</p>	<p><b>ENVIRONMENTAL POLLUTION</b> A Clean and Healthy City</p>	<p><b>LOCAL AND SUSTAINABLE FOOD</b> A City Connected by Food</p>	<p><b>LOCAL COMMUNITY AND CULTURE</b> A Liveable City</p>	<p><b>LOCAL BUSINESS AND ECONOMY</b> A City of Opportunity</p>
<p><b>Corporate objectives</b></p>				
<ul style="list-style-type: none"> <li>Enhance energy and water efficiency of Council's existing buildings.</li> <li>New Council buildings designed, constructed and operated to meet best practice ESD standards.</li> <li>Measure the operational costs of Council buildings.</li> </ul>	<ul style="list-style-type: none"> <li>Minimise and manage sources of land pollution from Council's operations and facilities.</li> <li>Minimise and manage sources of water pollution from Council's operations and facilities. Stormwater quality and waterway health (focus area).</li> <li>Minimise sources of air pollution from Council's operations and facilities.</li> </ul>	<ul style="list-style-type: none"> <li>Develop and implement a sustainable procurement policy for Council.</li> <li>Reduce amount of food waste and packaging sent to landfill.</li> <li>Create an internal culture that promotes healthy diets and local / sustainable food options.</li> </ul>	<ul style="list-style-type: none"> <li>Establish internal programs that help to create a culture of sustainability within Council.</li> <li>Investigate how best to incorporate key Corporate Responsibility principles into Council's Annual Sustainability Report.</li> </ul>	<ul style="list-style-type: none"> <li>Support staff with their professional development, especially around key sustainability issues.</li> <li>Investigate how best to incorporate Fairtrade principles into Council's procurement policy and process.</li> </ul>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

<b>Community objectives</b>					
<ul style="list-style-type: none"> <li>With support of key stakeholders, help the community reduce energy and water consumption in existing buildings.</li> <li>Work with the community to enhance the sense of place through Council's Placemaking Framework.</li> <li>Work with key partners to help increase the walkability of our suburbs.</li> <li>New developments within the city to incorporate best practice ESD standards.</li> <li>Engage and empower the community to help them improve the energy and water performance of their buildings.</li> </ul>	<ul style="list-style-type: none"> <li>Work with the community to reduce land pollution across the city.</li> <li>Land contamination and illegal dumping (focus area).</li> <li>Work with the community to improve stormwater quality and waterway health across the city.</li> <li>Work with the community to improve air quality across the city.</li> <li>New developments within the city to incorporate best practice pollution management.</li> <li>Engage and empower the community to increase their awareness and minimise associated pollution.</li> </ul>	<ul style="list-style-type: none"> <li>With the support of key stakeholders, support the community to increase their ability to grow their own fresh fruit and vegetables.</li> <li>Work with stakeholders to increase the percentage of residents that have access to healthy food within the municipality.</li> <li>Work with stakeholders to increase the affordability of fresh food within the municipality.</li> <li>Support the expansion and diversification of agricultural activity in the Green Wedge area.</li> <li>Promote healthy diets and local sustainable food options for the broader community.</li> </ul>	<ul style="list-style-type: none"> <li>Help create an environment that enhances the community's health and wellbeing.</li> <li>Help create an environment that promotes community participation, inclusion and equity and responds to our culture and diversity.</li> <li>Create an environment that helps improve community perceptions of safety.</li> <li>Help to protect vulnerable residents from extreme weather events.</li> <li>Work with others to help manage housing affordability and cost of living.</li> <li>Help increase community awareness on the benefits of sustainable living.</li> </ul>	<ul style="list-style-type: none"> <li>Support and encourage the establishment, relocation or expansion of suitable green businesses within Greater Dandenong.</li> <li>Support all types of businesses throughout Greater Dandenong save money by reducing their energy and water consumption.</li> <li>Encourage manufacturing sector to address resource efficiency and 'people, profit, planet' across strategic planning and operational efficiency.</li> <li>Help education institutions, training providers and businesses to provide residents with skills for an innovative and sustainable future.</li> <li>Engage and empower the business community to them benefit from adopting sustainable business practices.</li> </ul>	

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

## 1. INTRODUCTION

Our Vision – The City of Greater Dandenong is one of the most sustainable cities in Australia by 2030.

Imagine a sustainable city where a diverse culture supports a healthy and thriving community. Where there are sustainable buildings, which are attractive, affordable, and powered by renewable energy. Where there are well-connected places, which make it easy for residents to walk, cycle or catch public transport. Where there are a range of local and sustainable fresh food options for residents, workers and visitors. Where there are healthy waterways, open spaces and rich biodiversity levels, which are valued, protected and enhanced. Where there are a range of exciting new education and employment opportunities. And where there are local businesses recognised as world leaders in innovation, technology and sustainable practices.

### 1.1 A NOTE ON THE COVID-19 PANDEMIC

The original Sustainability Strategy was first adopted by Council in 2016, with the five year refresh due to be completed in 2020 and published in 2021. The pandemic limited the ability to complete the five year refresh as well as the Annual Sustainability Reports for financial years 2019/20 and 2020/21. The five year refresh and two years of annual reporting data have been completed within this document. Moving forward, the Annual Sustainability Reports will be completed separately each year as per normal. It should be noted that though 2020 is set as the reporting year for this refresh, in some instances data from 2018/19 or 2021/22 have been used to avoid the worst of the data irregularities occurring due to COVID-19 lockdowns.

### 1.2 WHAT IS SUSTAINABILITY?

The Sustainability Strategy is underpinned by the concept of sustainability and highlights the important role the environment plays in our lives – providing us with the water we drink, the food we eat and the air we breathe.

Sustainability requires that the wellbeing of society - the combination of community liveability, environmental sustainability and economic prosperity - is maintained or improved over time.

The world's population of 7 billion is likely to increase to 9 billion by 2050. The demand for diminishing natural resources is growing. Income gaps are widening. Sustainability calls for a decent standard of living for everyone today without compromising the needs of future generations'. The internationally recognised Brundtland Commission outlined the definition for sustainable development<sup>2</sup>.

"Sustainable development is development that meets the needs of the present without compromising the ability of future generations to meet their own"

<sup>1</sup> United Nations Report: *The Future We Want*, 2012

<sup>2</sup> World Commission on Environment and Development's *Our Common Future Report*, 1987

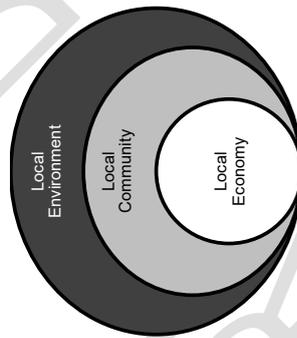
**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**1.3 WHY DO WE NEED A SUSTAINABILITY STRATEGY?**

When this strategy was first written, reporting showed that if everyone in the world lived like the average Australian, we would need nearly four planets worth of resources to sustain us<sup>3</sup>. Five years later, this figure has inched closer to five planets<sup>4</sup>. It's clear that our planet cannot sustain our current resource consumption demands. As the global population grows, and more people strive for a higher standard of living, society puts the very environment that supports our economic prosperity and our wellbeing at risk. One of the greatest challenges associated with tackling these issues is finding a way for society to recognise the benefits associated with changing its current approach. Everyone has a part to play in preserving our world for future generations.

The Sustainability Strategy establishes the City of Greater Dandenong's vision, goals and objectives that will guide it in the creation of an environmentally sustainable city by 2030. It is important to acknowledge the City of Greater Dandenong is a city of opportunity. It has one of the most multicultural communities in Australia. It is also recognised as a vital economic hub for Melbourne, Victoria and the rest of Australia.

This status places an increased importance on creating a *sustainable local economy*, which can only prosper if it is supported by a *sustainable local community*, which in turn can only thrive if it lives within a *sustainable local environment*.



<sup>3</sup> EPA Victoria, 2008

<sup>4</sup> Global Footprint Network, Earth Overshoot Day 2022

---

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

#### 1.4 PURPOSE OF THE STRATEGY, FIVE YEAR REFRESH, AND FORMATTING UPDATE

This Strategy is a key document for the City of Greater Dandenong that has been used to inform decisions, shape plans and undertake activities that help realise its vision for a sustainable future. The intent of this refresh is not to alter the existing objectives or visions, but to provide a holistic summary against each goal and review the suitability of targets until the next review in 2025. Technology and 'best practice' approaches in the field of Sustainability are rapidly changing, but the intent remains the same – to minimise our impact on the environment and to ensure the City of Greater Dandenong is a thriving, sustainable city into 2030 and beyond.

The Strategy establishes a high-level strategic framework that will help maximise the benefits of an integrated approach to sustainability. As a result, the framework provides the guidance required to enable the City of Dandenong to effectively enhance its sustainability credentials and become one of the most sustainable cities in Australia by 2030.

Since the initial creation of the Strategy, several programs used to establish baseline data have ceased to exist making reporting on these outcomes impossible. Additionally, it has been identified that several of the original objectives are simply not quantifiable in a meaningful way. Where the intent was to research further and establish a baseline but this has not proved feasible, you will see the objective greyed out.

The Greater Dandenong Climate Emergency Strategy was adopted by Council in 2020. The Sustainability Strategy refresh involved reformatting the objectives of each theme to bring this into line with the Climate Emergency Strategy for ease of reporting. In recognition of the significant commonalities between the two strategies, relevant actions from the Climate Emergency Strategy have been extracted and included below each theme for ease of reference.

---

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

## 2. OUR SUSTAINABILITY VISION

### 2.1 SUSTAINABILITY VISION

***“The City of Greater Dandenong is one of the most sustainable cities in Australia by 2030.”***

The sustainability vision for Greater Dandenong is directly linked to the Council Plan Vision, its Key Priority Areas and its Strategic Objectives – specifically the creation of an environmentally sustainable city.

### 2.2 COUNCIL PLAN VISION

The City of Greater Dandenong’s broader vision for the municipality was initially articulated by the community in Vision 2040 and then refined in the Council Plan 2021-24.

***“The City of Greater Dandenong is a home to all. It’s a city where you can enjoy and embrace life through celebration and equal opportunity! We harmonise the community by valuing multiculturalism and the individual. Our community is healthy, vibrant, innovative and creative. Our growing city is committed to environmental sustainability. Welcome to our exciting and peaceful community”***

### 2.2.1 SIX PRINCIPLES

This broader vision seeks to integrate the way economic, social and environmental sustainability issues are addressed through six key priority principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, body and spirit
- Art and culture

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**2.2.2 STRATEGIC OBJECTIVES**

Supporting this approach are strategic objectives that lay the foundation for the Council and the community to work in collaboration to create a safe and vibrant city of opportunity.

Principle	Strategic Objectives
Safe and peaceful community	<ul style="list-style-type: none"> <li>• A socially connected, safe and healthy city</li> <li>• A city of accessible, vibrant centres and neighbourhoods</li> <li>• A Council that demonstrates leadership and a commitment to investing in the community</li> </ul>
Education, training, entrepreneurship and employment opportunities	<ul style="list-style-type: none"> <li>• A city that supports entrepreneurship, quality education and employment outcomes</li> </ul>
Sustainable environment	<ul style="list-style-type: none"> <li>• A green city committed to a sustainable future</li> <li>• A Council that demonstrates leadership and a commitment to investing in the community</li> </ul>
Embrace diversity and multiculturalism	<ul style="list-style-type: none"> <li>• A city that respects and celebrates diversity, our history and the arts</li> </ul>
Mind, body and spirit	<ul style="list-style-type: none"> <li>• A socially connected, safe and healthy city</li> <li>• A city that respects and celebrates diversity, our history and the arts</li> </ul>
Art and culture	<ul style="list-style-type: none"> <li>• A city that respects and celebrates diversity, our history and the arts</li> </ul>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**2.3 RELATED STRATEGIES AND DOCUMENTS**

Arts, Culture and Heritage Strategy 2022-26	Green Wedge Management Plan 2017
Procurement Policy 2021-25	Cycling Strategy 2017-2024
Public Car Share Policy 2021	Greening Our City – Urban Tree Strategy 2018-2028
Public Electric Vehicle Charging Infrastructure Policy 2021	Greening Our Neighbourhoods Strategy 2021-2028
Draft Waste and Litter Strategy 2021-26	Sustainable Stormwater Strategy 2017-2037
Draft Biodiversity Action Plan 2021-26	Asset Management Strategy 2015-2022
Community Gardens Policy 2021	Asset Management Policy 2015
Council Plan 2021-25	Community Safety Plan 2015-2022
Risk Management Strategy 2021-24	Walking Strategy 2015-2023
Children's Plan 2021-26	Housing Strategy 2014-2024
Urban Forest Strategy 2021-28	Economic and Employment Development Policy 2011
Climate Emergency Strategy and Action Plan 2020-2030	Sustainable Design Assessment in the Planning Process (SDAPP) Fact Sheets
Make Your Move Physical Activity Strategy 2020-2030	Landscape Guidelines
Sustainable Buildings Policy 2020	Long-Term Financial Strategy
Open Space Strategy 2020-2030	Greater Dandenong Planning Scheme
Risk Management Policy 2020	
Disaster Assistance Policy 2019	
Plastic Use Policy 2019	

---

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

#### 2.4 GOVERNANCE

The City of Greater Dandenong has put in place a rigorous governance and evaluation framework to track and assess progress against the Sustainability Strategy.

The Community Sustainability Advisory Committee (SAC) is a group of passionate members of the public who live or work in the City of Greater Dandenong. Meeting five times a year, the SAC oversees implementation of the Sustainability Strategy within the community and provides feedback and guidance to Council officers to inform decision-making and priority setting.

During the COVID-19 pandemic, producing the Annual Sustainability Report was not feasible. With the situation easing it is now expected that the Annual Sustainability Report will once again be delivered on a yearly basis to inform the community in a transparent way about how Council is tracking against the objectives of the Sustainability Strategy.

#### 2.5 IMPLEMENTATION

The Strategy provides a strategic framework and roadmap will continue to assist Council in tackling the key sustainability challenges and opportunities throughout the municipality, at both a corporate and community level. It will be used to capture existing work being completed by Council, but more importantly, it will be used to help inform decisions, shape plans and undertake activities that help realise our vision for the future.

Council's existing and future operational strategies and plans will be linked to the Sustainability Strategy. More importantly they will be used to help set a baseline from which the City of Greater Dandenong will identify and prioritise key actions.

#### 2.6 DEMONSTRATING LEADERSHIP

In Victoria, the Local Government Act (2020) requires councils to consider climate change in all decision-making and operational processes. This includes addressing the viability and sustainability of key economic, social and environmental issues. The Victorian Government also identifies local government's roles through other key legislation, such as the Planning and Environment Act (1987) and the Climate Change Act (2010).

Examples of significant recent projects where Council is demonstrating leadership on sustainability to the community and the sector include:

- The new Springvale Community Hub – which has achieved a certified 6 Star Green Star rating (World Excellence)
- Adoption of an Environmentally Sustainable Design (ESD) policy within the Greater Dandenong Planning Scheme, enabling enforcement of a minimum standard of sustainability and environmental performance in new developments
- Preparation of the Greater Dandenong Climate Emergency Strategy and Action Plan 2020-30 to provide a comprehensive framework for Council's climate response
- Development of a sustainability self-assessment tool for Council's own building projects which was awarded the Cities Power Partnership Innovation Award
- Participation in the Victorian Energy Collaboration (VECO) bulk power purchasing agreement, sourcing 100% of Council's electricity from renewable sources.

Page | 17

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**3. SUSTAINABILITY FACTS**

Topic	Fact
<p><b>Population growth</b></p>	<p>Population growth has been steadily increasing worldwide since records first began. It took over two million years of human history for the global population to reach one billion, and only 207 years more to grow to seven billion.<sup>5</sup></p> <ul style="list-style-type: none"> <li>• 1 Billion 1800</li> <li>• 2 Billion 1927</li> <li>• 3 Billion 1960</li> <li>• 4 Billion 1974</li> <li>• 5 Billion 1987</li> <li>• 6 Billion 1999</li> <li>• 7 Billion 2011</li> <li>• 8 Billion <b>2024 September 2022 – two years early</b></li> <li>• 9.7 Billion 2050</li> </ul> <p>Between 2011 and 2020, Victoria's population increased by 20%, or 1,090,000 people, to reach 6.62 million people<sup>6</sup>. This is forecast to increase to 8.72 million by 2036.<sup>7</sup></p> <p>In the 2021 Census, 158,208 called the City of Greater Dandenong home<sup>8</sup>.</p>
<p><b>Biodiversity</b></p>	<p>Clearing has left only around half of Victoria's native vegetation, causing a serious and ongoing loss of habitat for Victoria's native species. It is estimated that more than 66% of Victoria's native vegetation has been cleared as of 2020<sup>9</sup>.</p>
<p><b>Ecological Footprint</b></p>	<p>If everyone on the planet lived like Victorians, almost five planets would be needed to sustain us.<sup>10</sup></p>

<sup>5</sup> World Population to Hit Milestone With Birth of 7 Billionth Person, PES NewsHour, 27 October 2011.

<sup>6</sup> Population of Victoria, Population Australia 2022

<sup>7</sup> Victoria in Future Report, 2019

<sup>8</sup> Australian Bureau of Statistics, 2021

<sup>9</sup> Environment Victoria, 2020

<sup>10</sup> EPA Victoria, 2016

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

<b>Heatwaves</b>	January 2019 was Victoria's hottest summer ever recorded, with an extreme heatwave affecting much of the state. In 2018, Bendigo set a record of 12 consecutive days over 35°C. <sup>11</sup>
<b>Bushfires</b>	The 2019-20 Australian bushfires that devastated much of the eastern coast are an example of how extreme weather events are becoming more frequent and more deadly. 33 people lost their lives, more than 3,000 homes were destroyed, and approximately one billion animals perished. <sup>12</sup> While bushfires are unlikely to directly affect Greater Dandenong, the City remains vulnerable to grassfires, ember attack and air quality and health concerns associated with prolonged smoke cover.
<b>Flooding</b>	Widespread flooding has occurred across Victoria, Tasmania, New South Wales and Queensland with too many events to list between 2020 and the present. <sup>13</sup> Much of the flooding affected communities just starting to rebuild following bushfires.
<b>Climate Change</b>	Climate change is considered to be the greatest environmental challenge facing Australia and Victoria. It has the potential to have significant natural, social and economic impacts both here and globally.
<b>Carbon Emissions</b>	Victoria's greenhouse gas emissions continue to rise. In 2010-11, Victoria emitted a total of 118 million tonnes (Mt) CO2-e of greenhouse gas. Between 1989-90 and 2010-11, total emissions increased by 12%.
<b>Water</b>	Under climate change, Victoria is forecast to receive less rainfall overall, with a higher frequency of extreme rainfall events. This means vulnerability to both drought and flooding. At the time of this report, Victoria's water catchments were 98.4% full – the highest levels in 20 years. <sup>14</sup>
<b>Waste</b>	In 2019-20, 15.86 megatonnes of waste was generated in Victoria, with approximately 70% of this being diverted from landfill. <sup>15</sup>
<b>Energy</b>	Victoria's grid electricity consumption more than doubled between 1980-81 and 2010-11, although population grew by only 40% over the same period. This peaked in 2007-2008 and since then has gradually decreased. <sup>16</sup>

<sup>11</sup> Environment Victoria, 2020

<sup>12</sup> Parliament of Australia, 2020

<sup>13</sup> Bureau of Meteorology, 2020-2022

<sup>14</sup> Melbourne Water, 2022

<sup>15</sup> Sustainability Victoria, 2022

<sup>16</sup> Australian Energy Regulator, 2022

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

## 4. POLICY CONTEXT FOR SUSTAINABILITY

Government at all levels have a role to play in helping Australians lead a sustainable lifestyle. In addition, Federal and State Government legislation, policies, regulations and programs have a major influence on how councils address sustainability issues.

### 4.1 FEDERAL GOVERNMENT

The Federal Government is responsible for guiding the macro-economic, social and environmental conditions for the economy and society.

Federal Government legislation relates primarily to environmental matters of national significance. It also relates to international conventions for which the Australian Government has responsibility<sup>17</sup>.

Examples of these include biodiversity, climate change and sustainable development.

### 4.2 STATE GOVERNMENT

State Government influences similar macro conditions with its specific boundaries. There are three specific pieces of legislation that highlight Council's role and responsibility for addressing sustainability issues - they include; i. the Planning and Environment Act; ii. the Victorian Local Government Act; and iii. the Climate Change Act.

The Climate Change Act 2010 requires Council to give due thought and consideration to the impacts of climate change, specifically on its residents and environmental sustainability in general.

The Victorian Local Government Act 2020 requires councils to consider climate change in all decision-making and operational processes.

The Planning and Environment Act provides the overriding framework for planning the use, protection and development of land within Victoria. Greater Dandenong joined the Victorian Climate Resilient Councils project advocating for stronger consideration of climate change and sustainability in the Planning and Environment Act.

### 4.3 LOCAL GOVERNMENT

Council plays an important role through the provision of strategic planning, infrastructure management, local economic programs and local community programs that contribute to the overall sustainability of the city

In support of the Victorian Local Government Act's primary objective, Council is tasked with:

- Promoting the social, economic and environmental viability and sustainability of the municipal district and;
- Improving the overall quality of life of people in the local community.

