



**GREATER
DANDENONG**
City of Opportunity

AGENDA MONDAY 13 FEBRUARY 2023

Commencing at 7:00 PM

COUNCIL MEETING

At the time of printing this Agenda, the Council Meeting to be held on Monday 13 February 2023, will be open to the public to attend in person but will be subject to venue seating capacity.

This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square.

To view the webcast and stay informed of the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pays our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

1.3 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the affirmation this evening will be offered by Mr Knowles Tivendale a member of the Greater Dandenong Interfaith Network.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Meeting of Council held 23 January 2023.

Recommendation

That the minutes of the Meeting of Council held 23 January 2023 be confirmed.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id:	A2683601
Responsible Officer:	Manager Governance

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There is 1 item being presented to Council's meeting of 13 February 2023 for signing and sealing as follows:

1. A letter of recognition to Irivi Ataogo, Business Engineering & Major Projects for 10 years of service to the Greater Dandenong City Council.

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Manager Governance
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.

Recommendation Summary

This report recommends that the listed items in Attachment 1, and the current status of each, be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petitions and no joint letters prior to the Council Meeting of 13 February 2023.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That this report and Attachment be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	Petition/Joint Letter Text	No. of Petitioners	Status	Responsible Officer Response
05/01/23	PETITION TO ADD A NEW SYNTHETIC COURT BASED ON WATCHED RESERVE MASTER PLAN The Keysborough Tennis Club has the most participants of all City of Greater Dandenong Tennis Clubs; Last recorded by Tennis Australia in 2019 (Tennis Australia, 2019). Due to the high participation of Tennis in Keysborough, the Frederick Wächter Reserve Master Plan stated that "pending demand" another court can be added to the Keysborough Tennis Club. We submit this petition to demonstrate that the club needs the extra court to thrive and promote sustainability in the future. It could allow us to open further Night Tennis Competitions, or to create programs to engage Keysborough further. At the moment we have heard from multiple members that people experience difficulty accessing a tennis court during peak times (after school or weekends). Greater participation in tennis could contribute to better overall community health. Keysborough is a growing area; an extra court could help to bring in more players in the long term. The Keysborough Tennis Club requests Council to facilitate construction for the new tennis court in the 2023-2024 period.	125 residents 73 proponents	Completed	Responsible Officer: Director, Community Services. Acknowledgement letter sent 09/01/2023 to the head petitioner. Response sent 19/01/2023 to the head petitioner.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.2.1 Petitions and Joint Letters (Cont.)

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2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660)

File Id:	219555
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Assessed Plans
	Location of Objectors
	Clause 22.09 Assessment
	Clause 52.06 Assessment
	Clause 55 Assessment

Application Summary

Applicant:	Archiden Design & Consultancy
Proposal:	Development of the land for two (2) dwellings
Zone:	Neighbourhood Residential Zone, Schedule 1
Overlay:	Special Building Overlay
Ward:	Keysborough

This application has been brought to a Council meeting as it has received three (3) objections.

The application proposes the development of the land for two (2) dwellings (one (1) double storey and one (1) single storey to the rear of the lot).

A permit is required pursuant to Clause 32.09-6 of the Greater Dandenong Planning Scheme to construct two (2) or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on site and the mailing of notices to adjoining and surrounding owners and occupiers. Three (3) objections were received to the application. Issues raised generally relate to matters of:

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- Demolition of the existing dwelling
- Overdevelopment of the site
- Neighbourhood character
- Local flood risk
- Privacy and overlooking
- Potential noise impacts
- Construction impacts
- Quality of design
- Removal of significant trees
- Traffic generation and parking/turning movement
- Overshadowing
- Lack of private and public open space
- Side and rear setbacks

Assessment Summary

The site is located within an established residential area and is well suited for the proposed development given its zoning and location in a limited change area. The proposal seeks to provide a housing development which is generally consistent with the emerging pattern of development and surrounding neighbourhood character. It is noted that the development generally complies with the design principles of the applicable neighbourhood character policy as has been demonstrated in the attachments and outlined in this report or could so via permit condition.

The development is generally compliant with Clause 55, responding to site context and site circumstances, while respecting the existing and preferred neighbourhood character envisaged by Clause 22.09.

Recommendation Summary

As assessed, officers consider this proposal to be generally compliant with all of the relevant provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered, and Council officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Subject Site and Surrounds

Subject Site

- The subject site is a mid-block site located on the north side of Serpentine Road.
- The subject site is rectangular in shape, with a frontage to Serpentine Road of 15.25 metres, a maximum depth of 35.05 metres and an overall site area of 534 square metres.
- The land is currently occupied by a single storey dwelling, accessible from Serpentine Road.
- There are no significant trees or vegetation on the subject site.
- A drainage easement (E1) is located to and runs along the length of the rear boundary of the lot.

Surrounding Area

- The subject site is located within an established area of Keysborough.
- The surrounding land within Serpentine Road and adjoining streets are zoned Neighbourhood Residential Zone – Schedule 1.
- The subject site is located within a low-scale residential area bounded by Dandenong Bypass, Springvale Road, Paterson Road and Corrigan Road.
- The built form in the area consists predominantly of mid-century single-storey detached dwellings with a few double storey dwellings dispersed throughout the area.
- The subject site adjoins one (1) single storey dwelling to the east and one (1) single storey dwelling to the west.
- The subject site is within close walking distance of Keysborough Primary School and the Springvale Road SmartBus route.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Locality Plan



2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

An aerial map of the site and surrounding properties is provided below (September 2022):



Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes the development of the land for two (2) dwellings on a lot consisting of a double storey dwelling at the front and a single storey dwelling at the rear. The existing crossover to the site is proposed to be maintained and will service both dwellings.

The details of the proposal are as follows:

Type of proposal	Multi Dwellings
Number of Dwellings	Two (2)
No. of storeys	Dwelling 1 is double storey

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	Dwelling 2 is single storey		
Height	The proposed development would have a maximum building height of 7.425m		
Oriented to	Dwelling 1 is oriented to Serpentine Road and Dwelling 2 lies to the rear of Dwelling 1		
External Materials	Face brick on the ground floor with rendered porch, and a combination of timber cladding and render finish at first floor level.		
Number of Bedrooms	Dwelling 1 – Three (3) bedrooms Dwelling 2 – Two (2) bedrooms		
Minimum setbacks	Dwelling 1 – Double Storey		
		Ground Floor	First Floor
	North	Attached to Dwelling 2 (18.85m to northern boundary)	15.5m
	East	3.35m	3.85m
	South	6.25	6.4
	West	2.06m	4.06m
	Dwelling 2 - Single Storey		
		Ground Floor	
	North	3.05m	
	East	1m	
	South	Attached to Dwelling 1 (21.5m to southern boundary)	
	West	1.1m	
	Open space type	Each dwelling would be provided with a minimum of 60sqm of private open space with one part comprising secluded private open space with a minimum area of 40sqm, and a minimum dimension of 5 metres.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	The areas of private open spaces for the dwellings are as follows (in square metres): <table><tr><td></td><td>Dwelling 1</td><td>Dwelling 2</td></tr><tr><td>Ground floor private open space (sqm)</td><td>127.6sqm (inclusive of the front setback)</td><td>84.28sqm</td></tr><tr><td>Ground floor secluded private open space (sqm)</td><td>40sqm with a min. dimension of 5.2m</td><td>40sqm with a min. dimension of 5.2m</td></tr></table>		Dwelling 1	Dwelling 2	Ground floor private open space (sqm)	127.6sqm (inclusive of the front setback)	84.28sqm	Ground floor secluded private open space (sqm)	40sqm with a min. dimension of 5.2m	40sqm with a min. dimension of 5.2m
	Dwelling 1	Dwelling 2								
Ground floor private open space (sqm)	127.6sqm (inclusive of the front setback)	84.28sqm								
Ground floor secluded private open space (sqm)	40sqm with a min. dimension of 5.2m	40sqm with a min. dimension of 5.2m								
Number of car parking spaces provided	A total of three (3) car parking spaces are provided.									
Number of car parking spaces required	One (1) car parking space is required for each one or two bedroom dwelling, and two (2) car parking spaces is required for each three or more bedroom dwelling. A total of three (3) car parking spaces are required for the proposal. The number of car spaces provided complies with Clause 52.06 (Car Parking)									
Type of car parking	The proposal provides two (2) car parking spaces in a double car garage for Dwelling 1. The proposal provides one (1) car parking space via a single garage for Dwelling 2.									
Access	The existing single crossover to Serpentine Road will be retained.									
Front fence	No front fence is proposed.									
Garden area required	160 square metres or 30%									
Garden area provided	203 square metres or 38%									

A copy of the submitted plans is included as Attachment 1.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- To construct two (2) or more dwellings on a lot (Clause 32.09-6)

The relevant controls and policies are as follows:

Zoning Controls

The subject site is in a Neighbourhood Residential Zone, Schedule 1, as is the surrounding area.

The purpose of the Neighbourhood Residential Zone outlined at Clause 32.09 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To recognise areas of predominantly single and double storey residential development.*
- *To manage and ensure that development respects the identified neighbourhood character, heritage, environmental or landscape characteristics.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.09-6, a permit is required to construct two (2) or more dwellings on a lot.

The development must also provide a minimum garden area of 30% pursuant to Clause 32.09-4 as the lot is between 500 and 650 square metres in size.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

It is noted that within Schedule 1 to the zone, varied requirements of Clause 55 are set out as follows:

- *Standard B8 (Site Coverage) – Maximum of 50%*
- *Standard B9 (Permeability) – Minimum of 40%*
- *Standard B13 (Side and rear setbacks) – A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres. All other buildings should be setback a minimum of 1 metre, plus 0.3 metre for every metre of height over 3.6 metres up to 6.9 metres.*
- *Standard B28 (Private open space) – An area of 60 square metres of ground level, private open space, with one part of the private open space to consist of secluded private open space at the side and rear of the dwelling or residential building with a minimum area of 40 square metres and a minimum dimension of 5 metres and convenient access from a living room or
 - *A balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or*
 - *A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.**
- *Standard B32 (Front fence height) – Maximum 1.5 metres height in streets in Transport Zone 2, Maximum 1.2 metre height for other streets.*

Overlay Controls

The subject site is partly within a Special Building Overlay, the purpose of which is to identify land in urban areas liable to overland flows from the urban drainage system. Up to 1m of the frontage is affected by the overlay. All applications to which the overlay applies must be referred to the relevant floodplain management authority under Section 55 of the Planning & Environment Act.

This application has been referred to Melbourne Water who are the relevant floodplain management authority. They have not objected to the proposal and have requested conditions to be placed on the permit to ensure flood risk is managed appropriately.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Planning Policy Framework

The **Operation of the Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- a. To provide for the fair, orderly, economic and sustainable use, and development of land.*
- b. To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- c. To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- d. To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- e. To protect public utilities and other facilities for the benefit of the community.*
- f. To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- g. To balance the present and future interests of all Victorians.*

To achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Managing growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.*
- *To achieve building design outcomes that contribute positively to the local context and enhance the public realm.*
- *To recognise, support and protect neighbourhood character, cultural identity, and sense of place.*
- *To encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.*

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Housing is the focus of **Clause 16** and includes the following provisions:

- *To facilitate well-located, integrated and diverse housing that meets community needs.*
- *To deliver more affordable housing closer to jobs, transport and services.*

There are a number of objectives of relevance to the current application under **Clause 18 Transport** including the following:

- *To create a safe and sustainable transport system by integrating land-use and transport.*
- *To promote the use of sustainable personal transport.*
- *To integrate planning for cycling with land use and development planning and encourage as alternative modes of travel.*

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
- *Encourage new residential development that incorporates adequate space for the planting and the long-term viability and safe retention of canopy trees.*
- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- To facilitate high quality building design and architecture.
 - Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.
 - Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.
 - Encourage innovative architecture and building design.
 - Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- To facilitate high quality development, which has regard for the surrounding environment and built form.
 - Promote views of high-quality landscapes and pleasing vistas from both the public and private realm.
 - Promote all aspects of character – physical, environmental, social and cultural.
 - Encourage planting and landscape themes, which complement and improve the environment.
 - Encourage developments to provide for canopy trees.
 - Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.
- To protect and improve streetscapes
 - Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.
 - Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.
- To ensure landscaping that enhances the built environment
 - Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.
 - Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.
- To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.
- To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.
- To facilitate high quality, well designed residential development and on-site landscaping.
- To promote a range of housing types to accommodate the future needs of the municipality's changing population.
- To ensure that residential development uses innovative, responsive and functional siting and design solutions that:
 - Achieve high quality internal amenity and private open space outcomes for future residents;
 - Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;
 - Promote public realm safety by maximising passive surveillance.
 - Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;
 - Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;
 - Achieve environmentally sustainable design outcomes;
 - Use quality, durable building materials that are integrated into the overall building form and façade; and
 - Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.4 provides design principles to sites within the Limited Change Areas (Neighbourhood Residential Zones).

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

It is policy to:

- *Ensure that new development respects the neighbourhood character of the area and considers the identified future character.*
- *Ensure that future housing density will be at a lower intensity than in surrounding Incremental Change Areas (zoned GRZ).*
- *Encourage residential development in the form of dual occupancies and single detached dwellings.*
- *Encourage well designed low density infill developments.*
- *Apply the Design Principles for all residential developments, in addition to those at Clause 22.09-3.1*

An assessment against Clause 22.09 is included at Attachment 3 to this report.

Particular Provisions

Car Parking (Clause 52.06):

Clause 52.06 Car Parking needs to be considered to determine the appropriateness of the car parking provision of the development.

The purpose of this Clause is:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

The table at Clause 52.06-5 notes that a dwelling with one (1) or two (2) bedrooms requires one (1) car space and a dwelling with three (3) or more bedrooms require two (2) spaces to each dwelling. The site is not within the Principle Public Transport Network area map.

A total of three (3) car parking spaces are required for the proposal.

Dwelling one (1) would be provided with two (2) car spaces, given that four (4) bedrooms are provided for the dwelling and dwelling two (2) would be provided with one (1) car space, given that two (2) bedrooms are provided for the dwelling.

No visitor car space is required or provided.

The number of car spaces provided for the residents complies with Clause 52.06 (Car parking).

Car parking is to be designed in accordance with the requirements of Clause 52.06-9 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause; and*
- *Should meet all of the standards of this clause.*

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Restrictive Covenants

There are no restrictive covenants on the subject site.

Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

Pursuant to Section 55 of the Planning and Environment Act 1987, the application was externally referred to:

- Melbourne Water – No objections, subject to conditions on permit.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	Comment
Civil Development	No objections, subject to conditions on permit.
Transport Planning	No objections, subject to conditions on permit.
Asset Planning	No objections, subject to conditions on permit.

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the land owners and occupiers of adjoining and surrounding land.
- Placing one (1) sign on site, facing Serpentine Road.

The notification has been carried out correctly.

Council has received three (3) objections to date.

The locations of the objectors are shown in Attachment 2.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Consultation

A consultative meeting was not held as the minimum four objections trigger for a consultative meeting was not met.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Demolition of existing dwelling**

The existing dwelling is not subject to a Heritage Overlay or other planning controls that can prevent demolition. A demolition permit will be required through separate legislation, which is a separate consideration to this planning application.

- **Local flood risk**

The application has been referred to Council's Assets team and Melbourne Water who both do not object to the application, subject to appropriate conditions being placed on the permit to mitigate any risk of future flooding.

- **Overdevelopment of the site / Neighbourhood Character**

The proposal is to replace one (1) dwelling on the lot with two (2) dwellings. The purpose of the Neighbourhood Residential Zone (Schedule 1) is to recognise areas of predominantly single and double storey residential development and to manage and ensure that development respects the identified neighbourhood character.

The design response is a modest development of two dwellings that is appropriate to the neighbourhood and respectful of existing and preferred neighbourhood character. The rear dwelling is single storey which is respectful of the open rear yard character of the neighbourhood.

The front dwelling is two storeys and has upper floor setbacks in excess of 3.8 metres from all side boundaries and is generally modest in size. Car parking areas are not visible from the street and the building itself presents as a narrow form in relation the frontage with a building width of 6.3m on a 15.24m wide lot. Additionally, there are no walls on boundaries, there is generous provision of private open space, areas for landscaping and the proposal exceeds the minimum garden area requirement.

- **Quality of design**

The design includes an articulated façade as well as window, door and roof forms that are in keeping with neighbourhood character. It is compliant with Standard B31 and the Clause 55.06-1 Design Detail Objective.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- **Traffic generation and parking/turning movements**

The subject site is accessed from a local neighbourhood street network that serves five culs-de-sac and has access to two neighbourhood collector streets. A very minimal amount of additional traffic may be generated by the replacement of one (1) dwelling with two (2) dwellings. There is no evidence that the local street network is over-capacity which currently serves a low-density established area that has experienced only a minimal amount of in-fill development. Further, this application has been referred to Council's transport department and no issues have been identified with regards to traffic impacts, parking or turning movements.

- **Privacy and overlooking**

The proposal is compliant with Standard B22 of Clause 55.04-6 (Overlooking Objective) and it features obscure glazing at select windows on the first floor to 1.7m above the finished floor level as required under the standard to ensure the privacy of neighbours. The windows to the east elevation that are not obscured (stairwell window and window of bedroom 3) are not required to be obscured as the stairwell is not a habitable room and the bedroom window is located in excess of nine (9) metres from a neighbouring habitable room window or area of secluded private open space as is identified on the proposed first floor plan.

- **Overshadowing**

Additional overshadowing of space outside the site is minimal. The proposal is compliant with Standard B21 of Clause 55.04-5 (Overshadowing Open Space Objective).

- **Lack of private and public open space.**

The proposal features generous provision of private open space and is compliant with Standard B28 of Clause 55.05-4 (Private Open Space Objective). No public or communal open space is required as this is a development of fewer than ten (10) dwellings.

- **Side and rear setbacks**

The proposed side and rear setbacks of the dwellings are considered generally acceptable. Whilst a small portion of the side setback of Dwelling Two (2) to the east and west boundaries do not meet the two (2) metre requirement (1m setback to the garage and non-primary (vegetable patch) of secluded private open space to the east and 1.1m to secluded private open space to the west respectively) under the amended Standard B17 of Clause 55.04-1 (Side and Rear Setbacks Objective) in the Neighbourhood Residential Zone – Schedule 1, it is considered that the existing and preferred neighbourhood character and the amenity of the adjacent areas of secluded private open space would not be materially impacted. A full assessment is detailed within the Assessment section of this report.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- **Removal of significant trees**

A number of small trees and shrubs are located within the front setback of the existing dwelling. It is identified that the majority of this vegetation will be removed. Whilst no permit is required for the vegetation removal at least one small fruit tree will be retained and additional vegetation will be required to be planted including a canopy tree via a condition of any permit that might be issued. This will ensure the landscape character of the surrounding area is maintained.

- **Potential noise impacts**

Noise generated by future residents of the dwellings is not anticipated to increase beyond normal expectations for residential areas. Noise associated with amenity impacts during the construction stage of the dwellings are subject to residential noise regulations outlined by the Environment Protection Authority (EPA).

- **Construction impacts**

The impacts of construction are temporary and are not regulated by the Greater Dandenong Planning Scheme. Rather, this would be dealt with by separate legislation.

Assessment

The subject site is located within an established residential area and is suited for the development of two (2) dwellings on a lot. The proposal also seeks to reduce pressure on the urban fringe by providing one (1) additional dwelling, thereby ensuring that the housing required for the growing population is facilitated.

As required by the relevant provisions of the Planning Scheme, the proposed development has been assessed against the following:

- Clause 22.09 (full assessment attached as Attachment 3);
- Clause 52.06 (full assessment attached as Attachment 4); and
- Clause 55 (full assessment attached as Attachment 5) as well as Schedule 1 to the Neighbourhood Residential Zone.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Use

As outlined in Clause 32.09-2 (Neighbourhood Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the development of the land, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 22.09 Residential Development and Neighbourhood Character;
- Clause 52.06 Car parking; and
- Clause 55 Two or more dwellings on a lot

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the limited change area by providing two dwellings on the lot, one double storey dwelling and one single storey dwelling, in a tandem configuration, which is a typology of housing encouraged within the limited change area.

The proposal is of a high-quality urban design, with physical recession, articulation, varied use of materials, textures and other visual interest.

The overall layout allows space for compliant private and secluded private open space and appropriate landscaping treatments such as canopy trees and shrub plantings within well-proportioned setback areas to allow growth to maturity.

The proposal's compliance with Clause 22.09, Clause 52.06 and Clause 55 ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions as necessary.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 22.09 Assessment – Residential Development and Neighbourhood Character Policy

An assessment against the design principles of Clause 22.09 is included at Attachment 3 of this report. This proposal provides a design response which is generally consistent with the preferred character envisaged by Clause 22.09.

The proposal generally complies with the design principles for limited change areas. Specifically, it features generous setbacks from boundaries and provision of ground level secluded open space. The rear dwelling is single storey and the design positions more intense and higher elements of built form towards the front and centre of the lot. Further, the design ensures that garages and car parking areas are located behind buildings, hidden from view so they do not dominate the streetscape.

However, the elements that warrant further discussion are detailed below:

Design Principles for all residential developments

Landscaping

Relevant Design Principles:

- *Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.*
- *Provide substantial, high quality landscaping along vehicular accessways.*
- *Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.*

A full and detailed landscaping plan has not been submitted with the application. As such one will be requested via a permit condition to ensure substantial landscaping is provided within the front side and rear setbacks and within the private open space areas of each dwelling.

Private Open Space

Relevant Design Principles:

- *Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.*

The upper floor of Dwelling 1 encroaches into the secluded private open space over a 1m x 4m area. The encroachment is small and is located over a decked area that will likely be used for outdoor living. It is considered that solar access, useability and amenity of the space are unlikely to be compromised by the small encroachment.

A full assessment is attached to this report at Attachment 3.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 52.06 - Car Parking

The table at Clause 52.06 (Car Parking – Number of car spaces required under Table 1) sets out the car parking requirements that applies to the use of land for dwellings as follows:

- One (1) car parking space to each one (1) or two (2) bedroom dwellings; and
- Two (2) car parking spaces to each three (3) or more bedroom dwelling.

The site is not within the Principal Public Transport Network area map.

A total of three (3) car parking spaces are required for this proposal.

The proposal would provide two (2) car spaces to the front (three bedroom) dwelling with both spaces to be provided as under cover car spaces within a garage and would provide one (1) car space to the rear (two bedroom) dwelling with the car space provided as an under cover car space within a garage.

No visitor car space is required or provided.

The number of car spaces provided complies with Clause 52.06 (Car parking).

The proposal complies with the Design Standards of Clause 52.06-9. *A full Clause 52.06 assessment is attached to this report at Attachment 4.*

Clause 55 Assessment – Two or more dwellings on a lot

The proposal is generally consistent with all relevant standards and objectives of Clause 55 as detailed in Attachment 5. Standards that warrant further consideration are discussed below:

Clause 55.04-1 Side and rear setback objective – Standard B17

Standard B17 sets out the requirements of setbacks for walls of buildings from the side and rear of lots. The standard has been varied under the Schedule to the Neighbourhood Residential Zone.

The varied standard under the schedule to the zone requires a 2m side setback from any wall of a building facing an area of secluded private open space or window to a living room of an existing dwelling.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

On assessment Dwelling One (1) is compliant with the standard.

However, Dwelling Two (2) is non-compliant to the east (1m setback to part of garage and part of non-primary secluded private open space / vegetable patch) and west (1.1m setback to secluded private open space) boundary.

It is considered on balance that the 1m setback from the east boundary (part opposite an existing garage and part opposite a non-primary area of secluded private open space / vegetable patch) and the 1.1m setback from the west boundary (opposite SPOS) are reasonable and adequate given the site context, the prevailing setbacks of other buildings within the area (less than 2m), the existing setbacks of the existing dwelling and that the proposed subject dwelling is single storey.

In terms of the east boundary setback, part of the Dwelling Two (2) wall lies opposite an existing garage wall and an area of non-primary secluded private open space / vegetable patch. It is considered that the main area of primary secluded private open space for the neighbouring dwelling to the east is located approximately 7.5 metres to the east of the wall of proposed Dwelling Two (2). In addition, the dwelling will replace an existing garage on the site which has a smaller than 1m setback at this location. Therefore, the built form along the eastern boundary will have a greater setback as a result of the new built form than is currently occupying the site, will be of a single storey form and will not overshadow the lot to the east.

In terms of the west boundary setback the noncompliance area will be a length of approximately 5m adjacent to the SPOS area to the west. It is considered that this noncompliance is acceptable given the existing dwelling on site is currently setback approximately 1m from the west boundary in and around the same location as the non compliant wall. In addition, the dwelling is single storey and there is adequate room for landscaping and will not overshadow the lot to the west.

Overall, it is considered that the height and setback of the buildings respects the existing and preferred neighbourhood character and limits impacts on the amenity of the existing dwellings and their seclude private open space areas.

Environmentally Sustainable Development

The application is for the development of the land for two (2) dwellings, therefore the provisions of Clause 22.06 Environmentally Sustainable Design do not apply.

Special Building Overlay

The Special Building Overlay identifies areas that are prone to overland flooding. The purpose of the overlay is to set appropriate conditions and floor levels to address any flood risk to developments.

The subject site is affected by the Special Building Overlay at a very small section within the front setback. No part or area of any dwellings will be located within the identified Special Building Overlay. However, the application was required to be referred to Melbourne Water who had no objections to the proposed development subject conditions which will be placed on any permit that might be issued.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Conclusion

The proposal is consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as 19 Serpentine Road, Keysborough, for the purpose of ‘the development of the land for two (2) dwellings’ in accordance with the plans submitted with the application subject to the following conditions:

- 1. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions and 3 copies must be provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:**
 - 1.1. the site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
 - 1.2. details of the proposed layout, type and height of fencing;**
 - 1.3. legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**
 - 1.4. a plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
 - 1.5. at least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling;**
 - 1.6. improved landscaping to the front of Dwelling One (1) including at least two (2) advanced canopy trees with a planting height of 1.5 metres;**
 - 1.7. Landscaping designs must use tree species from the Medium- or Large-tree categories of the City of Greater Dandenong’s Tree Selection and Planting guidelines, with at least one tree in each of the front and rear setbacks from the Large-tree category. All tree stock must comply with AS 2303:2018 *Tree stock for landscape use*; and**

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- 1.8. any paving or deck areas within the secluded open space area of the proposed dwelling on a permeable base.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

- 2. The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**
- 3. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied. At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority**
- 4. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.**
- 5. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.**
- 6. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 7. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 8. Provision must be made for the drainage for proposed development including landscaped and paved areas, all to the satisfaction of the Responsible Authority.**
- 9. The connection of the internal drainage infrastructure to the Legal Point of Discharge must be to the satisfaction of the Responsible Authority.**
- 10. Collected stormwater must be retained onsite and discharged into the drainage system at pre-development peak discharge rates as stated in the Legal Point of Discharge approval letter. Approval of drainage plan including any retention system within the property boundary is required.**
- 11. Access to the site and any associated roadwork must be constructed, all to the satisfaction of the Responsible Authority. Note any redundant vehicle crossing will need to be removed and reinstate with kerb in accordance with Council Standards.**

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- 12. Service units, including air conditioning/heating units, must not be located on any of the balcony areas or where they will be visible from any public area.**
- 13. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 14. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**
- 15. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**
All glazing must at all times be maintained to the satisfaction of the Responsible Authority.
- 16. Before the approved building is occupied, the privacy screens and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority.**

Melbourne Water Conditions

- 17. The dwelling(s) must be constructed with finished floor levels set no lower than 19.4 metres to Australian Height Datum (AHD), which is 300mm above the applicable flood level of 19.1 metres to AHD.**
- 18. The garage(s) must be constructed with finished floor levels set no lower than 19.1 metres to Australian Height Datum (AHD), which is at the applicable flood level.**
- 19. All open space within the property must be set at existing natural surface level so as not to obstruct the passage of overland flows.**
- 20. The driveway must be set at natural surface levels with the exception of minimal fill required for ramping into the garage(s).**
- 21. Any new fencing or gates must be of an open/permeable style (minimum 50% permeable) to allow for the passage of floodwater. Timber paling fences are acceptable.**

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Expiry

22. The permit will expire if:

- 22.1. The development or any stage of it does not start within two (2) years of the date of this permit, or**
- 22.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and**
- (b) the development or stage started lawfully before the permit expired.**

Permit Notes

- A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.**
- Approval of any retention system within the property boundary is required by the relevant building surveyor.**
- Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.**
- As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.**

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

- **No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.
This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authority. If consent is not able to be obtained, the development plan will be required to be amended.**
- **Any works undertaken within the road reservation and easements will require the developer to obtain a Civil Works Permit from Council.**
- **Prior to works commencing the developer will need to obtain an Asset Protection Permit from Council.**
- **In the event of a storm exceeding the design capacity of the drainage system, this property will be affected by overland flows. The estimated flood level for this property is 19.1 metres to Australian Height Datum (AHD), that has an Annual Exceedance Probability AEP, that is, a 1% probability of being equalled or exceeded in any one year.**

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION NO. 19 SERPENTINE ROAD,
KEYSBOROUGH (PLANNING APPLICATION NO. PLN21/0660**

ATTACHMENT 1

ASSESSED PLANS

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

[illegible]

PROPOSED FIRST FLOOR PLAN
SCALE 1:100

PROPOSED ROOF PLAN
SCALE 1:100

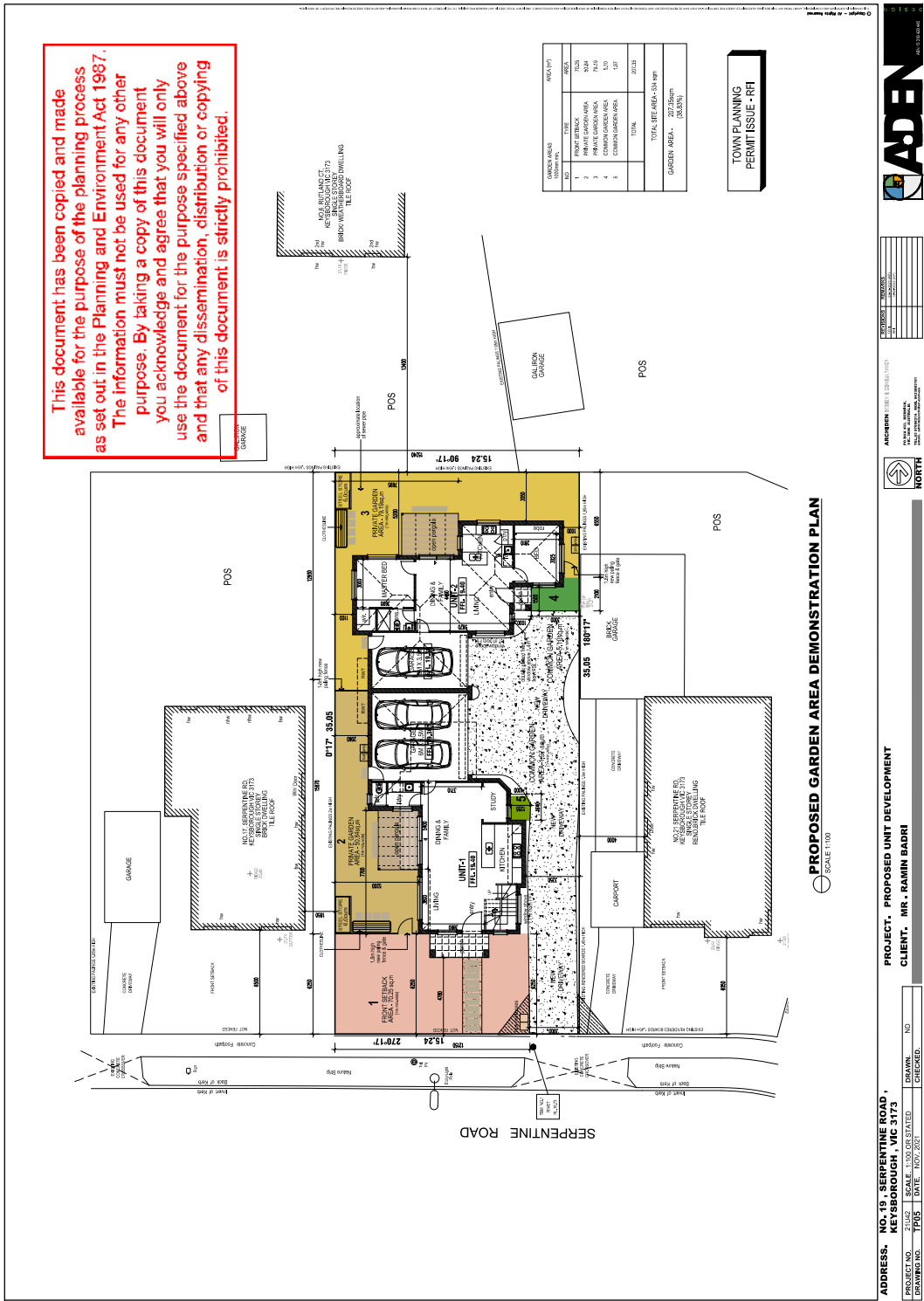
TOWN PLANNING
PERMIT ISSUE - RFI

PROJECT: PROPOSED UNIT DEVELOPMENT
CLIENT: MR. RAMIN BADRI

ADDRESS: NO. 19, SERPENTINE ROAD, KEYBOROUGH, VIC 3173

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2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)



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2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application
PLN21/0660) (Cont.)