<sup>17</sup> Victorian Competition and Efficiency Commission 2009, A Sustainable Future for Victoria

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

## **5. OUR SUSTAINABILITY PARTNERS AND STAKEHOLDERS**

### **5.1 SUSTAINABILITY LEADERS**

Achieving Greater Dandenong's vision for an environmentally sustainable city requires collaboration from all stakeholders throughout the municipality. Council recognises that while everyone has a role to play, it must demonstrate leadership and empower others to act.

### **5.2 ROLES AND RESPONSIBILITIES**

While the roles and responsibilities of the different stakeholders may vary, it is up to everyone to do their share if we are to become a more sustainable society with a healthier environment and a healthier community. To address these issues, action is required at all levels - from individuals, business, local communities and government.

#### **5.2.1 ROLE OF COUNCIL**

Council is committed to listening to our community and leading by example.

Council will provide leadership by:

- Reducing its own ecological footprint and environmental impact
- Using projects (such as the Springvale Community Hub that achieved a 6 Star Green Star Design and As Built Rating demonstrating World Leading Performance) to highlight Council's commitment and what's possible.
- Advocating for higher standards and better outcomes in regulations, legislation and policy
- Engaging and empowering various parts of the local community (residents and business)

#### **5.2.2 ROLE OF PARTNERS**

Working closely with both the Council and the community are the City of Greater Dandenong's partners. Without them many of the sustainability goals and objectives for the broader municipality cannot be achieved.

Key partners include, but not limited to, State and Federal Governments, essential service providers, transport authorities, community service providers, local businesses and community groups.

#### **5.2.3 ROLE OF COMMUNITY**

The community identified that while Council has an important role to protect and improve our local environment, it cannot be Council's role alone and that all members of the community have a role to play.

The most common idea identified by the community was for more information and education programs on relevant environmental issues that would increase the awareness and build the capacity of the community to make informed decisions across their everyday actions benefitting the environment.

---

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

## **6. OUR SUSTAINABILITY THEMES**

### **6.1 SUMMARY**

The Sustainability Strategy 2016-2030 sets Council's long-term vision for Greater Dandenong to become one of the most sustainable cities in Australia by 2030. To achieve this vision, Council needs to demonstrate leadership that helps our community take action, advocates to other levels of government, and supports our partners and key stakeholders on their sustainability journey.

This necessitates considerable changes to the way that Council and the community approach sustainability, in particular:

1. Council to take an integrated 'whole-of-organisation' approach to sustainability across its own operations.
2. Council to encourage the community to embed sustainability into everyday life.

The following pages comprise an Action Plan broken down by Theme, identifying Council's actions over the next 5 years where it:

- Has direct operational control (Council Objectives)
- Seeks to influence and support the community, other levels of government, our partners and key stakeholders to act. (Community Objectives)

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

<b>Theme</b>	<b>Goal Description</b>
<b>Biodiversity and Open Space</b>	<i>Imagine a Greener City that places a value on its natural assets, protects existing levels of biodiversity and works hard to enhance biodiversity levels for the future.</i>
<b>Water and Stormwater</b>	<i>Imagine a city where water is managed efficiently and effectively to: provide a secure source of clean drinking water; reduce flood risk and damage; ensure healthy waterways; as well as support healthy local parks and environments.</i>
<b>Waste and Resources</b>	<i>Imagine a Waste Wise City with clean public places where resources are used efficiently, resulting in lower costs, less waste and a healthy local environment.</i>
<b>Transport and Movement</b>	<i>Imagine a Well Connected City that is easy, safe and affordable to walk and cycle around, is well connected to public transport and has a clear hierarchy for the effective movement of vehicles.</i>
<b>Climate and Energy</b>	<i>Imagine a Low Carbon City that is run from renewable energy, has a minimal carbon footprint, causes minimal damage to the planet and is affordable, attractive, liveable and sustainable.</i>
<b>Buildings and Places</b>	<i>Imagine a City that's been planned, designed and built to accommodate the community's future needs, a city that's been created to reflect a sense of place that's unique to the community, a city that performs environmentally, socially and economically.</i>
<b>Environmental Pollution</b>	<i>Imagine a Clean and Healthy City with clean air, water and land, which support a healthy local environment and protects the community from pollution-related health problems.</i>
<b>Local and Sustainable Food</b>	<i>To create a city connected by food where people have healthy balanced diets, have the ability to grow their own fruit and vegetables, and have access to local and seasonal fresh food which is locally grown and processed.</i>
<b>Local Community and Culture</b>	<i>Imagine a Liveable City with a healthy and thriving community, where its members enjoy optimal health in an environment that actively promotes productive, rewarding and socially inclusive lives.</i>
<b>Local Business and Economy</b>	<i>Imagine a city where people of all ages and backgrounds can reach their potential, gain the skills and education they need for success, and be part of a prosperous economy where all trade, manufacturing and business actively flourish.</i>

---

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

#### 6.2 KEY PRIORITIES

While this strategy outlines high level targets rather than focussing on individual actions, the list below details some of Council's key short-term priorities that will help meet our long-term corporate and community sustainability objectives.

##### 6.2.1 KEY CORPORATE PRIORITIES

- Continue to deliver an Annual Sustainability Report
- Continue to implement the Sustainability Strategy and Climate Emergency Strategy
- Identify opportunities to electrify Council's buildings and assets, transitioning away from using natural gas
- Achieve net zero emissions across all of Council's operations
- Identify opportunities to incorporate electric vehicles and other low carbon options into Council's fleet and other services
- Develop a climate change induction training module for all staff

##### 6.2.2 KEY COMMUNITY PRIORITIES

- Continue to deliver the Annual Sustainability Festival
- Maintain membership and continue to partner with Council Alliance for a Sustainable Built Environment (CASBE)
- Maintain membership and continue to partner the South East Councils Climate Change Alliance (SECCCA)
- Work with the community to address energy poverty and energy efficiency, particularly for renters
- Drive uptake of rooftop solar across the municipality
- Strengthen existing partnership with South East Business Network, Greater Dandenong Chamber of Commerce and Committee for Dandenong

Council acknowledges that many of these priorities and objectives are cross-referencing and will be linked across several themes. For example, improving the health of residents is addressed in not only the Local Community and Culture Theme, but is addressed in the Transport and Movement Theme, as well as the Local and Sustainable Food Theme.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**6.3 OVERALL PERFORMANCE AGAINST 2020 TARGETS**

The following provides a snapshot on how Council is tracking against each of Themes over the last five years.

Performance Indicator Against 2020 Target		2016-2021
<b>Exceeds Target</b>		22
<b>On Target</b>		33
<b>Off Target</b>		13
<b>Action Required</b>		4
<b>Not Available</b>		10

Currently exceeding Target

On track to meet Target

Not on track to meet Target  
 – Measures in Place

Not on track to meet Target  
 – Action Required

Status not available due to limited data

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**7. BIODIVERSITY AND OPEN SPACE**

**OUR GOAL: A GREENER CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
1.1.1 Identify, protect and enhance the ecological value (EV) of Council land within the municipality.	Business, Engineering and Major Projects	Refer to Annual Sustainability Report	Identify and protect EV of Council land	Not completed. Being addressed in Biodiversity Action Plan.	Development of monitoring and evaluation framework  Activity data recorded annually via NatureKit	Draft Biodiversity Action Plan
1.1.2 Increase the quality, quantity and connectivity of open space owned by Council.	City Planning, Design and Amenity	4.4 Ha per 1000 residents (2009)	4.5 Ha per 1000 residents	This measure has been superseded by the Open Space Strategy. Measure now 1500sqm acquired per year. More than 13,000sqm of open space has been acquired since 2019/20	Minimum of 1500sqm of open space acquired per annum.	Open Space Strategy
1.1.3 Increase the quality and quantity of vegetation cover on Council land that contributes to a net gain throughout the municipality.	Business, Engineering and Major Projects	*Establish Baseline + 19,000 trees/plants planted p.a.	Maintain planting numbers	2,624 trees + 23,005 seedlings planted (2019)	2,178 street trees + 18,000 indigenous seedlings planted p.a.	Parks Team
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
1.2.1 Identify, protect and enhance the ecological	Business, Engineering	Establish Baseline*	Identify and Protect EV of Land in CGD	Not completed. Being addressed in Biodiversity Action Plan	Development of monitoring and evaluation framework	Biodiversity Action Plan

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

	value of land throughout the municipality	and Major Projects							
1.2.2	Support the increase in community access to open space through the Open Space Provisions Goals	City Planning, Design and Amenity	Establish Baseline*	Increase % of residents within 500m	62.5% of households within 400m of public open space	65% of households within 400m of public open space	Open Space Strategy / Australian Urban Observatory		
1.2.3	Work with key stakeholders to protect and enhance the ecological value of the Green Wedge Area	Business, Engineering and Major Projects	CGD Green Wedge Management Plan (GWMP)	Complete the Flora and Fauna Assessment for GWMP	Flora and Fauna Assessment not yet undertaken	Flora and Fauna Assessment undertaken	GWMP		
1.2.4	New development within Greater Dandenong to address open space and biodiversity issues, where appropriate	City Planning, Design and Amenity	30% of Applications (2014)	50% of Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data		
1.2.5	Engage with the community, residents and businesses to increase their awareness on the value of parks, plants and wildlife	Business, Engineering and Major Projects	Existing Educational Programs	Maintain engagement Levels	Educational Programs extended	Maintain and increase engagement levels	Parks Team		

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.

\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability, food issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Draft Biodiversity Action Plan 2021</li> <li>Activity Centres 10 Year Tree Planting Plan 2021</li> <li>Urban Forest Strategy 2021-30</li> <li>Greening Our Neighbourhoods Strategy 2021-30</li> <li>Climate Emergency Strategy 2020-30</li> <li>Open Space Strategy 2020-30</li> <li>Greening Our City 2018-2030</li> <li>Green Wedge Management Plan 2017</li> <li>Reserve Management Plans (Internal)</li> <li>Park Masterplans</li> <li>Greater Dandenong Planning Scheme</li> </ul>	<ul style="list-style-type: none"> <li>Incorporate best practice open space and biodiversity management as part of all relevant Council Strategies and Action Plans</li> <li>Incorporate best practice open space and biodiversity requirements into the Greater Dandenong Planning Scheme</li> <li>Implement the Open Space Strategy for Council and the City of Greater Dandenong</li> <li>Continue to develop and implement Biodiversity Management Plans for areas of Council land identified as having significant ecological value</li> <li>Engage and strengthen the community's awareness on the ecological value of the parks, plants and wildlife in Greater Dandenong.</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure	Baseline
5.1, p.42	Increased canopy cover and carbon storage through Council's streets and open spaces	Minimum of 2,178 street trees and 18,000 indigenous seedlings planted each year	Council's annual Tree and Indigenous Seedling Planting Program	To be established 2019: 54%
5.2, p.49	A greener, cooler city reducing urban heat island impacts and helping to drawdown carbon levels	Establish benchmark of Carbon stored in Council's trees and reserves to offset its carbon emissions by 2025 15% by 2028	Tonnes of carbon stored in Council's street trees and reserves Canopy cover across Greater Dandenong	9.9% (2020)
		Achieve a reduction in the 2018 average summer Urban Heat Island reading	Urban Heat Island rating for Greater Dandenong	9.26°C (2018)

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**8. WATER AND STORMWATER**  
**OUR GOAL: A WATER SENSITIVE CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
2.1.1 Reduce Council's corporate mains water consumption.	Business, Engineering and Major Projects	394ML (1999-2000)	Reduce Mains Water Use by 50%	207ML	Reduce Mains Water Use by 15% (from 2020 figure)	Utility Tracker
2.1.2 Where possible, minimise the impact of stormwater runoff and pollution.	Business, Engineering and Major Projects	Establish Baseline*	Increase No. of Best Practice Projects	Sustainable Buildings Policy updated to reflect best practice stormwater management; City Improvement Programme Climate Change Self-Assessment Tool as bid criteria.	All projects to adhere to requirements of Council's Sustainable Buildings Policy and City Improvement Programme Climate Change Self-Assessment Tool	Various Council Reports
2.1.3 Increase the supply of alternative water sources.	Business, Engineering and Major Projects	Establish Baseline*	Replace 10% of Mains Water	37 rainwater tanks installed across Council assets (Baseline established)	Increase number of sites connected to rainwater or alternative water supplies	Utility Tracker
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
2.2.1 With the support of key partners, help the community, both residents and businesses, reduce mains water consumption.	Business, Engineering and Major Projects	437L / d per house, 1,863L / d per business	Aspire for a 10% reduction	420L / d per house	Aspire for a 10% reduction (from 2020 figure)	South East Water

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

2.2.2	Advocate and work with key partners to help reduce the impact of stormwater runoff and pollution on catchments within the city.	Business, Engineering and Major Projects	Establish Baseline*	Increase & of CGD Catchment = Best Practice	28 Gross Pollutant Traps (Baseline established)	Further develop baseline to cover percent of the municipality adhering to best practice guidelines as per EPA guidelines	Council's Geographic Information System (GIS)
2.2.3	New development within the city to incorporate best practice water and stormwater measures.	City Planning, Design and Amenity	30% of Applications (2014)	50% of Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data
2.2.4	Engage the community, both residents and businesses, to increase their awareness of water use and management.	Business, Engineering and Major Projects	Existing Education Programs	Increase no. of Participants	1,162 participants in the 2020 Sustainability Festival	Increase No. of Participants	Council's Annual Sustainability Report

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.  
 \*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>• Climate Emergency Strategy 2020-2030</li> <li>• Sustainable Buildings Policy 2020</li> <li>• Green Wedge Management Plan 2017</li> <li>• Sustainable Stormwater Strategy 2016</li> <li>• Asset Management Strategy 2015-2022</li> <li>• Integrated Water Management Background Report 2014 (Internal)</li> <li>• Flood Emergency Management Plan 2012 (Internal)</li> <li>• Sustainable Water Use Plan 2008</li> </ul>	<ul style="list-style-type: none"> <li>• Implement recommendations from the Integrated Water Management Background Report, where appropriate</li> <li>• Incorporate best practice for water resource management into Council's Asset Management Strategies and Action Plans</li> <li>• Incorporate best practice for water resource management into Council's Strategies and Action Plans, where appropriate</li> <li>• Incorporate best practice for water resource management into the Greater Dandenong Planning Scheme</li> <li>• Engage and strengthen the community's awareness on best practice for mains water efficiency and stormwater management.</li> </ul>

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**9. WASTE AND RESOURCES**

**OUR GOAL: A WASTE WISE CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
3.1.1 Reduce the amount of total waste sent to landfill from Dandenong Civic Centre Offices and Operations Centre	Business, Engineering & Major Projects	54% of total waste sent to landfill (2014)	35% of total waste sent to landfill	46% of total waste was sent to landfill (2019)	30% of total waste sent to landfill	Council office waste audit
3.1.2 Increase the amount of material that is recovered for re-use and recycling.	Business, Engineering & Major Projects	46% (2014)	65% of materials diverted from landfill (recycling/organics)	54% of materials diverted from landfill (2019)	70% of total waste diverted from landfill	Council office waste audit
3.1.3 Establish a resource efficiency program for goods and materials across Council.	Council's Internal Climate Emergency Implementation Group	N/A	Program established	Program to be established	Program established	Procurement data
3.1.4 Review and update Sustainable Procurement Policy for goods and materials across Council.	Corporate Services	Existing Procurement Policy	Policy updated	Procurement policy updated	Policy further updated and implemented	Procurement Policy
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
3.2.1 Reduce the amount of waste sent to landfill.	Business, Engineering & Major Projects	11.7 Kg / Household / Week (2014)	Aspire for a 10% reduction	11.0 Kg / Household / Week (2021)	Aspire for a 10% reduction (from 2020 figure)	Household kerbside waste collection data / Waste & Litter Strategy

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

3.2.2	Increase recycling rates across the city.	Business, Engineering & Major Projects	6.62 Kg / Household / Week (2014)	Aspire for a 10% increase	10.1Kg / Household / Week (2021)	50% of kerbside waste diverted from landfill	Household kerbside waste collection data / Waste & Litter Strategy
3.2.3	Reduce littering and dumped rubbish.	City Planning, Design & Amenity	3,259 Merit requests in 2014	Reduced no. of Merit requests	5,771 Merit requests in 2019	Reduced no. of Merit requests	Merit requests
3.2.4	New developments within the city to incorporate best practice waste and resource management.	City Planning, Design & Amenity	30% of applications (2014)	50% of Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data
3.2.5	Increase community awareness of waste and resources and the benefits of smart consumption, re-use and recycling.	Business, Engineering & Major Projects	Waste Education Plan and Awareness Programs	Increase no. of Participants / Programs	6,205 attendees at waste education events in 2018/19	Increase no. of Participants / Programs	Waste & Litter Strategy, Waste Education Plan 2018/19

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.  
 \*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Climate Emergency Strategy 2020-2030</li> <li>Sustainable Buildings Policy 2020</li> <li>Plastic Use Policy 2019</li> <li>Waste and Litter Strategy 2015-20</li> <li>Annual Litter Action Plan (Internal)</li> <li>Annual Waste Education Plan (Internal)</li> <li>Procurement Policy</li> <li>Existing Local Laws</li> </ul>	<ul style="list-style-type: none"> <li>Continue to implement the Climate Emergency Strategy and Action Plan 2020-30</li> <li>Continue to implement the Waste and Litter Strategy for Council and the Municipality</li> <li>Implement the Plastics Policy to phase out single use plastics within Council and the community</li> <li>Review and update existing procurement policy to increase sustainability outcomes</li> <li>Apply best practice waste and resources model to the management and operation of all Council buildings, facilities and events</li> <li>Continue to provide best practice waste services to the community</li> <li>Continue to support the activities of the Litter Action Task Force</li> <li>Collaborate with Melbourne Water, Parks Victoria and adjacent councils to combat litter in the Dandenong Creek</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure	Baseline
8.1, p.72	Reducing the environmental impacts from Council's use of resources	Reduce office waste to landfill to 30% by 2025	Council office waste audit	2019: 46%
8.2, p.75	Reducing the impacts from our community's use of resources and generation of waste	Increase office waste recycled to 70% A 10% reduction in total household kerbside waste collected by 2025 50% of household kerbside waste to landfill by 2025 50% household kerbside waste diverted from landfill by 2025	Council office waste audit Household kerbside waste collection data Household kerbside waste collection data Household kerbside waste collection data	2019: 54.5 Mg 2019: 54% 2019: 46%

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**10. TRANSPORT AND MOVEMENT**

**OUR GOAL: A WELL CONNECTED CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
4.1.1 Support Council staff to increase levels of active travel – such as walking and cycling.	City Planning, Design and Amenity	0% Walk, 0.7% Cycle, 93% Cars (2011)	Increase Active Transport Modes by 20%	Data unavailable	Increase Active Transport Modes by 20% (commute to/from work)	CGD Staff Survey
4.1.2 Support Council staff to increase use of low carbon and sustainable transport options.	City Planning, Design and Amenity	4.5% Train, 1% Bus, 93% Cars (2011)	Increase Low Carbon Transport modes by 10%	E-bike salary packaging introduced	Increase Low Carbon Transport modes by 10% (commute to/from work)	CGD Staff Survey
4.1.3 Reduce emissions and costs associated with the operation of fleet – Council and contractors.	Business, Engineering and Major Projects	1,448 t-CO2e (2007)	Reduce by 5%	1,312 t-CO2e (2020)	Reduce by 10% from 2020 figure	Utility Tracker
4.1.4 Improve connectivity and accessibility of the walking and cycling networks through the municipality.	Business, Engineering and Major Projects	136km shared path 1200km footpath 61km on road cycle route 50 bicycle parking facilities (2010)	Increase Size of Network	62km shared path 1117km footpath 50km on road cycle route 260 bicycle racks, 1 bicycle shelter	Increase Size of Network	Geographic Information System

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

Community Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
4.2.1 Work with partners to encourage the community to increase their use of active travel – such as walking and cycling.	Community Services	1.9% Walk, 0.5% Cycle, 87.2% Cars (2006)	Aspire for a 20% increase	1.3% Walk, 0.3% Cycle, 76.8% Cars (2016)	Aspire for a 20% increase on 2016 figures	Census data
4.2.2 Work with partners to encourage the community to increase their use of low carbon and sustainable transport – such as public transport and electric vehicles.	Community Services	8.5% Train, 3.2% Bus, 87.2% Cars (2006)	Aspire for a 10% increase	6.2% Train, 1.9% Bus, 76.8% Cars (2016) 141 Electric Vehicles registered in Greater Dandenong as of 2020	Aspire for a 10% increase on 2016 figures Increase registered Electric Vehicles by 10% on 2020 figures	Census data / Institute for Sensible Transport
4.2.3 With our partners, work towards providing safe, connected and well serviced Public Transport options for the community within a walking distance of 400m.	Business, Engineering and Major Projects	Establish Baseline*	Increase % of population	36.6% of dwellings within 400m of public transport with regular 30 minute weekday service (7am - 7pm)	40% of dwellings within 400m of public transport with regular 30 minute weekday service (7am - 7pm)	Geographic Information System / Australian Urban Observatory Data
4.2.4 Where appropriate, new developments within the city to incorporate best practice sustainable transport outcomes.	City Planning, Design and Amenity	30% of Applications (2014)	50% of Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data
4.2.5 Increase community awareness on the benefits of sustainable transport options.	Community Services	Establish Baseline*	Increase No. of Participants	Data pending provision – to be added at graphic design stage		Community Services

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.  
\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Community Transport Policy 2020</li> <li>Keysborough South Transport Study 2019</li> <li>Public Car Share Policy 2019 (Internal)</li> <li>Public Electric Vehicle Charging Infrastructure Policy 2019 (Internal)</li> <li>Road Management Plan 2018-2022</li> <li>Cycling Strategy 2017-2024</li> <li>Integrated Transport Plan 2017-2022</li> <li>Walking Strategy 2015-2023</li> <li>Staff Green Travel Scheme (Internal)</li> <li>Annual Shared Paths Network Plan</li> </ul>	<ul style="list-style-type: none"> <li>Implementation of the 2017 Integrated Transport Strategy</li> <li>Implement Council's Cycling Strategy</li> <li>Develop and implement Council's Neighbourhood Centres Strategy</li> <li>Incorporate best practice for transport management into Council's Asset Management Strategies and Action Plans</li> <li>Incorporate best practice integrated transport management into Council's Strategies and Action Plans (where appropriate)</li> <li>Implement and promote the Green Travel Plan for Council staff</li> <li>Incorporate best practice integrated transport management into the Greater Dandenong Planning Scheme.</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure
6.1, p.55	Increasing Council's use of active and low carbon transport options	15% decrease in the use of single occupancy private vehicles as a method of travel to work for Council staff by 2028 Council Fleet 100% low emission vehicles by 2030*	Staff Travel Survey
6.2, p.59	Increasing community access to and use of active and low carbon transport options	Vulnerability to the impact of climate change assessed and incorporated into management plans for all critical Transport related assets and services by 2025 15% increase in public transport use within Greater Dandenong by 2030 10% reduction in single occupancy private vehicle as method of travel to work by 2028 (compared with 2016 census data) Double the number of trips to work undertaken by bicycle by 2028 (compared with 2016 census data)	Council's fleet's annual GHG emissions inventory Public transport patronage data ABS Census Data ABS Census Data
		Completion of the Strategic Cycling Corridors by 2030 and upgrade and completion of new path networks through funding from all levels of government	Upgraded networks

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**11. CLIMATE AND ENERGY**  
**OUR GOAL: A LOW CARBON CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
5.1.1 Reduce Council's CO <sub>2e</sub> emissions from street lighting, buildings and facilities.	Building, Engineering and Major Projects	14,880 t-CO <sub>2e</sub> (2007)	At least a 20% reduction	9,698 t-CO <sub>2e</sub> (2020)	Net zero emissions	Utility Tracker
5.1.2 Reduce the energy consumption of Council assets – including buildings and streetlights.	Building, Engineering and Major Projects	Gas 6,370 GJ, Elec 4,544,471 kWh (2007)	At least a 20% reduction	Gas 6,948 GJ Elec 8,622,984 kWh (2020)*	At least a 20% reduction (from 2020 figures)	Utility Tracker
5.1.3 Increase the percentage of energy consumed by Council obtained from renewable sources.	Corporate Services	Establish Baseline*	Increase % of renewable energy	100% Renewable Electricity (2021)	N/A – Outcome achieved	Utility Tracker
5.1.4 Develop and implement a Climate Change Strategy for Council and the City of Greater Dandenong.	City Planning, Design and Amenity	Existing Risk Management Work	New Climate Change Strategy	Climate Emergency Strategy and Action Plan 2020-30 completed	50% of identified actions completed or underway	Corporate Services
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
5.2.1 Engage, advocate and empower the community to enable the reduction of CO <sub>2e</sub> emissions from built environment.	City Planning, Design and Amenity	15.9% of 18.93 tCO <sub>2e</sub> per person per year (2009)	Aspire for a 10% reduction	ACF Consumption Atlas no longer exists. Data unavailable.	ACF Consumption Atlas	ACF Consumption Atlas

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

5.2.2	Help the community reduce energy consumption within the built environment.	City Planning, Design and Amenity	Gas 140MJ per household per day, Elec 14.2 kWh per household per day (2007)	Aspire for a 10% reduction	Gas 136MJ per household per day, Elec 12.6 kWh per household per day (2020)	10% reduction from baseline	Victorian Government
5.2.3	Help the community increase use of renewable energy.	City Planning, Design and Amenity	11,979 kW Capacity in CGD (2013)	Increase Community Solar kW Capacity	71,587 kW Capacity in CGD (2020)	Increase Community Solar kW Capacity	Clean Energy Regulator
5.2.4	Help the community to incorporate best practice energy initiatives through planning processes.	City Planning, Design and Amenity	30% of Applications	50% of Planning Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data
5.2.5	Work with partners to increase community awareness on the benefits of energy efficiency and renewables.	Building, Engineering and Major Projects	Existing Educational Programs	Increase No. of Participants	1,162 participants in the 2020 Sustainability Festival	Increase No. of Participants	Annual Sustainability Report

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.

\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.

\*Council is responsible for many more assets compared to 2007. While overall energy consumption has increased in line with this, the energy 'intensity' (consumption per asset) has reduced.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Climate Emergency Strategy 2020-30</li> <li>Municipal Emergency Management Plan 2018</li> <li>Building Energy Management Plan 2016 (Internal)</li> <li>Sustainable Stormwater Strategy 2016</li> <li>Asset Management Strategy 2015-2022</li> <li>Risk Management Policy 2015</li> <li>Risk Management Strategy 2014</li> </ul>	<ul style="list-style-type: none"> <li>Implement the Climate Emergency Strategy, adopting a Risk Management approach for Council and the Municipality</li> <li>Incorporate best practice for energy management into Council's Asset Management Strategies and Action Plans</li> <li>Incorporate best practice for energy management into Council's Strategies and Action Plans, where appropriate</li> <li>Incorporate best practice requirements for energy efficiency and renewables into the Greater Dandenong Planning Scheme</li> <li>Showcase sustainable development options and set a benchmark for sustainability credentials</li> <li>Engage and strengthen the community's awareness and ability to take action in regard to renewables, energy efficiency, carbon emissions and climate change issues.</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure	Baseline
4.1, p.30	Reducing Council's carbon emissions through efficient use of clean renewable energy	Net zero carbon emissions from Council's buildings and streetlights by 2025 20% reduction in energy use from Council's buildings by 2025 Increase the capacity of solar systems in Council buildings to 1Mw by 2025 All Council's street and park lights to use energy efficient lighting by 2027	2007/08 14,688t CO2-e Council's installed solar capacity Council's installed solar capacity % lighting energy efficient	2007/08 – 6,344 MWh 129 kW in 2019 7,500 (52%) of 14,500 lights energy efficient - 2020 3,083,000tCO2-e (Stationary emissions, CPG Basic reporting 2016/17)
4.2, p.36	A reduction in the community's carbon emissions through efficient use of clean renewable energy	Net zero carbon emissions from the municipality's building by 2040 100% renewable energy for the City by 2040 Triple small scale onsite renewable energy generation capacity for the City by 2025	Community GHG emissions profile National Greenhouse Account Factors Community's solar kW capacity	Scope 2 emission factors for consumption of purchased electricity in Victoria: 1.02 in 2019 11,979 (2013)

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**12. BUILDINGS AND PLACES**  
**OUR GOAL: A CITY PLANNED FOR THE FUTURE**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
6.1.1 Enhance energy and water efficiency of Council buildings.	Building, Engineering and Major Projects	6,397 t-CO <sub>2</sub> e / year (2007) 37 ML / year (2006-2007)	Reduce both Emissions and Mains water Use by 20%	4,937 t-CO <sub>2</sub> e / year, 36 ML / year (2020)	Net zero emission Reduce Mains water use by 15%	Utility Tracker
6.1.2 New Council buildings designed, constructed and operated to meet best practice Environmentally Sustainable Design (ESD) standards.	City Planning, Design and Amenity	Establish Buildings Policy	All new buildings	Sustainable Buildings Policy (2020) adopted	N/A - Complete	Annual Sustainability Report
6.1.3 Measure the operational costs of Council buildings.	Building, Engineering and Major Projects	Energy \$625,640 Water \$66,425 (2006-2007)	Reduce Operational Costs	Energy \$1,076,321 Water \$169,061 (2020) †	Reduce Operational Costs	Utility Tracker
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
6.2.1 With support of key stakeholders, help the community reduce energy and water consumption in existing buildings.	City Planning, Design and Amenity	437L per house (2007-2008) 55 kWh per house (2004)	Aspire to reduce by up to 10%	Water = 415L per household per day (2018/19) = 5% decrease Energy = 26 kWh per house (2012) = 52% reduction	Aspire to reduce by up to 10% from 2020 outcome	South East Water and CSIRO House Energy Use Study 2012
6.2.2 Work with the community to enhance the sense of place	Community Services	Existing Placescores	Increase Placescores and No. of Placescores	Dandenong average increased by +24% Noble	Increase Placescores and No. of Placescores	Placemaking Framework

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

	through Council's Placemaking Framework.								
6.2.3	Work with key partners to help increase the walkability of our suburbs.	City Planning, Design and Amenity	Average WalkScore (2011)	Increase Average WalkScore	Park average by +24% and Springvale average by +19%	Average WalkScore of 50.0	WalkScore + Council information		
6.2.4	New developments within the city to incorporate best practice Environmentally Sustainable Design (ESD) standards.	City Planning, Design and Amenity	30% of Applications (2014)	50% of Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data		
6.2.5	Engage and empower the community to help them improve the energy and water performance of their buildings.	Community Services	Existing Educational Programs	Increase No. of Participants	1,162 participants in the 2020 Sustainability Festival	Increase No. of Participants	Annual Sustainability Report		

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.  
 \*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.  
 † Council is responsible for many more assets compared to 2007. While overall energy bills have increased in line with this, the energy 'intensity' (consumption per asset) has reduced. The increased spend on utility services also reflects increased cost of living.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Climate Emergency Strategy 2020-30</li> <li>Buildings and Facilities Asset Management Plan 2015-2022</li> <li>Walking Strategy 2015-2023</li> <li>Placemaking Framework 2015</li> <li>Housing Strategy 2014-2024</li> <li>Integrated Water Management Background Report 2014 (Internal)</li> <li>Greater Dandenong Planning Scheme</li> </ul>	<ul style="list-style-type: none"> <li>Best practice urban design and development, and activation to create liveable neighbourhoods and workplaces.</li> <li>Provide ongoing leadership through sustainable buildings and places that demonstrate high sustainability standards</li> <li>Update and implement Council's Buildings and Facilities Asset Management Plan</li> <li>Strengthen and incorporate an Environmentally Sustainable Design Policy in the Greater Dandenong Planning Scheme</li> <li>Engage with local residents and businesses to increase their awareness of opportunities to reduce their energy and water bills.</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure
7.1, p. 63	Reducing risks from climate change impacts to Council's assets and infrastructure.	That all Council's asset management plans address climate change impacts by 2025.	% of Council's Asset Management Plans that include consideration of climate change (baseline to be established 2020-21).
7.2, p. 68	Reducing climate change risks to our community through resilient assets and infrastructure.	A reduction in the vulnerability of our community to the impacts of climate change.	Climate Vulnerability Index Assessment (Baseline to be established 2020-21).

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**13. ENVIRONMENTAL POLLUTION**

**OUR GOAL: A CLEAN AND HEALTHY CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
7.1.1	Building, Engineering and Major Projects	Establish baseline	Monitor and report	Process established through development of Council's Sustainable Buildings Policy, City Improvement Program Climate Change Self-Assessment Tool, and Procurement Policy	Monitor and Report**	Sustainable Buildings Policy, CIP Data, Procurement/Tendering Data
7.1.2	Building, Engineering and Major Projects	Establish baseline	Monitor and report			
7.1.3	Building, Engineering and Major Projects	Establish baseline	Monitor and report			
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
7.2.1	Building, Engineering and Major Projects	Establish baseline – land contamination and illegal dumping	Update MERIT and Council's GIS	4,962 reports of illegally dumped rubbish in 2019/20	Aspire for a 10% reduction	MERIT / Land Contamination Register / Waste & Litter Strategy
7.2.2	Building, Engineering and Major Projects	Rating of "Poor" (2014)	Monitor and report	Rating of "Very Low" (2018)	Improve current rating	Healthy Waterways

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

7.2.3	Work with the community to improve air quality across the city.	Building, Engineering and Major Projects	Rating of "Fair" (2015)	Monitor and report	Dataset unavailable – source program no longer exists
7.2.4	New developments within the city to incorporate best practice pollution management.	Building, Engineering and Major Projects	30% of Applications (2014)	50% of Applications	70% of Applications All Applicable Planning Applications
7.2.5	Engage and empower the community, both residents and businesses, to increase their awareness and minimise associated pollution.	Building, Engineering and Major Projects	Establish baseline	Monitor and report	Litter Action Taskforce established; Dumped Rubbish Media Campaign funded Existing Environment Programs

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.

\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.

**EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:**

- Plastic Use Policy 2019
- Waste and Litter Strategy 2015-2020
- Annual Litter Action Plan (Internal)
- Annual Waste Education Plan (Internal)
- Current Procurement Policy
- Current Local Laws

**FUTURE KEY STRATEGIC ACTIONS:**

- Implement the Waste and Litter Strategy for Council and the Municipality
- Incorporate best practice waste and resource management as part of all relevant Council Strategies and Action Plans.
- Apply best practice waste and resources model to the management and operation of all Council buildings and facilities.
- Continue to provide best practice waste services to the community
- Continue to advocate for the earliest possible closure of the Lyndhurst landfill site.
- Continue to support the activities of the Litter Action Task Force.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**14. LOCAL AND SUSTAINABLE FOOD**  
**OUR GOAL: A CITY CONNECTED BY FOOD**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
8.1.1 Develop and implement a sustainable food procurement policy for Council.	Corporate Services	Existing Policy	Update Policy	Policy not yet updated	Update Policy	Procurement Unit
8.1.2 Reduce amount of food waste and packaging sent to landfill.	Business, Engineering and Major Projects	Establish Baseline*	Monitor and Report**	Estimated total of 1,261 kg of food waste diverted annually from the Civic Centre and Operations Centre cumulatively (2019)	Aspire for a 10% increase in diversion of food waste	Annual Waste Audit
8.1.3 Create an internal culture that promotes healthy diets and local / sustainable food options.	Community Services	Establish Baseline*	50% of Staff Surveyed Regarding Diet	Healthy Eating Policy established – survey not yet undertaken	50% of Staff Surveyed Regarding Diet	Community Services
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
8.2.1 With the support of key stakeholders, support the community to increase their ability to grow their own fresh fruit and vegetables.	Community Services	Establish Baseline*	Aspire for a 25% increase	Food from Home program established in partnership with Enliven	Monitor and Report**	GIS - Food Nodes (Healthy Food Connect)

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

8.2.2	Work with stakeholders to increase the percentage of residents that have access to healthy food within the municipality	Community Services	Establish Baseline*	Aspire for a 25% increase	Baseline in 2018: average distance to closest healthy food outlet (supermarket or greengrocer) 1077m	Aspire for an average distance of 900m or less	Australian Urban Observatory
8.2.3	Work with stakeholders to increase the affordability of fresh food within the municipality.	Community Services	Family Annual Average 30% (2013)	Complete local food mapping	Four publicly listed community gardens within Greater Dandenong	Aspire for six public community gardens established	Food From Home / Community Gardens Australia
8.2.4	Support the expansion and diversification of agricultural activity in the Green wedge (GW) area.	Business, Engineering and Major Projects	32 businesses + 1,037 hectares (2011)	Monitor and Report**	Data unavailable	Data unavailable	
8.2.5	New developments within the City to incorporate best practice food production and access requirements.	City Planning, Design and Amenity	30% of Applications (2014)	50% of Applications	70% of Applications	All Applicable Planning Applications	Planning Application Data
8.2.6	Promote healthy diets and local sustainable food options for the broader community.	Community Services	Establish Baseline	Monitor and Report**	Data unavailable – original program no longer exists (Healthy Together program).	Data unavailable – original program no longer exists (Healthy Together program).	

\*Establish Baseline -Where there is no baseline or limited data a baseline will be established.

\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on sustainability food issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Community Gardens Policy (2021)</li> <li>Make Your Move Physical Activity Strategy (2020-2030)</li> <li>Green Wedge Management Plan (2017)</li> <li>Healthy Food Connect Report (2014)</li> <li>Healthy Food Access Report (2007)</li> </ul>	<ul style="list-style-type: none"> <li>Implement key objectives and actions in the Green Wedge Management Plan</li> <li>Incorporate best practice sustainable food outcomes into relevant Council Strategies and Action Plans</li> <li>Investigate the options to incorporate measures to address local and sustainable food through the Greater Dandenong Planning Scheme</li> <li>Engage and strengthen the community's awareness on benefits of healthy diets, their ability to grow their own fresh fruit and vegetables and help them reduce the amount of food waste generated.</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Outcome/Indicator
5.2.2A, p.50	Continue to promote the uptake of urban food production through the demonstration of edible food gardens in Council's public spaces and reserves.	Edible food garden displays prepared.
5.2.2B, p.50	Council to provide ongoing support for community gardens within Council reserves and local schools.	2020-21 establishment of a community garden at Chandler Road Reserve Ongoing Council support and advocacy
5.2.2C, p.50	Continue to implement Council's environmental education programs focused on increasing community awareness and involvement in urban food production.	Vegetable gardens displays and tours at Council's reserves and events
5.2.2D, p.50	Prepare a strategic local policy that guides Council's support for local food growing activities (such as community gardens and edible food gardens) that aims to help increase the community's capacity to make healthy and sustainable food choices.	Local Community Gardens Policy completed in 2020/21
5.2.2E, p.51	Continue to work collaboratively with partners to deliver urban food production projects focused on increasing community awareness and participation.	Programs and activities undertaken with partners Estimated area (acres) of urban food production Initial project work completed at Chandler Road Community garden.
5.2.2F, p.51	Implementation of relevant actions from the Greater Dandenong Green Wedge Management Plan (Revised 2017) in particular: <ul style="list-style-type: none"> <li>Actively encouraging the establishment of niche and specialised agricultural activities in the Greater Dandenong Green Wedge, particularly those supporting food security.</li> <li>Providing advice and assistance to landowners to maintain and improve land management practices including options for food production.</li> </ul>	Implementation of the Greater Dandenong Green Wedge Management Plan (Revised 2017)

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**15. LOCAL COMMUNITY AND CULTURE**  
**OUR GOAL: A LIVEABLE CITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
9.1.1 Establish internal programs that help to create a culture of sustainability within Council.	City Planning, Design and Amenity	Establish Baseline*	Monitor and Report**	257 responses to staff climate change values survey with 79% of respondents agreeing that there are actions they could take as an employee to lessen Council's contribution to climate change	Aim to increase number of participants and percentage of respondents agreeing to the prompt	Staff Climate Change Values Survey
9.1.2 Investigate how best to incorporate key Corporate Social Responsibility principles into Council's Annual Sustainability Report.	City Planning, Design and Amenity	Establish Baseline*	Monitor and Report**	Data unavailable		Relevant Business Units
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
9.2.1 Use the Social Model of Health as a framework to help create an environment that enhances the health and wellbeing of residents and workers.	Community Services	Health and Wellbeing Profile	Monitor and Report**	Data unavailable – the source program no longer exists.		
9.2.2 Work with partners and key stakeholders to help create an environment that helps to promote community participation, inclusion and	Community Services	Cultural Diversity Profile of Greater Dandenong	Monitor and Report**	Disability Action Plan completed, participation in YouMeUs Achieving Inclusion platform, numerous community	Monitor and Report**	CGD Social Statistics

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

					engagement sessions combining Arts and Sustainability				
9.2.3	equity, as well as recognising, responding and celebrating the arts, culture and diversity of Greater Dandenong.	Community Services	Community Wellbeing Indicators	Monitor and Report**	18,940 total recorded criminal offences in 2019/20	Monitor and Report**	Community Safety Plan	Reduction in recorded criminal offences	Community Safety Plan
9.2.4	Work with partners and key stakeholders to help create an environment that will improve safety and reduce the risk of crime and anti-social behaviour.	Community Services	Establish Baseline*	Monitor and Report**	Many initiatives have been delivered, including: Enliven hotspots program, vulnerable persons register and embedding climate change into Council's risk and emergency management procedures	Monitor and Report**	Heatwave Plan and Risk Framework	Monitor and Report**	Heatwave Plan and Risk Framework
9.2.5	Work with partners and key stakeholders to help manage the housing affordability and the associated cost of living.	Community Services	Establish Baseline*	Monitor and Report**	39.1% of households in the bottom 40% of incomes spending more than 30% of income on house costs	Monitor and Report**	Housing Strategy + CGD Social Statistics	Reduce to 30% of households in the bottom 40% of incomes	Housing Strategy + CGD Social Statistics
9.2.6	Work with partners and key stakeholders to help increase the awareness of the general community on the benefits of sustainable living.	City Planning, Design and Amenity	Existing Educational Programs	Monitor and Report**	Delivered through the educational programs of various business units, including the Parks, Waste, Libraries, Arts and Sustainability teams	Monitor and Report**	Relevant Business Units	Continued delivery of educational programs to further increase awareness	Relevant Business Units

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.