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FINISHES & COLOUR SCHEDULE

UNIT 1
(Proposed Dwelling)

UNIT 2
(Proposed Dwelling)

1

FACE BRICK
AUSTRAL 'Char' OR similar

2

RENDERED FINISH
DULUX 'Domino' OR similar

3

RENDERED FINISH
DULUX 'Natural White' OR similar

4

SELECTED CLADDING
DULUX 'Domino' OR similar

TOWN PLANNING
PERMIT ISSUE - RFI

5

GARAGE DOOR - PANEL LIFT
LIGHT GRAY

DOWNPIPES -
COLOURBOND - 'MONUMENT' OR similar

6

ROOF
COLOUR - 'MONUMENT' OR similar

GUTTERS, FASCIA -
COLOURBOND - 'MONUMENT' OR similar

ACCESS DRIVEWAY -
EXPOSED AGGREGATE CONCRETE - 'BLACK'

WINDOW FRAMES -
POWDER COATED ALUMINIUM
'MONUMENT' OR similar

PROJECT: PROPOSED UNIT DEVELOPMENT
CLIENT: MR. RAMIN BADRI

ADDRESS: NO. 19, SERPENTINE ROAD,
KEYSBOROUGH, VIC 3173

PROJECT NO. 21142
DRAWING NO. TP07

SCALE: 1:100 OR STATED
DATE: APR. 2022

REVISION
1:100 OR STATED

REMARKS
1:100 OR STATED

DRAWN: AP

NORTH

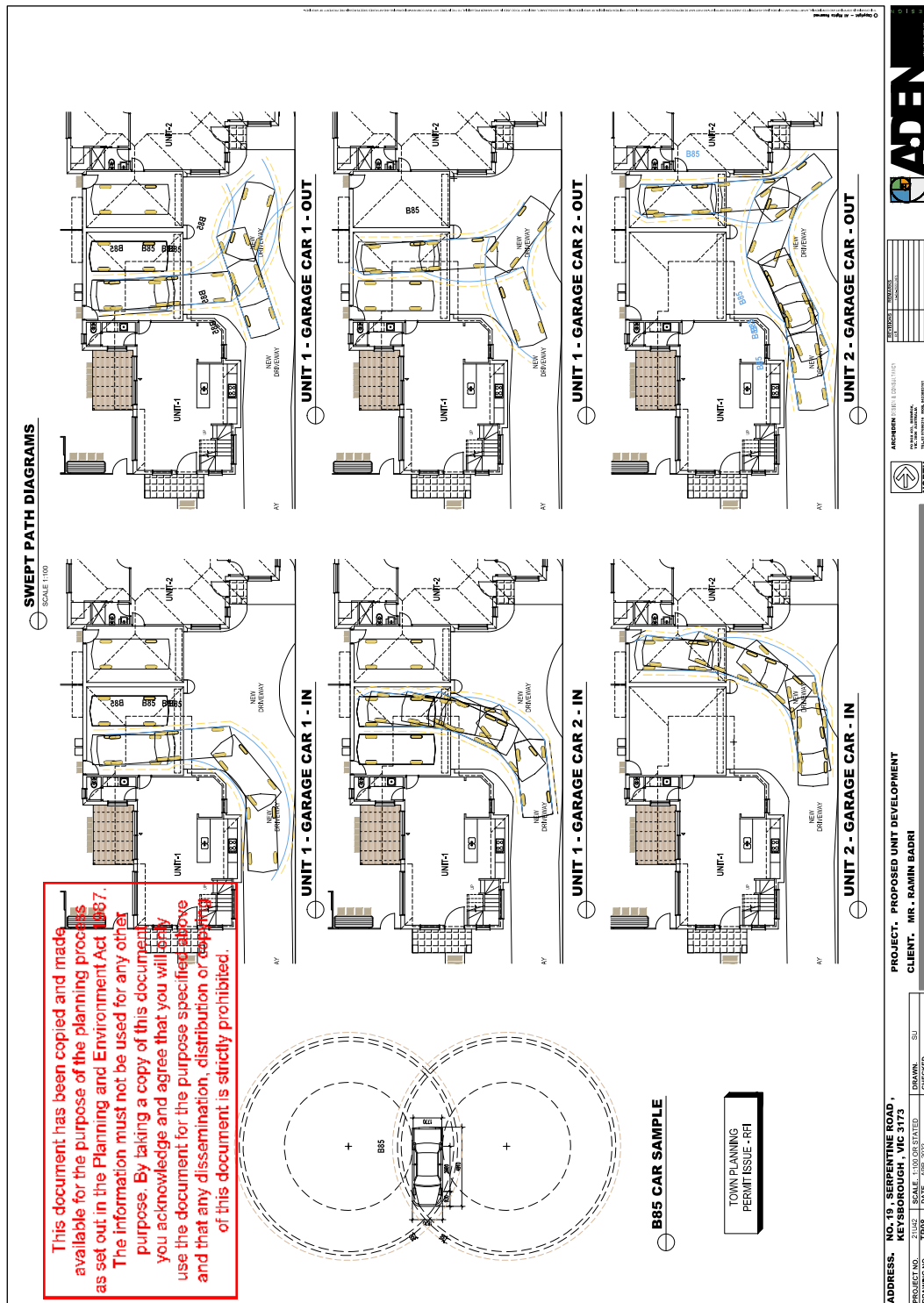
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2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)



2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 19 SERPENTINE ROAD,
KEYSBOROUGH (PLANNING APPLICATION NO. PLN21/0660)**

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)



= Objectors' locations



= Subject Site

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 19 SERPENTINE ROAD,
KEYSBOROUGH (PLANNING APPLICATION NO. PLN21/0660)**

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Assessment Table for Clause 22

Clause 22.09-3.1 Design Principles for all residential developments

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ Principle met
	Use semi-transparent fences to the street frontage.	✓ Principle met
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ Principle met
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met
Landscaping	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Provide substantial, high quality landscaping along vehicular accessways.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Planting trees that are common to and perform well in the area.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Ensure that landscaping also addresses the Safety Design Principles.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✗ Principle not met Landscape plan not provided. One will be requested by a condition on the permit.
Car parking	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ Principle met
	On-site car parking should be: - Well integrated into the design of the building, - Generally hidden from view or appropriately screened where necessary, - Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level.	✓ Principle met
	Where car parking is located within the front setback it should be: - Fully located within the site boundary; and - Capable of fully accommodating a vehicle between a garage or carport and the site boundary.	✓ Principle met
	Developments with basement car parking should consider flooding concerns where applicable.	✓ Principle met
Setbacks, front boundary and width	Residential developments should: Provide a front setback with fence design and height in keeping with the predominant street pattern. Maintain the apparent frontage width pattern.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ Principle met
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ Principle met
Private open space	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ Principle met
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ Principle met
	Private open space should be positioned to maximise solar access.	✓ Principle met
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✗ Principle not met The upper floor of dwelling 1 encroaches into the secluded private open space over a 1m x 4m area. The encroachment is however over a decked area that will likely be used for outdoor living and solar access, useability and amenity of the space are unlikely to be compromised by the encroachment.
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	✓ Principle met
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by:	✓ Principle met
	- Using similarly proportioned roof forms, windows, doors, and verandahs, and - Maintaining the proportion of wall space to windows and door openings.	
	Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.	N/A – no balconies proposed
	The development of new dwellings to the rear of existing retained dwellings is discouraged where: - The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or - The retention of the existing dwelling detracts from the identified future character.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage.	N/A – not adjacent to heritage buildings.
Site Design	Residential development should: Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ Principle met
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ Principle met
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ Principle met
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met
	Provide suitable storage provisions for the management of operational waste	✓ Principle met
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met
Materials & Finishes	Residential development should: Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces, and excessive repetitive use of materials.	✓ Principle met
	Use a consistent simple palette of materials, colours, finishes and architectural detailing.	✓ Principle met
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met
	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should: Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	Be designed to avoid the location of domestic and building services: • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.	✓ Principle met
Internal Amenity	Residential development should: Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ Principle met
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	N/A – no balconies proposed
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	N/A – no balconies proposed

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 22.09-3.4 Design principles for Limited Change Areas – Neighbourhood Residential Zone (NRZ)

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Preferred housing type	The preferred housing type for the Limited Change Area is low density.	✓ Principle met
Building Height	The preferred maximum building height for land within the NRZ1 is up to 2 storeys, including ground level.	✓ Principle met
Landscaping	Residential development should incorporate substantial landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✗ Principle not met Landscape plan not provided – will be requested by condition
Car parking	Garages and car parking areas should be located behind buildings, generally hidden from view or recessed so as to not dominate the streetscape.	✓ Principle met
Setbacks, front boundary and width	Car access, parking and paving within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping.	✓ Principle met
Private open space	Residential development should provide ground level secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Principle met
Bulk & Built Form	Residential development should:	
	Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	✓ Principle met
	Provide separation between dwellings at the upper level;	✓ Principle met
	Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	✓ Principle met
	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting the amenity of adjoining private secluded open space. Two storey dwellings to the rear of a lot may be considered where: • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces. Residential development should provide a level of visual interest through the use of contrast, texture and variation of materials.	✓ Principle met Rear dwelling is to be single storey
		✓ Principle met

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION – NO. 19 SERPENTINE ROAD,
KEYSBOROUGH (PLANNING APPLICATION NO. PLN21/0660)**

ATTACHMENT 4

CLAUSE 52.06-9 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Assessment Table - Clause 52.06-9

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

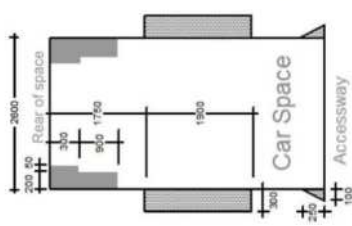
Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 - Accessways	Accessways must:	✓ Standard met
	• Be at least 3 metres wide.	✓ Standard met
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	N/A
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	✓ Standard met
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	N/A
	• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.	N/A
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	✓ Standard met
	• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	N/A
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	N/A
	If entry to the car space is from a road, the width of the accessway may include the road.	N/A

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Design standard 2 – Car parking spaces	Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2. Table 2: Minimum dimensions of car parking spaces and accessways <table><tr><th>Angle of car parking spaces to access way</th><th>Accessway width</th><th>Car space width</th><th>Car space length</th></tr><tr><td>Parallel</td><td>3.6 m</td><td>2.3 m</td><td>6.7 m</td></tr><tr><td>45°</td><td>3.5 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td>60°</td><td>4.9 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td>90°</td><td>6.4 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td></td><td>5.8 m</td><td>2.8 m</td><td>4.9 m</td></tr><tr><td></td><td>5.2 m</td><td>3.0 m</td><td>4.9 m</td></tr><tr><td></td><td>4.8 m</td><td>3.2 m</td><td>4.9 m</td></tr></table> <i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	✓ Standard met
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
Parallel	3.6 m	2.3 m	6.7 m																															
45°	3.5 m	2.6 m	4.9 m																															
60°	4.9 m	2.6 m	4.9 m																															
90°	6.4 m	2.6 m	4.9 m																															
	5.8 m	2.8 m	4.9 m																															
	5.2 m	3.0 m	4.9 m																															
	4.8 m	3.2 m	4.9 m																															

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than: • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. Diagram 1 Clearance to car parking spaces  Dimensions in millimetres Clearance required Tree or column permitted	✓ Standard met
	Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.	✓ Standard met
	Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.	N/A
	Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.	✓ Standard met
	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	N/A

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.	N/A													
	Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.	N/A													
	Table 3: Ramp gradients <table><tr><th>Type of car park</th><th>Length of ramp</th><th>Maximum grade</th></tr><tr><td rowspan="2">Public car parks</td><td>20 metres or less</td><td>1:5 (20%)</td></tr><tr><td>longer than 20 metres</td><td>1:6 (16.7%)</td></tr><tr><td rowspan="2">Private or residential car parks</td><td>20 metres or less</td><td>1:4 (25%)</td></tr><tr><td>longer than 20 metres</td><td>1:5 (20%)</td></tr></table>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	
	Type of car park	Length of ramp	Maximum grade												
	Public car parks	20 metres or less	1:5 (20%)												
longer than 20 metres		1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
	longer than 20 metres	1:5 (20%)													
Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.	N/A														
Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	N/A														
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: - At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. - Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. - The design and operation is to the satisfaction of the responsible authority.	N/A													
	Ground level car parking, garage doors and accessways must not visually dominate public space.	✓ Standard met													
	Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	N/A													
	Design of car parks must take into account their use as entry points to the site.	✓ Standard met													
Design standard 5: Urban design	Design of new internal streets in developments must maximise on street parking opportunities.	N/A													

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	N/A
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	N/A

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION NO. 19 SERPENTINE ROAD,
KEYSBOROUGH (PLANNING APPLICATION NO. PLN21/0660)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 43 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met The design response is a modest development of two dwellings that is appropriate to the neighbourhood and respectful of neighbourhood character. The rear dwelling is single storey which is respectful of the open rear yard character of the neighbourhood. The front dwelling is two storeys yet over a metre shorter than the building height maximum specified in the zone. Car parking areas are not visible from the street the building itself presents as a narrow form in relation the frontage with a building width of 6.3m on a 15.24 wide lot. Additionally there are no walls on boundaries and there is generous provision of private open space and areas for landscaping.
Decision Guidelines	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met
	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
Objectives	The design response.	
	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	✓ Standard met
Decision Guidelines	The PPF and the LPPF including the MSS and local planning policies. The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the PPF and the LPPF, including the MSS and local planning policies. To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.	N/A – fewer than ten dwellings proposed
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B4		Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Standard met
		Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ Standard met
		In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ Standard met
Decision Guidelines		The capacity of the existing infrastructure.	
		In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
		If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives		To ensure development is provided with appropriate utility services and infrastructure.	
		To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ Standard met
	Developments should be oriented to front existing and proposed streets.	✓ Standard met
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met
	Development next to existing public open space should be laid out to complement the open space.	No front fencing proposed
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme.	N/A – development does not abut public open space
	The design response.	
Objective	To integrate the layout of development with the street.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-1 Street setback objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA															
Standard B6	Walls of buildings should be set back from streets: - At least the distance specified in a schedule to the zone, or - If no distance is specified in a schedule to the zone, the distance specified in Table B1. Porches, pergolas, and verandahs that are less than 3.6 metres high and eaves may encroach not more than 2.5 metres into the setbacks of this standard RGZ & GRZ3: 5 metres or as per Table B1, whichever is the lesser. GRZ 1 & 2: 7.5 metres or as per Table B1, whichever is the lesser. NRZ: As per Table B1. Table B1 Street setback <table data-bbox="571 958 1161 1568"> <thead> <tr> <th>Development context</th><th>Minimum setback from front street (metres)</th><th>Minimum setback from a side street (metres)</th></tr> </thead> <tbody> <tr> <td>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td><td>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.</td><td>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td><td>6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td><td>Not applicable</td></tr> <tr> <td>The site is on a corner.</td><td>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td><td>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td></tr> </tbody> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Not applicable	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	Standard met There is an existing building on both the abutting allotments facing the same street and the site is not on a corner. The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street is 6.2m. As 6.2m is less than 7.5m, the required setback for this site is 6.2m. The proposed building is set back 6.2m at ground floor and 6.4 metres at first floor therefore the standard is met.
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)															
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable															
There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable															
There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Not applicable															
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2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Decision Guidelines		Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots. The visual impact of the building when viewed from the street and from adjoining properties. The value of retaining vegetation within the front setback. To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.	
Objective		The objective is considered met as the proposed street setback respects the existing neighbourhood character.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-2 Building height objective

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B7		The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. <u>RGZ:</u> 13.5 metres <u>discretionary maximum</u> (refer Clause 32.07-8 for details) <u>GRZ:</u> 11 metres / 3 storeys <u>mandatory maximum</u> (refer Clause 32.08-9) <u>NRZ:</u> 9 metres / 2 storeys <u>mandatory maximum</u> (refer Clause 32.09-9)	✓ Standard met The building is 7.425m at its highest point
		If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres. Changes of building height between existing buildings and new buildings should be graduated.	N/A
Decision Guidelines		Any relevant neighbourhood character objective, policy or statement set out in this scheme.	✓ Standard met
		Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
		The design response.	
		The effect of the slope of the site on the height of the building.	
		The relationship between the proposed building height and the height of existing adjacent buildings.	
Objective		The visual impact of the building when viewed from the street and from adjoining properties.	
		To ensure that the height of buildings respects the existing or preferred neighbourhood character	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B8	The site area covered by buildings should not exceed: - The maximum site coverage specified in a schedule to the zone, or - If no maximum site coverage is specified in a schedule to the zone, 60 per cent. RGZ1: 70% RGZ2: 70% GRZ1: 60% (<i>none specified</i>) GRZ2: 60% (<i>none specified</i>) GRZ3: 70% NRZ1: 50%	Standard met 208.6sqm (38.8%) of the 534sqm site is covered which is less than the maximum allowed in NRZ1. 
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The existing site coverage and any constraints imposed by existing development or the features of the site.	
	The site coverage of adjacent properties	
Objective	The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
	To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-4 Permeability and stormwater management objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B9	The site area covered by the pervious surfaces should be at least: - The minimum areas specified in a schedule to the zone, or - If no minimum is specified in a schedule to the zone, 20 per cent of the site. RGZ1: 20% RGZ2: 20% (none specified) GRZ1: 30% GRZ2: 20% (none specified) GRZ3: 20% (none specified) NRZ1: 40% The stormwater management system should be designed to: - Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999). - Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.	Standard met 220.8sqm (41.3%) of the 534sqm site consists of permeable surfaces. 
Decision Guidelines	The design response. The capacity of the site to incorporate stormwater retention and reuse. The existing site coverage and any constraints imposed by existing development. The capacity of the drainage network to accommodate additional stormwater. The capacity of the site to absorb run-off. The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres. Whether the owner has entered into an agreement to contribute to off-site stormwater management in lieu of providing an on-site stormwater management system.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system. To facilitate on-site stormwater infiltration. To encourage stormwater management that maximises the retention and reuse of stormwater	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-5 Energy efficiency objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B10	Buildings should be: • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. • Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged. Living areas and private open space should be located on the north side of the development, if practicable. Developments should be designed so that solar access to north-facing windows is maximised.	✓ Standard met
Decision Guidelines	The design response.	
	The size, orientation and slope of the lot.	
	The existing amount of solar access to abutting properties.	
	The availability of solar access to north-facing windows on the site.	
	The extent to which an existing rooftop solar energy system on an adjoining lot is overshadowed by existing buildings or other permanent structures.	
	Whether the existing rooftop solar energy system on an adjoining lot is appropriately located	
Objectives	The effect of overshadowing on an existing rooftop solar energy system on an adjoining lot.	
	To achieve and protect energy efficient dwellings and residential buildings.	
	To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable.	N/A – no public or communal open space provided or required.
Decision Guidelines	Any relevant plan or policy for open space in the PPF and the LPPF, including the MSS and local planning policies. The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-7 Safety objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	✓ Standard met
	Planting which creates unsafe spaces along streets and accessways should be avoided.	✓ Standard met
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	✓ Standard met
	Private spaces within developments should be protected from inappropriate use as public thoroughfares.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-8 Landscaping objectives

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B13		The landscape layout and design should:	
		• Protect any predominant landscape features of the neighbourhood.	
		• Take into account the soil type and drainage patterns of the site.	
		• Allow for intended vegetation growth and structural protection of buildings.	
		• In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals.	
		• Provide a safe, attractive and functional environment for residents.	
Decision Guidelines		Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	✓ Standard met No significant trees exist to be retained.
		Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	✓ Standard met No significant trees have been removed.
		The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ Standard met Landscape plan not provided. This will be required as a condition of the permit.
		Development should meet any additional landscape requirements specified in a schedule to the zone. <i>All schedules to all residential zones:</i> <i>"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</i>	✓ Standard met Landscape plan not provided. This will be required as a condition of the permit.
		Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
		Any relevant plan or policy for landscape design in the PPF and the LPPF, including the MSS and local planning policies.	
Objectives		The design response.	
		The location and size of gardens and the predominant plant types in the neighbourhood.	
		The health of any trees to be removed.	
		Whether a tree was removed to gain a development advantage.	
		To encourage development that respects the landscape character of the neighbourhood.	
		To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	A landscape plan will be required as a condition of the permit that will satisfy the objective.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

To provide appropriate landscaping.	
To encourage the retention of mature vegetation on the site.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-9 Access objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed: • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. No more than one single-width crossover should be provided for each dwelling fronting a street. The location of crossovers should maximise retention of on-street car parking spaces. The number of access points to a road in a Transport Zone 2 or a Transport Zone 3 should be minimised. Developments must provide for access for service, emergency and delivery vehicles.	Standard met One 3m crossover on a 15.24m frontage (19.6% of frontage) Standard met Standard met Standard met Standard met
Decision Guidelines	The design response. The impact on neighbourhood character. The reduction of on-street car parking spaces. The effect on any significant vegetation on the site and footpath.	
Objectives	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

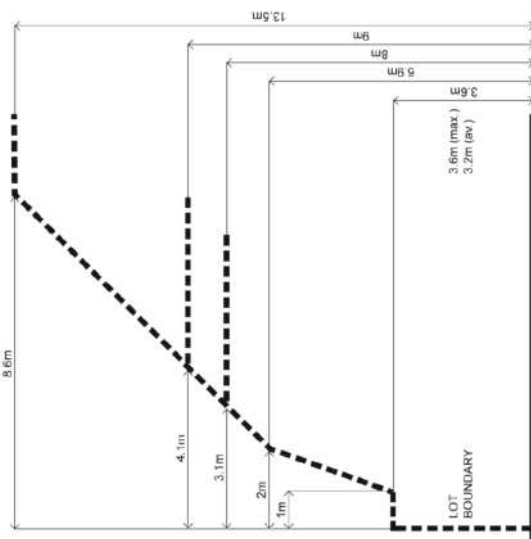
2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.03-10 Parking location objectives

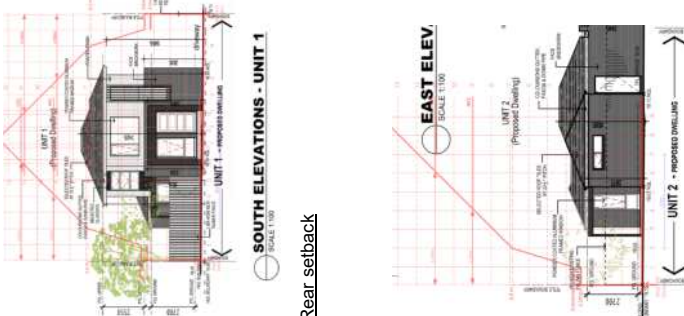
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should: • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	Standard met ✓ Standard met
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.04-1 Side and rear setbacks objective

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA																																																		
Standard B17		A new building not on or within 200mm of a boundary should be setback from side or rear boundaries: - At least the distance specified in a schedule to the zone, or NRZ1: "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres." - If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. Diagram B1 Side and rear setbacks 	* Standard not met <u>Dwelling 1</u> <table><tr><th></th><th>Ground Floor</th><th>Required</th><th>First Floor</th><th>Required</th></tr><tr><td>North</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>East</td><td>3.35m</td><td>1m</td><td>3.85 m</td><td>1.78m (1+ (0.3*(6.2-3.6m)))</td></tr><tr><td>South</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>West</td><td>2.06m</td><td>1m</td><td>4.06 m</td><td>1.78m (1+ (0.3*(6.2-3.6m)))</td></tr></table> <u>Dwelling 2</u> <table><tr><th></th><th>Ground Floor</th><th>Required</th><th>First Floor</th><th>Required</th></tr><tr><td>North</td><td>3.05m</td><td>1m</td><td>N/A</td><td>N/A</td></tr><tr><td>East</td><td>1m</td><td>2m</td><td>N/A</td><td>N/A</td></tr><tr><td>South</td><td>N/A</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>West</td><td>1.1m</td><td>2m</td><td>N/A</td><td>N/A</td></tr></table>		Ground Floor	Required	First Floor	Required	North	N/A	N/A	N/A	N/A	East	3.35m	1m	3.85 m	1.78m (1+ (0.3*(6.2-3.6m)))	South	N/A	N/A	N/A	N/A	West	2.06m	1m	4.06 m	1.78m (1+ (0.3*(6.2-3.6m)))		Ground Floor	Required	First Floor	Required	North	3.05m	1m	N/A	N/A	East	1m	2m	N/A	N/A	South	N/A	N/A	N/A	N/A	West	1.1m	2m	N/A	N/A
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South	N/A	N/A	N/A	N/A																																																	
West	1.1m	2m	N/A	N/A																																																	
		Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.																																																			

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	<u>Side setbacks</u>  <u>Rear setback</u>
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings. Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary. Whether the wall abuts a side or rear lane.	The varied standard under the schedule to the zone requires a 2m side setback from any wall of a building facing an area of SPOS. Dwelling two (2) Dwelling one (1) is compliant. Dwelling two (2) is non compliant at the east and west boundary. It is considered on balance that the 1m setback from the east boundary (part opposite an existing garage) and the 1.1m setback from the west boundary (opposite SPOS) are considered reasonable and adequate given the site context, the prevailing setbacks of other buildings within the area (less than 2m) and that the dwelling is single

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

		storey. In terms of the east boundary setback part of the dwelling 1 wall lies opposite an existing garage wall. In addition, the dwelling will replace an existing garage on the site which has a smaller than 1m setback at this location and therefor the eastern boundary setback will improve at this location. In terms of the west boundary setback the noncompliance area will be a length of approximately 5m adjacent to the SPOS area to the west. It is considered that this noncompliance is acceptable given the existing dwelling on site is currently setback approximately 1m from the west boundary in and around the same location as the non compliant wall, the dwelling is single storey and there is adequate room for landscaping. It is considered that on balance the proposed reduced setbacks are in keeping with the neighbourhood character of the area.
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	Overall, it is considered that the height and setback of the buildings respects the existing and preferred neighbourhood character and limits impacts on the amenity of the existing dwellings.

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.04-2 Walls on boundaries objective

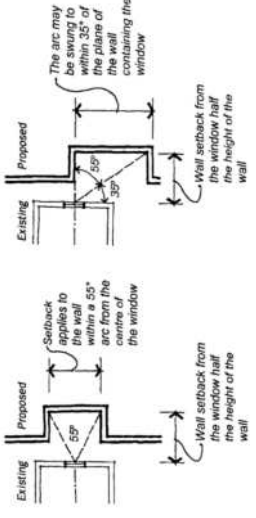
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary: • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property. A building on a boundary includes a building set back up to 200mm from a boundary. The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	Standard met There are no walls on boundaries proposed.
	A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.	Standard met
	A building on a boundary includes a building set back up to 200mm from a boundary.	
	The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	Standard met
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The extent to which walls on boundaries are part of the neighbourhood character. The impact on the amenity of existing dwellings. The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property. The orientation of the boundary that the wall is being built on. The width of the lot. The extent to which the slope and retaining walls or fences reduce the effective height of the wall. Whether the wall abuts a side or rear lane. The need to increase the wall height to screen a box gutter.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

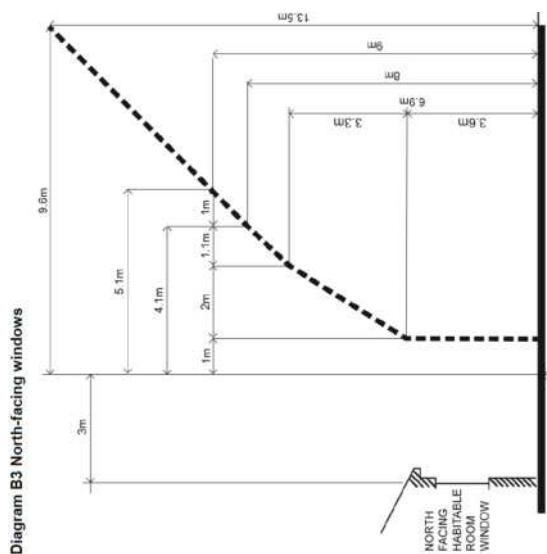
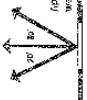
Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	
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2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.	✓ Standard met
	Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.	✓ Standard met
	Diagram B2 Daylight to existing windows  Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	
Decision Guidelines	The design response.	
	The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.	
	The impact on the amenity of existing dwellings.	
Objective	To allow adequate daylight into existing habitable room windows.	

Clause 55.04-4 North-facing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B20	If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. Diagram B3 North-facing windows  Diagram B3 North-facing windows The diagram illustrates the setback requirements for a north-facing habitable room window. A dashed line represents the setback boundary. The setbacks are defined as follows: 3m setback from the window edge. 1m, 2m, 1.1m, 4.1m, 5.1m setbacks for different window heights. 3.6m, 6.9m, 13.5m setbacks for heights over 6.9m. A south boundary is indicated on the right.	Standard met There are no north-facing windows of neighbouring dwellings that are affected by the proposal.
Standard B20	A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.  Diagram B3 North-facing windows The diagram illustrates the setback requirements for a north-facing habitable room window. A dashed line represents the setback boundary. The setbacks are defined as follows: 3m setback from the window edge. 1m, 2m, 1.1m, 4.1m, 5.1m setbacks for different window heights. 3.6m, 6.9m, 13.5m setbacks for heights over 6.9m. A south boundary is indicated on the right.	Standard met There are no north-facing windows of neighbouring dwellings that are affected by the proposal.
Decision Guidelines	The design response. Existing sunlight to the north-facing habitable room window of the existing dwelling.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

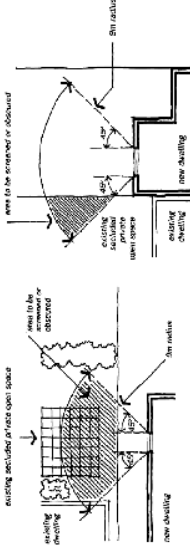
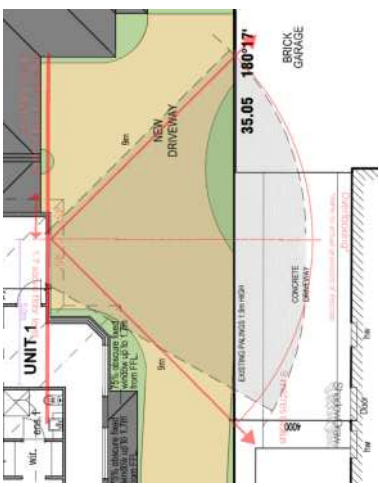
	The impact on the amenity of existing dwellings.	
	To allow adequate solar access to existing north-facing habitable room windows.	
Objective		

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept. If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	✓ Standard met
Decision Guidelines	The design response. The impact on the amenity of existing dwellings. Existing sunlight penetration to the secluded private open space of the existing dwelling. The time of day that sunlight will be available to the secluded private open space of the existing dwelling. The effect of a reduction in sunlight on the existing use of the existing secluded private open space.	✓ Standard met
Objective	To ensure buildings do not significantly overshadow existing secluded private open space.	

Clause 55.04-6 Overlooking objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/VNA
Standard B22	A habitable room window, balcony, terrace, deck, or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. Diagram B4 Overlooking open space 	Standard met First floor windows on the west of dwelling 1 are all highlight windows with sill heights of at least 1.7m from finished floor level. First floor windows on the east of the dwelling feature fixed obscure glazing to a height of 1.7m from finished floor level. There is one first floor window that faces east and does not feature obscure glazing however views into secluded private open space of a habitable room window would not be possible.  At the ground floor fencing surrounds the site with heights varying from 1.9m to 2m high and the proposed dwelling has a ground level finished floor level of less than 0.8m therefore ground floor overlooking complies with the standard.
Standard B23	A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either: • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metres above floor level.	Standard met

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	level.	Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.	
	Obscure glazing in any part of the window below 1.7 metres above floor level may be operable provided that there are no direct views as specified in this standard.		✓ Standard met
	Screens used to obscure a view should be: - Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. - Permanent, fixed, and durable. - Designed and coloured to blend in with the development.		✓ Standard met
	The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.		✓ Standard met
Decision Guidelines	The design response.		
	The impact on the amenity of the secluded private open space or habitable room window.		
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.		
	The internal daylight to and amenity of the proposed dwelling or residential building.		
Objective	To limit views into existing secluded private open space and habitable room windows.		

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	Standard met ✓
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ Standard met
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ Standard met
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To contain noise sources within development that may affect existing dwellings.	
	To protect residents from external noise.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry.	Standard met ✓
Objective	To provide each dwelling or residential building with its own sense of identity.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter.	Standard met ✓ Standard met
Decision Guidelines	The design response. Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.05-4 Private open space objective

Standard (Summarised)		Standard Met/Standard Not Met/NA			
Title & Objective		Standard met			
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. <u>RGZ1:</u> <i>None specified</i> <u>RGZ2:</u> "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from a living room." <u>GRZ1:</u> "An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area." <u>GRZ2:</u> "As per the B28 40 sq m requirement, with the 25 sq m of secluded private open space at ground level having a minimum dimension of 5 metres; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area." <u>GRZ3:</u> "As per B28; or a balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area." <u>NRZ1:</u> "An area of 60 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 40 square metres with a minimum dimension of 5 metres and convenient access from a living room; or A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."	POS SPOS Plan	Dwelling 1 127.6sqm 40sqm with a min. dimension of 5.2m 	Dwelling 2 82.28sqm 40sqm with a min. dimension of 5.2m 	Complies? ✓ Yes ✓ Yes

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of: • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	
Decision Guidelines	The design response. The useability of the private open space, including its size and accessibility. The availability of and access to public or communal open space. The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.05-5 Solar access to open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B29	The private open space should be located on the north side of the dwelling or residential building, if appropriate.	✓ Standard met Owing to the orientation of the lot the SPOS of dwelling 1 is not fully north-facing however the design response, locating the SPOS to the side of the dwelling allows for parking to be fully hidden from the streetscape. Additionally, due to the 2.06m setback of dwelling 1 from the western boundary, 16sqm (40% of the SPOS is north-facing).