\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on relevant community issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>Community Wellbeing Plan 2017-2021</li> <li>Imagine 2030 Community Plan (2017)</li> <li>Arts and Cultural Heritage Strategy (2016)</li> <li>Community Development Framework (2015)</li> <li>Community Hubs Framework (2015)</li> <li>Community Engagement Planning Framework (2013)</li> <li>Asylum Seeker and Refugee Communities Action Plan</li> </ul>	<ul style="list-style-type: none"> <li>Work to integrate sustainability initiatives into the updated version of the Community Wellbeing Plan</li> <li>Engage and strengthen the community's awareness on the benefits of key health and wellbeing initiatives linked to the Sustainability Strategy</li> <li>Engage and strengthen the community's awareness on the benefits of sustainability through activities like the Sustainability Festival and Awards</li> <li>Implement measures to improve the environmental sustainability of Council's festivals and events</li> <li>Identify further opportunities and forums to increase focus on sustainability across the region, such as through collaboration with other councils, community organisations and schools</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure	Baseline
2.1, p. 14	Council's services supporting the community to remain resilient under a range of climate scenarios.	Assessment of the vulnerability to climate change of key health and emergency management services provided by Council to its community.	Vulnerability Assessments undertaken	Baseline to be established through vulnerability assessments
2.2, p. 18	An engaged and mobilised community responding to the climate emergency.	A reduction in the vulnerability of our community to the impacts of climate change.	Climate Vulnerability Index Assessment	Baseline to be established through vulnerability assessments

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

**16. LOCAL BUSINESS AND ECONOMY**  
**OUR GOAL: A CITY OF OPPORTUNITY**

Corporate Objectives	Responsible Council Unit	Baseline (2016)	By 2020	Outcome: 2020	By 2025	Source
10.1.1 Support staff with their professional development, especially around key sustainability issues	City Planning, Design and Amenity	Establish Baseline*	Monitor and Report**	Office "Green Team" established	Monitor and Report**	Corporate Services
10.1.2 Investigate how best to incorporate Fair Trade Principles into Council's procurement policy and processes	Corporate Services	Establish Baseline*	Monitor and Report**	Not actioned	Action completed	Responsible Business Units
<b>Community Objectives</b>	<b>Responsible Council Unit</b>	<b>Baseline (2016)</b>	<b>By 2020</b>	<b>Outcome: 2020</b>	<b>By 2025</b>	<b>Source</b>
10.2.1 Work in partnership to support and encourage the establishment, relocation or expansion of suitable green businesses within Greater Dandenong	Business, Engineering and Major Projects	Establish Baseline*	Monitor and Report**	Data unavailable. Suggest this is not a reportable objective.		
10.2.2 Work in partnership to support all types of businesses through Greater Dandenong to save money by reducing their energy and water consumption	Business, Engineering and Major Projects	Establish Baseline*	Monitor and Report**	Over 200 businesses directly engaged	Directly engage with a further 200 businesses	South East Business Network / Economic Development Unit / ASPIRE
10.2.3 Work in partnership to encourage manufacturing sector to address resource efficiency and 'people, planet' in both strategic planning and operational efficiency	Business, Engineering and Major Projects	Establish Baseline*	Monitor and Report**	Data unavailable. Suggest this is not a reportable objective.		

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

10.2.4	Work in partnership with education institutions, training providers, social enterprises and other businesses to help provide residents with skills for an innovative and sustainable future	Business, Engineering and Major Projects	Establish Baseline*	Monitor and Report**	Stakeholders engaged through Sustainability Awards, Sustainability Festivals, student placements and volunteering	Continue to engage stakeholders to improve skills for an innovative and sustainable future	Greater Dandenong Business + Community Services
10.2.5	Engage and empower the business community to help them benefit from adopting sustainable business practices	Business, Engineering and Major Projects	Establish Baseline*	Monitor and Report**	Over 200 businesses directly engaged	Directly engage with a further 200 businesses	Greater Dandenong Business + Community Services

\*Establish Baseline - Where there is no baseline or limited data a baseline will be established.

\*\*Monitor and Report - Council is reviewing its reporting program to determine how best to report on relevant community issues.

**4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)**

EXISTING KEY OPERATIONAL STRATEGIES AND PLANS:	FUTURE KEY STRATEGIC ACTIONS:
<ul style="list-style-type: none"> <li>IT and Digital Strategy 2020-25</li> <li>Activities Centres Placemaking Framework 2015</li> <li>Local Economic and Employment Development Policy 2011</li> <li>Greater Dandenong Planning Scheme</li> </ul>	<ul style="list-style-type: none"> <li>Incorporate key Economic Development and Business priorities into the relevant Council's Strategies and Action Plans</li> <li>Incorporate key Economic Development and Business priorities into the Greater Dandenong Planning Scheme (where appropriate)</li> <li>Engage and strengthen the community's awareness on benefits of key economic initiatives linked to the Sustainability Strategy</li> <li>Investigate opportunities to increase the sustainability of local businesses through programs that increase energy efficiency and increase uptake of renewable energy sources, such as the use of Environmental Upgrade Agreements.</li> </ul>

\*City of Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030: relevant strategic objectives

Action Plan Ref./Page No.	Objective	Target	Measure
3.1, p.23	Council's services supporting the local economy to remain resilient under a range of climate scenarios	Achieve a net zero carbon emission local economy by 2040.	Reduction of 2,442,000 tCO2e by 2025. Metric to be developed by 2022
3.2, p.26	Engaged local business and industry taking action to increase resilience and transition to a net zero carbon economy.	Increase Council's sustainable procurement through embedded consideration of climate change in Council's Capital Improvement Project bid submissions and tender weightings. (Baseline to be developed.) Maintain the business rate base at a higher proportion than that from residential properties (54.5% 2020-21) Increase the percentage of Greater Dandenong residents employed locally (20% in 2020) Maintain Greater Dandenong's role as an employment hub in the region (26.9% of people working in Melbourne's South)	CGD Annual Budget ABS Census data ABS Census data

---

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

## Terms

- **Biodiversity** – the term given to the variety of life on Earth. It is the variety within and between all species of plants, animals and micro-organisms and the ecosystems within which they live and interact.
- **Carbon Emissions** – man-made sources of carbon dioxide emissions are a result of the burning of fossil fuels and the manufacture of cement.
- **Establish Baseline** – Where there is no baseline or limited data a baseline will be established.
- **Ecological Value** – generally considered the level of benefits that the air, water, minerals, biota, and all other factors that make up natural ecosystems provide to support native life forms. Ecological values benefit all biodiversity, including humans.
- **Ecological Footprint** – the measure of the impact a person or community has on the environment, expressed as the total amount of land required to provide the natural resources consumed, absorb the wastes emitted and provide space for the infrastructure required.
- **Empower** – To enable or give someone the power to do something that makes them stronger and more confident to control their life.
- **Empowerment** – the sharing of information, resources, opportunity and motivation with people so that they can show initiative and make decisions to solve problems and improve performance.
- **Environmentally Sustainable Design (ESD)** – The use of design principles and approaches that lessen the ecological impact of buildings, to save resources, reduce waste and create a healthier environment for the occupants.
- **Fair Trade** – a social movement with the goal of achieving better prices, decent working conditions, local sustainability, and fair terms of trade for farmers and workers in the developing world through their trade of goods to developed countries. It enables farmers and workers in the developing countries to improve their position and have more control over their lives.
- **Monitor and Report** – Council is reviewing its reporting program to determine how best to report on relevant sustainability issues.
- **Natural Resources** – naturally occurring materials or substances which we can use and modify in ways that are beneficial to us.

### 4.3.1 Draft Greater Dandenong Sustainability Strategy 2016-2030 - 5 Year Refresh and 2019/2020 and 2020/2021 Annual Sustainability Report (Cont.)

- **Net Zero Carbon Emissions** – causing or resulting in no net release of carbon dioxide into the atmosphere.
- **Net Zero Carbon Building** – buildings defined as having no net annual emissions from direct fuel combustion
- **Placescore** – an independently assessed metric of how various aspects of a place contribute to community wellbeing.
- **Resilience** – the ability to readily recover from stresses or difficulties.
- **Standard of Living** – A level of wealth and material comfort in daily life as measured by the goods, services, and luxuries available to an individual, group, or nation. Standard of living is closely related to quality of life.
- **South East Councils Climate Change Alliance (SECCCA)** – a collaboration of nine Councils in Victoria's south-east making a regional response to climate change. The nine Councils involved are: Bass Coast; Bayside; Cardinia; Casey; Greater Dandenong; Kingston; Port Phillip; and Mornington Peninsula.
- **Sustainable** – the ability to continue a defined behaviour indefinitely, by avoiding harmful effects on the natural environment.
- **Sustainable Design Assessment in the Planning Process (SDAPP)** – a framework developed by an association of Victorian councils with a focus on improving the sustainability of buildings. This is achieved by applying Environmentally Sustainable Design (ESD) principles to the built environment through the statutory planning system.
- **Walkability** – a measure of how friendly an area is in regard to walking for pedestrians. This is based on key factors such as the quality of footpaths, traffic conditions, connectivity of street networks, population density levels and the presence of jobs and shops. Improved Walkability levels provide health, environmental, and economic benefits and therefore is an important concept in sustainable urban design.
- **Walkscore** – an online tool that provides a measure of the walkability of a property, suburb or city. The methodology is based on the number of a typical consumer destinations within walking distance of a dwelling, and other factors such as the population density and road networks. Scores range from 0 (car dependant) to 100 (most walkable).
- **Vision** – the ability to think about or plan the future with imagination or wisdom.

#### **4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report**

File Id: A9274680

Responsible Officer: Director City Planning Design & Amenity

Attachments: Climate Change Community Engagement and Mobilisation Plan - Status Update Report

---

### **1. Report Summary**

The purpose of this Council Report is to provide Councillors with a status update on development of the *Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP)*.

### **2. Recommendation Summary**

This report recommends that Council note:

- The status of the Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP), including the work completed to date;
- The work scheduled to be undertaken to complete the Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP); and
- That a Council report will be tabled in 2023 to adopt the final Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP).

---

#### **4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

### **3. Background**

#### **Origin**

Climate change poses a foreseeable material risk to the Greater Dandenong municipality. In seeking to provide leadership, guidance and support to our community in this space, Council needs to take an active role in increasing our community's awareness and action through increased understanding of how climate change will impact them, steps that can be taken to prepare, and understanding of managing their own risks. The Climate Change Community Engagement and Mobilisation Plan (CEMP) will be the guiding framework through which this work will be undertaken. Delivery of the CEMP is an agreed action from the Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030.

#### **Impact to original timelines**

The COVID-19 pandemic and lockdowns in Melbourne significantly delayed the development of the CEMP. Ability to engage effectively with the community during this time was not possible and impacts to Council's budget meant the project was required to be undertaken by internal staff, as opposed to original plans to work with external consultants.

### **4. Proposal**

#### **Justification**

Why the CEMP is being developed:

- Climate change will create material and foreseeable risks for our community
- The Community Satisfaction Surveys in recent years have clearly shown that our community is concerned about climate change and think that it is important for Council to act
- For our municipality, Council has an even greater responsibility, as we have a community particularly vulnerable to impacts of climate change due to socio-economic status, poorer quality of housing stock, difficulty of communication and accessing information due to CALD status, people seeking asylum, people with disabilities, and older/socially isolated people
- Council needs to formalise our approach to community climate change engagement
- Many ad hoc climate activities and leveraging of existing programs has occurred over the last several years
- Council needs to effectively use our resources through targeted, evidence-based approaches
- To create a framework to change from the existing often ad-hoc opportunistic approach work undertaken in this space, to a targeted, coordinated and effective approach to meet the increasing need for community action.

**4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

**Staging and timelines**

The Plan will be delivered in five phases:

Phase	Timing/Status	Notes
Phase 1: Identification and analysis of current community engagement activities undertaken by Greater Dandenong City Council through internal stakeholder consultation	August – November 2022  Completed	Involves identification and consideration of: <ul style="list-style-type: none"> <li>• existing environmental education programs</li> <li>• existing Council run community focussed engagement programs that could also help support Council's efforts to facilitate an aware and mobilised community responding to the climate emergency</li> </ul>
Phase 2: External stakeholder consultation	October 2022 – February 2023 Commenced	Involves: <ul style="list-style-type: none"> <li>• Identification of relevant existing programs undertaken by external organisations that align and support Council's efforts to facilitate an aware and mobilised community responding to the climate emergency</li> <li>• Consultation with selected community groups (primarily vulnerable groups), local organisations and other key stakeholders</li> </ul>

**4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

<b>Hold point – Phase 3. Gap analysis report and project brief for Phases 4/5/6</b>		
Phase 4: Steps to enhance existing activities and identification of new actions	Early 2023	Based on the outcomes and gap analysis report (Phase 3) completed at the end of Phases 1 and 2, this phase will identify areas of focus to enhance existing Council community engagement programs and identify new opportunities to mobilise community climate action.
Phase 5: Draft Community Engagement and Mobilisation Plan	Early/ Mid 2023	Draft Plan will be developed and put out for public comment.
Phase 6: Final Community Engagement and Mobilisation Plan presented to Council for adoption	Mid 2023	Finalisation and adoption of Plan by Council

---

#### 4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)

### 5. Financial Implications

There are no direct financial implications associated with this status report. The CEMP will include requests for budget allocation in order to implement the recommendations of the Plan. The availability of future funding will determine the timeframe for the recommendations to be implemented.

### 6. Consultation

It is the intention that the CEMP will be developed organically using a 'grassroots' approach, from the community level up. This is a widely accepted best practice approach in line with Council's *Community Engagement Policy*.

To engage with and mobilise the community to take action on climate change we must first:

- Understand where Council currently intersects with the community (what community engagement activities are currently being undertaken).
  - a. Who we are reaching
  - b. What Council is currently doing to engage with the community, and from a community perspective – what is working and what is not
  - c. What level of engagement is involved in these programs
- Understand the existing established networks and relationships Council has with community groups, particularly vulnerable groups (CALD, people with a disability, people with health conditions, older people and children).
- Hear the needs of the community in responding to the climate emergency, as well as best approaches to working effectively with them.
- Understand existing relationships with trusted community leaders, whose standing in their community can be leveraged to effectively communicate key information relevant to climate change.

As detailed in Section 4 above, Council officers have completed the internal consultation process to identify the existing programs undertaken by Council that either directly relate to the environment, as well as those that could support Council's effort in the awareness and mobilisation of our community in responding to climate change.

Officers are now undertaking targeted external consultation with various external stakeholders to identify relevant existing programs that support Council's effort in the awareness and mobilisation of our community in responding to climate change.

The information collected during this consultation will be utilised to develop the draft CEMP. The draft will then be put out for further community consultation, prior to being finalised for adoption.

---

#### **4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

### **7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

#### **7.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Sustainable environment
- Embrace diversity and multiculturalism.

#### **7.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A Council that demonstrates leadership and a commitment to investing in the community.

### **8. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

These principles have been considered and are covered within this report.

---

#### **4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

### **9. Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The *Charter of Human Rights and Responsibilities Act 2006* has been considered in the preparation of this report but is not relevant to its contents.

### **10. The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content of this report is administrative in nature and does not benefit any one

gender group over any other. A Gender Impact Assessment will be required during Phase 3 of the development of the CEMP.

### **11. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The principles of this report and development of the CEMP directly support Council's declaration of a Climate and Ecological Emergency, as well as its obligations relevant to climate change under the *Local Government Act of 2020*.

---

**4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

**12. Related Council Policies, Strategies or Frameworks**

- Council Plan 2021-2025
- Risk Management Strategy 2021-2024
- Children's Plan 2021-2026
- Community Engagement Policy 2021
- Climate Emergency Strategy and Action Plan 2020-2030
- Risk Management Policy 2020
- Disaster Assistance Policy 2019
- Sustainability Strategy 2016-2030
- Community Safety Plan 2015-2022
- Walking Strategy 2015-2023
- Housing Strategy 2014-2024

**13. Recommendation**

**That Council note:**

- **the status of the *Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP)*, including work done to date;**
- **the work scheduled to be undertaken to complete the *Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP)*; and**
- **that a Council report will be tabled in 2023 to adopt the final *Greater Dandenong Climate Change Community Engagement and Mobilisation Plan (CEMP)*.**

---

**4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

**POLICY & STRATEGY**

**CLIMATE CHANGE COMMUNITY ENGAGEMENT AND MOBILISATION  
PLAN – STATUS UPDATE REPORT**

**ATTACHMENT 1**

**CLIMATE CHANGE COMMUNITY  
ENGAGEMENT AND MOBILISATION PLAN –  
STATUS UPDATE REPORT**

**PAGES 6 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

---

### 4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)

#### Climate Change Community Engagement and Mobilisation Plan Status Report – November 2022

##### Project origin and need

Climate change poses a foreseeable material risk to the Greater Dandenong municipality. In seeking to provide leadership, guidance and support to our community in this space, Council needs to take an active role in increasing our community's awareness and action through increased understanding of how climate change will impact them, steps that can be taken to prepare, and understanding of managing their own risks. The Climate Change Community Engagement and Mobilisation Plan (CEMP) will be the guiding framework through which this work will be undertaken. Delivery of the CEMP is an agreed action from the *Greater Dandenong Climate Emergency Strategy and Action Plan 2020-2030*.

Why the CEMP is being developed:

- Climate change will create material and foreseeable risks for our community
- The Community Satisfaction Surveys in recent years have clearly shown that our community is concerned about climate change and think that it is important for Council to act
- For our municipality, Council has an even greater responsibility, as we have a community particularly vulnerable to impacts of climate change due to socio-economic status, poorer quality of housing stock, difficulty of communication and accessing information due to CALD status, people seeking asylum, people with disabilities, and older/socially isolated people
- Council needs to formalise our approach to community climate change engagement
- Many ad hoc climate activities and leveraging of existing programs has occurred over the last several years
- Council needs to effectively use our resources through targeted, evidence-based approaches
- To create a framework to change from the existing often ad-hoc opportunistic approach work undertaken in this space, to a targeted, coordinated and effective approach to meet the increasing need for community action.

While Council has specific levers of control that can help support its residents and businesses, these are limited. The long-term goal we are seeking to facilitate through this project is a knowledgeable and resilient community that it is better able to prepare, respond and then recover from the impacts of climate change.

The CEMP will provide a high-level framework that overall:

- Facilitates an increasingly aware and resilient community to the climate emergency
- Includes a goal, areas of focus, objectives and actions

What is crucial to the CEMP is an evidence-based approach, developed organically as a 'grassroots' approach, from the community level up. To engage with and mobilise the community to take action on climate change we must first:

- Understand where Council currently intersects with the community (what community engagement activities are currently being undertaken)
  - a. Who we are reaching
  - b. What Council is currently doing to engage with the community, and from a community perspective – what is working and what is not
  - c. What level of engagement is involved in these programs

---

### 4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)

- Understand the existing established networks and relationships Council has with community groups, particularly vulnerable groups (CALD, people with a disability, people with health conditions, older people and children)
- Hear the needs of the community in responding to the climate emergency, as well as best approaches to working effectively with them
- Understand existing relationships with trusted community leaders, whose standing in their community can be leveraged to effectively communicate key information relevant to climate change.

#### **Impact to original timelines**

The COVID-19 pandemic and lockdowns in Melbourne significantly delayed the development of the CEMP. Ability to engage effectively with the community during this time was not possible and impacts to Council's budget meant the project was required to be undertaken internal staff, as opposed to original plans to work with external consultants.

#### **Work undertaken so far**

##### **Phase 1**

#### **Analysis of existing environmental education programs undertaken by Council**

These are the community engagement activities already undertaken by Council that are directly/indirectly related to climate change. Council's Sustainability team has met with the following Council teams:

- Parks and Horticulture
- Waste Education

Through an initial workshop and targeted sessions, each team analysed 3-5 of their engagement programs that have the widest reach and/or work directly with vulnerable groups, against a number of criteria including:

- Level of community involvement in the development and delivery of the program
- Whether the program delivered in languages other than English
- Number of people, sectors and demographics of the community reached
- Resources provided to the community through the program

#### **Analysis of existing Council run community focussed programs that could also help support Council's efforts to facilitate an aware and mobilised community responding to the climate emergency**

These are community engagement activities that are being undertaken by Council that currently don't support Council's overall goal for an aware and engaged community specifically within the climate space, but potentially could.

The Sustainability team has met with the following Council teams at an initial workshop and targeted sessions, to analyse 3-5 programs against the criteria explained above.

- Transport
- Sports and Recreation
- Community Services (Advocacy, Care, Wellbeing, Inclusion and Grants)
- Children's Services
- Youth Services

**4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

- Arts and Culture
- Economic Development
- Library Services
- Festival and Events

Initial analysis has indicated numerous opportunities for the Sustainability team to leverage off and deliver the outcomes sought. This will be explored in much greater detail in Phase 3.

What has been reiterated in undertaking consultation with Council teams is the breadth of community engagement undertaken at Council. However, greater awareness of others' projects would lead to more collaboration between teams and better pooling of resources, whilst reducing the likelihood of 'reinventing the wheel'.

**Phase 2**

**Analysis of relevant existing programs undertaken by external organisations that align and support Council's efforts to facilitate an aware and mobilised community responding to the climate emergency**

These are current activities that are being undertaken by external organisations and individuals that already are or potentially could support Council's overall goal for an aware and engaged community.

The following Table (Table 1) lists examples of groups, government agencies and community service organisations that Council officers have been, or will be, working with to identify climate change engagement and mobilisation activities that do, or could, exist in our community. These organisations will be a focus for our ongoing analysis of the opportunities available in relation to the CEMP, including as part of future Phases of this project.

**Table 1 - Examples of Groups, Government Agencies and Community Service Organisations**

<b>Council Advisory Committees and Panels</b>
Disability Advisory Committee Sustainability Advisory Committee Council Grant – Community Development Panel
<b>Government Agencies</b>
Energy and Water Ombudsmen of Victoria State Emergency Service Ambulance Victoria Solar Victoria Sustainability Victoria Municipal Emergency Management Planning Committee members Monash Health DELWP Emergency Management Victoria
<b>University Sector</b>
University of Sydney RMIT University

---

### 4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)

<b>Local Government Sector</b>
Western Alliance for Greenhouse Action (WAGA) South East Councils Climate Change Alliance (SECCCA) JLT Public Sector/ JMAPP (Council's insurer)
<b>Community Support Organisations</b>
Jesuit Social Services ENLIVEN Ethnic Communities Council of Victoria Springvale Neighbourhood House Wellspring for Women Centre Mission Australia

#### **Work to be undertaken**

##### **Phase 3**

##### **Hold Point**

This phase involves preparing:

1. A Gap Analysis Report based on the outcomes of Phases 1 and 2
2. A project brief for Phases 4, 5 and 6

##### **Phase 4**

##### **Development of priorities to address gaps and actively drive an increase in the community's adaptive capacity and resilience**

Once the internal and external consultation is complete, programming gaps will be identified and a small number of new activities will be designed to engage the community (specific chosen groups, particularly Greater Dandenong's most vulnerable) in climate change action. These will be designed in conjunction with, and according to, the needs, values and capacities of these community stakeholder groups.

If funding permits, as part of this phase, Council will seek to engage experienced and nationally recognised leaders in their field to develop the framework to inform the development of the Draft Community Engagement and Mobilisation Plan and key actions.

The basic premise of this approach is that while many community focussed engagement and mobilisation activities are already being undertaken by a wide variety of stakeholders across the community, including Greater Dandenong Council, the changes to date are not likely to be adequate in response to the challenges we will face as part of the climate emergency.

As our community is more vulnerable than others, Greater Dandenong Council must play a leading role in increasing and accelerating our community's preparedness and resilience. By bringing together leaders in their field, this will be an innovative and proactive response to lead the transformational change required.

The work Greater Dandenong Council has undertaken in recent years now sees this Council being recognised by others as a leader in climate change adaptation response. This phase will again demonstrate a best practise approach to be followed by others.

---

**4.3.2 Climate Change Community Engagement and Mobilisation Plan - Status Update Report (Cont.)**

**Phase 5**

**Development of the draft Community Engagement and Mobilisation Plan**

The draft Plan will be developed and put out for community consultation.

Full details of this process to be developed during Phase 3.

**Phase 6**

**Finalisation and adoption of the Community Engagement and Mobilisation Plan**

The Plan will be updated and finalised based on the outcomes of the community consultation, and presented to Council for adoption

Full details of this process to be developed during Phase 3.

## 4.4 OTHER

### 4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022

File Id:

Responsible Officer: Director Community Services

Attachments: Draft Minutes of Positive Ageing Advisory Committee on 13 October 2022

---

#### 1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

#### 2. Recommendation Summary

This report recommends that the draft Minutes of the Positive Ageing Advisory Committee meeting provided in Attachment 1 to this report be noted and endorsed by Council.

---

#### 4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)

### 3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

### 4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our City, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

#### **4.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

---

#### **4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)**

#### **4.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

#### **5. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Positive Ageing Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making – many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought – many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

#### **6. Victorian Charter of Human Rights and Responsibilities**

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

---

**4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)**

**7. The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report, but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

**8. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

**9. Recommendation**

**That Council notes the draft Minutes of meeting for the Positive Ageing Advisory Committee as provided in Attachment 1 to this report.**

---

**4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)**

**OTHER**

**DRAFT MINUTES OF POSITIVE AGEING ADVISORY COMMITTEE  
MEETING**

**ATTACHMENT 1**

**POSITIVE AGEING ADVISORY  
COMMITTEE MEETING  
HELD ON 13 OCTOBER 2022**

**PAGES 4 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)**

**Advisory Committee or Reference Group Name:** Positive Ageing Advisory Committee (PAAC)

**Date of Meeting:** 13 October 2022

**Time of Meeting:** 1.30–3.30pm

**Meeting Location:** Springvale Community Hub  
5 Hillcrest Grove, Springvale  
Community Rooms 6

Also via Microsoft Teams

**Attendees:**

Committee: Julie Klok (Chair), Maria Erdeg, Christine Green, Erica Moulang, Lauris Attard, Betty Gracias, Carol Drummond, Manager Community Care (City of Greater Dandenong [CGD]), Positive Ageing Team Leader (CGD)

**Apologies:** Cr Sophie Tan, Coordinator Community Access (CGD), Jeff Carlin

**Minutes:** Positive Ageing Support Officer

Item No.	Item	Action	Action By
1.	<p><b>Welcome &amp; Apologies</b></p> <ul style="list-style-type: none"> <li>Welcome to all present and acknowledgement of Country</li> <li>Apologies noted</li> </ul>		
2.	<p><b>Previous Minutes &amp; Business Arising</b></p>		
3.	<p><b>Update on Aged Care Reform Agenda</b> A summarised document on the new Albanese Government's aged care reform's amended timelines for implementation was distributed to the Committee. The new combined In-Home Support Program has now been deferred for implementation until July 2024.</p> <p>The Albanese Government have committed to further consultation on what the best way is to combine all In-Home Care Support programs into one streamlined service. This is in response to significant concerns raised by the sector that the rollout of the new in-home support program was being rushed.</p> <p>Council currently is contracted to provide Commonwealth Home Support Programme (CHSP) entry level support services to our older residents to live independently and safely at home and Assessment Services for CHSP referrals through the Regional Assessment Service (RAS) Program until 30 June 2023.</p> <p>The Manager Community Care also provided an update on the aged care reforms as they relate to</p>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)**

	<p>residential aged care that the Albanese Government have identified as their initial key priorities including:</p> <ul style="list-style-type: none"> <li>ensuring there is a registered nurse in every aged care facility onsite, 24 hours a day, 7 days a week</li> <li>providing every aged care resident to receive 215 minutes of care per day</li> <li>pay rise for aged care workers</li> <li>is simpler to navigate, with face-to-face support services to find care</li> <li>provides better food for aged care residents.</li> </ul> <p>Future timelines of combining of Assessment Services into one service is still unknown.</p> <p>Update included discussion of other Council's decision to cease providing aged care services and the impact upon clients, staff and the wider community.</p>	Provide regular updates to PAAC members	Manager Community Care
4.	<p><b>Update on Seniors Festival Program and amendments made to the CGD Festival program</b></p> <p>The Positive Ageing Team Leader advised that most scheduled events for Senior's Festival were cancelled due to lack of bookings. All cancelled events were replaced by bus trips to various restaurants and were all booked out. Feedback from several seniors was that many older residents still prefer small group outings instead of attending large scale events post the Pandemic.</p> <p>The Chair expressed appreciation for all efforts made by Positive Ageing staff to organise and offer alternative activities for our Seniors Festival.</p> <p>The CGD Library Service are also offering a program of activities for older residents over the month of October as part of the Seniors Festival.</p>	For noting	
5.	<p><b>Discussion regarding ongoing impact of COVID/influenza on older person's attendance at social activities/programs</b></p> <p>Further to the feedback regarding Council's Seniors Festival - large events not being popular with our older residents, PAAC member were asked for their experience and views as to how we support our older residents to participate in social activities.</p> <p>It was identified that several Senior Clubs are still hesitant to reopen due to the unpredictability of COVID/influenza and the continuing fears of catching COVID.</p> <p>Some of the clubs are closing, whilst some have returned at half-capacity. Some have closed due to not being able to have enough people willing to</p>		

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

**4.4.1 Draft Minutes of Positive Ageing Advisory Committee Meeting - 13 October 2022 (Cont.)**

	<p>go on the Seniors Clubs Committees of Management. However, there are a few that have recommenced with good numbers and interest groups such as U3A.</p> <p>Some older residents have expressed they feel more confident venturing outdoors and to events after receiving the fourth dose of vaccine.</p> <p>It was noted that local theatre groups seem to be struggling, but Melbourne theatres are almost full.</p>		
6.	<p><b>Update/discussion on the development of Council's new Volunteering Strategy</b> The Chair and Manager Community Care provided an update on the consultations they have attended that will inform the development of the new strategy.</p> <p>A discussion was had with PAAC members as to the types of volunteering activities they like to participate in.</p>	Provide updates on new Council Volunteering Strategy	Manager Community Care
7.	<p><b>Other Business</b> The Positive Ageing Team Leader provided an update on the Friendship seat program currently at three locations including:</p> <ul style="list-style-type: none"> <li>• Red Balloon Café in Parkmore on Tuesdays</li> <li>• Frankies Café in Springvale Library on Thursdays</li> <li>• Dandenong Market on Fridays.</li> </ul> <p>Response has been varied between sites so far and the way we are marketing the program is being reviewed to encourage more participation. Parkmore centre management are keen to support the initiative.</p> <p>It was mentioned that it can be particularly hard to engage with men who are by themselves, and they may need some sort of activity rather than just coming to a café for a coffee. Further options will be explored.</p>	Provide further updates to PAAC	Team Leader Positive Ageing
	<p><b>Next Meeting</b> Thursday 8 December 2022</p>		
<b>Meeting Closed 3.30pm</b>			

*If the details of the attachment are unclear please contact Governance on 8571 5235.*

#### **4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25**

File Id:	A9312975
Responsible Officer:	Director Community Services
Attachments:	Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25

---

### **1. Report Summary**

The previous appointment of Council's Multicultural and People Seeking Asylum Advisory Committee ended on 30 June 2022. It is proposed that the updated Terms of Reference is endorsed for three years until 30 June 2025 ahead of new member nominations to the Advisory Committee in early 2023.

### **2. Recommendation Summary**

This report recommends that Council endorses the Multicultural and People Seeking Asylum Communities Advisory Committee Terms of Reference 2022-25 (Attachment 1).

---

#### **4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

### **3. Background**

The Multicultural and People Seeking Asylum Advisory Committee serves as a key platform for information sharing, consultation and engagement on issues relating to people seeking asylum, refugees and the broader multicultural communities of Greater Dandenong.

The Advisory Committee was first established in 2018, and comprises of informed, engaged and qualified representatives from the community and organisations working in Greater Dandenong.

The Advisory Committee provides advice to Council on:

- Implementation of the Greater Dandenong Multicultural and People Seeking Asylum Thematic Plan
- Development of strategic partnerships to enhance services in Greater Dandenong for its multicultural community
- Supporting people seeking asylum and refugees
- Other Council plans, policies and strategies.

### **4. Proposal**

The previous terms of appointment for the Multicultural and People Seeking Asylum Advisory Committee ended on 30 June 2022. It is proposed that the updated Terms of Reference (Attachment 1) is endorsed for three years until 30 June 2025.

The Advisory Committee will meet quarterly to oversee the implementation of the Greater Dandenong Multicultural and People Seeking Asylum Thematic Plan, as well as coordinate the Multicultural Communities Network.

The following refinements regarding Membership of the Committee are proposed in the updated Terms of Reference:

- Membership will be achieved by calling for nominations, except for standing memberships, which will be offered to the regional Refugee Health provider and Refugee Settlement organisations
- Provisional endorsement of membership nominations will be considered for approval at a committee meeting and formally submitted for Council endorsement when the meeting minutes are noted at a Council meeting
- Vacancies shall be advertised through an ongoing Expression of Interest process on Council's website.

### **5. Financial Implications**

There are no financial implications associated with this report.

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)

## 6. Consultation

Members of the Multicultural and People Seeking Asylum Advisory Committee were given the opportunity to provide feedback on the proposed updated Terms of Reference via email and at a committee meeting on 4 October 2022. Feedback received from members was incorporated into the Terms of Reference.

Committee members endorsed the proposed Terms of Reference on 19 October 2022.

## 7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

### 7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Embrace diversity and multiculturalism.

### 7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts.

## 8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

These principles have been considered and are covered within this report.

---

#### **4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

### **9. Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. Specifically:

- Section 14 – Right to freedom of thought, conscience, religion and belief;
- Section 15 – Right to freedom of expression;
- Section 16 – Right to peaceful assembly and freedom of association;
- Section 18 – Right to have the opportunity to take part in public life and to vote;
- Section 19 – Right to enjoy one’s culture, practice religion or use one’s own language and in the case of Aboriginal persons, the right to have distinct cultural rights;

### **10. The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council’s Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The content of this report is purely administrative in nature and does not benefit any one gender group over any other.

### **11. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability as it is administrative in nature.

---

**4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

**12. Related Council Policies, Strategies or Frameworks**

Related Council Policies, Strategies or Frameworks include:

- Community Development Framework
- Community Engagement Policy
- Diversity, Access and Equity Policy

**13. Recommendation**

**That Council:**

1. **endorses the Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25; and**
2. **agrees to seek nominations to the Multicultural and People Seeking Asylum Advisory Committee in accordance with the Terms of Reference.**

---

**4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

**OTHER**

**MULTICULTURAL AND PEOPLE SEEKING ASYLUM ADVISORY  
COMMITTEE TERMS OF REFERENCE 2022-25**

**ATTACHMENT 1**

**MULTICULTURAL AND PEOPLE SEEKING  
ASYLUM ADVISORY COMMITTEE TERMS OF  
REFERENCE 2022-25  
(23 NOVEMBER 2022)**

**PAGES 13 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

---

**4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

# Multicultural and People Seeking Asylum Advisory Committee Terms of Reference

Date Adopted:  
Review Date:

Date: 23 November 2022

---

**4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

**Table of Contents**

<b>1. Purpose.....</b>	<b>1</b>
<b>2. Objectives.....</b>	<b>1</b>
<b>3. Membership Criteria.....</b>	<b>1</b>
<b>4. Term of Appointment.....</b>	<b>2</b>
<b>5. Role of Multicultural and People Seeking Asylum Advisory Committee.....</b>	<b>3</b>
Councillor Representatives Role.....	3
Chairperson Role.....	3
Working Groups Role.....	3
<b>6. Selection Process.....</b>	<b>4</b>
Call for Expression of Interest and Nominations.....	4
Selection Panel.....	4
Selection Criteria.....	5
<b>7. Induction.....</b>	<b>5</b>
<b>8. Meetings.....</b>	<b>6</b>
Schedule and Participation.....	6
<b>9. Reporting of Minutes.....</b>	<b>6</b>
Administrative Support and Distribution of Agendas and Minutes.....	6
Attendance and Record of Minutes.....	7
Quorum.....	7
Voting Rights and Decision Making.....	7
<b>10. Evaluation and Review.....</b>	<b>7</b>
<b>11. Policy Adherence.....</b>	<b>8</b>
Confidentiality.....	8
Freedom of Information.....	8
Breaches.....	8
Conflict of Interest.....	8
Media Protocols.....	9
Terms and Conditions.....	9
Disclosure of Personal Details.....	9
Code of Conduct.....	9
Authority Constraints.....	9
<b>12. Contact Details.....</b>	<b>9</b>
<b>Terms and Conditions.....</b>	<b>10</b>
<b>I agree to:.....</b>	<b>10</b>

---

**4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)**

1. Purpose

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



The Multicultural and People Seeking Asylum Advisory Committee has been established to provide advice to Council on policies, plans and services that impact our multicultural communities. It will add value to other forms of community engagement used by Council to consult with and engage on issues relating to people seeking asylum, refugees and the broader multicultural communities. In fulfilling its purpose, the Advisory Committee will exercise a collaborative approach, seeking to engage and understand the experiences of existing and emerging groups, as well as coordinate the Multicultural Communities Network.

### 2. Objectives

The objectives of the Multicultural and People Seeking Asylum Advisory Committee are to:

1. Consider and provide advice on the impact of key government initiatives, issues and programs, so Council can review services, plans, strategies and policies and advocate to all levels of government.
2. Seek to address issues impacting people seeking asylum, refugees and the broader multicultural communities.
3. Identify, and where appropriate, implement, effective ways to support engagement, interaction and capacity-building with the Greater Dandenong community.
4. Offer advice and support to Council on implementation of the 'Multicultural and People Seeking Asylum Thematic Plan' and other relevant plans.
5. Celebrate and promote the achievements of people seeking asylum, refugees and the broader multicultural communities and residents of culturally and linguistically diverse backgrounds, and the work of the Advisory Committee.
6. Develop strategic partnerships in the community, strengthening advocacy efforts for improved or new services.
7. Act in a primary partnership role with Council and the community, endeavouring to increase the understanding across the wider community of the challenges and opportunities for people seeking asylum, refugees and the broader multicultural communities.
8. Seek funding to further the objectives of this Committee and support collaborative approaches.

### 3. Membership Criteria

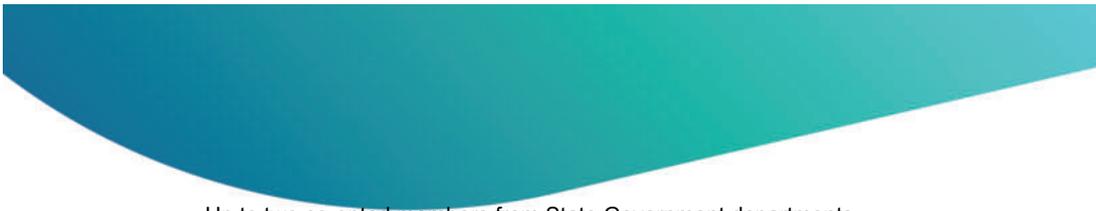
The Multicultural and People Seeking Asylum Advisory Committee will consist of no more than 15 voting members and will include representatives from the following:

- Up to five community members
- Up to ten members from relevant community groups and organisations, including standing membership from the regional Refugee Health provider and Refugee Settlement organisations.

And also as ex officio members:

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)

- 
- Up to two co-opted members from State Government departments
  - A senior officer from the Community Services Directorate
  - Up to three Councillors, appointed annually in accord with a statutory process

Council staff will provide administrative support and service expertise to the Advisory Committee. At all times Council officers and staff will act in accordance with the Staff Code of Conduct.

Membership of the Advisory Committee is voluntary and all members must be over 18 years of age.

Members of Advisory Committee may resign at any time. Vacancies which arise due to resignation or inability to attend the minimum number of meetings shall be advertised through an ongoing Expression of Interest process on Council's website.

A request received by Council for membership in addition to the appointed members will only be considered if a vacancy exists.

Provisional endorsement of applications for membership will be considered for approval at the next Committee meeting and formally submitted for endorsement by Council when the meeting minutes are noted at the scheduled public Council meeting.

If a vacancy arises less than six months before the end of the term, the Committee may resolve to leave the vacancy unfilled for the interim.

The term for any member appointed part way through the life of the Advisory Committee shall expire in line with the other members of the Advisory Committee.

#### 4. Term of Appointment

The Multicultural and People Seeking Asylum Advisory Committee members are endorsed at a Council meeting for a three-year period until 30 June 2025. Should there be a need for the Multicultural and People Seeking Asylum Advisory Committee to continue beyond this time, a re-appointment process will be undertaken for all members, except for standing members, in accordance with the selection process outlined in these Terms of Reference.

#### 5. Role of Multicultural and People Seeking Asylum Advisory Committee

- Committee members will be expected to demonstrate their commitment and due diligence by the preparation for, attendance at, and active participation in, meetings and other activities of the committee. This also includes providing

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



written feedback and endorsing minutes from previous meetings.

- It is required that each member of the Multicultural and People Seeking Asylum Advisory Committee will attend a minimum of three meetings per financial year. Inability to attend the minimum number of meetings per year will result in a vacancy to be filled in accordance with the selection process outlined in this Terms of Reference.
- At all times, act in the best interests of Council and the community.
- Act with integrity, confidentiality, and objectivity.
- No members will disseminate, disclose or share confidential or personal information that is discussed at the Multicultural and People Seeking Asylum Advisory Committee.

##### Councillor Representatives Role

Should a Councillor be nominated on the Multicultural and People Seeking Asylum Advisory Committee, the Councillor will:

- Be in an ex officio capacity.
- Be appointed by Council in accordance with the annual statutory Council appointments.
- Act as a link between Council and the Advisory Committee.
- At all times act in accordance with the Code of Conduct – Councillors.

##### Chairperson Role

The Chairperson will be selected from the voting membership of the Multicultural and People Seeking Asylum Advisory Committee by its members. The term of the chair is one year and may be extended by majority vote of the members and aligned with the term of the Advisory Committee.

The appointed Chairperson is responsible for the conduct of meetings and ensuring fair and equitable opportunities for views to be discussed by the Advisory Committee.

##### Working Groups Role

Working Groups/Networks may be developed to implement particular actions or roles of the Advisory Committee and be established at its discretion. The establishment of working groups will be conducted under specific objectives and/or expected outcomes and timelines, which will be determined by the Advisory Committee.

The Advisory Committee will determine the role, responsibility and resourcing of working groups, retaining the authority to conclude a working group or the group's formal relationship with the Advisory Committee at its discretion or upon

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



the achievement of its objectives.