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall. Diagram B5 Solar access to open space	✓ Standard met <u>Dwelling 1</u>			
	Portion of SPOS	B29	Setback	Met?
	16sqm (40%) of the space does not have a wall to the north.	N/A	7.7m	✓ Yes
	15sqm (38%) of the space has a 3.24m high ground floor wall to the north. The southern boundary therefore should be set back 4.92m $(2 + (0.9 * 3.24m))$.	4.92m	7.7m	✓ Yes
	8.6sqm (22%) of the space has a 6m high first floor wall to the north (cantilevered over open SPOS area at ground floor). The southern boundary therefore should be set back 7.4m $(2 + (0.9 * 6m))$	7.4m	7.7m	✓ Yes
<u>Dwelling 2</u> No wall to the north of the space				
	The design response.			
	The useability and amenity of the secluded private open space based on the sunlight it will receive.			
	To allow solar access into the secluded private open space of new dwellings and residential buildings.			
Decision Guidelines				
Objective				

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	Standard met A 6 cubic metre storage shed has been provided to each dwelling
Objective	To provide adequate storage facilities for each dwelling.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.06-1 Design detail objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including: • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves, and parapets, should respect the existing or preferred neighbourhood character. Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	Standard met ✓ Standard met
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting. Whether the design is innovative and of a high architectural standard.	
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.06-2 Front fences objective

Standard (Summarised)		Standard Met/Standard Not Met/NA					
Standard B32	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.	✓ Standard met No front fence proposed					
	A front fence within 3 metres of a street should not exceed:	✓ Standard met No front fence proposed					
	The maximum height specified in a schedule to the zone, or						
	All schedules to all residential zones:						
	“Maximum 1.5 metre height in streets in Transport Road Zone 2 1.2 metre maximum height for other streets”						
If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3.							
Table B3 Maximum front fence height							
<table><tr><th>Street Context</th><th>Maximum front fence height</th></tr><tr><td>Streets in a Transport Zone 2</td><td>2 metres</td></tr><tr><td>Other streets</td><td>1.5 metres</td></tr></table>		Street Context	Maximum front fence height	Streets in a Transport Zone 2	2 metres	Other streets	1.5 metres
Street Context	Maximum front fence height						
Streets in a Transport Zone 2	2 metres						
Other streets	1.5 metres						
Decision Guidelines							
	Any relevant neighbourhood character objective, policy or statement set out in this scheme.						
	The design response.						
	The setback, height and appearance of front fences on adjacent properties.						
	The extent to which slope and retaining walls reduce the effective height of the front fence.						
Objective	Whether the fence is needed to minimise noise intrusion.						
	To encourage front fence design that respects the existing or preferred neighbourhood character.						

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.06-3 Common property objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal, and private areas. Common property, where provided, should be functional and capable of efficient management.	✓ Standard met ✓ Standard met
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive, and easily maintained. To avoid future management difficulties in areas of common ownership.	

2.3.1 Town Planning Application - No. 19 Serpentine Road, Keysborough (Planning Application PLN21/0660) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B34	The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.	✓ Standard met
	Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.	✓ Standard met
	Bin and recycling enclosures should be located for convenient access by residents.	✓ Standard met
	Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate, and attractive.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)

File Id:	293365
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Submitted Plans (Att. 1) Location of Objectors (Att. 2) Clause 55 Assessment (Att. 3) Clause 22.09 Assessment (Att. 4) Clause 52.06 Assessment (Att.5)

Application Summary

Applicant:	Asif Khorrami
Proposal:	Development of the land for three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling to the rear)
Zone:	General Residential Zone, Schedule 1
Overlay:	Not applicable
Ward:	Cleeland

This application has been brought to a Council meeting as it has received two (2) objections.

The application proposes to develop the land for three (3) dwellings comprising of two (2) double storey dwellings and one (1) single storey dwelling to the rear.

A permit is required pursuant to Clause 32.08- 6 of the Greater Dandenong Planning Scheme to construct two (2) or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- Construction vehicles in street;
- Increase in on-street parking;
- Overdevelopment;
- Insufficient private open space;
- Lack of privacy;
- Impact on drainage and sewerage; and
- Solar access.

Assessment Summary

The site is located within an established residential area and is well suited for medium density housing given that the site is zoned for incremental change and is within walking distance of many community facilities and public transport.

The proposal seeks to provide a medium density development which is generally consistent with the emerging pattern of development and surrounding neighbourhood character. It is considered that the development is site responsive and would contribute positively to the surrounding area.

The proposal would meet Council's expectations for medium density development which is guided by the policy expectations and design principles of Clause 22.09 *Residential Development and Neighbourhood Character* and the objective of Clause 55 *Two or more dwellings on a lot*.

The proposed development of the land for three (3) dwellings has been assessed against the relevant decision guidelines and is considered appropriate, subject to permit conditions.

Recommendation Summary

As assessed, the proposal is consistent with and appropriately responds to the provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered, and Council officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, it is recommended that a Permit be granted and a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued containing the conditions as set out in the recommendation.

If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Subject Site and Surrounds

Subject Site

The subject site is one residential allotment on the southern side of Bess Court, Dandenong

- The site is generally rectangular in shape with a splayed rear boundary.
- The site has a frontage of 15.24 metres, an eastern boundary length of 48.8 metres, a southern (rear) boundary length of 16.15 metres and a western boundary length of 42.94 metres.
- The overall site area is 698 square metres.
- A single storey brick dwelling is currently located on the site. A detached garage and sheds are located along the eastern boundary. Access to the site is via a single crossover adjacent to the eastern side of the site. In terms of topography, the site slopes from the front towards the south-east corner. There are a number of small trees and shrubs within the front yard and along the boundaries of the rear yard.
- A 2.44 metre wide drainage and sewerage easement is located along the southern (rear) boundary.

Surrounding Area

- The surrounding land along Bess Court and adjoining streets is zoned General Residential Zone – Schedule 1, with a General Residential Zone – Schedule 3 located approximately 430 metres to the west of the subject site.
- Existing development within the immediate area consists of a mixture of single and double storey dwellings with older housing stock slowly being replaced with multi-dwelling developments.
- The residential properties that directly abut the subject site to the east and west consist of one (1) single storey dwelling on the lot with a detached garage and single width crossover connecting to Bess Court.
- The residential properties directly opposite the subject site on the northern side of Bess Court consist of one (1) single storey dwelling on the lot with a detached garage and single width crossover connecting to Bess Court.
- The residential properties which directly abut the subject site to the south (rear) consist of one (1) single storey dwelling on the lot with a detached garage and single width crossover connecting to Grandview Avenue.
- Robert Booth Reserve is located 25 metres to the east of the subject site.

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

Locality Plan



An aerial photograph of the site and surrounding properties is provided below (December 2022)



2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Background

Previous Applications

A search of Council records revealed that Council has previously considered the following planning applications for the site:

- Planning Permit Application PLN20/0365 for the 'Development of the land for three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling to the rear)' was refused on 1/04/2021.

The previous application proposed two (2) double storey dwellings and one (1) single storey dwelling to the rear with vehicle access provided along the eastern boundary. The application was refused as the proposal was not an appropriate response to the existing and preferred character of the area, did not provide sufficient articulation for Dwelling 1 or 2, resulted in excessive external screening at first floor and a lack of solar access for Dwelling 3 resulting in poor internal amenity.

The current application is also for two (2) double storey dwellings and one (1) single storey dwelling to the rear, however provides vehicle access along the western boundary. The proposal is a more appropriate response to the existing and preferred character of the area through the use of similar window styles, hipped roof form and proposed external colours and materials. This proposal has sufficient levels of articulation for all dwellings, does not require excessive external screening to reduce overlooking and provides sufficient solar access for each dwelling to enable suitable internal amenity for future residents.

Subject Application

The plans advertised as part of the notification process have been updated under a Section 57a application. Consent from South East Water for the construction of the carport for Dwelling 3 over the drainage and sewerage easement along the rear boundary has now been provided and the plans subsequently updated to obtain that consent. The construction of the carport for Dwelling 3 is now provided with a demountable roof and open to the rear over the easement. The area over the easement is also provided with removal concrete tiles on a permeable base to enable access to the easement if required.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Proposal

The application proposes the development of the land for three (3) dwellings comprising of two (2) double storey dwellings and one (1) single storey dwelling to the rear.

The details of the proposal are as follows:

Type of proposal	Multi dwelling																									
Number of dwellings	Three (3)																									
Number of storeys	Dwelling 1 and 2 are double storey Dwelling 3 is single storey																									
Height	Maximum overall height of 7.2 metres																									
Orientated to	Dwelling 1 is orientated towards Bess Court Dwelling 2 and 3 are orientated towards the shared accessway																									
External Materials	Render cladding / Brick / Stone cladding																									
Minimum setbacks	Dwelling 1: <table border="1"> <thead> <tr> <th></th><th>Ground Floor</th><th>First Floor</th></tr> </thead> <tbody> <tr> <td>North</td><td>7.54m</td><td>7.93m</td></tr> <tr> <td>East</td><td>2.75m</td><td>2.81m</td></tr> <tr> <td>South</td><td>Attached to Dwelling 2 (26.51m to southern boundary)</td><td>26.30m</td></tr> <tr> <td>West</td><td>3.95m</td><td>3.68m</td></tr> </tbody> </table> Dwelling 2: <table border="1"> <thead> <tr> <th></th><th>Ground Floor</th><th>First Floor</th></tr> </thead> <tbody> <tr> <td>North</td><td>Attached to Dwelling 1 (20.49m to northern boundary)</td><td>21.30m</td></tr> <tr> <td>East</td><td>1.69m</td><td>2.29m</td></tr> </tbody> </table>			Ground Floor	First Floor	North	7.54m	7.93m	East	2.75m	2.81m	South	Attached to Dwelling 2 (26.51m to southern boundary)	26.30m	West	3.95m	3.68m		Ground Floor	First Floor	North	Attached to Dwelling 1 (20.49m to northern boundary)	21.30m	East	1.69m	2.29m
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2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	<table><tr><td>South</td><td>Attached to Dwelling 3 (11.40m to southern boundary)</td><td>12.59m</td></tr><tr><td>West</td><td>3.95m</td><td>3.68m</td></tr></table>	South	Attached to Dwelling 3 (11.40m to southern boundary)	12.59m	West	3.95m	3.68m							
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	West	3.95m	3.68m											
	Dwelling 3:													
	<table><tr><td></td><td>Ground Floor</td></tr><tr><td>North</td><td>Attached to Dwelling 2 (34.51m to northern boundary)</td></tr><tr><td>East</td><td>1.20m</td></tr><tr><td>South</td><td>2.44m</td></tr><tr><td>West</td><td>Built on boundary</td></tr></table>		Ground Floor	North	Attached to Dwelling 2 (34.51m to northern boundary)	East	1.20m	South	2.44m	West	Built on boundary			
		Ground Floor												
	North	Attached to Dwelling 2 (34.51m to northern boundary)												
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South	2.44m													
West	Built on boundary													
Private Open Space type														
Each dwelling would be provided with a minimum of 50sqm of private open space with one part comprising secluded private open space with a minimum area of 30sqm, and a minimum dimension of 5.0 metres. The areas of private open spaces for the dwellings are as follows (in square metres): <table><tr><td></td><td>Dwelling 1</td><td>Dwelling 2</td><td>Dwelling 3</td></tr><tr><td>Ground floor private open space (sqm)</td><td>139.05sqm (inclusive of front setback)</td><td>50.21sqm</td><td>62.21sqm</td></tr><tr><td>Ground floor secluded private open space (sqm)</td><td>32sqm with a min. dimension of 5.0m</td><td>40sqm with a min. dimension of 5.0m</td><td>32sqm with a min. dimension of 5.0m</td></tr></table>				Dwelling 1	Dwelling 2	Dwelling 3	Ground floor private open space (sqm)	139.05sqm (inclusive of front setback)	50.21sqm	62.21sqm	Ground floor secluded private open space (sqm)	32sqm with a min. dimension of 5.0m	40sqm with a min. dimension of 5.0m	32sqm with a min. dimension of 5.0m
	Dwelling 1	Dwelling 2	Dwelling 3											
Ground floor private open space (sqm)	139.05sqm (inclusive of front setback)	50.21sqm	62.21sqm											
Ground floor secluded private open space (sqm)	32sqm with a min. dimension of 5.0m	40sqm with a min. dimension of 5.0m	32sqm with a min. dimension of 5.0m											
Number of car spaces provided														
Five (5) car parking spaces provided.														
Number of bedrooms per dwelling														
Unit 1 and 2 are provided with three (3) bedrooms. Unit 3 is provided with two (2) bedrooms.														

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Number of car spaces required	One (1) car parking space required for each one or two bedroom dwelling, and two (2) car parking spaces are required for each three or more bedroom dwelling. A total of five (5) car parking spaces are required for the development. The number of car spaces provided complies with Clause 52.06 (Car Parking).
Type of car parking	The proposal provides two (2) car spaces in a double garage for Dwelling 1. The proposal provides two (2) car spaces in a double garage for Dwelling 2. The proposal provides one (car) space in a single carport for Dwelling 3. The rear 2.4m of the carport is open and provided with removal concrete tiles on a gravel base. The roof of the carport is also demountable. These measures have been adopted to enable access to the South East Water sewer tie on the adjoining property to the rear. As only one car space is required for Dwelling 3, it is not required to be covered pursuant to Design Standard 2 – Car Parking Space of Clause 52.06.
Access	Existing crossover to north east corner is proposed to be removed and reinstated. New crossover is to be provided to north west corner to connect to Bess Court with a minimum width of 3.0 metres.
Front fence	No front fence proposed.
Garden area required	244.61sqm or 35%
Garden area provided	257.9sqm or 36.8%

A copy of the submitted plans is included as Attachment 1.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- To construct two (2) or more dwellings on a lot (Clause 32.08-6).

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential 1 Zone, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two (2) or more dwellings on a lot.

It is noted that within Schedule 1 to the zone, varied requirements of Clause 55 are set out as follows:

- Standard B6 (Minimum Street Setback) – As per B6 or 7.5 metres, whichever is the lesser;
- Standard B9 (Permeability) – Minimum of 30%;
- Standard B13 (Landscaping) – 70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees;
- Standard B28 (Private Open Space) – An area of 50 square metres of ground level, private open space with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres, a minimum dimension of 5 metres and convenient access from a living room; or, a balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or, a roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.
- Standard B32 (Front Fence Height) – Maximum 1.5 metre height in streets in a Transport Zone 2; maximum 1.2 metre height for other streets.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Overlay Controls

No overlays affect the subject site or surrounding area.

State Planning Policy Framework

The **Operation of the Planning Policy Framework** outlined at Clause 10 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development. The objectives of Planning in Victoria are noted as:

- (a) To provide for the fair, orderly, economic and sustainable use, and development of land.*
- (b) To provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity.*
- (c) To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.*
- (d) To conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.*
- (e) To protect public utilities and other facilities for the benefit of the community.*
- (f) To facilitate development in accordance with the objectives set out in paragraphs (a), (b), (c), (d) and (e).*
- (g) To balance the present and future interests of all Victorians.*

In order to achieve those objectives, there are a number of more specific objectives contained within the State Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement states that planning is to anticipate and respond to the needs of existing and future communities through provision of zoned and serviced land for housing, amongst others.

Managing growth is the focus of **Clause 11.02** which includes an objective that aims to ensure a sufficient supply of land is available for residential development, which is relevant to the current application.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 15 Built environment and heritage seeks to ensure that planning achieves high quality urban design and architecture that meets a number of objectives. The following objectives are of relevance to the current application:

- *To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.*
- *To achieve building design outcomes that contribute positively to the local context and enhance the public realm.*
- *To recognise, support and protect neighbourhood character, cultural identity, and sense of place.*
- *To encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.*

Clause 16 (Housing) contains two (2) key objectives, which can be summarised as relating to housing diversity, sustainability of housing and the provision of land for affordable housing.

These objectives are reinforced by a number of sub-clauses, including **Clause 16.01-1S (Housing Supply)**, which seeks to facilitate well-located, integrated and diverse housing that meets community needs, and **Clause 16.01-2S (Housing affordability)** which seeks to deliver more affordable housing closer to jobs, transport and services.

Clause 16.01-1R (Housing supply – Metropolitan Melbourne), includes several strategies to manage the supply of new housing including increased housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs, public transport; as well as a strategy that allows for a range of minimal, incremental and high change residential areas that balance the need to protect valued areas with the need to ensure choice and growth in housing.

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*
- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
- *Respecting the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
 - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
 - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
 - *Encourage innovative architecture and building design.*
- *To facilitate high quality development, which has regard for the surrounding environment and built form.*
 - *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
 - *Promote all aspects of character – physical, environmental, social and cultural.*
 - *Encourage planting and landscape themes, which complement and improve the environment.*
 - *Encourage developments to provide for canopy trees.*
 - *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*
- *To protect and improve streetscapes*
 - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*
- *To ensure landscaping that enhances the built environment*

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

- *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
- *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance.*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
 - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
 - *Achieve environmentally sustainable design outcomes;*
 - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
 - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 provides design principles to sites within the Incremental Change Areas (General Residential Zones).

It is policy to:

- *Ensure that new development respects the neighbourhood character of the area and considers the identified future character.*
- *Provide a transition in built form and density at the interface with the Substantial Change areas (zoned RGZ) or Activity Centres (zoned Commercial/Mixed Use/Comprehensive Development Zone).*
- *Achieve a transition in built form from the Incremental Change areas (zoned GRZ) to the surrounding Limited Change areas (zoned NRZ).*
- *Support future housing density at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.*
- *Encourage consolidation of allotments to increase development potential and achieve improved design outcomes.*
- *Apply the following Design Principles for all residential developments, in addition to those at Clause 22.09-3.1.*

Clause 22.09-3.1 (Design Principles) provided design principles, which apply to all Future Change Areas.

Clause 22.09-3.3 (Incremental Change Areas) provide design principles, some of which also relate to the variances of the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines for sites within the General Residential Zone 1 are as follows:

- *Preferred housing type – The preferred housing type for the Incremental Change Area is medium density.*
- *Building Height – The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.*
- *Landscaping – Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens, and to protect the outlook of adjoining properties.*
- *Setbacks, Front Boundary and Width – Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.*
- *Private Open Space – Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.*

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- *Bulk & Built Form- Residential development should:*
 - *Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;*
 - *Be well articulated through the use of contrast, texture, variation in forms, materials and colours.*
 - *Provide separation between dwellings at the upper level;*
 - *Retain spaces of open space at the rear of properties to maximise landscape opportunities and protect private secluded open space;*
 - *Within the GRZ1 and GRZ2 the rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.*
 - *Two storey dwellings to the rear of a lot in the GRZ1 and GRZ2 may be considered where:*
 - *The visual impact of the building bulk does not adversely affect the identified future character of the area;*
 - *Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties;*
 - *The building bulk does not adversely affect the planting and future growth of canopy trees to maturity;*
 - *Sufficient side and rear boundary landscaping can be provided to screen adjoining properties;*
 - *Upper storey components are well recessed from adjoining sensitive interfaces.*
 - *Separation between upper levels of dwellings on a site in the GRZ3 is not generally needed, provided the building portrays a high standard of design and does not result in unreasonable amenity impacts.*

An assessment against Clause 22.09 is included as Attachment 3.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Particular Provisions

Clause 52.06 Car Parking

Clause 52.06 (Car Parking) needs to be considered to determine the appropriateness of the car parking provision of the development. The purpose of this Clause is:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The requires spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 outlines the car parking rates for dwellings as follows:

- One (1) car parking space to each one (1) or two (2) bedroom dwelling;
- Two (2) car parking spaces to each three (3) or more bedroom dwelling;
- One (1) visitor car space is required for visitors to every five (5) dwellings for developments of five (5) or more dwellings (not required to be provided when the site is located within the PPTN).

Car parking is to be designed and construction in accordance with the requirements of Clause 52.09-9 and Clause 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55 Two or more dwellings on a lot and residential buildings

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this clause apply to an application:

- To construct two (2) or more dwellings on a lot.

The purpose of this clause are:

- To implement the Municipal Planning Strategy and the Planning Policy Framework.
- To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.
- To encourage residential development that provides reasonable standards of amenity for existing and new residents.
- To encourage residential development that is responsive to the site and the neighbourhood.

A development:

- Must meet all of the objectives of this clause.
- Should meet all of the standards of this clause.

If a zone or schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to a zone applies.

An assessment against Clause 55 is included as Attachment 5.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

Referrals

Pursuant to Section 52 of the Planning and Environment Act 1987, the application was externally referred to:

External Referral Authority	
Fire Rescue Victoria	No objection (subject to conditions)

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Department	
Arborist	No objection (subject to conditions)
Civil Development	No objection (subject to conditions)
ESD/Sustainability	No objection (subject to conditions)
Transport	No objection (subject to conditions)

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site facing Bess Court.

The notification has been carried out correctly.

Council has received two (2) objections to date.

The location of the objectors / submitters is shown in Attachment 2.

Consultation

A consultation meeting was not held as the consultation meeting trigger level of four or more objections was not met.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Construction vehicles parking in street**

The objector has raised concerns regarding the parking of construction vehicles while the development is being built. The on-street parking of vehicles during construction is outside of relevant planning considerations and would be dealt with by Council's Parking Enforcement team if illegal parking occurs.

- **Car Parking and on-street impacts**

The proposal complies with Clause 52.06 (Car parking) of the Greater Dandenong Planning Scheme. Clause 52.06 requires five (5) car parking spaces to be provided on site, and five (5) have been provided via two (2) double garages and a single carport. All of the required on-site car parking spaces have been provided in accordance with Clause 52.06 and the proposal complies with the design principles to Clause 52.06-9 with respect to on-street parking. Access to the site is considered appropriate, providing a single crossover with visibility lines for safe entry and exit of the site.

The increase from one dwelling to three dwellings on the site may generate a slightly higher rate of traffic within the local area, although it is expected to be very minimal and not create significant issues for traffic within the area. The application was assessed by Council's Transport Planning Unit who did not raise concerns regarding any increase of traffic within the surrounding area. It is considered that the existing road network is capable of supporting this very slight increase in vehicle movements and would not impact on the ability for emergency vehicles to access the site or surrounding properties.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- **Overdevelopment**

The proposal for three dwellings is considered to be in keeping with the local policy of Clause 22.09 Residential Development and Neighbourhood Character for a 698sqm site located within an Incremental Change Area, which supports medium density development. As the proposal has accommodated each dwelling with an appropriate response to areas of open space, setbacks and landscaping, it is considered that the subject site is suitable for this type of development and the proposal is not an overdevelopment of the site. Given the overall compliance with the Greater Dandenong Planning Scheme including the required garden area, it is considered that a development of this type and size is suitable for the site.

- **Insufficient private open space**

Each dwelling has been provided with a secluded private open space area with a minimum size of 30 square metres and a minimum dimension of 5.0 metres, as required in the General Residential Zone – Schedule 1. Dwelling 1 has been provided with a rear private open space area of 51 square metres, plus the front yard approximately 88sqm in size. Dwelling 2 is provided with a rear private open space area of 50 square metres and Dwelling 3 is provided with a rear private open space area of 62 square metres. Each dwelling within the development is provided with a private open space area which meets the requirements of Standard B28 – Private Open Space (Clause 55.05-4) and as such it is considered that an appropriate area of private open space for future residents has been provided.

- **Overlooking/Loss of privacy**

The proposed development shows the provision of fixed, obscured glazing to a height of 1.7m above finished floor level to all habitable room windows of the proposed dwellings which have views into a habitable room window or secluded private open space area of an adjoining dwelling. Therefore, the development meets the requirements of Standard B22 – Overlooking (Clause 55.04-6) and is considered an appropriate response to issues of overlooking from the new dwellings.

- **Impact on drainage and sewerage**

Both objectors have raised concerns regarding the increase in dwellings putting additional pressure on the existing drainage and sewerage infrastructure within the area. The proposal has been assessed by Council's Civil Development team who did not raise concerns regarding any additional pressure on the drainage infrastructure for the area. As such, it is considered that the existing infrastructure is capable of accommodating this minor increase in dwellings.

- **Solar access**

The development has been assessed against the requirements of Standard B7 – Building height (Clause 55.03-2), Standard B10 – Energy efficiency (Clause 55.03-5), Standard B17 – Side & rear setbacks (Clause 55.04-1), Standard B19 – Daylight to existing windows (Clause 55.04-3) and Standard B21 – Overshadowing open space (Clause 55.04-5) and meets these requirements through the provision of suitable setbacks from boundaries and appropriate overall building heights for each unit to enable minimal impact to the solar access of adjoining properties.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Assessment

The subject site is located within an established residential area and is well suited for the development of medium density housing given the site is within close proximity to major road networks, community facilities and public transport. The proposal also seeks to reduce pressure on the urban fringe by providing three (3) dwellings where previously one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated.

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the development of the land for two (2) or more dwellings, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

In considering the Planning Policy Framework and the Local Planning Policy Framework, Council can establish that an acceptable proposal will be guided by:

- Clause 22.09 Residential Development and Neighbourhood Character;
- Clause 52.06 Car parking; and
- Clause 55 Two (2) or more dwellings on a lot.

Each of these Clauses ensure that Council facilitates the orderly development of urban areas, which is a specific objective of Clause 11.02 Settlement.

The objectives of Clause 15.01-1S Urban Design, Clause 15.01-2S Building Design and Clause 21.05-1 Built Form outline the key considerations in which a development must respond to the urban design, character, streetscapes and landscape issues.

It is considered that the proposed design response respects the preferred neighbourhood character of the incremental change area by providing a medium density housing typology.

The design of the dwellings is considered in keeping with the existing and preferred neighbourhood character by the way of ground and first floor setbacks, external colours and materials and the capacity for landscaping and canopy tree planting across the site.

The proposal is located within an area subject to incremental change as demonstrated by recent multi-unit developments of a similar scale and massing located within the surrounding residential area. The proposal's compliance with Clause 22.09 and Clause 55 (subject to conditions) ensures that the development would achieve the objectives set out in Clause 15.01 and Clause 21.05-1.

As such, Council officers recommend that the application be approved subject to planning permit conditions.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 22.09 – Residential Development and Neighbourhood Character Policy

An assessment against the design principles of Clause 22.09 is included as Attachment 4 of this report. This proposal provides a design response which is consistent with the preferred character envisaged by Clause 22.09. The instances that warrant further discussion are detailed below:

Design Principles for all residential developments

Safety

Relevant Design Principles:

- *Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.*
- *Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.*

The submitted plans show that each dwelling has views from habitable rooms to the public realm and/or the internal shared accessway. However, it is considered that Dwelling 1 and 2 could be provided with a window on the western elevation at the ground floor to provide additional opportunity for passive surveillance of the shared accessway.

As the dining area of Dwelling 1 and 2 are both setback 600mm from the shared accessway, the proposed new window would not be able to comply with Standard B15 of Clause 55 due to the setback of the window being less than 1.5m from the common accessway. However, this can be addressed by providing the windows with noise attenuated glazing to limit noise from the common accessway to the main habitable areas of Dwelling 1 and 2, which would comply with the objective of that Clause.

The development has not been provided with security lighting to the front of the dwellings or garages. There is opportunity for high-mounted sensor lighting to be easily adapted into the design of the development through a permit condition in order to meet this Design Principle.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Internal Amenity

The main habitable area for the dwellings are all located at ground floor. There are no specific requirements outlining the required sizes for a living area for this type of development. However, the requirements listed under Clause 55.07-12 – Functional Layout for apartment developments can be utilised as a guide.

The sizes of the living areas (excluding dining and kitchen areas) for the proposed dwellings are assessed against the requirements of Clause 55.07- 12 when there are two or more bedrooms:

	Minimum width required	Minimum width provided	Minimum area required	Minimum area provided
Dwelling 1	3.6m	3.7m	12sqm	14sqm
Dwelling 2	3.6m	3.6m	12sqm	19sqm
Dwelling 3	3.6m	4.0m	12sqm	19sqm

The living area of each of the proposed dwellings meets or exceeds the required minimum width and the required minimum area when two or more bedrooms are provided.

In addition, the submitted plans have demonstrated that standard living area furniture can be accommodated within the dwellings, and still ensure future residents can easily circulate through the space.

Therefore, it is considered that the size of the open plan, kitchen, living and dining area for each of the dwellings are appropriate for future residents.

Clause 52.06 Assessment - Car Parking

The table at Clause 52.06-5 (Car parking – Number of car spaces required under Table 1) sets out the car parking requirement that applies to the use of land for dwellings as follows:

- One (1) car parking space to each one (1) or two (2) bedroom dwelling; and
- Two (2) car parking spaces to each three (3) or more bedroom dwelling.

A total of five (5) car parking spaces are required.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Dwelling 1 and 2 are both three (3) bedroom dwellings and are provided with a double garage. Dwelling 3 is a two (2) bedroom dwelling and is provided with a single carport which has a demountable roof and is uncovered for the rear 2.44 metres as required by South East Water.

As only one car space is required to be provided for Dwelling 3, it is not required to be a covered car space.

No visitor car space is required to be provided onsite.

The number of car spaces provided complies with Clause 52.06 (Car parking)

The proposal complies with the Design Standard of Clause 52.06-9. A full Clause 52.06 assessment is attached to this report at Attachment 5.

Clause 55 – Two or more Dwellings on a lot and Residential Buildings

A Clause 55 Assessment is attached to this report as Attachment 3. Standards that warrant further consideration are discussed as follows:

Clause 55.04-6 – Overlooking objective (Standard B22)

Relevant standards:

- *A habitable room window, balcony, terrace, deck, or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.*
- *A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:*
 - *Offset a minimum of 1.5 metres from the edge of one window to the edge of the other.*
 - *Have sill heights of at least 1.7 metres above floor level.*
 - *Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level.*
 - *Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.*

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

The first floor habitable room windows on the western elevation have not clearly been shown to be obscured to 1.7m due to the style of window shown. Requiring the type of window to be altered to ensure compliance with the Standard will form a condition on any permit granted for this site.

The other habitable room windows with views into habitable room windows or secluded private open space of adjoining dwellings are shown to be obscured to 1.7m above finished floor level.

Clause 55.06-4 – Site services objective (Standard B34)

Relevant standards:

- *Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.*
- *Mailboxes should be provided and located for convenient access as required by Australia Post.*

The submitted plans do not show mailboxes for the proposed dwellings. The provision of these site services can form a condition on any permit granted for the site.

Drainage and Sewerage Easement

A drainage and sewerage easement runs along the rear of the site (with a width of 2.4m) and a sewer tie is located on the property to the rear. The carport of Dwelling 3 is proposed to be partially situated on the easement. The section of the carport over the easement will be open to the sky and be provided with removal concrete tiles on a gravel base. The applicant has provided consent from South East Water to construct over the easement. Council's Civil Development has reviewed the proposal and do not object, subject to conditions on the permit.

Referral Response from Fire Rescue Victoria (FRV)

The application was referred to Fire Rescue Victoria for comment as the nearest fire hydrant is located more than 120 metres from the rear of the site. Fire Rescue Victoria have requested that a condition be included on the permit requiring the installation of either an onsite fire hydrant or an extra fire hydrant installed to the front of the property. The condition requested by Fire Rescue Victoria has been included as Condition 17 in the recommendation.

Protection of the Street Tree & Trees on Neighbouring Sites

A street tree is located on the nature strip of the subject site and there are several trees on neighbouring sites located in proximity to the adjoining boundaries. The submitted arborist report identifies that the street tree will not be directly affected by the proposal. The report also recommends Tree Protection Measures for the protection of trees on adjoining properties, as well as the street tree, during the construction of the development. The application was referred to Council's Arborist who did not object to the proposal, subject to conditions which can form conditions on any permit granted for the site.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Environmentally Sustainable Development

The proposal complies with the requirements of Clause 22.06 by providing a Sustainable Design Assessment (SDA), a Built Environment Sustainability Scorecard (BESS) and a Stormwater Calculation, all completed by qualified professionals.

The provided BESS score complies with a score of 59% for best practice encompassing the full life of the build and identifying the methods used for the best environmental performance outcome. Having regard to the sites opportunities and restraints, the proposal has included the necessary water tanks, and roof catchment areas, sufficient energy star ratings for fixtures and heating and cooling systems.

The referral response from Council's ESD department identified that the submitted plans and the SDA had some minor issued which need to be rectified. Conditions have been included to require these details on the plans to be updated, as well as relevant notations to be updated as required.

BESS Information Summary Dwelling Type: Non-residential		Project Overall Score: 59%		
		Fail	Best Practice	Design Excellence
		(<49%)	(50-69%)	(>70%)
BESS Category	Score	Initiatives		
Management	83%	To be revised		
		Preliminary NatHERS ratings to be conducted		
		Commitment to prepare a building user guide		
Water	50%	To be revised		
		Rainwater tank capacity of 2,000L per dwelling connected to:		
		Toilet flushing		
		High WELS star rated water fittings, fixtures and appliances		
		Potable water consumption reduced by 28% compared to same building following minimum standards.		
Energy		To be revised		
		Preliminary NatHERS energy rating to be undertaken		
		High efficiency air conditioning specified with 5-star energy rating.		

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

		Estimated greenhouse gas emissions reduced by 68% compared to compared to same building following minimum standards (tbcd)
Stormwater	100%	Pending confirmation
		Stormwater design meets industry best practice requirements though incorporation of rainwater collection and re-use and permeable driveway
Indoor Environment Quality	100%	
		Double glazing to all habitable room windows
		Cross ventilation to be achieved for all units
Transport	50%	Pending confirmation
		Bicycle parking provided in garage
		Provision of electric vehicle charging infrastructure in each garage
Waste	0%	Pending confirmation
		FOGO collection
Urban Ecology	62%	
		At least 20% of the site is permeable and landscapable
Innovation	0%	

Conclusion

The proposal is generally consistent with the provisions of the Greater Dandenong Planning Scheme, including the zoning requirements, local policy direction, application of Clauses 22.09, 52.06 and 55, and the decision guidelines of Clause 65.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as No. 16 Bess Court, Dandenong VIC 3175 (Lot 28 LP 56777) for the purpose of the development of the land for three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling to the rear) in accordance with the plans submitted with the application subject to the following conditions:

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions and 3 copies must be provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:
 - 1.1 The dining area of Dwelling 1 and 2 provided with a window to enable views of the shared accessway. The window must be provided with noise attenuated glazing and have a sill height of 1.0 metre above finished floor level;
 - 1.2 The carport for Dwelling 3 correctly identified and all references to a garage deleted;
 - 1.3 An internal fence separating the carport and rear yard of Dwelling 3;
 - 1.4 A mailbox for each dwelling or a communal mailbox structure for the development shown on all relevant plans and on the elevations, which must comply with Clause 52.06-9;
 - 1.5 The type of windows for the master bedrooms of Dwelling 1 and 2 changed to ensure compliance with Standard B22 – Overlooking;
 - 1.6 All changes required under Condition 3;
 - 1.7 All changes required under Condition 17;
 - 1.8 Landscape plan in accordance with Condition 2.

When approved, these plans will be endorsed and will form part of this permit.

2. Before the approved development starts, and before any trees or vegetation are removed, an amended landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended landscape plan must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions and 3 copies must be provided. The amended landscape plan must be generally in accordance with the landscape plan submitted with the application but modified to show:
 - 2.1 Plans to accord with Condition 1 of this permit;

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- 2.2 The site at a scale of 1:100/200, including site boundaries, existing and proposed buildings, neighbouring buildings, car parking, access and exit points, indicative topography and spot levels at the site corners, existing and proposed vegetation, nature strip trees, easements and landscape setbacks;**
- 2.3 Details of the proposed layout, type and height of fencing;**
- 2.4 Legend of all plant types, surfaces, materials and landscape items to be used including the total areas of garden and lawn;**
- 2.5 A plant schedule giving a description of botanical name, common name, mature height and spread, pot size, purchase height (if a tree) and individual plant quantities;**
- 2.6 At least one (1) advanced canopy tree with a minimum planting height of 1.5 metres within the rear secluded open space areas of each dwelling and within the front yard of Dwelling 1;**
- 2.7 Any paving or deck areas within the secluded open space area of the proposed dwellings on a permeable base;**
- 2.8 All Tree Protection Measures required under Condition 11.**

When approved, the amended landscape plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the building is occupied.

At all times, the landscaping must be maintained in good order in accordance with the endorsed landscape plan and schedule to the satisfaction of the Responsible Authority.

- 3. Prior to the endorsement of plans under Condition 1, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be in accordance with Condition 1 and modified to show:**

- 3.1 Revised roof catchment area of each dwelling that ensures a minimum of 50sqm of roof area can drain to the rainwater tank;**
- 3.2 Specification on the elevations for all habitable room windows, including second story landing windows as operable and double glazed to facilitate natural cross flow ventilation;**

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- 3.3** Incorporation on an additional operable window to the kitchen or dining room wall of Dwelling 1 and 2 to facilitate cross ventilation to each living area;
- 3.4** Specification of additional water sensitive urban design measures to the driveway area (such as permeable concrete or bioretention) to satisfy water quality requirements;
- 3.5** Clarification of any rooftop solar pre-heating panels if applicable;
- 3.6** Any other measures associated with the revised Sustainable Design Assessment.

When approved, the amended plans will be endorsed and form part of this permit.

- 4.** Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.
- 5.** Except with the prior written consent of the Responsible Authority, the approved buildings must not be occupied until all buildings and works and the conditions of this permit have been complied with.
- 6.** Prior to the endorsement of plans, the applicant is to submit a revised Sustainable Design Assessment (SDA) to the satisfaction of the responsible authority. The revised SDA must be in accordance with the design initiatives, commitments and assessment tool inputs included in the SDA (prepared by Archidesign Office) but modified to include:
 - 6.1** Revised stormwater management section that includes an updated assessment using STORM or InSite Water inclusive of:
 - 6.1.1.** All driveway area and relevant water quality treatments (if required).
 - 6.1.2.** Revised roof area catchment of at least 50m² per dwelling in accordance with 6-star energy rating Victorian Building Code standards.
 - 6.1.3.** Revised roof catchment areas that remain untreated or draining to the stand alone raingardens to each dwelling.
 - 6.2** Revised BESS assessment water section that includes updates to:
 - 6.2.1.** Revised specification of toilets from 5-star to 4-star WELS.
 - 6.2.2.** Revised Connection of toilets to tanks 1, 2, and 3.
 - 6.2.3.** Revised roof area catchments of at least 50sqm per dwelling.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- 6.2.4. Revised irrigation area in accordance with landscape garden area per dwelling.**
 - 6.2.5. Clarification of the additional use of the rainwater tank, otherwise removal of this measure (zero L/day).**
- 6.3 Revised BESS energy section that confirms any use of solar hot water pre-heating panels, with a revised contribution of 0 per-cent if not applicable.**
- 6.4 Revised BESS IEQ section includes:**
 - 6.4.1. Supporting information to IEQ 3.2 that demonstrates provision of external fixed and adjustable shading to all north, east and waste facing windows. Should this not be demonstrated, the credit must be removed.**
 - 6.4.2. Deletion of IEQ 3.3**

The provisions, recommendations and requirements of the endorsed SDA must be designed and constructed to the satisfaction of the responsible Authority. No alterations to the endorsed SDA can occur without prior written consent from the responsible authority.

- 7. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**
- 8. The connection of the internal drainage infrastructure to the legal point of discharge must be to the satisfaction of the Responsible Authority.**
- 9. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 10. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 11. Prior to construction, Tree 1 as per the provided Arborist report by Bluegum (7th October 2021) must have a Tree Protection Zone (TPZ) fence installed to the satisfaction of the Responsible Authority. All TPZ activities must meet the following requirements:**
 - 11.1. TPZ fence must be installed prior to the commencement of any demolition, excavation, tree removal, delivery of building/construction materials, temporary buildings and construction and verified by the Project Arborist.**

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- 11.2. The TPZ fence shall not be removed until such works have been fully completed.**
- 11.3. The TPZ fence must extend to the Tree Protection Zone as, calculated as being a radius of 12 times the Diameter at Breast Height (DBH – measured at 1.4 metres above ground level as defined by the Australian Standard AS 4970.2009) or as close as practically possible without blocking footpaths, roads or existing driveways.**
- 11.4. The TPZ must be mulched (100-150mm thick layer) in accordance with AS 4970-2009).**
- 11.5. Areas within the TPZ must not be used:**
 - 11.5.1. For vehicular or pedestrian access, no trenching or soil excavation is to occur.**
 - 11.5.2. For storage or dumping of tools, equipment, materials or waste is to occur.**
- 12. Letterboxes and all other structures (including visually obstructive fencing and landscaping) should be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with Dandenong Planning Scheme Clause 52.06-9.**
- 13. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 14. Before the approved buildings are occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**
- 15. Before the approved buildings are occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass. Adhesive film or similar removable material must not be used.**
- 16. All glazing must at all times be maintained to the satisfaction of the Responsible Authority.**

Fire Rescue Victoria Conditions

- 17. Fire hydrants**
 - 17.1. Before occupancy of any dwelling, operable above or below ground fire hydrants must be provided in accordance with the following requirements, or to satisfaction of Fire Rescue Victoria.**

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

- 17.2. The maximum distance between a hydrant and the rear of any building must be 120 m. This distance must be measured around lot boundaries and other obstacles.**
- 17.3. Hydrants must be identified as specified in 'Identification of Street Hydrants for Firefighting purposes' available under publications on the Country Fire Authority web site (www.cfa.vic.gov.au)**

End of Fire Rescue Victoria Conditions

- 18. This permit will expire if:**
 - 18.1. The development or any stage of it does not start within two (2) years of the date of this permit, or**
 - 18.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**
- Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.**
- (a) the request for the extension is made within twelve (12) months after the permit expires; and**
 - (b) the development or stage started lawfully before the permit expired.**

Permit Notes

A Building Approval is required prior to the commencement of the approved development. This planning permit does not constitute any building approval.

Approval of any retention system within the property boundary is required by the relevant building surveyor.

Before commencement of the development occurs, the applicant should contact the City of Greater Dandenong's Civil Development and Design Unit regarding legal point of discharge, new crossings, building over easements, etc.

As this is an established site, the proposed internal drainage should be connected to the existing legal point of discharge. The applicant may apply for local drainage information, if available; otherwise on site verification should be undertaken by the applicant.

A Vehicle Crossing Permit must be obtained from Council for all vehicular crossings prior to construction of the crossings. You may be required to apply for a Asset Protection Permit from Council's engineering services. Queries regarding engineering requirements can be directed to Council's general phone number on 8571 1000.

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

No buildings or works shall be constructed over any easement without the written consent of the relevant authorities.

This permit has been granted on the basis that consent to build over any easement will be obtained from the relevant authorities. If consent is not able to be obtained, the development plan will be required to be amended.

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - No. 16 BESS COURT, DANDENONG
(PLANNING APPLICATION No. PLN21/0477)**

ATTACHMENT 1

SUBMITTED PLANS

PAGES 12 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.



CLIENT: MIER PROJECT MI
 DRAWINGS: TWINN PT ANNEX
 PROJECT STATUS: DWG NO
 PT ANNEX APPLICATION: 21-1004
 SCALE: 1:200 @ A1

THIS IS REVISION-B

PROJECT: NEW YORK STATE NEW HUNT COUNTY COMPACT
ADDRESS: 16100 ROUTE 107, HARTMAN, NY 13342

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AUTHOR: ASIE KHORRAMI **CONTACT:** 0415 982 002

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2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)



2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)



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2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)



2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)



2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)

TOWN PLANNING APPLICATION
PROPOSED LANDSCAPE PLAN
SITE, No 16 BESS COURT
DANDENONG
3175

DRAWING PAGE REGISTRY

SITE PLAN	01
LANDSCAPE PLAN	02
LANDSCAPE DETAILS	03
GENERIC DETAILS	04



PROPOSED SITE PLAN 1:200

PROPOSED 3 NEW UNIT DEVELOPMENT

CLIENT
MIP GROUP

ADDRESS
16 BESS COURT DANDENONG



CONCEPT ONLY
NOT TO BE USED FOR CONSTRUCTION
AND/OR ANY RESPONSIBLE AUTHORITY

DATE
15/11/21

BY
S. J. J.

FOR
TOWN PLANNING APPLICATION

REFERENCE
21-0049

SCALE
1:200

DATE
02/12/21

BY
A. J.

FOR
A. J.

ADD: 1/2741-283

1/2741-283

1/2741-283

1/2741-283

1/2741-283

s.a.i.

S.A. LANDSCAPING DESIGNER

PHONE: 0413 963 007

[illegible]

PROPOSED PLAN 1:100

PROPOSED 3 NEW UNIT DEVELOPMENT

1000

16 BESS COURT DANDENONG

CONCEPT ONLY
NOT TO BE USED FOR CONSTRUCTION
UNLESS INDICATED BY LOCAL CODES
OR BY ANY RESPONSIBLE AUTHORITY



項目	数量	単位	金額
材料費	100	円	10000
労務費	200	円	20000
経費	50	円	5000
合計	350	円	35000

ing his services is restricted by contract to the number of hours he can work and is limited to the number of his clients and coworkers. These constraints are to be used solely for the purpose of providing the best possible service to the community. Any other use of the contract is considered a violation of the contract and will result in the termination of the contract. The contract is to be used only for the purpose of providing the best possible service to the community. Any other use of the contract is considered a violation of the contract and will result in the termination of the contract.

PROJECT:	21-00049	ISSUE:	2
SCALE:	1:1000	DATE:	02.12.21
DATE:		SCALE:	1:1000

Add. 1/3/241-243.
Blackburn Road Mount
Waverley, Vic. 3149

PLANTING LANDSCAPE CONSTRUCTION DETAILS

Erigeron pinnatifidus (Hort. Japonica)
Scirpus setosus (Hort. Japonica)
Scirpus setosus (Hort. Japonica)
Scirpus setosus (Hort. Japonica)
Scirpus setosus (Hort. Japonica)
Scirpus setosus (Hort. Japonica)

[illegible][illegible][illegible]

1. **What is the purpose of the building?** The building is a school for the purpose of providing education to the community.

2. **What is the location of the building?** The building is located in the center of the town, near the main road.

3. **What is the size of the building?** The building is approximately 100 feet long and 50 feet wide.

4. **What is the style of the building?** The building is a simple, rectangular structure with a flat roof.

5. **What is the color of the building?** The building is painted white.

6. **What is the material of the building?** The building is constructed of brick.

7. **What is the foundation of the building?** The building is founded on a concrete foundation.

8. **What is the roof of the building?** The building has a flat roof.

9. **What is the floor of the building?** The building has a concrete floor.

10. **What is the wall of the building?** The building has brick walls.

11. **What is the door of the building?** The building has a large wooden door.

12. **What is the window of the building?** The building has several windows.

13. **What is the entrance of the building?** The building has a central entrance.

14. **What is the exit of the building?** The building has a side exit.

15. **What is the staircase of the building?** The building has a staircase leading to the second floor.

16. **What is the elevator of the building?** The building has an elevator.

17. **What is the parking lot of the building?** The building has a parking lot.

18. **What is the playground of the building?** The building has a playground.

19. **What is the garden of the building?** The building has a garden.

20. **What is the library of the building?** The building has a library.

21. **What is the gymnasium of the building?** The building has a gymnasium.

22. **What is the cafeteria of the building?** The building has a cafeteria.

23. **What is the classroom of the building?** The building has many classrooms.

24. **What is the teacher's office of the building?** The building has a teacher's office.

25. **What is the principal's office of the building?** The building has a principal's office.

26. **What is the nurse's office of the building?** The building has a nurse's office.

27. **What is the janitor's office of the building?** The building has a janitor's office.

28. **What is the storage room of the building?** The building has a storage room.

29. **What is the maintenance room of the building?** The building has a maintenance room.

30. **What is the rest room of the building?** The building has rest rooms.

31. **What is the shower room of the building?** The building has a shower room.

32. **What is the locker room of the building?** The building has a locker room.

33. **What is the swimming pool of the building?** The building has a swimming pool.

34. **What is the tennis court of the building?** The building has a tennis court.

35. **What is the basketball court of the building?** The building has a basketball court.

36. **What is the volleyball court of the building?** The building has a volleyball court.

37. **What is the soccer field of the building?** The building has a soccer field.

38. **What is the baseball field of the building?** The building has a baseball field.

39. **What is the softball field of the building?** The building has a softball field.

40. **What is the golf course of the building?** The building has a golf course.

41. **What is the tennis club of the building?** The building has a tennis club.

42. **What is the basketball club of the building?** The building has a basketball club.

43. **What is the volleyball club of the building?** The building has a volleyball club.

44. **What is the soccer club of the building?** The building has a soccer club.

45. **What is the baseball club of the building?** The building has a baseball club.

46. **What is the softball club of the building?** The building has a softball club.

47. **What is the golf club of the building?** The building has a golf club.

48. **What is the swimming club of the building?** The building has a swimming club.

49. **What is the tennis team of the building?** The building has a tennis team.

50. **What is the basketball team of the building?** The building has a basketball team.

51. **What is the volleyball team of the building?** The building has a volleyball team.

52. **What is the soccer team of the building?** The building has a soccer team.

53. **What is the baseball team of the building?** The building has a baseball team.

54. **What is the softball team of the building?** The building has a softball team.

55. **What is the golf team of the building?** The building has a golf team.

56. **What is the swimming team of the building?** The building has a swimming team.

57. **What is the tennis coach of the building?** The building has a tennis coach.

58. **What is the basketball coach of the building?** The building has a basketball coach.

59. **What is the volleyball coach of the building?** The building has a volleyball coach.

60. **What is the soccer coach of the building?** The building has a soccer coach.

61. **What is the baseball coach of the building?** The building has a baseball coach.

62. **What is the softball coach of the building?** The building has a softball coach.

63. **What is the golf coach of the building?** The building has a golf coach.

64. **What is the swimming coach of the building?** The building has a swimming coach.

65. **What is the tennis teacher of the building?** The building has a tennis teacher.

66. **What is the basketball teacher of the building?** The building has a basketball teacher.

67. **What is the volleyball teacher of the building?** The building has a volleyball teacher.

68. **What is the soccer teacher of the building?** The building has a soccer teacher.

69. **What is the baseball teacher of the building?** The building has a baseball teacher.

70. **What is the softball teacher of the building?** The building has a softball teacher.

71. **What is the golf teacher of the building?** The building has a golf teacher.

72. **What is the swimming teacher of the building?** The building has a swimming teacher.

73. **What is the tennis principal of the building?** The building has a tennis principal.

74. **What is the basketball principal of the building?** The building has a basketball principal.

75. **What is the volleyball principal of the building?** The building has a volleyball principal.

76. **What is the soccer principal of the building?** The building has a soccer principal.

77. **What is the baseball principal of the building?** The building has a baseball principal.

78. **What is the softball principal of the building?** The building has a softball principal.

79. **What is the golf principal of the building?** The building has a golf principal.

80. **What is the swimming principal of the building?** The building has a swimming principal.

81. **What is the tennis superintendent of the building?** The building has a tennis superintendent.

82. **What is the basketball superintendent of the building?** The building has a basketball superintendent.

83. **What is the volleyball superintendent of the building?** The building has a volleyball superintendent.

84. **What is the soccer superintendent of the building?** The building has a soccer superintendent.

85. **What is the baseball superintendent of the building?** The building has a baseball superintendent.

86. **What is the softball superintendent of the building?** The building has a softball superintendent.

87. **What is the golf superintendent of the building?** The building has a golf superintendent.

88. **What is the swimming superintendent of the building?** The building has a swimming superintendent.

89. **What is the tennis director of the building?** The building has a tennis director.

90. **What is the basketball director of the building?** The building has a basketball director.

91. **What is the volleyball director of the building?** The building has a volleyball director.

92. **What is the soccer director of the building?** The building has a soccer director.

93. **What is the baseball director of the building?** The building has a baseball director.

94. **What is the softball director of the building?** The building has a softball director.

95. **What is the golf director of the building?** The building has a golf director.

96. **What is the swimming director of the building?** The building has a swimming director.

97. **What is the tennis manager of the building?** The building has a tennis manager.

98. **What is the basketball manager of the building?** The building has a basketball manager.

99. **What is the volleyball manager of the building?** The building has a volleyball manager.

100. **What is the soccer manager of the building?** The building has a soccer manager.

101. **What is the baseball manager of the building?** The building has a baseball manager.

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103. **What is the golf manager of the building?** The building has a golf manager.

104. **What is the swimming manager of the building?** The building has a swimming manager.

105. **What is the tennis coach of the building?** The building has a tennis coach.

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114. **What is the basketball teacher of the building?** The building has a basketball teacher.

115. **What is the volleyball teacher of the building?** The building has a volleyball teacher.

116. **What is the soccer teacher of the building?** The building has a soccer teacher.

117.

[illegible]

CONCEPT ONLY
NOT TO BE USED FOR CONSTRUCTION
UNLESS ENDORSED BY LOCAL COUNCIL
AND OF ANY RESPONSIBLE AUTHORITY

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GENERAL PLANTING GUIDE AND DETAILS



**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - No. 16 BESS COURT, DANDENONG
(PLANNING APPLICATION No. PLN21/0477)**

ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)



**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - No. 16 BESS COURT, DANDENONG
(PLANNING APPLICATION No. PLN21/0477)**

ATTACHMENT 3

CLAUSE 55 ASSESSMENT

PAGES 40 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met The development is considered to be appropriate to the area through the proposed front and side setbacks, opportunity for landscaping across the site, the provision of a single storey dwelling to the rear and the use of similar external colours/materials and roof form to other dwellings in the surrounding area. See Clause 22.09 Assessment for further discussion.
Decision Guidelines	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met See Clause 22.09 Assessment for further discussion.
	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
Objectives	The design response.	
	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the PPF and the LPPF, including the MSS and local planning policies.	Standard met ✓
Decision Guidelines	The PPF and the LPPF including the MSS and local planning policies. The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the PPF and the LPPF, including the MSS and local planning policies. To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level.	N/A Three dwellings are proposed.
Objective	To encourage a range of dwellings sizes and types in developments of ten or more dwellings.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B4		Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	✓ Standard met Development can be suitably accommodated into infrastructure of the established area.
		Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	✓ Standard met Development can be suitably accommodated into infrastructure of the established area.
		In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	✓ Standard met
Decision Guidelines		The capacity of the existing infrastructure.	
		In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
		If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives		To ensure development is provided with appropriate utility services and infrastructure.	
		To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility.	✓ Standard met Each dwelling is accessible by vehicles and pedestrians.
	Developments should be oriented to front existing and proposed streets.	✓ Standard met Dwelling 1 faces Bess Court. Dwelling 2 and 3 face the internal accessway.
	High fencing in front of dwellings should be avoided if practicable.	✓ Standard met No front fence is proposed.
	Development next to existing public open space should be laid out to complement the open space.	✓ Standard met
	Any relevant urban design objective, policy or statement set out in this scheme. The design response.	
Decision Guidelines		
Objective	To integrate the layout of development with the street.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-1 Street setback objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA															
Standard B6 Walls of buildings should be set back from streets: - At least the distance specified in a schedule to the zone, or - If no distance is specified in a schedule to the zone, the distance specified in Table B1. Porches, pergolas, and verandahs that are less than 3.6 metres high and eaves may encroach not more than 2.5 metres into the setbacks of this standard GRZ 1 & 2: 7.5 metres or as per Table B1, whichever is the lesser. NRZ: As per Table B1. Table B1 Street setback <table border="1"> <thead> <tr> <th>Development context</th><th>Minimum setback from front street (metres)</th><th>Minimum setback from a side street (metres)</th></tr> </thead> <tbody> <tr> <td>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td><td>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.</td><td>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td><td>Not applicable</td></tr> <tr> <td>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td><td>6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td><td>Not applicable</td></tr> <tr> <td>The site is on a corner.</td><td>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td><td>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td></tr> </tbody> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the same street and no existing building on the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Not applicable	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.		Standard met A minimum setback of 7.5m from the front boundary is required. Dwelling 1 is setback 7.54m from the front boundary.
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)															
There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable															
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Decision	Any relevant neighbourhood character objective, policy or statement set out in this																

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

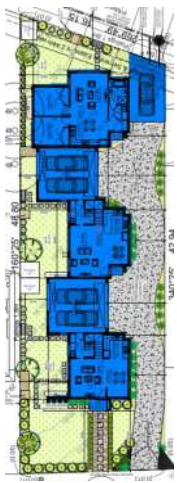
Guidelines	scheme.	
	The design response.	
	Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
	The value of retaining vegetation within the front setback.	
Objective	To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-2 Building height objective		
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B7	The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land. GRZ: 11 metres / 3 storeys <i>mandatory maximum</i> (refer Clause 32.08-9)	✓ Standard met Double storey Dwelling 1 – maximum 7.2m Dwelling 2 – maximum 7.0m Single Storey Dwelling 3 – maximum 4.5m
	If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.	N/A
	Changes of building height between existing buildings and new buildings should be graduated.	✓ Standard met
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.	
	The design response.	
	The effect of the slope of the site on the height of the building.	
	The relationship between the proposed building height and the height of existing adjacent buildings.	
	The visual impact of the building when viewed from the street and from adjoining properties.	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B8		The site area covered by buildings should not exceed: - The maximum site coverage specified in a schedule to the zone, or - If no maximum site coverage is specified in a schedule to the zone, 60 per cent. GRZ1: 60% (none specified)	✓ Standard met Lot size 698sqm Site coverage – 418.8sqm max. Provided: 39.5% or 275.4sqm 
Decision Guidelines		Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
		The design response.	
		The existing site coverage and any constraints imposed by existing development or the features of the site.	
		The site coverage of adjacent properties	
Objective		The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.	
		To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-4 Permeability and stormwater management objectives

Standard (Summarised)		Standard Met/Standard Not Met/NA
Title & Objective		
Standard B9	The site area covered by the pervious surfaces should be at least: - The minimum areas specified in a schedule to the zone, or - If no minimum is specified in a schedule to the zone, 20 per cent of the site. GRZ1: 30% The stormwater management system should be designed to: - Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999). - Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces.	Standard met Required min 209.4sqm Provided 38.8% or 270.4sqm 
Decision Guidelines	The design response. The capacity of the site to incorporate stormwater retention and reuse. The existing site coverage and any constraints imposed by existing development. The capacity of the drainage network to accommodate additional stormwater. The capacity of the site to absorb run-off. The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres. Whether the owner has entered into an agreement to contribute to off-site stormwater management in lieu of providing an on-site stormwater management system.	
Objectives	To reduce the impact of increased stormwater run-off on the drainage system. To facilitate on-site stormwater infiltration. To encourage stormwater management that maximises the retention and reuse of stormwater	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-5 Energy efficiency objectives

Standard (Summarised)		Standard Met/Standard Not Met/NA
Title & Objective	Standard B10	Standard met Dwellings provided with north-facing windows when possible. The development would not unreasonably reduce the energy efficiency of adjoining dwellings. The adjoining dwellings are not identified as having existing rooftop solar energy systems.
Decision Guidelines	Buildings should be: - Oriented to make appropriate use of solar energy. - Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. - Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged.	Standard met All dwellings provided with north facing SPOS areas.
	Living areas and private open space should be located on the north side of the development, if practicable.	Standard met Each dwelling provided with north-facing windows when possible.
	Developments should be designed so that solar access to north-facing windows is maximised.	
	The design response. The size, orientation and slope of the lot. The existing amount of solar access to abutting properties. The availability of solar access to north-facing windows on the site. The extent to which an existing rooftop solar energy system on an adjoining lot is overshadowed by existing buildings or other permanent structures. Whether the existing rooftop solar energy system on an adjoining lot is appropriately located The effect of overshadowing on an existing rooftop solar energy system on an adjoining lot.	
	To achieve and protect energy efficient dwellings and residential buildings. To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.	
Objectives		

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable.	N/A No communal or public open space proposed.
Decision Guidelines	Any relevant plan or policy for open space in the PPF and the LPPF, including the MSS and local planning policies. The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-7 Safety objective

Standard (Summarised)		Standard Met/Standard Not Met/NA
Title & Objective Standard B12	Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.	Standard met The entrances to the dwellings are easily visible from Bess Court or from the shared accessway.
	Planting which creates unsafe spaces along streets and accessways should be avoided.	Standard met
	Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.	Standard not met – could be met via permit condition, if issued Security lighting has not been shown on the plans but there is capacity for security lighting to be incorporated across the development via a permit condition. There is also limited opportunity for passive surveillance of the shared accessway from ground floor of Dwelling 1 and 2. Condition to be added requiring a window to be provided to west elevation of dining area of both dwellings to provide additional surveillance opportunities. As the windows would be setback 600mm from the shared accessway, the windows will be required to be noise attenuated to reduce noise impacts from vehicles entering/exiting the site.
	Private spaces within developments should be protected from inappropriate use as public thoroughfares.	Standard met Private spaces are delineated by fencing.
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-8 Landscaping objectives

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B13		The landscape layout and design should:	✓ Standard met
		• Protect any predominant landscape features of the neighbourhood.	
		• Take into account the soil type and drainage patterns of the site.	
		• Allow for intended vegetation growth and structural protection of buildings.	
		• In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals.	
		• Provide a safe, attractive and functional environment for residents.	
Decision Guidelines		Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.	✓ Standard met Several small trees on the site are planned to be removed.
		Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made	✓ Standard met No significant trees have been removed from the site.
		The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.	✓ Standard met
		Development should meet any additional landscape requirements specified in a schedule to the zone.	✓ Standard met
		<i>All schedules to all residential zones:</i>	90sqm of the front setback would be set aside for landscaping. As the front setback is 115sqm in size, this equates to 78% of the front setback being available for planting.
		<i>"70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees."</i>	
Objectives		Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
		Any relevant plan or policy for landscape design in the PPF and the LPPF, including the MSS and local planning policies.	
		The design response.	
		The location and size of gardens and the predominant plant types in the neighbourhood.	
		The health of any trees to be removed.	
		Whether a tree was removed to gain a development advantage.	
Objectives		To encourage development that respects the landscape character of the neighbourhood.	
		To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

To provide appropriate landscaping.	
To encourage the retention of mature vegetation on the site.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-9 Access objective		
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B14	The width of accessways or car spaces should not exceed:	✓ Standard met Street frontage to Bess Court – 15.24m Requirement 6.09m (40%) Provided – 3.0m ✓ Standard met One crossover for the development is proposed. ✓ Standard met N/A ✓ Standard met
	• 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage.	
	No more than one single-width crossover should be provided for each dwelling fronting a street.	
	The location of crossovers should maximise retention of on-street car parking spaces.	
	The number of access points to a road in a Transport Zone 2 or a Transport Zone 3 should be minimised.	
Decision Guidelines	Developments must provide for access for service, emergency and delivery vehicles.	✓ Standard met
	The design response.	
	The impact on neighbourhood character.	
	The reduction of on-street car parking spaces.	
Objectives	The effect on any significant vegetation on the site and footpath.	
	To ensure the number and design of vehicle crossovers respects the neighbourhood character.	

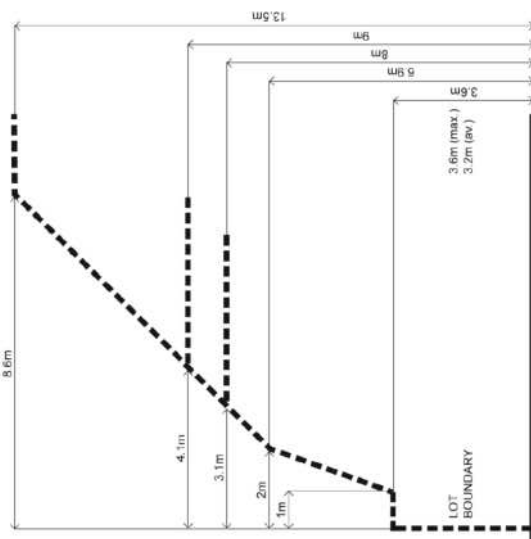
2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.03-10 Parking location objectives

Standard (Summarised)		Standard Met/Standard Not Met/NA
Title & Objective		
Standard B15	Car parking facilities should: • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	Standard met Car parking facilities for each dwelling would be close and convenient for each dwelling. The garages of each dwelling would be secure and would be capable of being well ventilated. Standard met The development does not currently have any habitable room windows located along the shared accessway. However, a window to the dining area of both Dwelling 1 and 2 will be required as a condition of the permit, if issued, to enable passive surveillance of the shared accessway in accordance with Standard B12. The windows would be setback 600mm from the shared accessway so cannot meet the requirements of Standard B15. The windows will be required to be provided with noise attenuation glazing to protect residents from vehicle noise from within the development.
Decision Guidelines	The design response.	
Objectives	To provide convenient parking for residents and visitors vehicles.	
	To protect residents from vehicular noise within developments.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-1 Side and rear setbacks objective

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA																																																		
Standard B17		A new building not on or within 200mm of a boundary should be setback from side or rear boundaries: - At least the distance specified in a schedule to the zone, or NRZ1: "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres." - If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. Diagram B1 Side and rear setbacks  Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.	Standard Met/Standard Not Met/NA ✓ Standard met Dwelling 1: <table><tr><th>Ground Floor</th><th>Required</th><th>First Floor</th><th>Required</th></tr><tr><td>North</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>East</td><td>2.75m</td><td>1m</td><td>2.81m</td></tr><tr><td>South</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>West</td><td>3.61m</td><td>1m</td><td>3.68m</td></tr></table> Dwelling 2: <table><tr><th>Ground Floor</th><th>Required</th><th>First Floor</th><th>Required</th></tr><tr><td>North</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>East</td><td>1.69m</td><td>1m</td><td>2.29m</td></tr><tr><td>South</td><td>N/A</td><td>N/A</td><td>N/A</td></tr><tr><td>West</td><td>3.61m</td><td>1m</td><td>3.68m</td></tr></table> Dwelling 3: <table><tr><th>Ground Floor</th><th>Required</th></tr><tr><td>North</td><td>N/A</td></tr><tr><td>East</td><td>1.20m</td></tr><tr><td>South</td><td>2.44m</td></tr><tr><td>West</td><td>N/A</td></tr></table>	Ground Floor	Required	First Floor	Required	North	N/A	N/A	N/A	East	2.75m	1m	2.81m	South	N/A	N/A	N/A	West	3.61m	1m	3.68m	Ground Floor	Required	First Floor	Required	North	N/A	N/A	N/A	East	1.69m	1m	2.29m	South	N/A	N/A	N/A	West	3.61m	1m	3.68m	Ground Floor	Required	North	N/A	East	1.20m	South	2.44m	West	N/A
Ground Floor	Required	First Floor	Required																																																		
North	N/A	N/A	N/A																																																		
East	2.75m	1m	2.81m																																																		
South	N/A	N/A	N/A																																																		
West	3.61m	1m	3.68m																																																		
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West	N/A																																																				

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.	
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The design response.	
	The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.	
	Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.	
	Whether the wall abuts a side or rear lane.	
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-2 Walls on boundaries objective

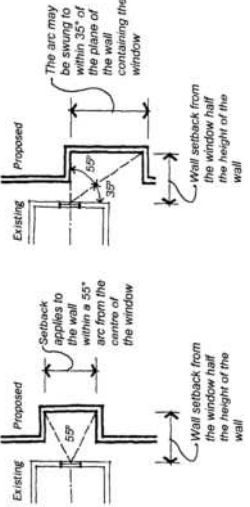
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B18	A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary: • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property. A building on a boundary includes a building set back up to 200mm from a boundary. The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.	Standard met Carport for Dwelling 3 proposed to be constructed along western boundary for a length of 3.4m. Length of western boundary is 42.94m. Standard met Standard met Standard met Maximum height of the carport for Dwelling 3 is 2.8m.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The extent to which walls on boundaries are part of the neighbourhood character. The impact on the amenity of existing dwellings. The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property. The orientation of the boundary that the wall is being built on. The width of the lot. The extent to which the slope and retaining walls or fences reduce the effective height of the wall. Whether the wall abuts a side or rear lane. The need to increase the wall height to screen a box gutter.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	
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2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B19	Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot. Walls or carports more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window. Diagram B2 Daylight to existing windows  Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.	Standard met The garage of Dwelling 1 would be located opposite one habitable room window of adjoining dwelling to the north at 18 Bess Court. The garage would be setback 3.9m from the window. The garage of Dwelling 1 would also be located opposite one habitable room window of adjoining dwelling to the south at 14 Bess Court. The garage would be setback 8.9m from the window. Standard met
Decision Guidelines	The design response. The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows. The impact on the amenity of existing dwellings.	
Objective	To allow adequate daylight into existing habitable room windows.	