While Working Group membership may be open to non-Advisory Group members, the Chair of any Working Group/Network shall be a member of the Advisory Committee and will report on the progress of the group to the Advisory Committee.

## 6. Selection Process

### Call for Expression of Interest and Nominations

Membership of the Multicultural and People Seeking Asylum Advisory Committee will be achieved by calling for nominations. For the initial intake an advertisement will be placed in the local media and on Council's website. Specific representatives may also be invited to nominate. A nomination form must be completed by interested representatives and all nominations will be assessed against the Criteria for Membership.

For emerging vacancies throughout the three-year term, an ongoing Expression of Interest will be available on Council's website.

### Selection Panel

When the initial appointment of members of the Multicultural and People Seeking Asylum Advisory Committee is required and nominations are received, the following selection panel shall convene:

- A senior member of Council (Director – or delegated officer).
- A Council staff member from the specific service area that is relevant to the Committee.
- A representative from a local organisation, agency, or government department (provided the organisation has not nominated a representative for membership on the Advisory Committee).

All nominations will be assessed by the selection panel against the selection criteria.

A recommendation about the membership of the Advisory Committee will then be made for the consideration and endorsement of Council.

It is noted that once the Advisory Committee has been appointed, the selection panel will be disbanded.

### Selection Criteria

Nominees for membership of an Advisory Committee must be able to demonstrate:

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)

- 
- Current engagement with the community on issues relating to multicultural, refugee and people seeking asylum communities.
  - Endorsement by their own organisation, if appropriate.
  - Strong community networks and linkages within Greater Dandenong.
  - An ability to constructively participate in an advisory capacity.
  - An ability to represent a broad range of views that reflect the diversity of the community.
  - A strong understanding of the local community and its social, environmental and economic influences.
  - A sound knowledge and understanding of local issues that is relevant to the interest area.
  - A willingness to contribute positively to meetings in a fair and unbiased manner.
  - An ability to look beyond personal interests for the benefit of the community and residents of Greater Dandenong.
  - An ability and willingness to encourage participation from, and provide feedback to, the community regarding issues experienced by people seeking asylum, refugees and the broader multicultural community.
  - A capacity to commit to the Advisory Committee and actively contribute for the required duration.

### 7. Induction

Committee meetings are noted by Council at public Council meetings and the opportunity for nominated Councillor/s to provide further information if required. Additionally, in accordance with Council's statutory reporting, an annual report (July – June) is provided to Council at a public Council meeting. A summary of actions associated with multiculturalism and people seeking asylum will be included. The nominated Councillor/s will have the opportunity to speak to the report on behalf of the Advisory Committee. Committee advice may also be provided to Council through Infosums to Councillors or a scheduled Councillor Briefing Session.

### 8. Meetings

#### Schedule and Participation

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



Meetings will be held quarterly for a maximum duration of two hours. A schedule of meetings will be developed and agreed to annually.

Under special circumstances, a meeting may be cancelled or re-scheduled.

All meetings shall be held either online or at a Council venue.

The Advisory Committee may engage with community members, groups, leaders, industry representatives, practitioners, and qualified experts through periodic forums. This may assist to identify priority themes or action areas as a focus for the addressing issues of relevance to people seeking asylum, refugees and the broader multicultural communities.

### 9. Reporting of Minutes

All meetings will have an agenda. Minutes of the meeting will record attendees, apologies, decisions and actions.

The Chairperson will oversee the preparation of the agenda in consultation with Council staff. Any member may submit agenda items prior to the finalisation and distribution of the agenda.

Council staff will provide administrative support and service expertise to the Advisory Committee and will ensure the timely preparation and distribution of agendas and minutes.

#### Administrative Support and Distribution of Agendas and Minutes

The management of the Advisory Committee will be overseen by the Manager, Community Development, Sport & Recreation.

Administration support will be provided by Council staff to assist the Advisory Committee to function efficiently and effectively, including but not limited to servicing all scheduled Advisory Committee meetings and the timely preparation and distribution Agendas and Minutes.

All Committee Members are able to submit an Agenda item in accordance with the Terms of Reference.

Agenda items must be submitted to Council (either by the Committee Chairperson or a nominated Council Contact) no less than ten (10) working days prior to the finalisation and distribution of the agenda.

The Chairperson in consultation with the (Council Officer Representative with voting rights) will be responsible for coordinating the preparation and distribution of Agendas.

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



Agendas will be made available to Committee Members no less than five (5) working days prior to a scheduled committee meeting.

Minutes will be distributed in a timely manner to all members to ensure accuracy prior to formal endorsement by the Committee at a subsequent meeting.

Unconfirmed Minutes will be reported to an Ordinary Meeting of Council for noting.

##### Attendance and Record of Minutes

All attendance, apologies, conflicts of interests, recommendations and outcomes will be recorded in the Minutes of all meetings held where a quorum is present.

The meeting will be recorded for minute taking purposes.

Administrative Support and distribution of agendas and will be overseen by Council staff in the Community Development department.

##### Quorum

A quorum for the advisory committee is five voting members. Decisions require more than half of the voting membership in attendance at the meeting.

##### Voting Rights and Decision Making

It is preferable that decisions of the Advisory Committee are made by consensus; however, there may be circumstances where a matter is decided by a vote. Each member is entitled to one vote, except that the Chairperson may exercise a casting vote.

## 10. Evaluation and Review

A review of the Advisory Committee will be undertaken as required to ensure the purpose, membership and operations of the committee remain effective and in line with Council objectives.

Appropriate changes to the purpose and outcomes of the Committee and amendments to the Terms of Reference maybe made as part of the review process.

The Multicultural and People Seeking Asylum Advisory Committee Terms of Reference will be reviewed prior to the appointment of a new committee by the Community Development department and if there are changes to the document, re-endorsed at an Ordinary Meeting of Council, unless otherwise advised by Council.

Council has the right to conclude the Advisory Committee by resolution of Council at any time if it is found that the Committee is no longer beneficial to the

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



needs of the Community.

### 11. Policy Adherence

#### Confidentiality

Information discussed, received, used or created by the Multicultural and People Seeking Asylum Advisory Committee deemed confidential, must not be disclosed to any person who is not a member of the committee.

Any member who discloses information that they know or should reasonably know to be confidential will be found in breach of the Terms of Reference.

The Multicultural and People Seeking Asylum Advisory Committee must act in accordance with Council's Transparency Policy and the Public Transparency Principles as outlined in the Local Government Act 2020

#### Freedom of Information

All documents produced by or relating to Multicultural and People Seeking Asylum Advisory Committee that are not publicly available or deemed confidential are subject to the *Freedom of Information Act 1982*.

#### Breaches

The City of Greater Dandenong by resolution of Council may terminate a Committee member's appointment for breaching the Terms of Reference set out in this document and/or Council's Code of Conduct – Staff/Councillor.

All members of the Multicultural and People Seeking Asylum Advisory Committee will be required to accept and sign the Terms and Conditions statement.

#### Conflict of Interest

Any matter deemed by a member to represent a Conflict of Interest shall be reported to the Chairperson either prior to a meeting or before the specific item is discussed.

#### Media Protocols

All Advisory Committee members must act in accordance with Council's Media Policy and refer all media enquiries to Council's Media and Communication Department for a response.

The Mayor of the day remains the spokesperson for all Council activities, Advisory Committee members are not to represent the Committee or Council to the media or on social media, unless approved by the Manager Media and Communications.

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



##### Terms and Conditions

All members of the Multicultural and People Seeking Asylum Advisory Committee will be required to accept and sign the agreed Terms and Conditions as part of their membership.

##### Disclosure of Personal Details

In accordance with Council's Transparency Policy, members name, qualifications and current committee position will be listed on Council's website.

##### Code of Conduct

All members of the Multicultural and People Seeking Asylum Advisory Committee will be required to abide by Council's Code of Conduct - Staff (which includes volunteers) or Code of Conduct - Councillors.

##### Authority Constraints

The Multicultural and People Seeking Asylum Advisory Committee has no authority to:

- Act on decisions or advice without Council Approval
- Expend money on behalf of Council
- Commit Council or its resources to any arrangements
- Consider any matter outside its area of reference
- Direct Council Officer in the performance of their duties.

## 12. Contact Details

Peter Johnstone  
Coordinator Community Advocacy  
City of Greater Dandenong  
225 Lonsdale Street, Dandenong  
PO Box 200  
Dandenong 3175  
Tel: 8571 1624  
[council@cgd.vic.gov.au](mailto:council@cgd.vic.gov.au)

## Terms and Conditions

##### I agree to:

- Attend Advisory Committee meetings and provide apologies in advance where attendance is not possible.
- Act in an advisory capacity by disseminating authorised information within the community and provide insight and advice into community perspectives on issues impacting people seeking asylum, refugees and the broader multicultural communities.
- Seek at all times to obtain and represent the views of the broader community.

---

#### 4.4.2 Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-25 (Cont.)



- Respect the ideas and beliefs of all members and provide an atmosphere where all members feel comfortable to participate.
- Contribute in a positive way to finding solutions to issues or concerns.
- At all times act in good faith, with honesty and integrity and apply the skills and expertise I possess with diligence and care.
- Represent the views of my organisation, interest group or community and not individual views at odds with my organisation or group.
- Notify Council of any potential conflict of interest that may arise with respect to my participation on the Advisory Committee.
- Allow Council to promote my participation in the Advisory Committee in order to facilitate community feedback and participation.
- Not disseminate confidential information that is discussed at the Advisory Committee meetings as advised by the Advisory Committee chair.
- At all times act in accordance with the Agreed Meeting Etiquette.
- No members will disseminate, disclose or share confidential or personal information that is discussed at the Multicultural and People Seeking Asylum Advisory Committee.
- No members should make public comments regarding what is discussed at the Multicultural and People Seeking Asylum Advisory Committee. As per Council's Media Policy, the Mayor and the CEO are the official spokespeople on behalf of Council and any public comment that the Advisory Committee wishes to make should be discussed with Council's Media and Communications Unit in the first instance.
- Give consent for my name and email address to be made available in the public realm as a direct result of my involvement on the Multicultural and People Seeking Asylum Advisory Committee.

Greater Dandenong City Council is required to comply with the Privacy and Data Protection Act 2014 (Vic) in relation to the collection, use, storage, security and disclosure of personal information. If you have any questions or concerns about how Council handles your personal information please contact Council's Privacy Officer on 8571 5100 a copy of Council's Privacy and Personal Information Policy is available on Council's website [www.greaterdandenong.vic.gov.au](http://www.greaterdandenong.vic.gov.au).

Modification or withdrawal of consent may be made in writing at any time to Council's Privacy Officer, however any changes to the use of your name or email will only apply from the date Council receives your withdrawal or modification of the consent, any information published prior is unable to be withdrawn from publication.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child**

File Id: A9184701  
Responsible Officer: Director Business, Engineering & Major Projects  
Attachments:

---

### **1. Report Summary**

The Parks Service Unit has prepared this report in response to Notice of Motion No. 20 to evaluate the One Tree Per Child initiative. The aim of the One Tree Per Child program is to get every child to plant at least one (1) tree before they leave school. The One Tree Per Child team provide registered councils with a range of promotional support including celebrity quotes and videos to promote the program to local community participants and encourage sponsorship from local business communities.

### **2. Recommendation Summary**

This report recommends that Council registers to participate in the One Tree Per Child initiative, scaled to the resourcing available. All trees planted as part of the One Tree Per Child Program should be reported separately to those planted as part of any other school tree planting program.

Council's Parks Service Unit currently delivers environmental engagement opportunities for the communities of Greater Dandenong. This includes school planting programs where council works with local schools to plant indigenous seedlings either in school grounds or in local parks as a part of our annual revegetation program, and has done so for more than 30 years.

The One Tree Per Child program brings additional promotion and support to run planting programs with schools on council land, and the opportunity to expand our current program into the future.

The Parks Team can facilitate the One Tree Per Child program, in collaboration with the Media & Communications, Planning and Design, Community Services, Business and Revitalisation teams, scaled to the resourcing available. This means that we could adopt the program currently however we could not increase the number of students who currently plant with us each year without additional resources.

The Parks Team propose that the planting activities associated with One Tree Per Child take place on two (2) sites owned by Council, to ensure that the planting sites are secure and are able to be maintained effectively within current budget. The sites are Spring Valley Reserve in Springvale South, and a linear corridor adjacent to the Dandenong Creek bike trail within the horse paddock off Brady Road in Dandenong North.

Expansion of the One Tree Per Child program beyond these two (2) sites will required additional funding and resources.

---

#### 4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)

### 3. Background

Council's Parks Service Unit has prepared this report in response to the Notice of Motion No. 20 – One Tree Per Child moved by Cr Rhonda Garad and seconded by Cr Loi Truong at Council Meeting 220725.

#### **One Tree Per Child program**

One Tree Per Child is an international initiative established by the co-founders of National Tree Day (Jon Dee and Olivia Newton John) which aims to get every child to plant at least one (1) tree before they leave school. The initiative is expanding to encourage grandparents to plant trees with their grandchildren.

Council officers have contacted One Tree Per Child Co-founder, Jon Dee, who has supplied extensive information and has advised:

- there are no fees for councils to take part in One Tree Per Child
- the One Tree Per Child management team can provide celebrity support, celebrity quotes and videos in addition to an education package
- the One Tree Per Child management team have organised community initiatives that have planted millions of trees to date and can advise council on community outreach and ideas for getting sponsorship from your local business community.

Council needs to commit to the following five steps to participate in One Tree Per Child:

1. If your council signs up to One Tree Per Child, you agree to approach the primary schools in your local area.
2. If a school signs up to your One Tree Per Child push, you will help that school to organise a tree planting site where some or all their children can plant one tree each.
3. Identify tree planting sites in your local community where children and schools can plant trees, shrubs and grasses. This can be on school grounds, in a local park, on vacant land, a camping ground or in a local forest, woodland or bush.
4. Plant the trees and shrubs in an area where maintenance can be provided by council staff or by Landcare and community groups.
5. Educate and communicate!

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

##### **Councils current school planting programs**

Council's Parks Service Unit already host a series of environmental engagement opportunities that fulfil the aims of the One Tree Per Child Program. As a part of the 'Growing Biodiversity' suite of environmental engagement programs, we currently run indigenous planting days with five (5) primary schools each year and run six (6) adopt-a-park programs with early learning facilities or primary schools. These programs are fully subscribed.

Over the last 20 years, the Parks Service Unit has run school planting activities with approximately 1 500 students each year, planting around 3 000 plants annually.

The Parks Service Unit also runs at least six (6) community planting days each year where approximately 20 000 indigenous plants are installed with around 3 000 local residents.

Over the last few years due to additional grant funding the Parks Service Unit has installed more than 100 000 indigenous seedlings in the Dandenong Creek corridor alone, on top of our annual 20 000 plants which are installed in key conservation reserves across the municipality.

Other environmental engagement programs that the Parks Service Unit runs with schools includes reserve tours, nature play programs, habitat hollows and nesting boxes program, the I sea I care catchment ambassador program and Alex Wilkie Nature Reserve programs from our visitor centre.

The Parks Service Unit also runs a range of community programs on top of our planting days including reserve open days, reserve working bees, wildflower walks, Halloween in the Park, Discover Dandenong Creek, Alex Wilkie Nature Reserve Spring Thing, Gardens for Wildlife and Biodiversity Blitz.

#### **4. Discussion**

Below are the direct responses to the questions outlined in the NOM:

##### **4.1 The potential for Council's participation in the 'One Tree Per Child' initiative**

The One Tree Per Child program shows great potential to encourage community action and build awareness about the benefits of trees and biodiversity.

If Council registers to participate in the One Tree Per Child, the program would add value to the existing suite of 'Growing Biodiversity' programs by providing greater promotional activity.

There are no fees for councils to take part in the program.

The One Tree Per Child program is scalable, making it easier for council to align it with existing programs and low cost to deliver and maintain.

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

#### **4.2 Benefits of the program to the local community**

The aims of the One Tree Per Child initiative align with the Urban Forest Strategy target to increase canopy cover for the municipality from the existing 9% to 15% by 2028; with environmental, economic, social and amenity benefits for the local community.

The One Tree Per Child program would allow for the expansion of Council's current school planting program by garnering more interest from schools through additional promotion and attention that an international program with celebrity endorsement brings.

One Tree Per Child could also assist by developing sponsorship packs for local businesses to sponsor a school or some part of the planting activity (such as supply of plants or guards, bus hire etc). This could allow Council to obtain additional funds to allow the expansion of the program.

#### **4.3 Implications for Council's services, budgets or other resources**

Careful consideration will need to be given to the resources available for allocation to the program to ensure the success of the program into the future.

The Parks Service Unit recommend leveraging the One Tree Per Child initiative off any existing programs and scaling the program to councils available budget and resourcing. This would mean continuing to limit the number of students that can take part in planting each year so that we have the resources within our current budget to implement the program.

The One Tree Per Child team suggested that 'one easy approach is to only plant trees with children who are 8 years old. That way your council only has to plant trees with one class in each primary school every year. Each child will still plant one tree each before they finish school, but this approach makes it more doable for schools and councils.' The Parks Service Unit believes that running the program with 8 year olds across the municipality would be roughly the equivalent of the number of students we currently have through our planting programs.

Currently we offer our planting programs to any year level, and often plant with multiple year levels at each school. Joining One Tree Per Child would require changing our offering, so that we only offered planting to one year level, however we could increase the number of schools we currently work with.

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

In order to plant trees (rather than other lifeforms) in an area that is secure and that Council can maintain, the Parks Service Unit propose that the planting activities take place on two (2) sites owned by Council:

- Spring Valley Reserve, Springvale South
- Horse Agistment Paddocks, Brady Road. Dandenong Creek corridor

These park sites are secured to enable each child from each school to plant a tree. Focusing the planting opportunities in two reserves will streamline the operational maintenance and limit the budget required to deliver the One Tree Per Child Program. However, transport to site will need to be factored into the budget and coordinated so that the schools can participate.

If the program proves successful for the communities of Greater Dandenong, the Parks Service Unit proposes scaling the program in a staged process allowing time for a coordinated approach to program planning that reflects any additional funding secured for the program.

Support from the One Tree Per Child team has the potential to attract additional funding to scale the program up, which would increase the potential to seek other sites for inclusion in the program.

The number of students would need to be capped to fit in with our planting and delivery programs. If more schools want to participate than we have capacity for, we would need to seek external funding, such as through a corporate sponsorship program.

#### **Further requests in relation to:**

#### **liaising with school principals from all primary schools within the municipality to actively encourage the cooperation and involvement of each school;**

Council officers currently engage local primary schools in the 'Growing Biodiversity' environmental engagement events hosted by the Parks Team annually, which include the Adopt-a-Park program and Schools Tree Day events, by advertising via the monthly school's sustainability network email that Council produces, direct emails to school contacts, and the Council website.

If adopted, Council officers could offer to present the One Tree Per Child program at a future Primary School Principals Network meeting, as well as emailing the school principals directly.

#### **2. liaising with these schools in order to plant trees with them in the local community;**

Council's Parks Service Unit can develop communications and promotional material to open up participation opportunities to local Primary Schools with support from Community Services, Media & Communications, potentially South Eastern Business Network and the One Tree Per Child management team.

If numbers are capped in line with our current programs then no additional resourcing is required as we currently liaise with our schools to complete planting programs.

---

**4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

**3. encouraging these schools to utilise the ‘One Tree Per Child’ education materials;**

The One Tree Per Child educational materials will be made available after Council has registered to participate in the One Tree Per Child initiative. The materials will need to be reviewed and approved for suitable alignment with Councils Media & Communications frameworks. The messaging within the materials are likely to be consistent with the Parks Services Unit’s existing resources.

**4. liaising with community groups, Landcare and Bushcare groups and local businesses to garner their involvement in any local ‘One Tree Per Child’ planting events;**

Council’s Parks Service Unit currently liaises with a large number of community groups in undertaking planting programs in Greater Dandenong, and would continue to do so, including:

- Friends of Victoria Avenue Reserve
- Maralinga Community Garden
- Greater Dandenong Environment Group
- Friends of Fotheringham Reserve
- Gardens for Wildlife Greater Dandenong
- Casey Aboriginal Gathering Place Youth Group
- Scout groups
- TAFE groups
- Burke and Beyond
- Dolphin Research Institute
- Conservation Volunteers Australia

As these groups already contribute, support, or volunteer for Greater Dandenong’s environmental engagement programs they are likely to get involved in a One Tree Per Child program in Greater Dandenong.

Liaising with local businesses would be an additional workload which could require additional resourcing which may be considered depending upon the level of uptake.

**5. planting the ‘One Tree Per Child’ trees in areas where ongoing maintenance is able to be provided by Council staff or local community groups, Landcare and/or Bushcare groups; and**

Tree planting events seem relatively simple, however planning, ordering/supply of suitable plants (that are adapted to climate change), site preparation and ongoing maintenance, in addition to coordinating and delivery community engagement programs require significant resources, and skills to succeed.

High quality landscape design in councils public open space areas that meet best practice requirements (and align with the Greater Dandenong Planning Scheme and Councils landscape guidelines), will require adequate resources to plan the project on a landscape scale.

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

The Parks Service Unit recommends planting at two (2) sites (as mentioned previously) where we can focus efforts and reduce maintenance costs.

#### **6. Council's full operational costs of joining the initiative if any?**

It is free to join the One Tree Per Child initiative.