Clause 55.04-4 North-facing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/N/A
Standard B20	If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window. Diagram B3 North-facing windows	N/A
Decision Guidelines	The design response. Existing sunlight to the north-facing habitable room window of the existing dwelling.	A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

	The impact on the amenity of existing dwellings.	
Objective	To allow adequate solar access to existing north-facing habitable room windows.	

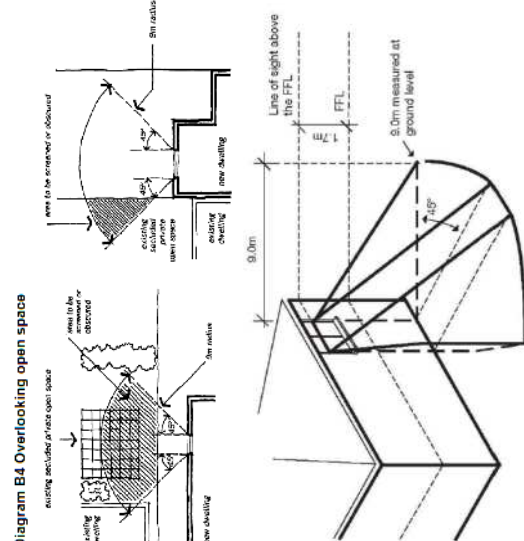
2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B21	Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept. If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.	Standard met The secluded private open space areas of the adjoining dwellings would receive a minimum of five hours of sunlight – minimal shadow cast by development.
Decision Guidelines	The design response.	Standard met
	The impact on the amenity of existing dwellings.	
	Existing sunlight penetration to the secluded private open space of the existing dwelling.	
	The time of day that sunlight will be available to the secluded private open space of the existing dwelling. The effect of a reduction in sunlight on the existing use of the existing secluded private open space. To ensure buildings do not significantly overshadow existing secluded private open space.	
Objective		

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-6 Overlooking objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B22	A habitable room window, balcony, terrace, deck, or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level. Diagram B4 Overlooking open space 	Standard Met/Standard Not Met/NA * Standard not met – can be met via permit condition, if issued All habitable room windows which have views into habitable room windows of adjoining dwellings are fixed and obscured to 1.7m above FFL. However, it is noted that the obscuring of the first floor windows on the western elevation has not been clearly shown. A notation is provided showing the windows to be obscured to 1.7m above FFL but the windows appear to be openable. A permit condition can require the window type changed to allow for obscuring of the windows to 1.7m above FFL.
	A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either: • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent.	* Standard not met – can be met via permit condition, if issued All habitable room windows which have views into SPOS areas of adjoining dwellings are fixed and obscured to 1.7m above FFL. However, it is noted that the obscuring of the first floor windows on the western elevation has not been clearly shown due to the window style shown. A permit condition can require the window style changed to allow for obscuring of the windows to 1.7m above FFL.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	Obscure glazing in any part of the window below 1.7 metres above floor level may be operable provided that there are no direct views as specified in this standard.	✓ Standard met
	Screens used to obscure a view should be: • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed, and durable. • Designed and coloured to blend in with the development. The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.	N/A
Decision Guidelines	The design response.	✓ Standard met
	The impact on the amenity of the secluded private open space or habitable room window.	
	The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.	
	The internal daylight to and amenity of the proposed dwelling or residential building.	
Objective	To limit views into existing secluded private open space and habitable room windows.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	Standard met ✓
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B24	Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.	✓ Standard met No noise sources apparent.
	Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.	✓ Standard met
	Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.	✓ Standard met
	The design response.	
Decision Guidelines	To contain noise sources within development that may affect existing dwellings.	
Objectives	To protect residents from external noise.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met Each dwelling contains a small step suitable for people with limited mobility.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry.	Standard met The entrance to each dwelling is provided with an entry point to provide a sense of address and can be identified from the street or the internal accessway.
Objective	To provide each dwelling or residential building with its own sense of identity.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: • An outdoor space clear to the sky or a light court with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter.	Standard met The Bedroom 1 window of Dwelling 3 is setback 1.2m from the eastern boundary. A 200mm wide eave is shown over the window which would still enable the window to have access to a 1m wide outdoor space clear to the sky.
Decision Guidelines	The design response. Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

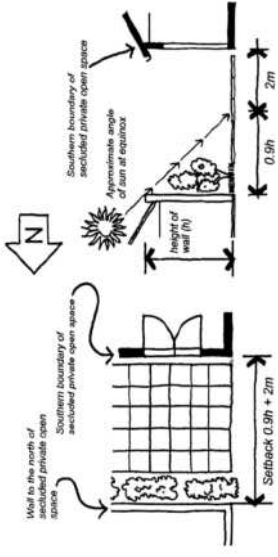
2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.05-4 Private open space objective

Standard (Summarised)		Standard Met/Standard Not Met/NA
Title & Objective		
Standard B28	A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone. GRZ1: <i>"An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or</i> <i>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</i>	Standard met Ground floor open space as follows: Dwelling 1 – A total area 51sqm provided to the side of the dwelling, plus the front yard approximately 88sqm in size. A secluded private open space area of 32sqm with a minimum dimension of 5 metres with convenient access from a living area. Dwelling 2 – A total area 50sqm provided to the side of the dwelling, comprising of a secluded private open space area of 40sqm with a minimum dimension of 5 metres with convenient access from a living area. Dwelling 3 – A total area 62sqm provided to the side and rear of the dwelling, comprising of a secluded private open space area of 32sqm with a minimum dimension of 5 metres with convenient access from a living area.\
	If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of: • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. The balcony requirements in Clause 55.05-4 do not apply to an apartment development.	N/A
Decision Guidelines	The design response. The useability of the private open space, including its size and accessibility. The availability of and access to public or communal open space. The orientation of the lot to the street and the sun.	
Objective	To provide adequate private open space for the reasonable recreation and service needs of residents.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.05-5 Solar access to open space objective

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B29		The private open space should be located on the north side of the dwelling or residential building, if appropriate.	✓ Standard met Where possible, private open space is located on the north side of the dwellings.
		The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall. Diagram B5 Solar access to open space 	✓ Standard met Dwelling 1 Wall height 2.8m Requirement 4.52m Provided 6.61m Dwelling 2 Wall height 3.6m Requirement 5.24m Provided 8.0m Dwelling 3 Wall height 3.3m Requirement 4.97m Provided 6.9m
Decision Guidelines		The design response.	
		The useability and amenity of the secluded private open space based on the sunlight it will receive.	
Objective		To allow solar access into the secluded private open space of new dwellings and residential buildings.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ Standard met Each dwelling provided with a minimum 6 cubic metres of external storage in form of a storage shed.
Objective	To provide adequate storage facilities for each dwelling.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.06-1 Design detail objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including: • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves, and parapets, should respect the existing or preferred neighbourhood character. Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	Standard met The proposed front setback, external materials and roof form is consistent with the existing and preferred character of the area.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting. Whether the design is innovative and of a high architectural standard.	Standard met The garages are visually compatible with the neighbourhood character.
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.06-2 Front fences objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA						
Standard B32	The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties. A front fence within 3 metres of a street should not exceed: • The maximum height specified in a schedule to the zone, or All schedules to all residential zones: “Maximum 1.5 metre height in streets in Transport Road Zone 2 1.2 metre maximum height for other streets” • If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. Table B3 Maximum front fence height <table><thead><tr><th>Street Context</th><th>Maximum front fence height</th></tr></thead><tbody><tr><td>Streets in a Transport Zone 2</td><td>2 metres</td></tr><tr><td>Other streets</td><td>1.5 metres</td></tr></tbody></table>	Street Context	Maximum front fence height	Streets in a Transport Zone 2	2 metres	Other streets	1.5 metres	✓ Standard met No front fence proposed. N/A
Street Context	Maximum front fence height							
Streets in a Transport Zone 2	2 metres							
Other streets	1.5 metres							
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The setback, height and appearance of front fences on adjacent properties. The extent to which slope and retaining walls reduce the effective height of the front fence. Whether the fence is needed to minimise noise intrusion.							
Objective	To encourage front fence design that respects the existing or preferred neighbourhood character.							

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.06-3 Common property objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal, and private areas. Common property, where provided, should be functional and capable of efficient management.	✓ Standard met Private spaces delineated by fencing and vegetation. ✓ Standard met
Objectives	To ensure that communal open space, car parking, access areas and site facilities are practical, attractive, and easily maintained. To avoid future management difficulties in areas of common ownership.	

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B34		The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically. Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development. Bin and recycling enclosures should be located for convenient access by residents. Mailboxes should be provided and located for convenient access as required by Australia Post.	✓ Standard met A drainage and sewerage easement is located along the rear boundary with a sewer tie located within adjoining property to the rear. Carport for Dwelling 3 to have a demountable roof and to be open for rear 2.44m over the easement. Area over easement to be provided with concrete tiles on gravel or similar. Civil development have not objected to the proposal subject to conditions. South East Water have also consented to the proposal. ✗ Standard not met – can be met via permit condition, if issued Each dwelling provided with bin area, clothesline and water tank. A communal or individual mailbox and meterbox have not been shown on the submitted plans but can be required as a permit condition. ✓ Standard met Rubbish and recycling bins located within POS area of each dwelling. ✗ Standard not met – can be met via permit condition, if issued A communal mailbox or individual mailboxes for the dwellings have not been shown on the plans but can be required as a condition of permit.
Decision Guidelines		The design response.	
Objectives		To ensure that site services can be installed and easily maintained.	
		To ensure that site facilities are accessible, adequate, and attractive.	

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - No. 16 BESS COURT, DANDENONG
(PLANNING APPLICATION No. PLN21/0477)**

ATTACHMENT 4

CLAUSE 22.09 ASSESSMENT

PAGES 8 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Assessment Table for Clause 22.09 –Residential Development & Neighbourhood Character Policy

Clause 22.09-3.1 Design Principles for all residential developments

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met Each dwelling provided with ground floor habitable room windows.
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✗ Principle not met – condition required, if permit issued Each dwelling provided with ground and first floor habitable room windows which face the street and/or the internal accessway. However, Dwelling 1 and 2 could be provided via permit condition with a window to the western elevation of the dining area to provide additional passive surveillance for the main habitable area for both units.
	Use semi-transparent fences to the street frontage.	✓ Principle met No front fence proposed.
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✗ Principle not met – condition required, if permit issued Security lighting for the development not shown on submitted plans but can be required as a condition of permit.
Landscaping	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met The entrance to each dwelling is easily visible from Bess Court or the internal accessway.
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met Non-habitable rooms have not been located near the entrance of any of the units.
	Residential development should:	
	Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.	✓ Principle met

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Car parking	Provide substantial, high quality landscaping along vehicular accessways.	✓ Principle met.
	Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.	✓ Principle met
	Planting trees that are common to and perform well in the area.	✓ Principle met
	Avoid the removal of existing mature trees by incorporating their retention into the site design.	✓ Principle met
	Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.	✓ Principle met
	Ensure that landscaping also addresses the Safety Design Principles.	✓ Principle met
	Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.	✓ Principle met
	Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.	✓ Principle met
	Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.	✓ Principle met
	The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.	✓ Principle met One crossover for the development is proposed.
	On-site car parking should be: - Well integrated into the design of the building, - Generally hidden from view or appropriately screened where necessary, - Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level.	✓ Principle met All car parking located to the rear.
	Where car parking is located within the front setback it should be: - Fully located within the site boundary; and - Capable of fully accommodating a vehicle between a garage or carport and the site boundary.	N/A
	Developments with basement car parking should consider flooding concerns where applicable.	N/A
	Residential developments should: Provide a front setback with fence design and height in keeping with the predominant street pattern.	✓ Principle met No front fence is proposed.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	Maintain the apparent frontage width pattern.	✓ Principle met The apparent frontage width pattern is maintained.
	Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.	✓ Principle met
	Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.	✓ Principle met No front fence is proposed.
Private open space	All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.	✓ Principle met
	Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.	✓ Principle met
	Private open space should be positioned to maximise solar access.	✓ Principle met
	Upper floor levels of the same dwelling should avoid encroaching secluded private open space areas to ensure the solar access, useability and amenity of the space is not adversely affected.	✓ Principle met
	Upper level dwellings should avoid encroaching the secluded private open space of a separate lower level dwelling so as to ensure good solar access and amenity for the lower level dwelling.	N/A
Bulk & Built Form	All residential developments should respect the dominant façade pattern of the streetscape by: • Using similarly proportioned roof forms, windows, doors, and verandahs, and • Maintaining the proportion of wall space to windows and door openings. Balconies should be designed to reduce the need for screening from adjoining dwellings and properties. The development of new dwellings to the rear of existing retained dwellings is discouraged where: • The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or • The retention of the existing dwelling detracts from the identified future character.	✓ Principle met The proposed development is consistent with dwellings within the area through the provision of pitched roof forms, window styles and external materials. N/A N/A

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by: • Not exceeding the height of the neighbouring significant building; • Minimising the visibility of higher sections of the new building; and • Setting higher sections back at least the depth of one room from the frontage.	N/A
Site Design	Residential development should: Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.	✓ Principle met The proposal is appropriately located to reduce amenity impacts to adjoining properties through overlooking, overshadowing and solar access.
	Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance	✓ Principle met The development would be constructed of face brickwork, rendered cladding and stone cladding, materials suitable for adequate thermal performance.
	Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.	✓ Principle met
	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met
	Provide suitable storage provisions for the management of operational waste	✓ Principle met Bin storage located within POS areas.
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met
	Residential development should: Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met Proposed materials are face brickwork, rendered cladding and stone cladding which are typical of materials generally used in the wider area.
Materials & Finishes	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met No commercial or industrial style building materials and finishes proposed.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Domestic services normal to a dwelling and Building services	Avoid using materials such as rendered cement sheeting, unarticulated surfaces, and excessive repetitive use of materials.	✗ Principle not met – condition required, if permit issued The ground floor of Dwelling 1 and 2 shows a western elevation with no fenestration. A window will be required to be provided with the dining area of the units to provide a more appropriate presentation, as well as passive surveillance of the shared accessway.
	Use a consistent simple palette of materials, colours, finishes and architectural detailing.	✓ Principle met
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met
	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should: Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties. Be designed to avoid the location of domestic and building services: • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas.	✓ Principle met ✓ Principle met
Internal Amenity	Residential development should: Ensure that dwelling layouts have connectivity between the main living area and private open space.	✓ Principle met Each dwelling has connectivity between the main living area and private open space area.
	Be designed to avoid reliance on borrowed light to habitable rooms.	✓ Principle met No borrowed light relied upon
	Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.	✓ Principle met
	Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.	N/A

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)

Title & Objective		Standard (Summarised)	Standard Met/Standard Not Met/NA
Preferred housing type		The preferred housing type for the Incremental Change Area is medium density.	✓ Principle met Medium density proposed.
Building Height		The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	✓ Principle met Dwelling 1 and 2 are double storey dwellings and Dwelling 3 is a single storey dwelling.
Landscaping		Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✓ Principle met
Setbacks, front boundary and width		Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	✓ Principle met One crossover is proposed with car parking located to the rear which allows for landscaping within the front setback.
Private open space		Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Principle met SPOS areas provided to side or rear of each dwelling.
Bulk & Built Form		Residential development should: Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape;	✓ Principle met The proposed development is an appropriate response to the built form in the area through its use of ground and first floor setbacks, roof form and external colours and materials. The provision of landscaping within the front setback and along boundaries also assists in providing a suitable response.
		Provide separation between dwellings at the upper level;	✓ Principle met Sufficient separation between the upper floors of Dwelling 1 and 2 is provided.
		Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;	✓ Principle met A 2.4m wide spine of open space is retained along the rear boundary.

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot. The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space. Two storey dwellings to the rear of a lot may be considered where: • The visual impact of the building bulk does not adversely affect the identified future character of the area; • Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; • The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; • Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; • Upper storey components are well recessed from adjoining sensitive interfaces. Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.	✓ Principle met Dwelling 3 is a single storey dwelling and is located to the rear of the site. ✓ Principle met Dwelling 3 is located to the rear and is a single storey dwelling. ✓ Principle met
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Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5235.

**2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477)
(Cont.)**

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - No. 16 BESS COURT, DANDENONG
(PLANNING APPLICATION No. PLN21/0477)**

ATTACHMENT 5

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Assessment Table - Clause 52.06.9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise.
Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

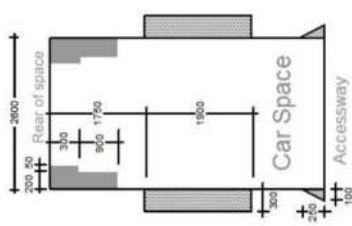
Design Standards	Assessment	Requirement met/Requirement not met/N/A
Design standard 1 - Accessways	Accessways must:	✓ Standard met Accessway has a minimum width of 3.0 metres.
	• Be at least 3 metres wide.	N/A
	• Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide.	N/A
	• Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre.	N/A
	• Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres.	✓ Standard met No overhead obstructions below 2.1 metres.
	• If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction.	✓ Standard met
	• Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone.	N/A
	• Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height.	✓ Standard met Corner splay areas have been notated on the plans.
	If an accessway to four or more car parking spaces is from land in a Road Zone, the access to the car spaces must be at least 6 metres from the road carriageway.	N/A
	If entry to the car space is from a road, the width of the accessway may include the road.	N/A

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

Design standard 2 – Car parking spaces	Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2. Table 2: Minimum dimensions of car parking spaces and accessways <table><tr><th>Angle of car parking spaces to access way</th><th>Accessway width</th><th>Car space width</th><th>Car space length</th></tr><tr><td>Parallel</td><td>3.6 m</td><td>2.3 m</td><td>6.7 m</td></tr><tr><td>45°</td><td>3.5 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td>60°</td><td>4.9 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td>90°</td><td>6.4 m</td><td>2.6 m</td><td>4.9 m</td></tr><tr><td></td><td>5.8 m</td><td>2.8 m</td><td>4.9 m</td></tr><tr><td></td><td>5.2 m</td><td>3.0 m</td><td>4.9 m</td></tr><tr><td></td><td>4.8 m</td><td>3.2 m</td><td>4.9 m</td></tr></table> <i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	✓ Standard met
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
Parallel	3.6 m	2.3 m	6.7 m																															
45°	3.5 m	2.6 m	4.9 m																															
60°	4.9 m	2.6 m	4.9 m																															
90°	6.4 m	2.6 m	4.9 m																															
	5.8 m	2.8 m	4.9 m																															
	5.2 m	3.0 m	4.9 m																															
	4.8 m	3.2 m	4.9 m																															
		Dwelling 1 Garage – 5.7m x 6.0m																																
		Dwelling 2 Garage – 5.5m x 6.0m																																
		Dwelling 3 Carport – 3.74m x 6.0m (rear 2.4m is uncovered as located over easement along boundary)																																

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than: • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. Diagram 1 Clearance to car parking spaces  Dimensions in millimetres Clearance required Tree or column permitted Car Space Accessway	✓ Standard met Adequate clearance provided.
Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.		✓ Standard met Dwelling 1 and 2 provided with double garages which are a minimum 5.5m wide and 6.0m in length. Dwelling 3 is provided with a single demountable carport with a minimum width of 3.5m and length of 6.0m. The carport is provided with a demountable roof with the rear 2.4m open in order to provide access to the easement with runs along the rear boundary.
Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space. Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.		N/A ✓ Standard met Dwelling 1 and 2 are both three bedroom dwellings and are each provided with a double garage. Dwelling 3 is a two bedroom dwelling and is provided with a carport with the rear 2.4m open as it is located over an easement.

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.	N/A													
Design standard 3: Gradients	Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less. Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction. Table 3: Ramp gradients <table> <tr> <th>Type of car park</th><th>Length of ramp</th><th>Maximum grade</th></tr> <tr> <td rowspan="2">Public car parks</td><td>20 metres or less</td><td>1:5 (20%)</td></tr> <tr> <td>longer than 20 metres</td><td>1:6 (16.7%)</td></tr> <tr> <td rowspan="2">Private or residential car parks</td><td>20 metres or less</td><td>1:4 (25%)</td></tr> <tr> <td>longer than 20 metres</td><td>1:5 (20%)</td></tr> </table> Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming. Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	N/A
Type of car park	Length of ramp	Maximum grade													
Public car parks	20 metres or less	1:5 (20%)													
	longer than 20 metres	1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
	longer than 20 metres	1:5 (20%)													
Design standard 4: Mechanical parking	Mechanical parking may be used to meet the car parking requirement provided: - At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. - Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. - The design and operation is to the satisfaction of the responsible authority.	N/A													
Design standard 5: Urban design	Ground level car parking, garage doors and accessways must not visually dominate public space. Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.	N/A													

2.3.2 Town Planning Application - No. 16 Bess Court, Dandenong (Planning Application No. PLN21/0477) (Cont.)

	Design of car parks must take into account their use as entry points to the site.	✓ Standard met
	Design of new internal streets in developments must maximise on street parking opportunities.	N/A
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	N/A
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met

3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
- ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors or Members upon request.

3 QUESTION TIME - PUBLIC (Cont.)

- e) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- f) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- g) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- h) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- i) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- j) The text of each question asked and the response will be recorded in the minutes of the Meeting.

4 OFFICERS' REPORTS - PART TWO

4.1 POLICY AND STRATEGY

4.1.1 Review of Council Policies - Policies for Abolition

File Id:

Responsible Officer:

Manager Governance

Attachments:

Disability Policy

Electronic Gaming Policy

Heritage Planning Policy

Indigenous Policy

Language and Communications Policy

Sporting Capital Contributions Policy

1. Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

A recent review of Council's Policies has identified a number of policies that are superfluous to Council's needs due to them being superseded by updated policies or strategies.

2. Recommendation Summary

This report recommends that the following policies be abolished as they have been superseded by updated policies, legislation or strategies:

- Disability Policy
- Electronic Gaming Policy
- Heritage Planning Policy
- Indigenous Policy
- Language and Communications Policy
- Sporting Capital Contributions Policy.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

3. Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite and consistent direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2021-2025 or as required by legislation. Policies promote consistency across the organisation and also enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is considered to be automatically revoked upon readoption of the latest version of that policy, if the name remains the same.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

4. Proposal

It is proposed that the following policies be abolished:

Policy name	Reason policy is to be abolished
Disability Policy	This policy has been superseded by the Diversity, Access and Equity Policy.
Electronic Gaming Policy	This policy has been superseded by the Gambling Policy.
Heritage Planning Policy	This policy has been superseded by the Civic and Cultural Heritage Collection Policy.
Indigenous Policy	This policy has been superseded by the Innovate Reconciliation Action Plan (RAP) 2020-23.
Language and Communication Policy	This policy has been superseded by the Diversity, Access and Equity Policy.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Sporting Capital Contributions Policy This policy has been incorporated within the Procurement Policy and is therefore superseded.

5. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

5.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

5.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A Council that demonstrates leadership and a commitment to investing in the community.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

6. Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

7. Financial Implications

No financial resources are impacted by this report.

8. Consultation

Prior to the development of this report the policies provided in Attachments 1-6 to this report were reviewed and evaluated by the Executive Management Team.

9. Conclusions

Following a recent review of Council's policies, the policies attached to this report are presented to Council for abolition.

The principal objective of the review was to identify policies that were either superfluous to Council's needs or superseded by other policies, strategies and or legislation.

10. Recommendation

That the policies provided in Attachments 1-6 to this report be abolished.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 1

DISABILITY POLICY

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Disability Policy

Policy Endorsement:	Endorsement required by Council		
Directorate:	Community Services		
Responsible Officer:	Manager, Community Care		
Policy Type:	Discretionary		
File Number:	A4551813	Version No:	004
1 st Adopted by Council	24 May 1999, Min No. 674		
Last Adopted by Council:	27 March 2017, Minute No. 143		
Review Period:	Every Four (4) Years	Next Review:	March 2021

1. Purpose

The City of Greater Dandenong is committed to upholding and promoting the rights of people with a disability and providing accessible services and public places to ensure that people of all abilities can participate fully in the community.

This policy formalises Council's commitment and provides a consistent framework for the provision of Council services to enable people with a disability, their parents, family and carers, to actively participate and be included in the City of Greater Dandenong.

2. Background

Council acknowledges that all people, regardless of ability, have the same rights and that these are enshrined in legislation.

Council is legislated to develop a Disability Action Plan and does so in conjunction with the community. The Disability Action Plan reflects a 'whole of Council' commitment to improve outcomes for people with a disability and identifies initiatives to improve access and inclusion of people with a disability.

3. Scope

This policy applies to all Councillors, Council staff, contract staff and volunteers.

This policy guides Council's efforts to address barriers and discrimination, promote inclusiveness and promote community participation for people with a disability. It applies to Council service planning and delivery, the development and planning of infrastructure and engagement and consultation with the community.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

This policy was prepared in conjunction with and is consistent with the principles of the City of Greater Dandenong Diversity, Access and Equity Policy 2015.

4. References

- United Nations Convention on the Rights of People with Disabilities
- Australian Human Rights and Equal Opportunity Act, 1986
- Disability Discrimination Act, 1992
- National Disability Strategy 2010-20
- National Disability Insurance Scheme (NDIS) Act, 2013
- Victorian State Disability Plan 2017-20
- Disability Act (Victoria) 2006
- Victorian Charter of Human Rights and Responsibilities Act 2006
- Equal Opportunity Act 2010 (Victoria)

5. Definitions

For the purposes of this Policy, Council recognises the wide ranging definitions of disability that are outlined in the Victorian State Disability Plan, 2017-20.

- There are more than one million people with a disability living in Victoria.
- They have a wide range of conditions and impairments.
- Some conditions and impairments are present from birth.
- Other people acquire or develop a disability during their lifetime from an accident, condition, illness or injury.
- For some people, support needs can increase over time.
- Others can experience fluctuating or episodic disability.
- This can particularly be the case for some people with mental illness.
- Some people are said to have a dual disability, such as intellectual disability and mental illness, giving rise to different support needs.

6. Council Policy

Council aims to be a place where people living with a disability and their parents, families and carers are able to participate and be included.

To meet this aim the City of Greater Dandenong will:

- Implement the actions in the Disability Action Plan to improve outcomes for members of the community.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- Participate in ongoing consultation with the community to ensure that needs are understood.
- Identify barriers that would prevent people with a disability from being able to participate or be included and address these through Council programs.
- Participate in partnerships that enhance outcomes for people with a disability in the community.
- Facilitate advocacy opportunities.
- Raise awareness in the community about the needs of people with a disability.
- Enhance the capacity of Council staff to meet the needs of the diverse community.
- Act in accordance with the Disability Discrimination Act (1992), aiming to ensure that there is no discrimination based on disability in any of its services or programs or by any of the organisations to which it provides facilities or funding.

7. Related Documents

The following plans have been prepared and endorsed by the City of Greater Dandenong.

Plans

Council Plan (2013-17)
Community Wellbeing Plan (2015-22)
Disability Action Plan (2017-23)
Health and Wellbeing Plan (2013-17)
Imagine 2030 Community Plan
Language and Communication Action Plan and Framework (2015)
Children's Plan (2015-19)

Strategies

Active Ageing Strategy (2012-15)
Local Economic and Employment Development Strategy (2011)
Youth Strategy (2012-17)
Arts and Cultural Heritage Strategy (2016-18)
Playground Strategy (2013-23)
Activate Sport and Active Recreation Strategy (2014-19)
Walking Strategy (2015-23)

Policies

Active Ageing Policy
Community Engagement Policy
Language and Communication Policy
Diversity, Access and Equity Policy

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 2

ELECTRONIC GAMING POLICY

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Electronic Gaming Policy

Policy Endorsement:	Endorsement required by Council		
Directorate:	Community Services		
Responsible Officer:	Director of Community Services		
Policy Type:	Discretionary		
File Number:	A5308058	Version No:	006
1 st Adopted by Council	25 November 2002 Minute No. 1313	Last Adopted by Council:	10 December 2018 Minute No. 904
Review Period:	Every 4 years	Next Review:	July 2022

1. Purpose

This Policy forms a framework to guide Council's advocacy and community engagement in relation to gambling, as well as its response to applications for electronic gambling machines (EGMs) or venues within and near the City of Greater Dandenong.

The Policy is supported by extensive research as well as internal and external consultations, undertaken as part of its development.

2. Background

Council developed its Electronic Gaming Policy in 2014, which has since directed Council activities relating to EGM gambling. This policy replaces the 2014 policy and is consistent with the content of the Council Plan 2017-2021, Objective One: 'A Vibrant, Connected and Safe Community', and with the Community Wellbeing Plan 2017-2021, Year 1 Action Plan Objective .3.4.1, 'Actively participate in the Alliance for Gambling Reform'.

High levels of EGM gambling expenditure incurred by Greater Dandenong residents, coupled with relatively low incomes, make gambling-related problems an issue of long-standing concern for Council and for the community.

Losses to EGMs in Greater Dandenong exceeded \$121 million in 2017-18, the equivalent of \$968 per adult in this community and the highest rate of gambling losses in Victoria. Estimated losses by Greater Dandenong residents to other forms of gambling exceed \$100 million per annum.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

EGMs represent the bulk of gambling losses and cause the majority of gambling-related problems among residents.

Estimates put the number of residents with severe gambling problems at approximately 4,000. The effects of gambling are also experienced by others with less severe gambling problems, who persistently lose more money than they can afford, obliging them and their dependents to curtail expenditure on food or other essential household items.

Locally, consequences of gambling include poverty and financial pressure, personal distress, a diminished social life, family conflict, violence and breakup, decreased attendance and productivity at work, deceptive or criminal actions to obtain money, and homelessness. Children are the often unacknowledged victims of such gambling-related problems.

While research reveals that gambling generates no net economic benefit, local clubs return revenue to the wider community in the form of gifts, donations, sponsorships, volunteer expenses and support for veterans, to the amount of six cents for every dollar lost by residents.

3. Scope

This Policy encompasses community education and engagement in relation to gambling as well as advocacy for reform to the regulation of various types of gambling. It also relates to applications for new venues or additional EGMs, submitted to Council as statutory planning applications or referred to Council by the Victorian Commission for Gambling and Liquor Regulation (VCGLR).

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter, in particular, those bearing upon:

- Privacy and reputation
- Freedom of thought, conscience, religion and belief
- Freedom of expression
- Peaceful assembly and freedom of association
- Protection of families and children
- Taking part in public life.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

5. References

Planning and Environment Act (1973)
Gambling Regulation Act (2003)
Victorian Charter of Human Rights and Responsibilities 2006
Council Plan 2017-21
Community Wellbeing Plan 2017-21.

6. Council Policy

6.1 Advocacy

- 6.1.1** Council will advocate, and support the advocacy of other local governments or organisations, for reform to the regulation of gambling, including, but not limited to:
- reduction in the number of EGMs permitted under the caps, in municipalities of socio-economic disadvantage and relatively high EGM density
 - measures to diminish gambling harm such as \$1 bet limits, removal of EFTPOS facilities from venues, compulsory pre-commitment, reduced venue operating hours and removal of misleading or addictive design features
 - restrictions upon gambling advertising
 - prohibition of donations by the gambling industry to political parties, candidates and parliamentarians.
- 6.1.2** Council will collaborate with other local governments and work within State-wide and national forums to advocate for reform.
- 6.1.3** Council will respond to government and parliamentary inquiries that present an opportunity to advance gambling reform.