If Council were to join the program and it was run in alignment with our current school planting programs (no increase to student or plant numbers and at only two (2) planting sites) there would be no additional cost in terms of plants, maintenance or staffing the planting days.

However, if any adjustments were made, such as increasing the number of students and plants, or if more than the two (2) sites we have identified were required for planting, then Council would need to seek external funding through grants or corporate sponsorship programs.

#### **5. Proposal**

This report proposes that Council consider the following options and we recommend option two:

1. Council does not join the One Tree Per Child Program, and continues the current schools planting programs
2. Council joins the One Tree Per Child program, and
  - a. limits the capacity of the program to align with current participation levels of the schools planting program so as to require no additional budget. This will have the benefit of increased promotion and visibility of the planting programs, and may mean more schools are involved (however lower numbers of students from each school compared to the current model).
  - b. if there is additional interest in the program compared with current participation levels, actively approach businesses to sponsor local schools to participate in the program and scale up the program.

All trees planted as part of the One Tree Per Child Program should be reported separately to those planted as part of any other school tree planting program.

#### **6. Financial Implications**

There are no financial implications associated with this report if the One Tree Per Child program is adopted and participation levels are capped.

Council may expand the program in future if there is additional interest by seeking external funding opportunities such as corporate sponsorship.

#### **7. Consultation**

Not applicable.

---

#### 4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)

### 8. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

#### **8.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

#### **8.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

### **9. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. The principles were considered in the preparation of this report and are in alignment with this program.

### **10. Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **11. The *Gender Equality Act 2020***

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one gender group over any other.

### **12. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The adoption of One Tree Per Child has the potential to advance council's commitment to reducing the impacts of climate change and the ecological emergency by increasing canopy cover through tree planting which will have a variety of benefits including urban cooling, and will also increase biodiversity and available habitat, whilst educating local children about climate change and how they can directly help the local community.

---

#### **4.4.3 Response to Notice of Motion No.20 - One Tree Per Child (Cont.)**

### **13. Related Council Policies, Strategies or Frameworks**

Aligns with the Urban Forest Strategy target to increase canopy cover for the municipality from the existing 9% to 15% by 2028; with environmental, economic, social and amenity benefits.

Community engagement targets for the One Tree Per Child program align with Urban Forest Strategy visions and objectives and more specifically 'Greening Our Neighbourhoods' Strategies and Action Plan 4. Community Advocacy and Education, Action C; Continue delivering and expand Environmental Education programs and activities; including planting days and Adopt-a-park program which encourage community action and builds awareness and skills in:

- Value of trees in reducing our vulnerability to the urban heat island
- Species selection and maintenance
- Planting techniques and preparation

### **14. Recommendation**

**That Council moves to join the One Tree Per Child program, considerate of the limitations including:**

- **planting at two sites only;**
- **limiting the engagement to 8-year-olds instead of the current model which engages a number of school year levels;**
- **limiting the participation levels to align with the current model;**
- **not scaling the program up without obtaining sponsorship from local businesses; and**
- **all trees planted as part of the One Tree Per Child Program will be reported separately to those planted as part of any other school tree planting program.**

#### **4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network**

File Id:

Responsible Officer:

Director Business, Engineering & Major Projects

Attachments:

---

### **1. Report Summary**

Notice of Motion No. 22 – Establishment of a South East Councils Biodiversity Network requests the establishment of a network with the aim to ‘work in collaboration in with other Councils to monitor, protect and enhance our shared biodiversity’.

This report aims to highlight the actions taken to date by Council officers to identify and benchmark biodiversity networks.

Given that the process of enquiry is being shared by neighbouring council officers and is a collaborative effort, this report will also highlight future actions proposed by the collective of Council officers in the follow up to the request.

Council officers recommend joining any identified, appropriate biodiversity network, or advocating that an existing network adjust its governance structure to meet the requirements of NOM 22.

### **2. Recommendation Summary**

This report recommends that Council officers are provided more time to ascertain if the existing coordination committees and/or collaborative networks such as Living Links Committee or Living Melbourne could provide the framework and governance model to fulfil the joint strategic and operational purposes identified within the Notice of Motion No. 22 – Establishment of a South East Councils Biodiversity Network, or if the creation of a new biodiversity network is required.

Council is already a member of numerous initiatives that foster landscape scale collaboration and co-designed actions with Traditional Owners towards protecting and enhancing biodiversity values throughout Melbourne’s South East in alignment with the Department of Environment, Land, Water and Planning (DELWP) ‘Biodiversity 2037’ and the ‘Aboriginal Self-Determination Reform Strategy 2020-2025’.

We would like to explore whether any of these existing programs could be expanded to include a councillor advisory group with its associated administration requirements, or if the creation of a new biodiversity network is required.

---

#### **4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network (Cont.)**

### **3. Background**

Councils Parks Service Unit have prepared this report in response to the Notice of Motion No. 22 – Establishment of a South East Councils Biodiversity Network moved by Cr Rhonda Garad and seconded by Cr Eden Foster. The notice of motion seeks to establish a council biodiversity network to improve collaboration between councils in order to monitor, protect and enhance our shared biodiversity. The six purposes identified within the Notice of Motion No. 22 – Establishment of a South East Councils Biodiversity Network are:

1. Information sharing;
2. Collaboration on joint projects;
3. Advocacy in relation to common objectives;
4. Working with State and Federal Governments on environmental initiatives;
5. Exploring wildlife corridors across the region; and
6. Engaging with Traditional Owners across the region.

### **4. Discussion**

#### **Actions taken towards the request in the NOM**

To date Greater Dandenong City Council officers have met with representatives of neighbouring councils (Bayside, Frankston, Kingston, Melbourne, Mornington Peninsula Shire, and Port Phillip) to discuss the Notice of Motion that has also been raised by Councillors in their municipalities. The group discussed approaching existing initiatives, such as the Living Links Committee and Living Melbourne to discuss the capacity those initiatives might have to accommodate a Councillor Advisory Group.

The group have confirmed that the South East Councils Climate Change Alliance (SECCCA) do not have capacity to expand their scope to include biodiversity actions, either strategic or operational. SECCCA representatives have also confirmed that a governance structure that replicates SECCCA would require roles within each council to the approximate equivalent of 0.5 EFT for a coordination role and/or approximately 6 hrs per month minimum for a committee member position.

Given that Council budget constraints will not likely provide more resources to accommodate a governance model of a new network at approx. 0.5 EFT per week (benchmarked against the SECCA requirements), council officers from all the participating councils would like to request more time to explore if an appropriate network already exists that would fulfill the aims of the NOM and could accommodate an adjusted governance structure and Councillor Advisory Group. If no appropriate biodiversity network exists council officers will establish a new network.

---

#### 4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network (Cont.)

### 2. Existing/established strategic and project based collaborative initiatives in south east region

The Notice of Motion No. 22 – Establishment of a South East Councils Biodiversity Network calls for the establishment of a network comprised of Councillors and council officers from the network councils in the south east metropolitan region, with the aim to ‘work in collaboration in with other councils to monitor, protect and enhance our shared biodiversity’.

To establish a new network that fulfills the requirements outlined in the NOM, would likely need a coordinated framework similar to South East Councils Climate Change Alliance (SECCCA). The governance structure of SECCCA is comprised of a Management Committee (17 Council Officers) and a Councillor Advisory Group (15 Councillors).

Council officers are currently subscribed to two networks that accommodate many aspects of the request; the Living Links Committee and Living Melbourne, however neither of these have a Councillor Advisory Group. The Living Links Chair (who is a CGD Parks staff member) will raise this at the next Living Links Committee to further discuss the opportunity to broaden the committee.

Other strategic collaborative initiatives with other councils and landholders that Council is currently involved with in the biodiversity space include:

- Facilitation of the Department of Environment, Land, Water and Planning (DELWP) State Government funded Peri-urban Weed Management Partnerships (PWMP) ‘Lower Dandenong Creek Biodiversity Connection’ project on behalf of Greater Dandenong City Council, Knox City Council, Casey City Council, Melbourne Water, Parks Victoria and the Bunurong Land Council Aboriginal Corporation. The ‘Lower Dandenong Creek Biodiversity Connection Project’ has been planned using the Strategic Management Prospects (SMP) datasets in Nature Kit, DELWP. SMP is a spatially explicit tool that shows where and how we can take cost-effective action to make the biggest difference for as many species as possible across Victoria, and guide on-ground management [to deliver Biodiversity 2037](#).
- Hosting the Peri-urban Weed Management Partnership Working Group in collaboration with Knox City Council, Casey City Council, Melbourne Water, Parks Victoria and the Bunurong Land Council Aboriginal Corporation.
- Facilitation of the Biodiversity Blitz – a Melbourne project in collaboration with nine of Greater Dandenong’s neighbouring Councils, in celebration of Biodiversity Month annually. This project uses the citizen science platform iNaturalist to consolidate biodiversity data observed by community members throughout Melbourne’s South and North East, from Yarra Ranges through to the Mornington Peninsula. In 2022 almost 30,000 flora and fauna observations of 3,200 species were made by 846 people, with an additional 931 identifiers supporting the observations to become research grade, which moves the data to the Victorian Biodiversity Atlas and the Atlas of Living Australia.

---

#### **4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network (Cont.)**

- Members of the Eastern Region Pest Animal Network.
- A Parks staff member is on the Gardens for Wildlife Victoria Affiliates Committee (on a voluntary basis).
- Three Parks staff volunteer for the Gardens for Wildlife Greater Dandenong program.
- The current Chair of the Living Links Committee is a Greater Dandenong City Council Parks staff member.
- Established the Dandenong Creek Art Trail initiative in response to requests from Traditional Owners.
- In collaboration with Traditional Owners and Local Aboriginal Networks, the Parks Service Unit established the Connecting to Country program.

Councils Parks Service Unit are fully currently subscribed to programs, committees and working groups and any expansion that requires a new network will require additional funding and resources.

#### **4.3 Future actions proposed towards the request in the NOM**

The Living Links Chair will raise the opportunity to explore options to accommodate a Councillor Advisory Group at the next Living Links Committee.

Greater Dandenong City Council officers will meet with representatives of neighbouring councils Bayside, Frankston, Kingston, Melbourne, Mornington Peninsula Shire and Port Phillip in January 2023 to discuss findings and options moving forward.

Council officers propose providing an update to EMT and Council in February 2023.

### **5. Proposal**

This report proposes that council officers work with the other councils to explore options for the Living Links Committee (or similar) to accommodate a Councillor Advisory Group which would meet the objectives of the proposed South East Councils Biodiversity Network, or create a new biodiversity network.

### **6. Financial Implications**

There are no financial implications associated with this report. At this stage the recommendation is to explore options further.

### **7. Consultation**

Not applicable.

---

#### **4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network (Cont.)**

### **8. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

#### **8.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Sustainable environment
- Art and Culture.

#### **8.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A green city committed to a sustainable future
- A Council that demonstrates leadership and a commitment to investing in the community.

### **9. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. The principles were considered in the preparation of this report and are in alignment with this program.

---

#### **4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network (Cont.)**

### **10. Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

### **11. The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents.

The content/topic/issue (of this report) is purely administrative in its nature and does not have the potential to influence broader social norms and gender roles.

### **12. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The establishment of a biodiversity network, or adjusting an existing collaborative strategic biodiversity focused group such as Living Links to include a Councillor Advisory Group would advance Council's commitment to the ecological emergency by increasing the focus and projects established to improve biodiversity outcomes across the municipality and more broadly the region.

---

**4.4.4 Response to Notice of Motion 22 – Establishment of a South East Councils Biodiversity Network (Cont.)**

**13. Related Council Policies, Strategies or Frameworks**

- Biodiversity Action Plan
- Urban Forest Strategy
- Sustainability Strategy
- Climate Change Emergency Strategy 2020-2030
- Stormwater and drainage Strategy
- Green Wedge Management Plan
- Localised Bushland Management Plans
- Reconciliation Action Plan
- Open Space Strategy

**14. Recommendation**

**That Council agrees to further explore opportunities to establish and join a new South East Councils Biodiversity Network, or include a Councillor Advisory Group in an existing collaborative biodiversity network across the South East such as Living Links, and to report back to Council in February 2023.**

#### **4.4.5 Community Support Grants Round 2 2022**

File Id:	A9256859
Responsible Officer:	Director Community Services
Attachments:	Arts, Festivals and Events Grants -Round Two Community Development Grants - Round Two

---

### **1. Report Summary**

Council offers fit-for-purpose funding programs to support community-led responses to emerging needs and facilitate community inclusion, place activation and broad participation.

This report outlines the assessment of applications submitted to two grant categories under the 2022 Community Support Grants Program:

- Arts, Festivals and Events Grants – Round Two
- Community Development Grants – Round Two

All applications have been checked for eligibility by Council Officers and assessed by an independent Community Grants Assessment Panel. The Panel recommendations are presented in this report.

### **2. Recommendation Summary**

This report recommends that Council endorses the recommendations for Community Support Grants as outlined in the Attachments to this report.

---

#### **4.4.5 Community Support Grants Round 2 2022 (Cont.)**

### **3. Background**

The Community Support Grants Program policy contains two (2) grant categories:

1. Arts, Festivals and Events Grants
2. Community Development Grants.

Under the program there are two (2) funding rounds per annum. This report considers Round Two applications.

#### **Eligibility Checks**

Applications made to the Community Support Grants Program undergo an eligibility check by Council officers to ensure that applicants are incorporated non-profit organisations (unless auspiced), are meeting key compliance requirements of Consumer Affairs Victoria, and have met past grant acquittal reporting requirements of Council.

Applications deemed eligible are progressed for assessment. Ineligible applications do not progress and officers will advise applicants of this outcome upon endorsement of this report.

#### **Community Grants Assessment Panels**

Community Grants Assessment Panels include councillors, community representatives, and Council officers with broad experience and diverse knowledge.

Panel members are governed by a Terms of Reference and a signed Code of Conduct. Each member completed an induction process and throughout the training and assessment process were supported by Council officers.

For each grant category individual panel members were tasked to complete an initial online assessment. These assessment scores were then consolidated and presented to a scheduled panel meeting for qualitative discussion and final recommendations.

#### **Round Two of the 2022 Community Support Grants**

Round Two of the 2022 Community Support Grants was opened online on 27 July 2022 and closed 5 September 2022.

The round was highly promoted via electronic and printed material, through Council networks and social media.

Grant information and writing workshops were offered in person and via online platforms. Applicants also had opportunity to access face-to-face and remote support from Council officers to assist them develop grant applications.

---

#### **4.4.5 Community Support Grants Round 2 2022 (Cont.)**

##### **Arts, Festivals and Events Grants**

This grant category offers single year grants of up to \$10,000 to support projects that promote community connection, cross cultural exchange and appreciation of cultural diversity. Individual artists may apply for funding of up to \$5,000 for projects with high artistic merit that attract new audiences, are accessible and inclusive, and activate public spaces.

A total of 26 applications were submitted to the Arts, Festivals and Events Grants category. Four applications were ruled ineligible and two applications were withdrawn by the applicants.

This left a total of 20 applications to be assessed seeking total funding of \$154,131.

The Community Grants Assessment Panel members individually assessed applications online between 14 October – 1 November 2022. The Panel convened on 2 November 2022 to qualitatively discuss the consolidated applications and make final recommendations. Following this it is recommended that ten applications be funded a total of \$65,709.

A list of all applications recommended for funding through the Arts, Festivals and Events category is provided in Attachment One.

##### **Community Development Grants**

This grant category offers single year grants of up to \$10,000 to support projects that build community capacity, foster social inclusion, community harmony and participation.

A total of 35 applications were submitted to the Community Development category. Eleven applications were ruled ineligible.

This left a total of 24 applications to be assessed seeking total funding of \$167,693.

The Community Grants Assessment Panel members individually assessed applications online between 14 October – 2 November 2022. The Panel convened on 3 November 2022 to qualitatively discuss the consolidated applications and make final recommendations. Following this it is recommended that 12 applications be funded a total of \$56,077.

A list of all applications recommended for funding through the Community Development category is provided in Attachment Two.

##### **Support for Unsuccessful Applicants**

All unsuccessful applicants will be contacted by officers and offered feedback and assistance to support them to submit an application to the 2023 Community Support Grants Round One.

This round is scheduled to open in February 2023.

---

#### **4.4.5 Community Support Grants Round 2 2022 (Cont.)**

##### **Grant Acquittal Reports**

Grant recipients are required to submit a grant acquittal report within one month of the project being completed. The report will include a description of the activities delivered and outcomes achieved by the grant recipient, and detail on how the funds were spent.

#### **4. Proposal**

It is proposed that Council endorse the recommendations as shown in Attachments One and Two for funding through the following grant categories:

- Attachment One – Arts, Festivals and Events Grants – Round Two
- Attachment Two – Community Development Grants – Round Two.

For the 2022 Arts, Festivals and Events Grant Round Two there are ten applications recommended for funding as listed in Attachment One.

For the 2022 Community Development Grant Round Two there are 12 applications recommended for funding as listed in Attachment Two.

#### **5. Financial Implications**

The financial implications associated with this report are a one-off cost of \$121,786 with no ongoing costs in future year budgets.

The Community Support Grants Program has a Budget of \$344,174 for the 2022/23 financial year. \$91,199 was allocated during Round One. With \$121,786 recommended to be allocated in round Two, there would be an underspend of \$131,189 in the 2022-23 Community Support Grants Budget.

#### **6. Consultation**

During the assessment process Council Officers consulted with staff from across the organisation to seek information and advice regarding the merits of all funding applications.

Officers conducted extensive eligibility checks of applications including compliance documentation, financial reports, past grants acquittal history and other matters where relevant.

All eligible applications were assessed by Community Grants Assessment Panels. Panels included councillors, community representatives who submitted expressions of interest, and council officers with broad experience and diverse knowledge.

Community Grants Assessment Panels' recommendation of eligible applications for funding are presented for endorsement.

---

#### 4.4.5 Community Support Grants Round 2 2022 (Cont.)

### **7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans**

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.  
It's a city where you can enjoy and embrace life through celebration and equal opportunity.  
We harmonise the community by valuing multiculturalism and the individual.  
Our community is healthy, vibrant, innovative and creative.  
Our growing city is committed to environmental sustainability.  
Welcome to our exciting and peaceful community.*

#### **7.1 Community Vision 2040**

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

#### **7.2 Council Plan 2021-25**

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A Council that demonstrates leadership and a commitment to investing in the community.

---

#### 4.4.5 Community Support Grants Round 2 2022 (Cont.)

### 8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

Applications to both categories of the Community Support Grants were assessed by an independent Community Grants Assessment Panel including Councillors, community representatives and council officers with broad experience and diverse knowledge.

Panel members assess grants against specific criteria for each grant category as listed in the grand guidelines. These criteria ensure grants align with Council's Community Vision and Council Plan. Qualitative discussion of applications ensured that Council funds are prudently allocated to deliver responsive outcomes at good value for the community.

The assessment process ensures that grants are assessed in compliance with overarching governance principles of the *Local Government Act 2020*.

### 9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The *Charter of Human Rights and Responsibilities Act 2006* has been considered in the preparation of this report but is not relevant to its contents.

### 10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The Community Support Grants Program aims to promote access and inclusion of individuals or groups that may experience exclusion, including because of their gender. To deliver this outcomes gender equality and promoting diversity, access and equity is embedded in every stage of the program.

The grant assessment criteria explicitly includes criteria on whether the application specifically targets groups who may be at risk of experiencing exclusion.

Grant Assessment Panels are formed with an aim to represent the diversity of the community.

### 11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

---

#### **4.4.5 Community Support Grants Round 2 2022 (Cont.)**

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

The Community Support Grants Program explicitly encourages submission of applications that achieve environmental and sustainability outcomes.

### **12. Related Council Policies, Strategies or Frameworks**

The strategies and plans that contribute to the grant recommendations in this report include:

- Council Plan 2021-25
- Community Vision 2040
- Children’s Plan 2021-26.
- Disability Action Plan 2017-23
- Community Safety Plan 2015-22
- Greater Dandenong People Seeking Asylum and Refugee Action Plan 2018-21
- Make Your Move Physical Activity Strategy 2020-2030
- Reconciliation Action Plan 2021-23
- Youth and Family Strategy 2021-26.

The related Council policies that contribute to the grant recommendations in this report include:

- Community Support Grants Program Policy
- Community Engagement Policy and Framework 2021-25
- Diversity, Access and Equity Policy 2021-25.

### **13. Conclusion**

This report recommends funding of the 2022 Community Support Grants Program – Round Two.

These recommendations are presented to Council for endorsement.

### **14. Recommendation**

**That Council endorses the recommendations as detailed in:**

- 1. Arts, Festivals and Events Grants – Round Two as provided in Attachment One to this report.**
- 2. Community Development Grants – Round Two as provided in Attachment Two to this report.**

---

**4.4.5 Community Support Grants Round 2 2022 (Cont.)**

**OTHER**

**COMMUNITY SUPPORT GRANTS ROUND 2**

**ATTACHMENT 1**

**ARTS, FESTIVALS AND EVENTS GRANTS –  
ROUND TWO**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**4.4.5 Community Support Grants Round 2 2022 (Cont.)**

**ATTACHMENT ONE**

**Arts, Festivals and Events Grants – Round Two**

<b>Organisation</b>	<b>Project Title</b>	<b>Recommended Amount</b>
Afghan Australian Philanthropic Association Inc.	Afghan New Year 2023	\$9,000
Afri -Aus Care Inc.	The UBUNTU Festival	\$9,350
Association of Ukrainians in Victoria - Noble Park Branch	Ukrainian Mural Art	\$7,000
Cambodian Association Of Victoria Inc.	Khmer New Year Celebration	\$5,500
Fijian Community Association Victoria	Victoria Tauvu Festival 2023	\$2,000
Mr Alex Litsoudis	Who Are They?	\$5,000
Ms Candice Bowers	High Blood Glucose	\$5,000
Pony Cam	Dandenong Youth Performance Project	\$8,859
Somaliland Union of Victoria Inc.	2023 Greater Dandenong Youth Empowering & Soccer tournament Eid Festival	\$5,000
The Trustee for the Foundation for The Islamic Museum Of Australia	Boundless Plains: The Australian Muslim Connection	\$9,000
	<b>Total</b>	<b>65,709</b>

**4.4.5 Community Support Grants Round 2 2022 (Cont.)**

**OTHER**

**COMMUNITY SUPPORT GRANTS ROUND 2**

**ATTACHMENT 2**

**COMMUNITY DEVELOPMENT GRANTS –  
ROUND TWO**

**PAGES 2 (including cover)**

*If the details of the attachment are unclear please contact Governance on 8571 1000.*

**4.4.5 Community Support Grants Round 2 2022 (Cont.)**

**ATTACHMENT TWO**

**Community Development Grants – Round Two**

<b>Organisation</b>	<b>Project Title</b>	<b>Recommended Amount</b>
<b>Dandenong Community and Learning Centre</b>	Community Connections - providing connectedness and participation	\$10,000
<b>Enliven Victoria</b>	Be Well Stay Well Community festival	\$4,999
<b>Friends of Refugees</b>	Building community and food security in Springvale	\$4,931
<b>Launch Housing - Viv's Place</b>	Healing together	\$5,000
<b>Lions Club of Dandenong Inc.</b>	Send Kids to Lions Licola School Camp	\$3,100
<b>Scouts Victoria - Melbourne Gang Show</b>	Developing Skills in Set Building	\$2,239
<b>St Anthony's School</b>	Connecting with each other and the environment	\$1,368
<b>St Martins Youth Arts Centre</b>	St Martins Outreach Program 2023 (Dandenong)	\$5,000
<b>The Water Well Project Limited</b>	Improving health outcomes for migrant and refugee communities	\$9,940
<b>Victorian Afghan Associations Network</b>	Afghan Community Iftar 2023	\$2,500
<b>Victorian Afghan Students Association</b>	Afghan - Australian Conference	\$2,000
<b>Victorian Afghan Youth Association</b>	Victorian Afghan Youth Association Girls Volleyball	\$5,000
	<b>Total</b>	<b>\$56,077</b>

#### 4.4.6 Instrument of Delegation to the New Chief Executive Officer

File Id:	A9310576
Responsible Officer:	Manager Governance
Attachments:	Instrument of Delegation to the Chief Executive Officer

---

### 1. Report Summary

Council is responsible for carrying out a wide range of powers, duties and functions under various forms of legislation and municipal local laws. To facilitate efficient and effective function of the organisation, the *Local Government Act 2020* provides Council with the ability to delegate most operational and administrative powers, duties and functions to the Chief Executive Officer.

A new Chief Executive Officer (CEO) is commencing employment at Greater Dandenong City Council on 19 December 2020. So that the new CEO is enabled to undertake their assigned role, Council must delegate powers, duties and functions to the new incumbent.

### 2. Recommendation Summary

This report recommends that Council executes the Instrument of Delegation to the Chief Executive Officer provided in Attachment 1.

---

#### 4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)

### 3. Background

Council, as a statutory body, is responsible for carrying out various powers, duties and functions under a wide range of legislation and municipal local laws. To provide for the efficient and effective function of the organisation, the *Local Government Act 2020* enables Council to delegate many powers, duties and functions, particularly those of an administrative and operational nature, to the Chief Executive Officer (CEO). The CEO may then, in turn, sub-delegate a range of powers, duties and functions to Council staff.

Section 11 of the *Local Government Act 2020* states the following:

1. A Council may by instrument of delegation delegate to:

- a. the members of a delegated committee; or
- b. the Chief Executive Officer;

any power, duty or function of a Council under this Act or any other Act other than a power, duty or function specified in subsection (2).

2. The following are specified for the purposes of subsection (1):

- a. the power of delegation (to the CEO);
- b. the power to elect a Mayor or Deputy Mayor;
- c. the power to grant a reasonable request for leave under section 35
- d. subject to subsection (3), the power to appoint the Chief Executive Officer, whether on a permanent or acting basis;
- e. the power to make any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
- f. the power to approve or amend the Council Plan;
- g. the power to adopt or amend any policy that the Council is required to adopt under this Act;
- h. the power to adopt or amend the Governance Rules;
- i. the power to appoint the chair or the members to a delegated committee;
- j. the power to make, amend or revoke a local law;
- k. the power to approve the budget or revised budget;
- l. the power to borrow money;
- m. subject to section 181H(1)(b) of the *Local Government Act 1989*, the power to declare general rates, municipal charges, service rates and charges and special rates and charges;
- n. any power, duty or function prescribed by the regulations for the purposes of this subsection.

---

**4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)**

- (3) A Council may delegate to the Chief Executive Officer the power to appoint an Acting Chief Executive Officer for a period not exceeding 28 days.
- (4) A delegation may be made subject to any conditions or limitations specified in the instrument of delegation.
- (5) A delegation that includes the power to enter into a contract or make any expenditure must specify a maximum monetary limit that cannot be exceeded.
- (6) A member of a delegated committee to whom a delegation is given under subsection (1)(a) can only exercise the delegation while acting as a member of the delegated committee at a meeting of the delegated committee.
- (7) A Council must review, within the period of 12 months after a general election, all delegations which have been made under this section and are still in force.
- (8) A Council must keep a public register of delegations made under this section.
- (9) Unless sooner revoked, a delegation made by a Council under the *Local Government Act 1989* continues in force until 1 September 2020.

Also, under Council's Legislative Compliance Policy, all instruments of delegation must be reviewed every 12 months.

This Instrument of Delegation is provided to Council for endorsement prior to the new Chief Executive Officer commencing on 19 December 2022.

***There is no change to this Instrument of Delegation to the Chief Executive Officer*** from that which existed for the retired CEO, Mr John Bennie and is in force for the current Acting CEO, Mr Paul Kearsley. As all delegations naturally stem from an initial delegation provided to the CEO, all other instruments of delegation will be reviewed upon endorsement of the Instrument of Delegation to the new CEO.

---

#### **4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)**

### **4. Financial Implications**

There are no financial implications associated with this report. Note that an Instrument of Delegation to the Chief Executive Officer does not affect any salary to the CEO. It is purely an administrative and legislative tool that allows for the effective handover of administrative and operational duties from Council to the new CEO.

### **5. Consultation**

There is no requirement for Council to consult with the community in relation to delegations, however under Council's Public Transparency Policy and section 11(8) of the *Local Government Act 2020*, this Instrument of Delegation to the Chief Executive Officer must be made available to the public and will be made available on Council's website.

### **6. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. This report satisfies the requirements of the overarching governance principles to the following extent:

- Council decisions are made, and actions taken in accordance with the relevant law;
- priority is given to achieving the best outcomes for the municipal community, including future generations;
- innovation and continuous improvement are always pursued through the relevant policy; and
- the transparency of Council decisions, actions and information is ensured.

### **7. Victorian Charter of Human Rights and Responsibilities**

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

---

#### **4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)**

### **8. The Gender Equality Act 2020**

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content of this report does not have a direct and significant impact on members of the Greater Dandenong community therefore a gender impact assessment is not required. Instruments of Delegation are purely administrative in nature and do not have the potential to influence broader social norms and gender roles.

### **9. Consideration of Climate Change and Sustainability**

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature.

### **10. Related Council Policies, Strategies or Frameworks**

This report has been prepared as a requirement of the *Local Government Act 2020* and Council’s Legislative Compliance Policy.

---

**4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)**

**11. Conclusion**

It is proposed that Council endorses the Instrument of Delegation to the Chief Executive Officer provided in Attachment 1 to this report.

**12. Recommendation**

**In the exercise of the power conferred by section 11(1)(b) of the *Local Government Act 2020*, Greater Dandenong City Council resolves that:**

- 1. there be delegated to the person holding the position, or acting in or performing the duties of, Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation to the Chief Executive Officer, as provided in Attachment 1 to this report, subject to the conditions and limitations specified in that Instrument;**
- 2. the Instrument comes into force on 19 December 2022 after the Instrument is signed by the incoming Chief Executive Officer, Jacqueline Weatherill and Greater Dandenong City Council's Mayor, Cr Eden Foster and the Common Seal of Council is affixed to the Instrument;**
- 3. on the coming into force of the Instrument, all previous delegations to the Chief Executive Officer are revoked; and**
- 4. the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may, from time to time, adopt.**

**4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)**

**OTHER**

**INSTRUMENT OF DELEGATION TO THE NEW  
CHIEF EXECUTIVE OFFICER**

**ATTACHMENT 1**

**INSTRUMENT OF DELEGATION TO THE  
CHIEF EXECUTIVE OFFICER**

**PAGES 5 (including cover)**

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

---

**4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)**



**Greater Dandenong City Council**

**Instrument of Delegation**

**to the Chief Executive Officer**

**19 December 2022**

---

#### 4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)

### Instrument of Delegation to the Chief Executive Officer

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (the Act) and all other powers enabling it, the Greater Dandenong City Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a resolution of Council passed on 12 December 2022;
2. the delegation;
  - 2.1 comes into force on 19 December 2022 after the Instrument of Delegation is signed by the incoming Chief Executive Officer, Jacqueline Weatherill and Council's Mayor, Cr Eden Foster and the Common Seal of Council is affixed to this Instrument of Delegation;
  - 2.2 is subject to any conditions and limitations set out in the Schedule;
  - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.4 remains in force until Council resolves to vary or revoke it.

The **Common Seal of the Greater Dandenong** )  
**City Council** was hereunto affixed in the presence of:)

.....  
Jacqueline Weatherill  
Chief Executive Officer

.....  
Mayor, Cr Eden Foster

19 December 2022

---

#### 4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)

##### SCHEDULE

The delegate (Chief Executive Officer) has the power to:

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of, or connected with, any duty imposed, or function or power conferred on Council by or under any Act, subject to the following conditions and limitations:

##### Conditions and Limitations:

The delegate must not determine the issue, take the action or do the act or thing:

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
  - 1.1 entering into a contract exceeding the value of \$500,000 (noting that contracts between \$200,000 and \$500,000 are considered and approved by the Tender Board which consists of the Executive Management Team and is chaired by the Chief Executive Officer);
  - 1.2 making any expenditure that exceeds \$500,000, unless it is expenditure:
    - (a) made under a contract already entered into; or
    - (b) that is part payment of a contract that Council has resolved to enter into; or
    - (c) which Council is, by or under legislation, required to make (such as, but not limited to, payment of insurance premiums or fire services levies); or
    - (d) required for the purchase of property on behalf of Greater Dandenong City Council, in which case, there is no financial limit *(Note: Purchases of property must comply with s 112(3) of the Local Government Act 2020 and due discussion will be held with Councillors prior to such financial transactions.);*
  - 1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
  - 1.4 electing a Mayor or Deputy Mayor;
  - 1.5 granting a reasonable request for leave under section 35 of the Act;
  - 1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
  - 1.7 approving or amending the Council Plan;
  - 1.8 adopting or amending any policy that Council is required to adopt under the Act;
  - 1.9 adopting or amending the Governance Rules;
  - 1.10 appointing the Chair or the Members to a Delegated Committee;
  - 1.11 making, amending or revoking a Local Law;
  - 1.12 approving the Budget or Revised Budget;
  - 1.13 approving the borrowing of money;

---

#### 4.4.6 Instrument of Delegation to the New Chief Executive Officer (Cont.)

- 1.14 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - 4.1 policy adopted by Council; or a
  - 4.2 strategy adopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

#### **4.4.7 List of Registered Correspondence to Mayor and Councillors**

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 21 November – 2 December 2022

---

### **1. Report Summary**

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 21 November – 2 December 2022.

### **2. Recommendation**

**That the listed items provided in Attachment 1 for the period 21 November – 2 December 2022 be received and noted.**

**4.4.7 List of Registered Correspondence to Mayor and Councillors (Cont.)**

**OTHER**

**LIST OF REGISTERED CORRESPONDENCE TO  
MAYOR AND COUNCILLORS**

**ATTACHMENT 1**

**CORRESPONDENCE RECEIVED  
21 NOVEMBER – 2 DECEMBER 2022**

**PAGES 3 (including cover)**

*If the details of the attachment are unclear, please contact Governance on 8571 1000.*

**4.4.7 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 21/11/22 & 02/12/22 - for officer action - total = 3**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A complaint to the Mayor from a Dandenong resident regarding the issues they have raised and the continued rubbish problems around Dandenong.	23-Nov-22	24-Nov-22	fA262144	Mayor and Councillors EA
A request from a staff member at Dandenong North Primary School to withdraw an infringement notice and a letter from the Acting Principal concerning increased traffic congestion along David Street, Dandenong.	27-Nov-22	28-Nov-22	fA262382	Mayor and Councillors EA
A request to the Mayor from a Dandenong resident requesting Council employs more personnel to attend to litter, dumped rubbish, street drifters, abandoned trolleys, cleanliness and smelly trading areas.	29-Nov-22	30-Nov-22	fA262614	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

**4.4.7 List of Registered Correspondence to Mayor and Councillors (Cont.)**



**Correspondences addressed to the Mayor and Councillors received between 21/11/22 & 02/12/22 - for information only - total = 6**

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
Invitation to the Mayor from the Mayor of the Inner West (NSW) to join the Statement of Mayors across Australia in support of the Uluru Statement from the Heart and the upcoming referendum.	24-Nov-22	24-Nov-22	A9317056	Mayor and Councillors EA
A letter of response to the former Mayor from the Minister for Small Business in relation to further funding for outdoor activation grants.	24-Nov-22	24-Nov-22	-	Mayor and Councillors EA
A letter of response to the former Mayor from the Department of Health in relation to funding support for the Dandenong Wellbeing Centre.	25-Nov-22	25-Nov-22	-	Mayor and Councillors EA
An invitation to the Mayor to attend the grand opening of the Woolworths Dandenong Store in Gladstone Road, Dandenong on 14 December 2022.	28-Nov-22	29-Nov-22	A9330082	Mayor and Councillors EA
A request to the Mayor to extend an invitation to any local networks to join a Keep Australia Beautiful Vic (KABV) flood clean-up effort across rural Victoria on 9 December 2022.	29-Nov-22	29-Nov-22	A9330862	Mayor and Councillors EA
An invitation to the Mayor to attend the grand opening of new facilities at Willow Lodge on 16 December 2022.	02-Dec-22	02-Dec-22	A9341295	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

#### **4.4.8 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings**

File Id: fA25545  
Responsible Officer: Manager Governance

---

##### **1. Report Summary**

As part of Council's ongoing efforts to improve transparency in Council processes, matters discussed at Councillor Briefing Sessions & Pre-Council Meetings (other than those matters designated to be of a confidential nature) are reported on at Council meetings.

The matters listed in this report were presented to Councillor Briefing Sessions & Pre-Council Meetings held during the period 21 November – 5 December 2022 (inclusive).

##### **2. Recommendation Summary**

This report recommends that the information contained within it be received and noted.

#### 4.4.8 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)

### 3. Background

The Executive Management Team and associated staff at Greater Dandenong City Council host Councillor Briefing Sessions and Pre-Council Meeting on a regular basis (weekly) to inform Councillors about the work officers are undertaking, share information, obtain feedback and discuss strategies and options for current and future work.

To ensure transparency in this process, matters discussed at Councillor Briefing Sessions and Pre-Council Meetings (other than those matters designated to be confidential under the *Local Government Act 2020*) are reported on at Council meetings. This report represents matters discussed at the Councillor Briefing Sessions & Pre-Council Meetings held during the period 21 November – 5 December 2022 (inclusive).

### 4. Matters Presented for Discussion

Item		Councillor Briefing Session/Pre-Council Meeting
1	<p><b><i>Young Leaders Presentation to Councillors</i></b></p> <p>Members of Council's Young Leaders Program presented to Council on their work and experience as a participant of the program for 2022.</p>	<p><b><i>Councillor Briefing Session (CBS) – 21 November 2022</i></b></p>
2	<p><b><i>Cultural Heritage Advisory Committee Terms of Reference</i></b></p> <p>Councillors were provided with and gave feedback on the updated Cultural Heritage Advisory Committee – Terms of Reference. A report will be progressed to Council for endorsement</p>	<p><b><i>CBS – 21 November 2022</i></b></p>
3	<p><b><i>Open Space &amp; Major Projects Reserve Funding Options</i></b></p> <p>Councillors were asked to consider a proposal in relation to open space and major projects reserve funding prior to referring any adjustments to the 2022-23 Mid-Year Budget Review for Council in-principle endorsement.</p>	<p><b><i>CBS – 21 November 2022</i></b></p>

**4.4.8 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)**

<p><b>4</b></p>	<p><b><i>Mid-Year Budget Review</i></b></p> <p>Councillors were provided with an overview of proposed adjustments to the 2022-23 Mid-Year Budget. Council consideration was given to the allocation of surplus funding to form a Mid-Year Budget for management reporting purposes.</p>	<p><b><i>CBS – 21 November 2022</i></b></p>
<p><b>5</b></p>	<p><b><i>Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following items:</p> <ul style="list-style-type: none"> <li>a. upcoming Councillor Strategic weekend in February 2023;</li> <li>b. Councillor City Improvement Program bids; and</li> <li>c. Agenda items for the Council Meeting of 28 November 2022.</li> </ul>	<p><b><i>CBS – 21 November 2022</i></b></p>
<p><b>6</b></p>	<p><b><i>Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following items:</p> <ul style="list-style-type: none"> <li>a. status of current works at the multi-level car park located at Number 8 Balmoral Avenue, Springvale;</li> <li>b. proposed postponement of the Community Safety Advisory Committee Terms of Reference review; and</li> <li>c. Agenda items for the Council Meeting of 28 November 2022.</li> </ul>	<p><b><i>Pre-Council Meeting – 28 November 2022</i></b></p>
<p><b>7</b></p>	<p><b><i>Springvale Community Hub Committee Update</i></b></p> <p>Councillor feedback was sought on options regarding the Springvale Community Hub Committee and its proposed future.</p>	<p><b><i>Councillor Briefing Session (CBS) – 5 December 2022</i></b></p>
<p><b>8</b></p>	<p><b><i>Dandenong Art Gallery Update (CONFIDENTIAL)</i></b></p>	<p><b><i>CBS – 5 December 2022</i></b></p>

**4.4.8 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)**

<p><b>9</b></p>	<p><b><i>Multicultural And People Seeking Asylum Advisory Committee Terms of Reference 2022-2025</i></b></p> <p>Councillor feedback was sought on the proposed Multicultural and People Seeking Asylum Advisory Committee Terms of Reference 2022-2025 prior to the 12 December Council meeting.</p>	<p><b><i>CBS – 5 December 2022</i></b></p>
<p><b>10</b></p>	<p><b><i>Growing nature together: Greater Dandenong’s Biodiversity Action plan 2022 – 2025</i></b></p> <p>Councillors were presented with the final version of the Biodiversity Action Plan. This version incorporated community consultation feedback in preparation for adoption by Council.</p>	<p><b><i>CBS – 5 December 2022</i></b></p>
<p><b>11</b></p>	<p><b><i>Discussion</i></b></p> <p>Councillors and Council officers briefly discussed the following items:</p> <ol style="list-style-type: none"> <li>a. an award from The Age newspaper to a participant of Council’s Young Leaders program;</li> <li>b. current planning application matters;</li> <li>c. screening of all World Cup games in Harmony Square; and</li> <li>d. Agenda items for the Council Meeting of 12 December 2022.</li> </ol>	<p><b><i>CBS – 5 December 2022</i></b></p>

**5. Apologies**

- Cr Loi Truong submitted an apology for the Councillor Briefing Session on 21 November 2022. Cr Sophie Tan did not attend the Councillor Briefing Session on 21 November 2022.
- Cr Loi Truong submitted an apology for the Pre-Council Meeting on 28 November 2022.

**7. The Overarching Governance Principles of the *Local Government Act 2020***

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

Reporting on matters discussed at Councillor Briefing Sessions and Pre-Council Meetings gives effect to the overarching governance principles (in particular, section 9(i) of the *Local Government Act 2020*) in that the transparency of Council actions and information is ensured.

---

**4.4.8 Report on Matters Discussed at Councillor Briefing Sessions & Pre-Council Meetings (Cont.)**

**11. Recommendation**

**That:**

- 1. the information contained in this report be received and noted; and**
- 2. the information discussed at the above listed Councillor Briefing Session on 5 December 2022 in Item 8 above which was declared confidential under section 3(1) of the *Local Government Act 2020* remains confidential until further advisement unless that information forms the subject of a subsequent Council report.**

## **5 NOTICES OF MOTION**

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.

## **6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS**

The principle purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.

## **7 URGENT BUSINESS**

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.