6.2 Research and Monitoring Gambling Trends

- 6.2.1** Council will monitor and make information available about:
- gambling conditions and trends, and the nature and extent of gambling harm
 - relevant policy or legislative developments.
- 6.2.2** Statistical data and research about gambling will be maintained on Council's website.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

6.3 Community Consultation, Support and Education

- 6.3.1 Council may support community education and awareness-raising initiatives that are complementary to existing programs.
- 6.3.2 Council will seek to inform residents about the destructive consequences of gambling and advise them of available support for people adversely affected by gambling.
- 6.3.3 Council may, at its discretion, provide advice, information or publicity, to gambling-focused community groups whose goals and activities are consistent with Council policy, objectives and standards.

6.4 Council's Relationship with the Gambling Industry

- 6.4.1 Council will prohibit to the extent possible, any proposal to install further EGMs on Council-owned or managed land or facilities.
- 6.4.2 Council will not accept financial or in-kind contributions from any club or hotel that derives revenue from EGMs. The exception to this policy statement will be any proposed investment by such club or hotel that increases the amenity of its operations on leased City of Greater Dandenong-owned land and facilities, where such investments are considered by Council to offer significant community benefit.
- 6.4.3 Council will not provide funding to any club or hotel that derives revenue from EGMs.

6.5 EGM Applications

This section of the policy relates to EGM gambling applications, which are applications for approval to operate EGMs at non-gambling venues, or for additional EGMs at an existing venue.

In response to such applications, State legislation prescribes a dual role for councils in the process of approval. This is as follows:

- the granting of planning approval for the addition of further EGMs, or establishment of a new gambling venue
- the opportunity to respond to an application by submission to the VCGLR.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Relevant factors in considering EGM applications

6.5.1 The merits of each EGM application will be considered by Council on a case-by-case basis. Accordingly, when deciding whether to support or oppose an application, Council will consider the full range of economic and social benefits and liabilities of any proposal. Additionally, to guide Council's approach towards applications, Council will discourage locating additional EGMs in:

- Venues located in an area with high levels of socio-economic disadvantage among residents living within a 2.5 kilometre radius of the venue. This is to be verified by evidence, which may include:
 - low incomes
 - limited English fluency
 - high unemployment
 - limited educational attainments
 - high proportion of government-subsidised housing
 - disadvantage measured by the Index of Relative Socio-economic Disadvantage.
- Venues in an area where the density of EGMs is relatively high, measured as the number of EGMs per 1,000 adults within 2.5 kilometre of the subject venue.
- Venues situated in an area where the average estimated EGM expenditure per adult within 2.5 kilometre of the subject venue is relatively high.
- Venues in close proximity to activity centres, strip shopping centres, transport hubs and other areas where people go about their daily routines, which may encourage convenience or impulse gambling.
- Venues within 500 metres of sensitive land uses, including, but not limited to, areas frequented by children, families or vulnerable residents; welfare agencies; gambling support service providers; counselling service providers; mental health services; schools; and aged care facilities.
- Circumstances of substantial opposition or specific objections from residents, community groups, agencies or other Councils, in relation to specific features of an application.
- The presence of other conditions where it is determined by Council that approval of the application would exert a substantial adverse influence upon the local community.

In weighing such considerations, Council may decide to oppose an application where it concludes that the proposal would result in a net negative impact upon the local community.

Response to EGM Applications

6.5.2 As an initial response to an EGM application within Greater Dandenong, Council may prepare a Social and Economic Impact Assessment to help guide its response to that application.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

6.5.3 Council may then determine to respond to an EGM application to the VCGLR by either of the following steps:

- Inform the VCGLR that it does not wish to make a submission
- Oppose the application by written submission to the VCGLR
- Oppose the application by presenting a submission to the VCGLR, supplemented by oral testimony at a hearing to determine the application.

6.5.4 Any formal Council resolution determining Council's response to an application within Greater Dandenong to the VCGLR will be made at an open meeting of Council.

6.4.5 Council will notify residents of gambling applications within Greater Dandenong, in print or social media, or through its website. These notifications will inform residents of their right to present a submission to the VCGLR expressing their views about the application.

6.5.6 Council may inform the VCGLR or the Victorian Civil and Administrative Tribunal (VCAT) of its opposition to any application in an adjacent municipal district. This is where it considers that the proposal would exert a net negative impact upon the wellbeing of Greater Dandenong residents, or upon people employed within this municipality.

7. Related Documents

City of Greater Dandenong documents:

- Gambling-related Issues for Local Government; and
- Community Engagement Framework.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 3

HERITAGE PLANNING POLICY

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



POLICY Heritage Planning

Policy Statement

Council aims to ensure that the natural, cultural and Aboriginal history and heritage of the City are known and valued, celebrating the past and informing the future.

Context / Rationale

Council has an important role to protect, preserve and interpret natural and cultural history and heritage, including Aboriginal and post-contact cultural heritage, and to manage the City's heritage assets to conserve their significant cultural values. Heritage planning also endeavours to foster a public conservation ethic and to highlight important links between history and heritage, local identity and community pride.

Council fulfils its responsibility to residents in the area of heritage planning and protection through policy development, implementation of strategies, and a commitment to service delivery. Heritage policies and programs evolve in consultation with the local community, including traditional Aboriginal landowners.

Objectives

Council's work is informed by a set of underlying goals that are fundamental to our responsibility to residents in the area of heritage planning and protection.

Broadly, Council's Goals for Heritage planning are to:

1. Identify and Research

Establish the importance of heritage resources in Greater Dandenong (people, places, archives, images, objects) through continual identification, research, and evaluation.

2. Protect and Conserve

Preserve heritage resources for the future through a coordinated program of protection and conservation.

3. Manage and Use for the Future

Maximise the social, cultural, environmental and economic benefits of heritage assets and resources by seeking positive outcomes through appropriate management and use.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

4. Communicate and Educate

Raise community awareness and educate people about the value of City of Greater Dandenong's history and heritage through positive actions and promotions.

5. Celebrate

Build community identity and community pride by celebrating local events, milestones, individuals and achievements and where appropriate, link with state and national initiatives and programs.

6. Support and Fund

Increase local involvement with history and heritage by supporting and funding heritage programs in the community, and providing assistance to volunteers.

Key Linkages

- Recommendations of the Victorian Heritage Council
- Heritage Act 1995 (Victoria)
- Planning and Environment Act 1987 (Victoria)
- Guidelines for the Assessment of Heritage Planning Applications Aug 2000, Heritage Victoria, Department of Infrastructure (Victoria)
- Guidelines Australian Heritage Commission Act 1975 (Commonwealth)
- Aboriginal Resources Management – Grid Map and Guidelines, Aboriginal Affairs Victoria – Heritage Services Branch, Department of Natural Resources and Environment (Victoria)
- Archaeological and Aboriginal Relics Protection Act 1972 (Victoria)
- Aboriginal and Torres Strait Islander Heritage Protection Act 1984 (Commonwealth)
- Greater Dandenong Municipal Strategic Statement: Heritage
- Greater Dandenong Aboriginal Heritage Study
- Greater Dandenong Heritage Study
- Greater Dandenong Heritage Strategy 2002-2007
- Greater Dandenong Environmental Management Strategy
- Greater Dandenong Open Space Strategy
- Greater Dandenong Strategic Asset Management Program©
- City of Greater Dandenong Conservation Management Plans for specific sites
- Other Greater Dandenong Policies and Strategies
- The relevant Ministers and or the recognised legal owners or delegates of Aboriginal cultural heritage in the City, in accord with the Schedule 21U of the Aboriginal and Torres Strait Islander Heritage Protection Act 1984.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

Original Date adopted by Council:	11 November 2002
Last endorsed by Council:	10 February 2003
Responsible Group:	Community Support
Date of Next Review Date:	July 2006
Review Cycle	Biennially
File Reference:	98-00416

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 4

INDIGENOUS POLICY

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Indigenous

File Number:	A1556642	Authority:	Council
Directorate:	Community Services	Responsible Officer:	Director Community Services
Policy Type:	Discretionary	Version No:	3
1 st Adopted by Council	10 May 1999 Minute No. 657	Last Adopted by Council:	25 July 2012 Minute No. 1264
Review Period:	Every 4 Years	Next Review:	June 2016

1. Purpose

This policy outlines the guiding principles for engaging with the Indigenous community by the City of Greater Dandenong. The policy's objectives are to express the commitment of Council to respect the Indigenous community and ensure that a consistent approach to Indigenous matters is adopted across the organisation.

2. Background

The City of Greater Dandenong has an Aboriginal history that stretches back before white settlement to the Dreaming. For tens of thousands of years, Aboriginal people lived within the landscape that is now known as the City of Greater Dandenong. History also tells of the Aboriginal people moving off the missions and back onto this land after settlement. Their vision is to walk hand in hand into the future with all the people that now make up this city.

Within Greater Dandenong there are approximately 500 indigenous residents accounting for 0.5% of the population of this city. They are a relatively young community, with 30% aged 0-15 years, compared with 19% in the wider community and 5% aged 65 years or more, compared with 14% of the general population.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Conditions among indigenous residents reflect unfavourable social, health, educational and economic circumstances, with nearly two-thirds of indigenous residents having left school before completing year 11, unemployment rates five times the metropolitan average, incomes less than two-thirds metropolitan levels and rates of home ownership amounting to half of those among non-indigenous residents.

Indigenous children attend kindergarten at less than half the participation rate of non-indigenous children. Indigenous children also experience higher rates of disability and levels of abuse than non-indigenous children. Indigenous women are eleven times more likely to give birth in their teenage years than their non-indigenous counterparts.

Health outcomes among indigenous people are generally recorded as poor. Indigenous people are twice as likely as non-indigenous to report poor health, four times as likely to have diabetes, and twelve times as often hospitalised. The life expectancy among indigenous residents is nearly 20 years lower than for non-indigenous people.

On the basis of the above conditions and with funding from Commonwealth and State Governments, Council has undertaken a number of initiatives that include:

- Reducing the inequity of health outcomes through participation in the Closing the Gap project;
- Acting as an advocate by representing the Indigenous Community on state-wide committees and reference groups;
- Improving engagement with the indigenous community across the life cycle;
- Coordinating regional responses to Indigenous issues and developing an integrated approach to these issues through participation in the Inter-Council Aboriginal Consultative Committee (ICACC);
- Advising Council staff and external organisations about the needs of the Indigenous community;
- Providing planning assistance to protect and preserve Indigenous heritage and values; and
- Promoting indigenous culture and history through educational opportunities such as tours of significant sites.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

3. Scope

This policy relates to specific initiatives and generalist services delivered by Council that respond to the health, economic and social needs of the Indigenous community.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter.

- Freedom of expression;
- Right to vote and to participate in public life;
- Right to a fair hearing;
- Right to be free from discrimination and to be equal before the law; and
- Right to privacy.

5. References

Original policy adopted by Council 10 May 1999. Last endorsed by Council, 10 May 2004.

6. Definitions

For the purpose of this policy, the term Indigenous will be taken to include the terms Aboriginal and Torres Strait Islander (ATSI), Aborigine, Aboriginal and all terms used to refer to the First Nations People of Australia.

7. Council Policy

Principles under which Council will engage with the Indigenous community include:

Recognition that many past injustices have affected the Indigenous community and a commitment to ensuring that Indigenous people participate equally in the social, economic and political life of the city;

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Acknowledgement of the Bunurong, Boonwurrung and Wurundjeri people as the traditional owners of the land on which the City of Greater Dandenong is located; and

Valuing the history and culture of the Indigenous people as an integral part of the City and the belief that people have a right to practice and preserve their unique culture and traditions.

Priority Areas for Council

Advocate for and promote the Indigenous community through:

- Partnerships with groups and organisations within the community to facilitate dialogue and consultation for the benefit of the Indigenous community;
- Facilitate and assist in the resolution of issues that are of mutual concern to local government and its Indigenous community;
- Promoting opportunities for enhanced participation and improved outcomes by Indigenous people in all levels of society, in civic participation, health, education, training and employment;
- Initiatives that enhance funding to support the Indigenous community;
- Improved communication and understanding between the Indigenous community and wider community through the provision of cross-cultural communication training; and
- Commitment to participate on the Inter-Council Aboriginal Consultative Committee.

Protect, preserve and celebrate Indigenous culture by:

- Acknowledging the Bunurong and Wurundjeri people as the traditional owners of the land. This can be at significant civic and cultural events, by flying the Aboriginal Flag and in Council publications;
- Identifying, maintaining and protecting Indigenous cultural heritage sites;
- Facilitating celebrations, festivals, support programs, educational opportunities and activities which help to maintain the Indigenous identity within the city; and
- Ensuring compliance with relevant legislation in the delivery of services to the Indigenous community.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Develop and implement culturally appropriate and beneficial policies and initiatives by:

- Applying Council's Access and Equity Code of Practice to all policies and initiatives;
- Planning for and delivering initiatives that are evidence based, appropriately evaluated and integrated into Council's strategic goals; and
- Ensuring that the Indigenous Policy is reflected in all strategic, service, master plans and programs of the City of Greater Dandenong where appropriate.

8. Related Documents

8a. State Legislation

- Equal Opportunity Act 2010
- Heritage Act 1995
- Home and Community Care Act 1985
- Children, Youth and Families Act 2005
- Racial and Religious Tolerance Act 2002
- Aboriginal Heritage Act 2006
- Victorian Charter of Human Rights and Responsibilities 2006

8b. Federal Legislation

- Sex Discrimination Act 1984
- Racial Discrimination Act 1975, 1983
- Disability Discrimination Act 1992
- Disability Services Act 1986
- Native Title Act 1993
- Australian Heritage Council Act 2003
- Aboriginal and Torres Strait Islander Heritage Protection Act 1984
- Deaths in Custody Act 1989
- Aboriginal and Torres Strait Islander Act 2005
- Environment Protection Biodiversity and Conservation (EPBC) Act 1999

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

8c. State Policies

- Victorian Indigenous Affairs Framework

8d. Federal Policies

- 2011-14 FaHCSIA Strategic Framework
- Burra Charter

8e. City of Greater Dandenong Policies

- Council Plan 2009-2013
- Greater Dandenong Community Plan: Imagine 2030
- Workplace Equal Opportunity Policy
- Diversity Action Plan
- Access and Equity Code of Practice
- CGD Disability Policy 2010
- Flag Flying Policy
- Cultural Strategy 2006-2010
- Community Wellbeing Plan 2010-2013

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 5

**LANGUAGE AND COMMUNICATIONS
POLICY**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Language and Communication Policy

File Number:	A3704787	Authority:	Council
Directorate:	Community Services	Responsible Officer:	Manager Community Development, Facilities and Recreation
Policy Type:	Discretionary	Version No:	
1 st Adopted by Council	25 May 2015 Minute No.951	Last Adopted by Council:	25 May 2015 Minute No. 951
Review Period:	Four years	Next Review:	May 2019

1. Purpose

The City of Greater Dandenong is committed to improving access to Council information that supports residents', organisations' and visitors' English fluency, literacy and abilities.

This Language and Communication Policy aims to address the language needs of all people in the municipality, to enhance participation in community life and deliver services that are responsive and equitable for all.

The policy provides a framework for a range of language communication strategies, all directed toward the goal of building a more informed and engaged community, whilst ensuring effective use of public resources.

2. Background

Council acknowledges that:

- Access to information is the right of all people in Greater Dandenong.
- There are a significant number of people within the municipality for whom language and/or literacy is a barrier to accessing or receiving Council information and services.
- When dealing with Council, some people in the municipality also prefer to use a language other than English, therefore language and communications need to be fit for purpose and tailored according to audience needs.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- Key groups in the municipality with language barriers include those from culturally and linguistically diverse backgrounds, people living with a disability, older residents, early school leavers, women and the long-term unemployed.
- Translated materials are simply one of a range of strategies required to communicate effectively with people with limited English abilities.
- Partnerships and community engagement are key strategies that Council has successfully adopted to communicate effectively with many of Greater Dandenong's culturally and linguistically diverse communities.

3. Scope

All Council staff and volunteers will be covered by this policy.

This Policy is to be read in conjunction with the Language and Communication Framework 2015 and Language and Communication Action Plan 2015.

4. Human Rights and Responsibilities Charter – Compatibility Statement

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this Policy and are consistent with the standards set by the Charter.

In relation to Council's Language and Communication Policy, relevant matters include the right to:

- freedom of expression
- vote and to participate in public life
- a fair hearing
- be free from discrimination and be equal before the law
- privacy.

As required by the Charter, this policy is therefore based on a human rights approach and designed to facilitate access to Council information and services for all people.

5. References

- Charter of Human Rights and Responsibilities Act 2006
- Victorian Multicultural Act 2011
- Victorian Office of Multicultural Affairs: Whole of Government Report 2002

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

- Victorian Government: Community Languages Online: Current Practice And Future Directions Of Multilingual Information On Victorian Government Websites 2007
- Victorian Government Guidelines on Policy and Procedures: Using Interpreter Services
- Victorian Government Guidelines on Policy and Procedures: Effective Translations
- Centre for Culture, Ethnicity & Health: Infosheets, accessed at www.ceh.org.au/resources/publications#LSinfosheets
- Superseding Policy Language and Communication Policy: adopted by Council 10 February 2003, last endorsed by Council 14 June 2005.

6. Definitions

Language Services

- A range of interpreting, translation, visual, audio and conversational tools to provide effective communication for communities where English is not the first language.

Interpreting

- The oral translation of speech between two different spoken languages.
- An interpreter is a professional who is qualified to convert speech accurately and objectively into a language other than English, acting in accordance with a code of ethics.

Translation

- Converting written information from one language to another. Conversion is not restricted to written text and can involve CD, DVD or sound file.

7. Council Policy

Council will adopt a planned and consultative approach and, where possible, will work with key community partners to prepare and disseminate information and facilitate effective communications, for example with ethnic media, peak ethno-specific organisations, community leaders and service providers.

Multicultural communities, especially new and emerging communities, tend to rely on ethnic media sources and conversation to receive information. By identifying relevant partners that are experts with their community's language, culture and needs, Council will reach broader range of people and communities.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Council will consider providing tailored language services according to the differing needs of new, emerging and established communities and will endeavour to provide qualified interpreters and translated materials as necessary.

People should have access to professional interpreters and translators when required, to make significant decisions about their lives, be informed of their rights and/or where essential information needs to be communicated to inform decision-making. Council will investigate and implement the most appropriate communication and language options to communicate effectively. For example, materials can be presented in a range of formats such as written, pictorial, audio and audio-visual styles. These approaches are most effective when they are concise, simple and pictorial, regardless of a person's cultural and linguistic background.

Council staff will be assisted to adopt best practice when in responding to the complexity of language and literacy issues in Greater Dandenong.

Staff will be encouraged to use 'plain English' consistent with Council's Style Guide, Australian Standards universally understood symbols and to think creatively about the best medium to use to reach a target audience.

Language support and cultural competency are key elements of success in multicultural communications. Council will therefore support its multilingual staff and identify and develop best practice for them as language aides.

The following criteria will be used to determine which materials to translate:

- Any compliance, statutory and/or legal documents will be in English only
- Priority will be given to Council services
- Importance to community and the level of impact
- Level of interest and demand by the community
- Level of engagement according to Council's Community Engagement Policy and Framework.

8. Related Documents

- City of Greater Dandenong Council Plan 2013-17
- City of Greater Dandenong Community Wellbeing Plan 2010-13
- City of Greater Dandenong Community Engagement Policy 2013-17
- City of Greater Dandenong Asylum Seeker and Refugee Communities Action Plan 2014-17
- City of Greater Dandenong Disability Policy 2005
- City of Whittlesea Multicultural Communications Plan September 2014.
- City of Greater Dandenong Language and Communication Framework 2015
- City of Greater Dandenong Language and Communication Action Plan 2015

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)

POLICY AND STRATEGY

REVIEW OF COUNCIL POLICIES – POLICIES FOR ABOLITION

ATTACHMENT 6

**SPORTING CAPITAL CONTRIBUTIONS
POLICY**

PAGES 7 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Sporting Capital Contributions Policy 2016

Policy Endorsement:	Endorsement required by Council		
Objective ID:	A3536016	Directorate:	Community Services
Authority:	Council	Responsible Officer:	Mgr Comm.Facilities, Dev. and Recreation
Policy Type:	Discretionary	Version Number:	01
First Adopted by Council: Minute No.		Last Adopted by Council: Minute No.	
Review Period:	Every 4 Years	Next Review:	February 2020

1. Purpose

The purpose of this Policy is to establish a consistent and equitable approach to the prioritisation and funding contribution process of facility improvements at Council's active sporting reserves.

2. Background

The City of Greater Dandenong has approximately 30 active sporting reserves which are used for a variety of sporting activities including athletics, baseball, cricket, football, hockey, lawn bowls, netball, petanque, rugby league, soccer, softball and tennis.

There is a need for Council to meet increasing demand to provide contemporary facilities that meet modern player, official and spectator needs. Council recently conducted a review of the Sports Facilities Plan, which proposed a large number of capital improvements at sporting reserves with priorities updated on an annual basis.

The Sports Facilities Plan 2015 provides advice on the priority of capital improvements to pavilions, cricket nets and floodlighting. It does not include minor works (i.e. coaches' boxes) or works at leased facilities (such as tennis and lawn bowls facilities). Council also receives requests from clubs seeking opportunities to contribute to renewal and maintenance works (including painting and tiling), further highlighting the need for a process to consider such works.

In addition, influencing factors such as rate capping create further incentive to review how Council funds capital improvement projects, including exploring avenues such as contributions from community sporting clubs and organisations.

3. Scope

The Sports Facilities Plan provides a guide to Council for the prioritisation of major capital projects. The Sporting Capital Contributions Policy seeks to address requests from clubs for minor and intermediate works, potential contributions from clubs by way of financial or in-kind support towards minor, intermediate and major works and the prioritisation of these requests.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

The Sporting Capital Contributions Policy considers improvement projects, including in-kind or financial contributions towards maintenance or renewal.

This Policy applies to all sporting facilities and sport infrastructure owned by the City of Greater Dandenong.

The Policy includes sport facilities occupied under a lease agreement (such as lawn bowls and tennis clubs) to the extent that the Policy does not conflict with the terms of current occupancy agreements.

The scope of this Policy also includes facilities on non-Council land held under a lease, management or similar agreement by the City of Greater Dandenong, to the extent that this Policy does not conflict with the conditions in the agreement.

This Policy does not apply to significant aquatics and leisure centre facilities, including Dandenong Stadium and Gloria Pyke Netball Complex.

Floodlighting situated on active sporting reserves occupied under a seasonal or license agreement is excluded from this Policy and are instead considered under the Sports Ground Floodlighting Policy.

4. Human Rights and Responsibilities Charter – Compatibility Statement

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this Policy. This Policy is consistent with the Charter and with the recognition of Council's duty of care to all who seek to make use of Council facilities.

5. References

- Long Term Financial Strategy 2015-16 – 2019-20
- Community Wellbeing Plan 2013-17
- Victorian Charter of Human Rights and Responsibilities 2006
- Diversity, Access and Equity Policy 2015
- Activate: Sport & Active Recreation Strategy 2014-19
- Sports Facilities Plan 2015
- Sports Ground Floodlighting Policy 2015

6. Definitions

Active reserve: reserve designated for organised sporting activities. Includes sporting playing spaces held under a seasonal or license agreement, as well as lawn bowls and tennis clubs occupied under a lease agreement.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Capital improvement: in the context of this Policy, capital improvements refer to enhancements to capital assets. Capital assets may include (but are not limited to) pavilions as well as outdoor sporting infrastructure i.e. cricket practice nets, coaches boxes. Floodlighting is excluded from this Policy.

Major improvement: improvements with a total project cost greater than \$100,000.

Intermediate improvement: improvements with a total project cost between \$21,000 and \$100,000.

Minor improvement: improvements with a total project cost between \$5,000 and \$20,000. May include (but is not limited to) infrastructure such as coaches boxes, storage, scoreboards and shade structures.

7. Council Policy

7.1 Principles

The principles of the Sporting Capital Contributions Policy are:

1. Transparency: provision of an agreed mechanism to consider capital improvement projects.
2. Equity: objective criteria are applied to all proposed capital improvement projects.
3. Quality: provide and maintain a contemporary, high quality standard of sporting facility offering.

7.2 Standard components

Facility development guidelines have been prepared as part of the Sports Facilities Plan 2015, in accordance with the facility hierarchy to ensure the development of new, and upgrade of existing facilities are undertaken to an appropriate standard. Capital improvements will be undertaken as per Council's standard level of service provision, as outlined in the Sports Facilities Plan.

Where proposed capital improvement projects exceed or do not meet these guidelines, Council will consider the appropriateness of such projects on a case-by-case basis.

7.3 Prioritisation

The criteria used to assess capital improvement projects has been outlined in the Sports Facilities Plan, and are listed below. All projects will be assessed by applying a score of 0 to 5 to the following criteria, with a total score defining the priority of the project for funding purposes.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Sports Facility Prioritisation Criteria:

1. Asset management:
 - a. Age and condition of existing infrastructure
 - b. Design compliance
 - c. Safety/risk management issues(NB: the absence of required/identified facilities is also recognised within these criteria).
2. Participation: demand for facilities based on current participation/utilisation levels and trends.
3. Community benefit: increasing capacity of facilities, ability to service multiple grounds and provision of health/community benefits including multi-use, access for females, juniors, people with a disability etc.
4. Expressed demand: expressed demand/justified community need based on current issues, usage requirements, site potential and/or strategic influences.
5. Hierarchy: level to which development guidelines are met according to facility classification/hierarchy (for premier, community and school sport facilities).
6. Partnerships: potential for partnerships and funding support (capital and/or operational commitments). Eligibility for state funding grants.

7.4 Club contributions

The Sports Facilities Plan principle "Partnerships" refers to, in addition to Government and other agency funding, the potential for club contributions. Sporting clubs have in the past offered to contribute to a range of projects. As such, it is considered beneficial to implement a framework to consider the matter of club contributions.

Club contributions may consist of the following:

- a. **Partly club-funded:** project partly funded by the club, with the balance funded by Council and/or other parties, such as state sporting associations.
- b. **Fully club-funded:** project fully funded by the club, with works completed by Council/Council contractors.
- c. **In-kind works:** projects in which some or all materials and/or labour are sourced by the club.

Council will request financial contributions from clubs towards capital improvement projects at active reserves according to a sliding scale which will be reviewed annually and is based on total project cost. Contributions will need to be confirmed in writing and signed by the club executive, and evidence of the club's financial position will also be required. These will need to be provided prior to inclusion in Council's annual budget process.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Scoring will be allocated to applications for projects from clubs who offer capital contributions. However, project requests from clubs without a contribution offer can still be considered under the Sports Facilities Plan implementation priority list.

Where requests are received from sporting clubs for infrastructure above Council's standard level of provision as outlined in the Sports Facilities Plan and approved by Council for implementation, clubs will be expected to meet 100% of the costs of the portion of the project above Council's standards.

Council recognise that sporting leagues and associations may mandate facility requirements beyond the standard level of service provision. Where such requirements are endorsed for implementation by Council, Council and clubs will share 50% each of the costs of such requirements.

Where projects are approved and funded by Council, the club contribution will be payable in full prior to contractor engagement.

From time to time, sporting clubs and bodies may wish to make significant contributions towards capital improvement projects. Contributions may be towards major capital improvements projects (with a value of over \$100,000). Council will enter into discussions with sporting clubs and bodies regarding opportunities to contribute towards major capital improvements, however contributions towards such projects will not be mandatory.

Council will consider requests from sporting clubs to self-fund works, or provide in-kind support to projects. Such requests must meet Council criteria to be considered.

7.5 Application Process

Council's Sports Facilities Plan proposes a large number of capital improvements at sporting reserves, with priorities updated on an annual basis. Projects deemed to be a high priority are then submitted for funding consideration in the annual budget process through Council.

Sporting clubs will be provided with the opportunity to submit requests for capital improvements for consideration in the implementation priority list, which is then submitted annually to Council. Applications must respond to the prioritisation criteria and will be scored accordingly.

7.6 Evaluation

An evaluation panel comprising of Council officers will assess all project requests against the prioritisation criteria. The principles outlined in Activate will also be considered when evaluating requests.

4.1.1 Review of Council Policies - Policies for Abolition (Cont.)



Greater Dandenong Policy

Clubs will be notified in writing of the outcome of requests. Provisionally approved requests will be included in the Sports Facilities Plan implementation priority list, with the highest priorities in the list submitted for funding for consideration under Council's annual Capital Improvement Program and budget process.

7.7 Ownership and maintenance responsibilities and associated costs

All infrastructure constructed under this Policy will remain the property of City of Greater Dandenong, irrespective of contributions made by other parties, including sporting clubs. Community access will be provided to sporting infrastructure improvements where considered appropriate. Maintenance responsibilities and costs for infrastructure will be as per seasonal/licence/lease hire agreements held with sporting clubs. Contributions provided by tenant sporting clubs will not confer ownership over the funded asset, nor provide exclusive use of the facility or preclude Council from reallocating clubs from a facility. However, where Council relocate a club that has contributed towards a project, Council will endeavour to reallocate the club to a venue of equal standard.

7.8 Tenure and significant contributions

Council will consider an extension to the occupancy term of a sporting club where a significant financial contribution is made to a capital improvement project by the club. Contributions are exclusive of any external funding made (i.e. from State or Federal Government funding, or funding provided through sporting leagues and associations).

8. Related Documents

Activate: Sport & Active Recreation Strategy 2014-19
Sports Facilities Plan 2015
Sports Ground Floodlighting Policy 2015
Sports Pavilion Management Policy 2015

4.1.2 Sports Grounds Floodlighting Policy 2023

File Id:

Responsible Officer:

Director Community Services

Attachments:

Sports Grounds Floodlighting Policy 2023

1. Report Summary

Council policies are in place to ensure accordance with relevant legislation, regulations and best practices. They provide a consistent approach to Council's operational requirements and promote accountability and transparency of Council decisions and actions.

Council adopted the revised Sports Grounds Floodlighting Policy in 2015 with the provision of reviewing the policy after five years. This policy has now been reviewed to ensure currency and compliance with relevant legislation and Council's current operational requirements and is now presented to Council for readoption.

2. Recommendation Summary

This report recommends that the updated Sports Grounds Floodlighting Policy 2023 (refer Attachment A) be approved.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

3. Background

Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.

Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2017-21 or as required by legislation. Policies promote consistency across the organisation and also enable the community to be familiar with the principles behind administrative and council decisions.

Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies should be reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.

Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is considered to be automatically revoked upon readoption of the latest version of that policy.

Policies that are superseded or superfluous to Council's needs require formal abolition by Council.

The Draft Policy covers the management of floodlighting on sporting grounds allocated on a seasonal basis such as ovals, soccer pitches and hockey pitches, and leased sports facilities such as tennis courts and lawn bowls clubs. Benchmarking has been conducted with nine other Councils to ensure the policy is consistent with 'best practice'.

Council has 62 sporting grounds, of which 43 (69 per cent) have floodlighting and 19 (31 per cent) do not have floodlighting. Continual maintenance and upgrades of Council's sports ground floodlighting is required to provide safe and compliant lighting that caters both for current usage levels and for future expected growth in sports participation. A gender impact assessment has been incorporated within the policy, which highlights the correlation between high quality sports ground lighting and reduced barriers to participation for females.

Council has an obligation to provide a well-lit, safe environment for winter sports participants that complies with Australian Standards and sporting body guidelines, where possible. Of Council's 48 sports facilities:

- 21 have lighting in excellent condition
- 15 are in fair / good condition; and
- 12 are classified as poor / very poor.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

Many of Council's sports grounds have aging floodlighting infrastructure that requires greater maintenance and associated costs compared to modern day LED lighting. Older metal halide lights are being phased out, resulting in maintenance and sourcing of replacement parts becoming increasingly difficult and costly.

Council risks the safety of sports participants, an inability to grow sports participation in the municipality, and negative reactions and attitudes from clubs if it is not able to adequately maintain and upgrade its sports floodlighting assets.

A recurring annual capital budget is required for sports floodlighting, maintenance, renewal upgrade and new installations. A formal condition audit by lighting engineers is required every 4 to 5 years to provide qualified evidence to aid decision making and prioritisation for proactive maintenance and capital works.

4. Proposal

It is proposed that the upgraded Sports Grounds Floodlighting Policy be approved by Council with the following changes:

- The scope of the policy has been extended to include leased sports facilities, such as tennis courts and lawn bowls clubs.
- Previously, lease holders have been responsible for the cost of replacing light globes and managing contractors. The policy proposes that Council takes on responsibility for coordinating maintenance contractors to improve efficiency, reduce risk, and identify and coordinate other maintenance issues. Lease holders will continue to cover the cost of globe replacements.
- Exclusion of Council's major leisure facilities from this policy, which have their own service agreements and maintenance responsibilities.
- Inclusion of the Sports Grounds and Facility Classification Framework and the standard of lighting relevant to each classification.
- Changes to the maintenance responsibilities and associated costs to provide a more efficient and cost-effective approach to reactive maintenance (i.e., when only a small number of globes on a Sports Ground require replacement).

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

5. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

5.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit

5.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

6. Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report.

It is considered that the policy is consistent with the rights outlined in the Charter, and in particular, that it advances the following rights, through its emphasis upon respect and consideration of social diversity in all aspects of Council conduct and in its consideration of engagement, inclusion and participation by all residents in our community:

- Freedom of thought, conscience, religion and belief (S. 14)
- Freedom of expression (S. 15)
- Peaceful assembly and freedom of association (S. 16)
- Taking part in public life (S. 18)
- Cultural rights (S. 19)

7. Financial Implications

No financial resources are impacted by this report.

8. Consultation

Prior to reporting to Council, the Sports Grounds Floodlighting Policy was reviewed and evaluated by the:

- Executive Management Team
- Asset Management Coordinator
- Open Space Projects Unit
- Parks Unit
- Infrastructure and Utilities Contracts Coordinator
- Webb Australia Group – consulting engineers that specialise in sports floodlighting design and engineering.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

The Draft Policy was presented to all City of Greater Dandenong sports clubs and their respective state sporting associations as part of the public exhibition of the policy. This took place from Wednesday 2 November to Wednesday 7 December 2022 (35 days). As part of the community and stakeholder consultation the policy was:

- Placed on the Council website as part of the 'Have Your Say' page.
- Emailed to over 80 seasonally allocated and leased sporting clubs.
- Emailed to the following state sporting associations:
 - AFL Victoria
 - Baseball Victoria
 - Cricket Victoria
 - Football Victoria
 - Hockey Victoria
 - Lawns Bowls Victoria
 - Rugby Victoria
 - Softball Victoria
 - Tennis Victoria

Two responses were received by Council, which suggested minor amendments to be considered by Council. Officers have considered this feedback and made amendments to the Draft Policy where appropriate.

9. Conclusions

A review of the Sports Grounds Floodlighting Policy was conducted and is now presented to Council for readoption.

The principal objective of the review was to ensure that the policy is current with legislative requirements and remained relevant and up-to-date.

10. Recommendation

That the updated Sports Grounds Floodlighting Policy 2023 (refer Attachment A) be approved and the Sports Grounds Floodlighting Policy 2015 be superseded.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

POLICY AND STRATEGY

SPORTS GROUNDS FLOODLIGHT POLICY 2022

ATTACHMENT 1

**SPORTS GROUNDS FLOODLIGHT POLICY
2022**

PAGES 10 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)



Sports Grounds Floodlighting Policy 2023

Policy Endorsement:	Endorsement required by Council		
Policy Superseded by this Policy:	Sports Grounds Floodlighting Policy 2015		
Directorate:	Community Services		
Responsible Officer:	Manager, Community Development, Sport and Recreation		
Policy Type:	Discretionary		
File Number:	A8848464	Version No:	
1 st Adopted by Council	Minute No.	Last Adopted by Council:	Minute No.
Review Period:	4 years	Next Review:	2027

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

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4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

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4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

1. POLICY OBJECTIVE (OR PURPOSE)

To enable outdoor sports grounds to have safe and appropriate levels of floodlighting in accordance with Council priorities for the provision of floodlighting and in line with current standards.

The aim is to maximise the use of reserves in a safe manner, to minimise unnecessary wear, and to ensure that the playing surfaces that require floodlighting can properly accommodate the most effective number of participants in accordance with the lighting requirements for competition or training.

2. BACKGROUND

There is an increasing demand for improved lighting from sports clubs seeking to maximise the use of sports grounds. This is coupled with new standards for the installation and maintenance of lighting equipment which requires Council to ensure that appropriate equipment is in operation at sporting reserves.

This policy was introduced as a result of the development of an Australian Standard for sports ground floodlighting and an assessment of the risk management factors in the existing floodlighting installations. This Policy makes provision for Council's on-going requirement to ensure that appropriate lighting equipment is in place at reserves with an expectation that sporting clubs contribute on an equitable basis towards the upgrade and maintenance of the equipment.

Historically Council has implemented lighting developments through their own resources, occasionally with financial assistance from State Government grants.

The following factors have been considered in the development of this policy:

- The existing floodlighting equipment is aging.
- There is an increased emphasis on the importance of technical inspections and proper maintenance.
- The current Australian Standard for sports ground floodlighting sets the requirement for the minimum appropriate levels of illumination.
- Community based sports clubs have not previously been able to meet the rising costs of new installations and of on-going maintenance in relation to standards; and
- Council has the legal responsibility to ensure that any equipment installed on Council property is appropriate for the purpose and is kept in a safe condition.

3. SCOPE

This policy covers the management of both seasonally allocated sports grounds, including ovals and soccer/hockey pitches and leased sports facilities, such as tennis courts and bowls clubs.

This policy does not include Council's Leisure Facilities, public lighting, security lighting, or car park lighting.

4. DEFINITIONS

Sports Grounds Floodlighting – is characterized by outdoor, weatherproof, elevated light fittings established to provide uniformity of illumination across a playing arena in accordance with appropriate standards.

The basic requirement of sports ground floodlighting is that the focus of play, most usually around the position of the ball, is adequately illuminated consistently across the entire field of play in accordance with appropriate standards.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

The level of illumination required for competition is higher than that required for training purposes.

On Greater Dandenong Council properties sports grounds floodlighting is used on the seasonally allocated grounds that predominately accommodate the winter sports, such as soccer, hockey, Australian Rules Football and rugby league. In addition, floodlighting is provided for summer sports including cricket (Shepley Oval) and all-year round sports including baseball, tennis and lawn bowls. There is scope for sports ground floodlighting to be installed on non-Council properties, most typically schools, where the access by community-based sporting team is guaranteed by an appropriate shared use agreement.

Lux – The lux is the unit of illuminance, or luminous flux per area, in the International System of Units. It is equal to one lumen per square metre. Illuminance is a measure of how much luminous flux is spread over a given area. It is the measure used to determine the strength of floodlighting.

5. POLICY

5.1 FLOODLIGHTING

Council will provide and maintain sports lighting infrastructure at sports reserves to the appropriate standard and in line with the priorities for the provision of floodlighting as practically possible within financial budgeting and within the constraints of the existing infrastructure.

5.2 STANDARD OF LIGHTING

The cost of providing sports ground floodlighting suitable for competition purposes is much higher than the cost of training lights.

Council recognises that it is necessary to have some selected facilities that are suitable for use at higher levels of competition. The provision of competition standard lighting will be provided by Council dependent on the sports ground classification, as identified in the Sporting Grounds and Facility Classification Framework, as follows:

Classification	Maximum Standard
National / State	Competition
Regional	Competition
Community Premium	Training
Community Standard	Training

All tennis, lawn bowls and netball courts are to have a maximum standard for community-level competition as per the sport specific guidelines.

5.3 CAPITAL IMPROVEMENT PLAN

As part of the Capital Improvement Program budget process Council will consider an allocation of capital funding for the installation of new or renewal of existing sports ground lights in line with the priorities contained within the Sports Facilities Plan. This plan will also consider upgrades to LED lighting, noting that upgrading to LED lighting will be standard for any new or renewed lighting projects.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

5.4 INFRASTRUCTURE INSTALLATION

Council will manage the installation of all sports grounds floodlighting to ensure there is a standardised approach to the type and quality of floodlights.

Council may consider sports clubs contributing to and/or completing installation of sports ground floodlights, as per the Sporting Capital Contributions Policy under the following conditions where:

- All Council Occupational Health and Safety protocols are in place and adhered to.
- Clubs can demonstrate that they will meet all of Council's requirements for the provision of the floodlighting infrastructure and all associated works.
- Council can approve and monitor the works.

5.5 MAINTENANCE RESPONSIBILITY AND ASSOCIATED COSTS

Council is responsible for the maintenance of sports grounds floodlighting. Tenant clubs are required to report any floodlighting problems. Tenant clubs must not service or alter any aspect of the floodlighting.

In cases where less than 50 per cent of globes on a specific lighting pole are out, provided there remains at least 75 per cent of all lights operating on that sporting ground, Council reserves the right to delay maintenance activities until further lights need repair. This will provide Council with improved value for money due to the expenses involved with maintenance. If the ground is normally illuminated for competition, with some lighting not operating, the ground is only to be used for training purposes, subject to evaluation by Council.

To recover a portion of the costs of maintaining sports ground floodlighting there is a requirement for a 50 per cent contribution from sporting clubs where maintenance is carried out. This contribution will be divided among the relevant allocated user groups at the facility receiving maintenance. This will include the cost of replacing lamps that have expired.

Should the age of a lighting unit and/or associated infrastructure reach the end of its service life and is not able to be maintained then Council will make every attempt within the available budget to replace the lighting unit as soon as possible. This may result in a drop in lighting output until works can be completed.

5.6 FLOODLIGHTS OWNERSHIP

Floodlights installed on Council owned and/or managed land remain the property of Council and may not be altered or removed without the prior written approval of Council. This is with the exception of land under a joint use agreement (JUA), where the JUA will provide clarity of ownership.

5.7 HOURS OF OPERATION

Floodlighting may only be used on the days and during the hours specified by Council when a club is allocated the use of the facilities or as per the scheduled agreed for each facility.

To minimise impacts to residents, clubs need to adhere to these hours of operation as per their agreement with Council (see 5.10 Penalties).

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)



Further, all floodlights must comply with Australian Standards for obtrusive lighting, in consideration of nearby residents.

5.8 ELECTRICITY CHARGES

The sports clubs that use the floodlighting pay the electricity usage and supply costs for sports ground floodlighting. Should multiple users be in tenancy at a facility the associated utility costs will be pro-rated according to allocated usage.

5.9 LUX AUDITS

Where required by the sporting governing body/association the process of undertaking lighting audits to confirm the lux lighting levels will be undertaken by Council. 50 per cent of costs incurred for this process will be recouped by Council from relevant clubs utilising the specified ground. Should a club require a lighting audit be carried out and it is not a requirement of the sporting governing body/association then the club will incur 100 per cent of the costs.

5.10 PENALTIES

Sports clubs which deliberately breach the requirements of this Policy may be penalised, as per the Sports Hire Agreement.

Penalties may range from the use of the floodlights being suspended for a defined period to, for severe and/or persistent breaches, losing the use of the sports ground or leased sports facility.

6. RESPONSE TO THE OVERARCHING GOVERNANCE PRINCIPLES OF THE LOCAL GOVERNMENT ACT 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- seeking the best outcomes for the municipal community, including future generations. In particular, the policy seeks to ensure that all residents are accorded respect, and that considerations of their needs, preference and circumstances influences the development of Council services.
- collaboration with other councils and governments and statutory bodies (S. 9f). This policy is based in part, upon an inspection of similar policies and plans among other councils.
- by the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted. The policy recommends capital improvement to LED technology to reduce greenhouse gas emissions.
- the ongoing financial viability of the Council is to be ensured. This policy sets clear parameters around Council's responsibilities to ensure that the provision of facilities is financially viable.
- supporting transparency of council decisions, actions and information (S. 9h and S. 58). Transparency is reflected in the preparation and content of this policy, which has been formed after consultation with the community, written in plain English to improve its accessibility, and will be disseminated to residents through appropriate media and means.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)

7. CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006 – COMPATIBILITY STATEMENT

The *Victorian Charter of Human Rights and Responsibilities Act 2006* has been considered in relation to whether any human rights under the Charter are restricted or contrived by the enactment of any part of this policy.

It is considered that the policy is consistent with the rights outlined in the Charter, and in particular, that it advances the following rights, through its emphasis upon respect and consideration of social diversity in all aspects of Council conduct and in its consideration of engagement, inclusion and participation by all residents in our community:

- Freedom of thought, conscience, religion and belief (S. 14)
- Freedom of expression (S. 15)
- Peaceful assembly and freedom of association (S. 16)
- Taking part in public life (S. 18)
- Cultural rights (S. 19).

8. RESPONSE TO THE GENDER EQUALITY ACT 2020

The *Gender Equality Act 2020* requires that Councils “...must consider and promote gender equality; and take necessary and proportionate action towards achieving gender equality.”

In addition, Part One, Section 1(a) of the *Gender Equality Act 2020* requires gender assessments when “...developing or revising any policy of, or program or service provided by, the entity that has a direct and significant impact upon the public” - a provision which takes effect on March 31, 2021.

Council’s Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this policy but are not relevant to its contents. The policy is purely administrative in nature and does not benefit any one gender group over any other. The allocation of clubs to sporting grounds is administered by the Sporting Grounds and Pavilion Management Policy.

9. CONSIDERATION OF CLIMATE CHANGE AND SUSTAINABILITY

This policy influences the generation of greenhouse emissions through the effective operation of sports grounds floodlighting. The policy supports Council’s Declaration of a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030, or Section 9C of the *Local Government Act 2020*, in relation to the overarching principle on climate change and sustainability, by recommending capital improvement to LED lighting technology to reduce greenhouse gas emissions.

10. RESPONSIBILITIES

Responsibility will rest with the Sport and Recreation Unit to inform sports clubs about the content and meaning of this policy. This may entail promotions through the Council website, emails, and presentations. The Sport and Recreation Unit and the Works Service Unit are responsible for the implementation of the Council responsibilities contained within the policy.

The sports clubs are responsible to adhere to the Policy.

4.1.2 Sports Grounds Floodlighting Policy 2023 (Cont.)



11. REPORTING, MONITORING AND REVIEW

The Sport and Recreation Unit will monitor the details and outcomes of this policy and report as required. The policy will be reviewed after four years, unless required to do so earlier, and will consider the following:

- The cost to Council for the provision of sports ground lighting.
- The impact that the policy will have on Council staff.
- Benchmarking against other municipalities.

12. REFERENCES AND RELATED DOCUMENTS

The following policies, strategies or legislation relate to the implementation of this policy.

Legislation

- *Charter of Human Rights and Responsibilities Act 2006*
- *Gender Equality Act 2020*
- *Local Government Act 2020*
- *Planning and Environment Act 1987*

Related Council and Other Policies, Procedures, Strategies, Protocols, Guidelines

- Australian Standard: AS 2560 Sports Lighting
- Council Plan 2021-25
- Imagine 2030 Community Plan
- Make Your Move Greater Dandenong Physical Activity Strategy 2020-2030
- Sports Facilities Plan – Implementation Plan 2018
- Victorian Government's Community Sporting Facility Lighting Guide for Australian Rules football, Football (Soccer) and Netball.

4.1.3 Q2 2022-23 Council Quarterly Performance Report

File Id:	A9467979
Responsible Officer:	Executive Manager Communications & Customer Service
Attachments:	Council Quarterly Performance Report 1 October – 31 December 2022 Financial Report 1 July – 31 December 2022

1. Report Summary

This report details Council's progress against performance targets outlined in the Council Plan 2021-25, Annual Plan 2022-23 and Mid-Year Budget.

2. Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Mid-Year Budget for the period ending 31 December 2022.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

3. Background

Council formally adopted the Council Plan 2021-25 and Annual Plan 2022-23 on Monday 27 June 2022 and the Mid-Year Budget on 12 December 2022.

The Council Plan 2021-25 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2021-25 is made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.vic.gov.au

Progress against performance targets is outlined in two components of this report.

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan indicators from the Council Plan 2021-25 for the period 1 October to 31 December 2022.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 31 December 2022 including financial performance against the Mid Year Budget adopted by Council on 12 December 2022.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 October to 31 December 2022

Performance highlights against the Council Plan strategic objectives include:

A socially connected, safe and healthy city

- Council received a \$10,000 grant from VicHealth to review the Alcohol Management Policy and Guidelines and develop a Harm Reduction Action Plan.
- The All Abilities Sports Day was held in November which attracted 50 participants from local suburbs and across Melbourne.
- The Greater Dandenong Volunteer Resource Service has provided support to community agencies through workshops and training sessions with 65 participants this quarter.
- The Dandenong Zero Rough Sleeper Project engaged and offered support to 81 homeless people.
- 38 applications were submitted for the Community Response Grants Program.
- Community consultation was undertaken for the Dandenong Community Hub to determine a preferred concept design. The results of this consultation will be presented to Council in February.
- Council's Walk Against Family Violence was held on 22 November with over 500 people attending.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

A city that respects and celebrates diversity, our history and the arts

- Council supported the hosting of the inaugural State-wide Koorie Netball and Football carnival at Tatterson Park which had over 8,000 community attendees.
- The seventh annual Children's Forum was held on 26 October and 86 students from 19 primary schools attended. Six teams from across Council, South East Leisure and Youth Services participated in sessions.
- Little Day Out, Carols in Dandenong Park and New Year's Eve events were all held during the quarter. Attendances were 5,000, 2,500 and 17,000 respectively.
- Drum Theatre held 87 events including 39 performances with a total of 10,422 attendees.
- 794 people attended exhibitions at the Walker Street Gallery.

A city of accessible, vibrant centres and neighbourhoods

- CCTV installation has been completed in Boyd Lane and the design of three camera locations and associated lighting has commenced in Dandenong West.
- The streetscape project for Douglas Street, Noble Park is complete.
- The Noble Park Revitalisation project continues with the Ian Street streetscape construction complete and the second stage of the Ukrainian mural installed with a commemorative plaque to come.
- The design process for the new aquatic and wellbeing centre to replace Dandenong Oasis is on track and the detailed design phase is complete following extensive planning and consultation. Funding from the Federal Government has been committed.
- 14 food and cultural tours were conducted across the municipality with 73 people attending the Springvale Tour and 66 the Afghan Precinct Tour.

A green city committed to a sustainable future

- The trial Electric Vehicle charger was installed at the Operations Centre in December which is being used to ensure correct data capture for future planning of charging infrastructure and electric vehicles.
- The Biodiversity Action Plan has been completed, presented to Council and will be formally adopted in early 2023.
- 20 of the 48 open space projects scheduled for this financial year are complete with 28 in progress.
- Development of Council's Climate Change Community Engagement and Mobilisation Plan and the Minderoo Community Climate Resilience Project are continuing.
- The Community Care team is working to support Council's most frail and vulnerable residents to mitigate the impacts of Climate Change on their health and safety.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

A city that supports entrepreneurship, quality education and employment outcomes

- 369 contacts participated in Youth and Family Services programs designed to build young people's leadership capacity and enhance community participation.
- 324 language and literacy appointments were conducted with Library Services and 165 people were supported by Library Tech Assist.
- Manufacturing network sessions continued and four key events were held. Work health and safety was a strong focus for the quarter including the delivery of a Mock Court session.
- Five Priority Action Groups have been meeting as part of the Community Revitalisation and Strengthen Pathways to Economic Participation (SPEP) projects to define projects and activities to help shift the jobs and skills system in Dandenong and Doveton.

A Council that demonstrates leadership and a commitment to investing in the community

- Council continues to participate in the Department of Health managed 'Council Rapid Antigen Test program' which provides free rapid antigen tests to members of the public through customer service centres, libraries and community centres.
- 56 per cent of capital works projects are in procurement, under construction or are completed.
- A review of the Asset Management Strategy has commenced and will be subject to a community consultation phase in early 2023.
- A live Emergency Relief Centre exercise was held in October at the Jan Wilson Community Centre to test response arrangements to a major evacuation. Attendees included Council staff and volunteers, representatives from Victoria Police, Red Cross, the Department of Families, Fairness and Housing, and Emergency Recovery Victoria.
- The Long Term Financial Plan has now been finalised and will be presented to Council in February.

Part 2 and Attachment 2: Financial Report for the period 1 July to 31 December 2022

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2022 to 31 December 2022 including financial performance against the Mid-Year Budget adopted by Council on 12 December 2022.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement
- Capital Expenditure report
- Investment Report
- Directorate Analysis

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2022 to 31 December 2022 which removes non-cash items and adds back cash items that are excluded from the financial statements.

Management Accounting Summary for the period 1 July 2022 to 31 December 2022

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL	AMENDED BUDGET	VARIANCE Fav(unfav)	MID YEAR BUDGET	ORIGINAL BUDGET	VARIANCE Fav(unfav)
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income Statement						
Income	116,176	111,390	4,786	246,422	237,365	9,057
Expenditure	100,563	105,669	5,106	222,825	210,801	(12,024)
Net surplus - ongoing operations	15,613	5,721	9,892	23,597	26,564	(2,967)
Management Accounting reconciliation						
<i>Add back (less) non cash items</i>						
Depreciation	16,864	16,864	-	32,943	33,943	1,000
Amortisation - right of use assets	299	150	(149)	604	604	-
Amortisation - intangible assets	30	30	-	60	60	-
Contributions non-monetary assets	-	-	-	(10,000)	(10,000)	-
Assets written off	1,898	-	(1,898)	-	-	-
Prior year capital expenditure unable to be capitalised	3,074	-	(3,074)	-	-	-
Written down value of assets sold/disposed	67	104	37	261	261	-
Sub total	22,232	17,148	(5,084)	23,868	24,868	1,000
Net operating surplus	37,845	22,869	14,976	47,465	51,432	(3,967)
<i>Add/less non operating cash items</i>						
Capital expenditure	20,291	30,223	9,932	86,425	55,590	30,835
Net transfers to (from) reserves	7,102	2,085	(5,017)	(291)	(2,232)	1,941
Repayment of borrowings	1,724	859	(865)	3,484	3,484	-
Proceeds from borrowings	-	-	-	-	(6,120)	6,120
Repayment of lease liabilities	377	158	(219)	710	710	-
Sub total	29,494	33,325	3,831	90,328	51,432	38,896
Cash surplus (deficit)	8,351	(10,456)	18,807	(42,863)	-	(42,863)
Accumulated surplus brought forward	-	-	-	42,863	-	42,863
Surplus (deficit) position	8,351	(10,456)	18,807	-	-	-

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Results for the period 1 July 2022 to 31 December 2022

The overall management accounting result (after removing non-cash items) for the period 1 July 2022 to 31 December 2022 shows a favourable variance between the budget and actual of \$18.81 million. The variance is due to a favourable surplus from ongoing operations (\$9.89 million), caused by lower than anticipated operating expenditure and higher income, combined with a favourable variance against Capital expenditure (\$9.93 million). Capital expenditure is \$20.29 million to 31 December 2022 (with a further \$20.33 million committed).

INCOME

Operating income for the quarter ended 31 December 2022 is \$2.76 million favourable against budget. This is primarily due to the following:

Other income (\$1.64 million favourable) – Mainly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$808,000).

Grants – operating (\$696,000 favourable) – Receipt of unbudgeted grant funding for Waste Management Kerbside Reform support (\$369,000), Market St Occasional Child Care Centre (\$123,000),

Parks (\$85,000), School Crossing (\$69,000) and Festivals & Events (\$61,000), combined with earlier than anticipated funding received for Family Day Care (\$1.12 million), Child First (\$55,000), Childrens Support Services (\$44,000), Pre-School Field Officer (\$44,000), Immunisation (\$38,000), Healthy Children & Young People (\$30,000) and Y-Space (\$25,000).

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$559,000) and Planned Activity Group (\$85,000) combined with a delay in recognition of grant funding for HACC – Assessment & Team Leaders (\$247,000), Empowering Communities (\$180,000), HACC – Home Maintenance (\$134,000) and Sleep and Settling Initiative (\$125,000).

Rates and charges (\$372,000 favourable) - Better than anticipated income from supplementary rates to date (Non-Directorate \$355,000).

These favourable income variances are partly offset by unfavourable variance in:

Statutory fees and fines (\$412,000 unfavourable) – Mainly due to lower than anticipated income from parking, littering, health and food infringements and planning applications (City Planning, Design and Amenity \$453,000).

EXPENDITURE

Operating expenditure for the quarter ended 31 December 2022 is favourable by \$5.07 million against budget. The major variances are in employee costs and materials and services.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Employee costs (\$6.23 million favourable) – This favourable variance is mainly due to staff recruitment occurring later than planned and a delay in commencement of grant funded projects (Community Services \$4.45 million, Engineering Services \$673,000, City Planning, Design and Amenity \$519,000, Corporate Services \$452,000 and Greater Dandenong Business \$243,000).

Of this favourable variance, \$2.85 million relates to grant funded programs which require an acquittal (mostly in Community Services).

Materials and services (\$3.51 million favourable)

– The major items contributing to this favourable variance are:

- Contract services (\$965,000) – mainly due to delay in commencement of works, projects and receipt of invoices combined with timing of maintenance schedules (Engineering Services \$1.92 million and Greater Dandenong Business \$122,000). This is partly offset by higher payments to Family Day Care educators, which is offset by higher grant income (Community Services \$1.04 million).
- Consultants, professional services (\$847,000) – mainly due to delay in commencement of projects and receipt of invoices (Engineering \$354,000, Greater Dandenong Business \$256,000 and City Planning, Design and Amenity \$150,000).
- Administration costs (\$689,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$326,000, Engineering Services \$136,000, Corporate Services \$135,000 and Greater Dandenong Business \$56,000).
- Materials, maintenance and services (\$580,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects (Community Services \$346,000, City Planning, Design and Amenity \$171,000 and Engineering Services \$53,000).
- Utilities (\$309,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$254,000 and Corporate Services \$53,000).

These favourable expenditure variances are partly offset by unfavourable variances in:

Prior year capital expenditure unable to be capitalised (non-cash) (\$3.07 million unfavourable)

– This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Asset write offs (\$1.90 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

4. Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2021-25 for the period 1 October to 31 December 2022 and the Financial Report for the period 1 July to 31 December 2022.

5. Financial Implications

The financial position of the Council will be monitored against the approved Mid Year Budget to ensure that Council achieves its financial goals.

6. Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from Business Unit Managers.

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Great Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community
- Education, training, entrepreneurship and employment opportunities
- Sustainable environment
- Embrace diversity and multiculturalism
- Mind, Body and Spirit
- Art and Culture.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.

8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following principles:

- a. the municipal community is to be engaged in strategic planning and strategic decision making
- b. the transparency of Council decisions, actions and information is to be ensured.

And also takes into account the following supporting principles:

- a. the community engagement principles (section 56)
- b. the public transparency principles (section 58)
- c. the strategic planning principles (section 89)
- d. the financial management principles (section 101)
- e. the service performance principles (section 106).

The Quarterly Performance Report provides details on Council's progress against its key strategic objectives to ensure accountability and transparency of its actions.

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter. The development of the Council Plan 2021-25 provides the community with the right to take part in public life through various community consultation activities which influence the priorities of Council for its four year elected term.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

10. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one gender group over any other. The Council Plan itself was the subject of a Gender Impact Assessment and all strategic objectives and key priorities were developed to ensure that all genders were represented.

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report outlines progress against some of Council's overarching climate change and sustainability actions for 2022-23. The Council Plan highlights key activities which impact Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-30 and the requirements of the *Local Government Act 2020*.

12. Related Council Policies, Strategies or Frameworks

This report forms part of Council's Integrated Planning Framework and is in accordance with Council's policy of providing regular information and feedback to Council and the community about Council's financial position.

13. Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives and its financial position on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan indicators. This ensures that all resources are managed effectively and accountably. Council will be kept informed of the financial position on a quarterly basis, as is the current practice.

14. Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 October to 31 December 2022 and the Financial Report for the period 1 July to 31 December 2022.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q2 2022-23 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**COUNCIL PLAN QUARTERLY REPORT 1
OCTOBER – 31 DECEMBER**

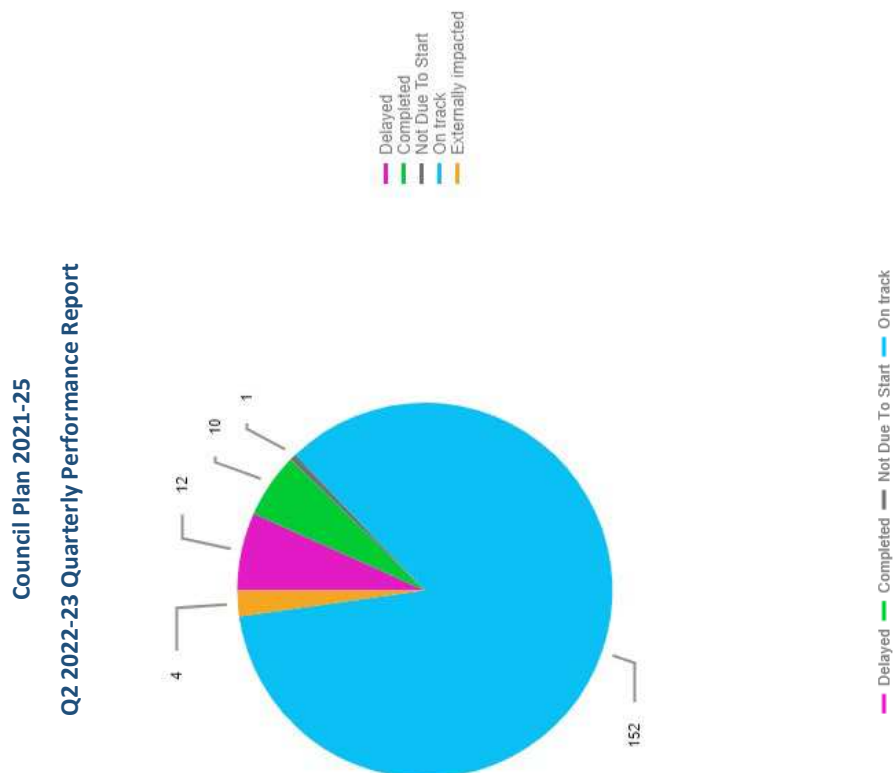
PAGES 48 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 1: A socially connected, safe and healthy city

Action	Progress	Status
Deliver initiatives that raise young people's awareness of drug and alcohol related harms	Youth and Family Services delivered one Party Safe Workshop to a cohort of Year 10 students - educating young people about safe drinking practices and how to minimise harm. Youth and Family Services piloted a new vaping education project, delivering three 'Vapedemic Workshops' in local secondary schools. The workshops informed young people about what's in e-cigarettes, shisha and traditional cigarettes, and their impacts on health, while building young people's refusal skills. The Alcohol and Other Drug (AOD) Awareness Project, a 4-week program that sought to build young people's knowledge of alcohol, drugs and vaping, and support them to develop a social media campaign to prevent harm amongst their peers was piloted. (Total 1,241 contacts)	
Enhance strategic partnerships and collaboration to address negative impacts of alcohol use and sales	Council was successful in its application for a Vic Health Alcohol Harm Prevention Grant with a portion of funding to be utilised in updating Council's 'No Drinking in Public Places' campaign in collaboration with Victoria Police which is scheduled for 2023. The Liquor Licensees Accord meeting was held on 6 December and a survey will be sent to members to obtain licensees input into a review of Council's Alcohol Management Policy and Guidelines.	
Partner with health organisations such as Monash Health and Quit Victoria to increase access to smoking cessation supports and deliver initiatives to support people to quit or reduce smoking	Council supported Quit Victoria's 'The con that kills' campaign. The campaign was designed to raise awareness of tobacco product manipulations and the harm they cause. Campaign assets were promoted to community networks and 15-second videos in Arabic, Chinese and Vietnamese were screened at the Springvale Community Hub and Dandenong Harmony Square's urban screens (total 756 playouts). Council is also exploring options to invite an expert guest speaker to present a vaping webinar at local schools with support from the VicHealth Local Government Partnership. Council took part in Monash Health's regional stakeholder mapping for collaborative action on tobacco-harm reduction across South East municipalities.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Coordinate tobacco control activities to meet service and funding requirements in accordance with the Municipal Association of Victoria service agreement	A total of 24 eating and drinking establishments were inspected resulting in 100 per cent compliance. 11 retail education visits were conducted with 90 per cent compliance and five hospital visits conducted.	
Support liquor licensees and collaborate with other authorities to implement policy and legislation to reduce alcohol harms in the community	Council continues to be represented on a national Community of Practice body to advocate on reducing alcohol-related harm and will focus on alcohol marketing impacts during 2023. Council has been successful in obtaining a \$10,000 grant from VicHealth to review its Alcohol Management Policy and Guidelines and develop a related Harm Reduction Action Plan over 2023. This will include consultation and collaboration with liquor licensees, Community Safety Advisory Committee membership, Council units, the community, and health promotion agencies.	
Update Council's Local Law, when required, to ensure it is meeting the community's expectations regarding alcohol controls in the public realm	This objective was completed in September 2021. Council is reviewing alcohol controls in the public realm within a current Local Law review covered in a separate objective.	
Advocate and support local residents with a disability to successfully find paid employment through participating in the Australian Network on Disability (AND)'s "Stepping Into" paid internship program and any other associated disability employment initiatives that can then be promoted to the local business community	Council has made arrangements for a 10th intern to commence through the 'Stepping Into' paid internship program that provides valuable work experience to a person with a disability as well as increasing understanding of disability in the workplace. This program and the results of the work they undertake is promoted to local businesses as appropriate. Council has also been successful in partnering with a disability organisation to employ a local person with a disability who will work with local clubs and sporting groups to increase accessibility.	
Provide and profile supports to the carers of people with a disability	Council recently completed a project funded by the Victorian State Government focusing on how best to support carers of all ages. Consultation for the project identified the supports, activities and information that would support local carers. Changes to services offered by Council have been trialed as part of the project and are now ongoing. Information and resources available to carers have been updated. Additional activities resulting from the project, such as increased frequency and venues for the Pathways for Carers walk, will also be implemented in 2023.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Provide support and information to residents on how to access the NDIS to help maximise their understanding and knowledge	Council continues to provide regular information to members of the Disability Advisory Committee on any National Disability Insurance Scheme (NDIS) service changes for members to disseminate to their own networks and groups. Council also publishes a regular Disability e-news to over 300 subscribers that provides updates on all disability issues including the NDIS. Council's Community Inclusion Officer (Disability) also attends many local meetings of disability support groups and organisations to share information and support locally based initiatives and activities. Council also continues to work with the NDIS advocating for accessible information for our local residents.	
Complete and execute outstanding and new Joint Use Agreements between the Department of Education and City of Greater Dandenong.	Council is in discussions with the Department of Education and schools for sites that require a Joint Use Agreement (JUA) for the shared use of sporting facilities. The Lyndale Secondary College JUA is finalised, and drafts have been developed for Silverton Primary School, Keysborough College – Banksia, and Keysborough College – Acacia.	
Implement the year three actions of the 'Make Your Move' Greater Dandenong Physical Activity Strategy to improve health outcomes for our diverse and multicultural community	The following activities were undertaken as part of the Make Your Move Strategy: • Completion of a three-year action plan to increase participation in walking and cycling • Endorsement of a Gender Equity Guide which will be shared with the community in early 2023 • Development of a Sports Facilities Plan • Delivery of an All Abilities Sports Day in November which attracted 50 participants from local suburbs and across Melbourne.	
Expand Council volunteering opportunities through enhanced promotion of the program and positive community impact	Opportunities to expand volunteering roles within Council have been explored to inform Council's future Volunteering Strategy. The Volunteer Program will increase its presence at Council libraries to improve community access and provide information on volunteering for the public on a monthly basis commencing in 2023. Nine new volunteers have been recruited.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support initiatives that promote meaningful volunteering opportunities in the community	The Greater Dandenong Volunteer Resource Service (GDVRS) has continued to provide matching services including face to face, phone and online support to community members, including an increase in the number of new arrivals. A total of 55 volunteer interviews were conducted resulting in a total of 136 interviews in this financial year to date. GDVRS provided capacity building support to community agencies through workshops and training sessions with 65 participants. 118 agencies are registered with and supported by GDVRS. A public survey has been prepared to consult with the community on volunteering to help inform and guide the future direction of volunteering in Greater Dandenong.	
Support, train and recognise Council volunteers through diverse mediums	All volunteers have been provided training to complete new mandatory Child Safe Standards training. An end of year volunteer appreciation dinner was held on 6 December attended by Council Volunteers and long-time volunteers that had retired during the COVID-19 pandemic to be publicly thanked and recognised by the Mayor and Council. Service Update meetings were held for volunteers to ensure they are up to date with relevant program information, introduced to new program staff and given the opportunity to provide feedback and suggestions	
Utilise volunteers to help raise community awareness on the positive impact of physical activity	Utilising the Make Your Move ambassador program, volunteers help to advocate for and promote getting active through the Make Your Move campaign. A new group of ambassadors is currently being sought through an expression of interest for 2023 participants.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
In partnership with Launch Housing and other sector stakeholders implement a 'Functional Zero' model of homelessness support in Greater Dandenong	The Dandenong Zero Rough Sleeper Project engages and offers support to 81 homeless people currently on the municipal By Name List. Where applicable support has been offered to assist with applications for a place on the Victorian Housing Register and deidentified data has been utilised to advocate for further affordable and social housing. 16 Service Coordination and eight Hot Spots meetings were conducted with key stakeholders. Other activities included: • An online briefing on Dandenong Zero to the Casey Social Inclusion and Homelessness Network. • Several meetings with external stakeholders on the Dandenong Zero project. • Dandenong Zero Rough Sleeper Project information prepared for Council's website.	
Finalise and commence implementation of the Climate Change Community Engagement and Mobilisation Plan	A Climate Change Community Engagement and Mobilisation Plan (CEMP) progress update report was formally noted by Councillors at the ordinary Council meeting, 12 December 2022. An amendment was made to the proposed consultation approach to enable broad public consultation, which will extend the timeframe for delivery of the CEMP by a minimum of three months. Targeted consultation continues to be undertaken with the Municipality's most vulnerable groups, with broad consultation to occur in February 2023.	
Partner with Melbourne City FC and City in the Community to develop and deliver aligned programs that focus on community outreach, engagement, participation and business networking	Collaboration between Council and the Melbourne City Football Club/City in The Community to identify and deliver programs in Greater Dandenong is continuing.	
Promote and support, via strategic partnerships, the delivery of community initiatives that encourage healthy and sustainable lifestyles for people to achieve positive physical and mental wellbeing	The promotion of healthy eating initiatives through internal and external health and wellbeing networks has resulted in the South East Food and Nutrition Network, Healthy Sports Club program and mapping activities with South East Public Health Unit planning team, as well as promotion of positive health messaging through social media campaigns.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support engagement, transparency and accessibility of Council's grant programs	Multi-stakeholder panels assessed applications made to the Community Support Grants round 2 2022, with successful applications announced in December. Preparation for round 1 2023 commenced including development of an engagement program. This includes targeted engagement of unsuccessful applications. 38 applications were submitted to the Community Response Grants Program, with a weekly assessment in the lead up to the end of the year. Outcomes workshops were held with multi-year funded programs to improve reporting of and learning from these projects.	
Support the establishment and transition of South East Leisure in the management of Council's major aquatic and recreation facilities	Monthly operational meetings between South East Leisure and Council are now in place.	
Support the implementation of the Greater Dandenong Social Prescribing Network Pilot initiatives through regular network meeting attendance and linkage with other Council service programs	Regular referrals from the Network continue with 10 -12 people being referred from Council for the Work and Development Program at the relevant Neighbourhood House. At least six referrals were received and actioned from the Network to Council's Community Connector Program for material aid support and other linked referrals. The stakeholder meeting delayed has been postponed until Feb 2023 due to scheduling challenges for the attendees.	
Commence implementation of the newly created Community Safety Plan	The formal endorsement of the Draft Community Safety Plan 2022-26 will occur in early 2023 to allow for a review of the Safer Streets Initiative to occur. The review will support the opportunity to incorporate the Safer Streets Initiative into the broader Draft Safety Plan actions.	
Implement the Domestic Animal Management Plan and associated Cat Strategy	Further public consultation/communications have been developed by Council to ensure maximum understanding and filtration into the community. Planned consultation is scheduled to commence in February 2023.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Manage and maintain Council's CCTV Safe City program	Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements. The outcomes of the review and audit of the CCTV system (December 2022) are to be completed by March 2023.	
Promote physical and social activity in local streets including the roll out of the Street Parties Framework	A Mock Play Street was held at Springvale Services for Children and a video promoting 1000 Play Streets has been created.	
Update Council's Local Law to include anti-social and criminal behaviour	Council is currently reviewing Local Law No 2 with the vision of reducing crime and anti-social behavior within the municipality. The review is aligned with the outcomes of Councils Project Safer Streets and will assist and enhance goals within the project.	
Participate in consultations with the Commonwealth Government and the Aged Care sector regarding the design of the new Support at Home Program that is being developed in response to the Royal Commission into Aged Care Quality and Safety to ensure that the needs of Greater Dandenong older residents are considered	The Commonwealth Government have been offering a range of consultations during September- December 2022. These have included sector wide online consultations, and some specific consultations for Local Government. Council officers have attended all Local Government sessions which provides an opportunity to give feedback on the new draft model that was published in the "A New Program for In-Home Care Discussion Paper" in October 2022. Council was one of only 44 Councils across Australia who also provided feedback in writing regarding the proposed new model. In regard to Assessment reforms, there is to be further consultation in the first quarter of 2023 with a view to the Commonwealth Government undertaking some trials of the new combined Assessment Service from April 2023.	
Report back to Council on the key recommendations coming out of the Future Directions for Community Transport project to inform the redevelopment of Council's Community Transport Program into the future	The day trip program continues to be well received by older residents with many outings being booked out within hours of the reservations opening. In response there has also been an increase in the number and types of outings on offer with volunteers now supporting many of the outings. Difficulties with recruitment of additional bus drivers over the past 18 months has delayed the commencement of the trial of the transport loop. However we now have plans in place to invite participation of existing community bus clients in the trial by mid march with a view to commencing stage one of the trial in April. In the meantime, additional stops have been added to some existing bus runs where possible as an interim measure.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support and encourage older residents to understand the importance of maintaining social connections, assist senior's clubs and groups to recommence club activities together and increase the range and number of social activities provided by Council	Council has been developing a range of programs focused on social connections for older people. The Seniors Festival in October offered a variety of activities for older people to get together. The activities were redesigned, after feedback from residents, into several luncheon outings which were booked out almost immediately. Council will be commencing a consultation of older residents in early 2023 in order to understand the ongoing effects of COVID-19 and what types of activities they would like Council to offer. The Friendship Seat, an initiative where a seat is reserved at a local café and a staff member or volunteer chats with older people, has continued across multiple venues. Additionally, Council has been supporting Seniors groups to resume meeting and for some groups supporting alternative models for social connection when they are no longer able to meet the requirements of incorporation.	
Undertake a review into the impacts of the new Support at Home Program Model, once announced, on both the community and Council's role as a service provider for Council's consideration post June 2023	Whilst the new Home Care model is not due to be finalised until June this year, work has commenced on reviewing the possible impacts and considerations for Council and the community in regard to what role Council will play in Aged Care post June 2024. The major considerations are likely to be the challenges for Local Government in complying with the proposed Governance requirements of the proposed new model and the Commonwealth Government in-home care service unit prices being offered to Council. Whilst the Commonwealth Government October 2022 Discussion Paper provided some high-level insight into the proposed new model of in-home care, there is currently not enough detail for Council to make an informed decision as to their future role in Commonwealth funded aged care.	
Complete the business case and concept design for Dandenong Community Hub	At Council's request three concept variations were released for public comment in November 2022. The results of the consultation, including a preferred concept, are to be presented to Council in February 2023 prior to advancing to a Council meeting for an endorsed concept design. Post Council endorsement the detailed design stage will commence.	
Develop a Keysborough South Community Hub Strategy and Action Plan	The draft strategy has been prepared for Keysborough South Community Hub. The public consultation has been delayed until April 2023 once construction has commenced on the site.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement and renew the Springvale Community Hub Action Plan	The new Springvale Community Hub Action Plan was finalised in August 2022 after community and internal consultation. A range of actions are currently being completed, including support local community groups to implement small events at the Springvale Community Hub.	
Progress the construction of the Keysborough South Community Hub	The tender evaluation process is still in progress.	
Oppose electronic gambling machine applications to the Commission for Liquor and Gambling Regulation, where instructed by Council	No applications have been received by Council during the reporting period.	
Support community-based initiatives to address gambling harm and inform residents about the impacts of gambling and sources of assistance	In collaboration with Gambler's Help and Settlement Services International, a meeting of diverse community representatives was convened in October, to discuss the destructive effect of gambling upon some residents and to seek ways to address gambling harm in these cultural groups. Follow-up will include consideration of methods to communicate with cultural groups about gambling issues and sources of assistance.	
Support the Alliance for Gambling Reform with its advocacy campaigns and data on gambling trends	Information concerning Electronic Gaming Machines (EGM) losses over time, EGM gambling losses as a proportion of income, and updated details of the level of community support provided by EGM gambling venues, have been shared with the Alliance for Gambling Reform and its local government partners, to support advocacy efforts.	

 Delayed
  Completed
  Not Due
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver programs and services that support vulnerable families, including those at risk of or experiencing family violence	Family Services engaged 48 families and 108 children, providing a total 2,835 contact hours of support. A Parenting Program was delivered in partnership with a local primary school which built the capacity of parents to establish healthy routines and care for children in the middle years (42 contacts). A Martial Arts Therapy (MAT) program for children in vulnerable families was facilitated, to build resilience and develop social and emotional regulation skills (117 contacts). Concurrently, Family Support staff engaged with parents and carers to provide information, support and parenting strategies to families attending the program with their children (88 contacts).	●
Support parents and their children to access the Supported Playgroup program and community playgroups	20 supported playgroups with 170 families were provided. 21 were supported through the home coaching program. For community playgroups there are 39 playgroups listed to support families and seven community playgroups being supported via training. The newly trained leaders have access to onsite support visits and mentoring depending on needs. For their career pathway some were referred for further traineeship including English study and Certificate 3 in Childcare paid traineeship.	●
Deliver Council-led initiatives in the community to prevent and address family violence	Youth and Family Services facilitated one Cyber Abuse Workshop for young people studying at an alternative education setting. The workshop built young people's capacity to recognise and appropriately respond to instances of cyber abuse, particularly image-based abuse, and access further information and support. Youth and Family Services also launched a social media campaign in support of the 16 Days of Activism against Gender-based Violence. The campaign comprised of four posts, using youth-generated collateral to educate community members about emotional abuse, image-based abuse, social abuse, and the impacts of family violence on young people. Each post highlighted warning signs and resources for further information and support. (855 contacts)	●

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Document and inform the community about the nature and impacts of family violence and sources of assistance	The Greater Dandenong Walk Against Family Violence was held on 22 November. Videos about respect for women continue to be aired on Council screens and information about family violence support services and organisations continues to be available on Council's website and updated when required.	
Support community projects to address and prevent family violence	The Greater Dandenong Walk Against Family Violence was held on 22 November, attracting a crowd of over 500 residents and staff, and generating extensive local publicity about the extent, nature and impact of family violence. In addition, information about support, as well as face-to-face support, was available to participants on this occasion.	
Continue the delivery of the Sleep and Settling Initiative extending to all funded age groups	The Sleep and Settling service has achieved 58 hours of Outreach for Sleep and Settling to client's homes, 26 Information Sessions for parents with a Newborn baby, eight Information Sessions for parents with a 6-8 month old baby and six Information Sessions for Parents with a toddler 18-24 months old.	
Deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project	The regional Balit Booboop Narkkwarren Yarning Circle was delivered to share the Champions' implementation and learning from using the Baby Makes Three adaptation toolbox activities and resources. The Strong Mums and Strong Bubs Yarning Circle and Lactation Support group was delivered in partnership with Monash Aboriginal Midwives, Maternal and Child Health and the Australian Breastfeeding Association over six weeks, with cultural activities and health yarning.	
Expand the Enhanced Maternal and Child Health program to include service offerings to address identified gaps in mental health and family violence	The Enhanced Maternal and Child Health Service (EMCH) delivered 718 hours of service to vulnerable and complex needs. A review of referral criteria, (into the EMCH program) was undertaken, identifying Mental Health and Family Violence being the most frequent referral criteria. A Memorandum Of Understanding (MOU) has been signed with Monash Health to provide a Senior Mental Health Practitioner to be embedded in the service for two years with recruitment currently underway. WAYSS have been approached to provide a Family Violence Worker under a similar partnership.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the VicHealth Local Government Partnership health promotion modules, incorporating the Vic Kids Eat Well and Healthy Kids Advisor initiatives, to improve mental wellbeing, increase healthy eating and physical activity levels of children and young people	A funding application to VicHealth to run a Youth Summit in July 2022 also supported activities in Mental Health Week in October to support young people. The Stephanie Alexander Foundation - Healthy Kids Advisors initiative launched in March 2022 has been working in partnership with Council and the Vic Kids Eat Well Program to support library cafes, and local schools to provide healthy food options. A School Breakfast Resource Kit has also been completed and was launched to schools in term four 2022, with more planned in 2023. Funding has been received to create a large 'Active Travel' campaign across Council in March 2023. Children have co-designed the logo and slogan for this campaign through workshops at the October 2022 Children's Forum.	
Monitor and report on the percentage of children fully vaccinated according to their age, through to five years old, according to the Australian Immunisation Register (AIR)	The most recent Australian Immunisation Register coverage data was measured on 30 September 2022: - Cohort 1. 12-15 months age group 92.91% (up from 91.40% at previous quarterly measure) - Cohort 2. 24-27 months age group 88.93% (down from 90.42% at previous quarterly measure) - Cohort 3. 60-63 months age group 93.25% (up from 91.90% at previous quarterly measure)	
Monitor the State Government response to the recommendations of the Royal Commission into Victoria's Mental Health System	Youth and Family Services finalised monitoring of the State Government response to the recommendations of the Royal Commission into Victoria's Mental Health System in December 2022. A report is due to Councilors in March.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support the mental health of young people and families through providing flexible and responsive interventions and raising awareness of available supports	A range of strategies and interventions to promote the mental health of young people and families have been implemented: - Delivered "Nurture Self, Nurture Others" a whole day event for Year 7-8 students, in recognition of Mental Health Week. 160 young people participated in a series of workshops and activities to equip them with selfcare techniques and positive coping strategies. - Facilitated a youth network meeting - focusing on the "missing middle" in mental health services and preventing staff burnout (35 contacts) 12 posts promoting mental health messages and support services have been shared on Youth Services' social media pages, reaching a total of 4,723 contacts. - Youth Services staff have provided individual support to young people via phone check-ins (20 contacts) - The Counselling and Support team has completed 8 contact hours - providing interim support for young people while they wait to access external counselling services. - Responded to 88 intake enquiries, providing information and referral to young people, families and professionals.	
Advocate to food charities for improved supply of affordable, healthy and culturally appropriate food supplies	Council has led a joint advocacy effort with seven other councils to State Government for increased food and material aid support. Council has successfully engaged regularly with Foodbank to advocate for culturally appropriate food for the community, with partner agencies reporting an improvement in the availability of culturally appropriate food from Foodbank. Council continues to work with Foodbank to identify sites for further food pop-up markets via a referral process to commence in 2023. A Food Systems workshop was held on 14 December with cross Council representation as well as community organisations. An initial result has connected Dandenong Neighborhood with Council's Parks team to identify culturally appropriate food that may be grown within the municipality to support community meals currently being operated through the neighborhood house.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 2: A city that respects and celebrates diversity, our history and the arts

Action	Progress	Status
Implement Council's Reconciliation Action Plan (RAP)	Activities included: - Partnering with the Aboriginal Community Forum Committee, led by Local Elders, facilitated a community forum to discuss the increase locally of Aboriginal children entering the child protection system. Recommendations from the forum are to be tabled with Parliament. - Successfully supported the hosting of the inaugural State-wide Senior Koorie Netball and Football carnival at Tattersall Park by partnering with Victorian Aboriginal Community Services Association Ltd (VACSAL) and Bunurong Sporting Association. The event was well supported with over 8,000 community members attending. - Developed and designed, in consultation with Bunurong Land Council, formal Acknowledgement plaques to be erected at the entrance of all major Council buildings and offices. - Met with Bunurong Land Council in relation to the repatriation of Bunurong Artefacts and formulated a state-wide first process, which will commence in 2023. - Secured funding to facilitate cultural training to support the development of a Cultural Learning Strategy. - Formal representation at the inaugural NAIDOC March and displayed a banner specifically designed for this event. - Continued monthly consultation meetings with Bunurong Land Council.	
Provide support to Early Years Services to develop their own Reconciliation Action Plan (RAP)	Six Greater Dandenong early years services and primary schools continue to implement Reconciliation Action Plans registered with the Narragunnawall Reconciliation Online Platform.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
As Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum advocate for the rights of people seeking asylum	The Back Your Neighbour Campaign Review was completed by campaign consultant Social Change Projects. As Chair of the Mayoral Taskforce Supporting People Seeking Asylum, Council is planning an evaluation workshop to take place in early February 2023. The workshop will bring Victorian member Councils together to evaluate the recent campaign and provide a sector update from the Asylum Seeker Resource Centre and Refugee Council of Australia. The purpose of the review is to better understand the current political and social landscape facing people seeking asylum and provide an opportunity to discuss the future of the Taskforce, and related factors such as membership and ongoing resourcing.	
Deliver arts and heritage programs and events which celebrate the diversity of cultures within our community	The cultural diversity of the community underpinned works exhibited as part of Surveyed, Inked, Civic Historical Collection and Calendar Competition, with the opening nights accompanied by live performances from Karl and Huy Tuan, attracting over 100 attendees. 39 performances and 48 other activities took place, including 24 performances, 11 rehearsals and 5 other events engaging 16 dance schools and community groups. Commercial hirers presented seven performances and the ABC Catalyst program filmed a segment at the Drum. Drum presented eight performances and 18 other events, including creative development for Sangam, a collective of South Asian Performing Artists. Southern Voices choir from Noble Park were teamed with Aria-award winner, Mama Kin for Sound Of Your Town. Our Beat continued to showcase 67 artists from diverse cultures across the South East.	
Deliver preventative health activities during National Aborigines and Islanders Day Observance Committee (NAIDOC) Week and Reconciliation Week activities	Preparation and planning with internal and external Community partners for NAIDOC and Reconciliation Week activities for 2023 have begun. The New Directions team have identified key cultural events to support Community hearing, eye health & hygiene checks, oral health checks and immunisation updates for Aboriginal and Torres Strait Islander children for 2023.	
Deliver the annual Children's Forum	Children's Services hosted its seventh annual Children's Forum on Wednesday 26 October, with 86 students in grades 5 and 6 from 19 primary schools attending. The day was planned by the Children's Advisory group. Six teams from across Council ran interactive workshops and the student's ideas and feedback will help inform the team's future work. Youth Services and South East Leisure also ran sessions, asking the students for their ideas and sharing their work.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver the following major events, meeting set targets: - Springvale SnowFest - Children's Festival - Little Day Out - Carols - New Year's Eve - Australia Day - Open Air Movies - Keysborough Big Picnic	Festivals and Events delivered: • Children Festival - a total of 37 activities with a total number of 2,267 attendees • Little Day Out - 5,000 attendees • Carols in Dandenong Park - 2,500 attendees • New Year's Eve was delivered - 17,000 attendees Australia Day and Open Air Movies are currently in the planning stages.	
Support community led festivals and events which celebrate the diversity of cultures within our community	Festivals and Events supported a range of community led festivals and events which celebrate the diversity of cultures within the community. A total of nine events were supported by internal departments including: - VACSAL Statewide Senior Football Netball Carnival - Afghan Vigil - Allii Diwali Fair - Dandenong Show - Remembrance Day for Hazaras - Safe Fishing 2022 - Club Noble Kid Christmas Party - Twilight T-20 2022 - Unity Cup 2022 Festivals and Events also supported internal council departments that were delivering festivals and events which celebrate diversity: - Anti Poverty Week - Children's Forum - Halloween in the Park - Walk against Family Violence - Albanian Flag Raising	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement findings from the Victoria University Anti-Racism research project to provide support services to those wishing to report incidences of racism	With support from Council and the City of Casey, Victoria University has concluded its research into strengthening local pathways to report incidences of racism and is now preparing the final report and recommendations. Council officers are currently assisting with preparing an official launch event for the report, to take place in April 2023 at Bunjil Place.	
Deliver initiatives which support young people and families to feel safe and included in the community	Youth and Family Services delivered a Disability Inclusion Program in this quarter, culminating in a student-led event for primary students at a local disability school. In addition, five Kick Start transitions workshops for year eight students, building their resilience and social skills, to strengthen social connections and belonging at school. Pre-program interviews with 21 grade six students, were conducted in preparation for the Happiness Project. The program will commence in Jan 2023, supporting young people with their transition to high school. A youth network meeting was facilitated to build the capacity of local professionals to support LGBTQIA+ youth. (Total 233 contacts) In addition, a number of campaigns were shared on social media to celebrate the diverse community and build understanding and inclusion, including: • Proud 2 Be Me, a youth led LGBTQIA+ awareness campaign developed by Young Leaders participants • Dates of acknowledgement such as Trans Awareness Week and the International Day of People with Disability (Total 14,229 reach)	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Promote social cohesion and harmony through significant days of celebration and advocacy	Council officers have prepared an Expression of Interest (EOI) for internal staff and external organisations to take part in a Refugee Week Working Group. The first meeting is scheduled for February, with the objective to deliver a Refugee Week event in June. The co-designed event will seek to promote the contributions that refugees and people seeking asylum have made to Greater Dandenong over the many decades, whilst also raising awareness about the ongoing challenges facing people seeking asylum that are living in the community.	
Inform the community about gender equity issues and sources of assistance	The Gender Equity Action Plan continues to be distributed and promoted, while plans are being laid for relevant training and other staff initiatives. Information about gender equality was distributed and promoted through the Walk Against Family Violence event in November.	
Support community initiatives to advance gender equality	Several initiatives to advance gender equality and address family violence, are being funded under Council's grants schemes.	
Promote visibility and inclusion of LGBTQIA+ communities through significant days of celebration and advocacy	Preparations for Council's participation at this year's Pride March are currently underway. The LGBTQIA+ Working Group will also be commencing preparations for Council to celebrate IDAHOBIT Day (International Day Against Homophobia, Biphobia, Interphobia and Transphobia) in May.	
Deliver on the Library Service Needs and Feasibility Study to ensure local library service requirements are met into the future	Planning and construction of the Keysborough South Community Hub continues, COVID-19 and architect key staff turnover has created delays. Construction has gone out to tender. The Feasibility Study for the Noble Park Library Lounge as part of the Noble Park Revitalisation Project is completed, no further action is required due to insufficient funding available at this stage.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Launch the Dandenong New Art Gallery	Council has been briefed on the issues related to the contractual situation with the builder. Council is undertaking the completion of steel works over the next few months and will review the future tender process in order to complete the project within the next 12 months. Work continues on the planning and development of public art activations for the opening exhibition, particularly focusing on digital works for Gallery LED screens. A Kid's Activity Kit has been developed in preparation for the launch of the new gallery.	
Progress the Precinct Energy Plant Creative Industries Hub development	Interim infrastructure works to the ground floor level, in line with the Creative Industry Space Business Plan, is progressing. Works will complement the overall building works and will allow for occupancy standards to be met and interim activations of the space. Planning is progressing on the purpose and scope of the additional \$800,000 allocated from State Government for detailed designs and planning.	
Undertake a feasibility study for Civic Archive capacity expansion	Funding was allocated in the 2022-23 Budget for the design component of the conversion project. Further funding will be requested for the 2024-25 financial year.	
Deliver a vibrant, inclusive and high quality performing arts offering through the Drum that is celebrated for its role in arts development and engagement with our community	The Drum Theatre presented a range of events including end of year concerts for schools, dance schools and community groups, an important segment of the local community who have spent much of the last few years with scaled back public events, due to COVID-19. 87 events were held, including 39 performances, with a total of 10,422 people. In addition, there were 3,522 performers and participants. Theatre attendance levels are slowly returning, but there is still at least a 50 per cent reduction on pre-pandemic levels. This is reflected nationally, measured by quarterly audience industry sentiment surveys to track audience attendance and purchasing patterns. The Drum's own programming included two touring productions: the cabaret-style Dance Hall; and the music celebration that was Sound Of Your Town which included local choir Southern Voices. Participation has been a major focus with events like Our Beat, which included a makers' market in December, Tabletop Games nights and providing development space and support to local arts groups.	

 Delayed  Completed  Not Due To Start  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver an accessible, inspiring and high quality visual arts offering through the Dandenong New Art exhibition and public program	This action has been impacted by the construction delays of the new gallery. Exhibition, programming, promotions, digital content and public art programming continues at Walker Street Gallery, the Library Arts Series and through digital content. Walker Street Gallery Exhibitions presented two exhibitions: The Surveyed exhibition showcased works by two Melbourne contemporary artists and one regional artist capturing streets of CGD. Exhibition. The Inked exhibition, featuring two photographic artists, and capturing 14 local community models was launched. Nine Gallery Programming activations were delivered including: a guided tour and painting workshop for Emerson School; a guided tour for the Carers Association; Burke and Beyond workshop; and five workshops led by local and exhibiting artists. 794 people attended the gallery. The total digital content (programming and exhibition promotions) reach was 23,037; 7,656 Facebook views and engagement of 1,545.	
Develop and implement the Arts and Cultural Heritage Strategy 2022-25	Implementation plans have been developed to accompany the endorsed Arts and Culture Strategy which include: • supporting the development of strong and connected local arts, culture and heritage sectors and participation of arts and cultural activity; • guidance and support of community groups, students and artists through workshops, information sessions, tours, artist in residence programs and tutorials; and • sharing of information and opportunities via regular newsletters, marketing, promotions and social media.	
Commence a review of the Heritage Overlay within the Planning Scheme	A project brief for a review of the Heritage Overlay within the Planning Scheme has been prepared. The tender brief was advertised in late 2022, however no tender bids were received from consultants to undertake the review. The tender brief will be readvertised in January 2023 to a targeted selection of heritage consultants.	
Record, protect, and promote local heritage through support of the historical societies and related groups	Council continues to assist the Springvale and District Historical Society with their transition to the Springvale Community Hub. Council services including Elvive had 841 page views and 12 research requests. Training sessions took place for Caring for Collections, and Significance Assessment. One group of 10 participants enjoyed a tour of Heritage Hill.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement year one of the Library Services Strategy 2022-26	Action Planning for the four year strategy has been completed. A collection development policy has been drafted, a feasibility study for Noble Park Library Lounge has been completed with interim ideas now being developed, and work is progressing on operational elements for the Keysborough South Community Hub.	

Delayed Completed Not Due To Start On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods

Action	Progress	Status
Advocate to the State Government to create a State and Local Government Task Force to address inconsistencies in the standards of social housing providers	Due to the issues raised by Council in its submission, the Commissioner requested this submission be passed on to a number of State Government Departments for further discussion. Council officers have also written to Consumer Affairs Victoria and to the Department of Justice to seek assistance and collaboration with addressing poor rooming house standards. Council is yet to receive a response to both items above and will now write to the Minister for Housing.	
Activate and promote safe and accessible public spaces and facilities for young people and families	Youth and Family Services have activated public spaces and facilities through multiple activities and events, including facilitating the Youth Stage at Dandenong Show, positively profiling local youth and engaging young people in prosocial activities - enhancing community perceptions of safety and promoting young people's legitimate use of public space. (Total 1,750 contacts)	
Activate public spaces through public art initiatives; delivering, facilitating, maintaining and promoting public art in the city	The following activities were delivered: - Two Walker Street Gallery Exhibitions: Surveyed exhibition and launch of Inked exhibition. - Six Public outdoor space programming: including windows at Harmony Square: White Ribbon Day (community) & Christmas (decorations) and Garner Lane display boxes - National Recycling Week exhibition (children). - Outdoor activation campaign, Where's Wally and En-plein-air workshop with Ben Winspear - Three local emerging artists painted live to the audience at Drum's Our Beat December event. - The Public Art Policy 2022-25 is in development with a contractor engaged. - The Public Art Asset review and maintenance priority list for Public Art assets renewal in 2023-24 was completed.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Construct stage one of the Vanity Lane pedestrian link in central Dandenong	Contract documentation, detailing all aspects of civil and landscape design for the project is complete. Confirmation of the civil design approach is required as soon as the fire damaged building is demolished which will ensure the public tender process proceeds with full confidence of the site conditions. A Building Permit Approval for Stage 1 of the works is expected within the next four weeks. Demolition will begin and a tender process will commence within this financial year.	
Create safer public spaces through applying Crime Prevention Through Environmental Design (CPTED) principles such as prompt removal of graffiti and litter, the use of targeted CCTV, and public lighting	CCTV installation has been completed in Boyd Lane and the design of three camera locations and associated lighting upgrades has commenced in Dandenong West. Council has supported Victoria Police and collaborated on trialing a mobile CCTV Trailer in public space hotspots to increase deterrence of crime and anti-social behaviours.	
Continue renewal of quality streetscapes such as Douglas Street, Noble Park and Railway Parade, Noble Park	The streetscape project for Douglas Street, Noble Park is complete. The tender for the construction of Railway Parade, Noble Park streetscape is open, and works are expected to commence early 2023.	
Improve information and communications relating to parking in accordance with Council's Activity Centre Parking Precinct Action Plan	Consultations and postcard distribution with key messages has been scheduled for the January to March period.	
Review and monitor 10 Year Infrastructure Plans for the Dandenong, Springvale and Noble Park activity centres	The 10 year activity centre program will be reviewed to align with future budget impacts associated with major projects.	
Facilitate the Development Victoria/Capital Alliance investment project in the Revitalising Central Dandenong Foster Street Precinct	Capital Alliance completed a second round of consultation on the draft Master Plan in October 2022 following advocacy from Council to undertake further engagement.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Work in partnership with the State Government to facilitate the Noble Park Revitalisation project	Construction of the Ian Street Streetscape has been completed with Tactical Urbanism interventions in the development phase. The second stage of the Ukrainian mural has been installed with the commemorative plaque yet to be installed. Initiation of Muderra Way Asphalt Art, Laneway Activation Program and calendar of Activations projects are all in the early planning phase.	
Commence the Environmentally Sustainable Design 2.0 Planning Scheme Amendment	The Environmentally Sustainable Design 2.0 Planning Scheme Amendment was submitted to the Minister for Planning for authorisation in July 2022. The Minister for Planning has advised that the Planning Scheme Amendment remains under active consideration although further time will be required prior to a decision by the Minister.	
Complete the Dandenong North residential rezoning Planning Scheme Amendment	The Dandenong North residential rezoning Planning Scheme Amendment was approved by the Minister of Planning on 30 May 2022. The approval of the Planning Scheme Amendment completes the project.	
Complete the Noble Park Activity Centre Structure Plan Planning Scheme Amendment	The Planning Panel Hearing for this amendment was held in October 2022 to consider the submissions received. Officers then received the Planning Panel Report in November 2022. Council Officers will now prepare a Council report on the Planning Panels findings and officer recommendations in early 2023.	
Continue to plan and advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals	The Business Plan is complete and discussions with key stakeholders are ongoing.	
Continue to plan for the development of a new table tennis centre in Greater Dandenong in partnership with key stakeholders	The Table Tennis Centre Feasibility Study is complete, but not yet endorsed by Council. The detailed design process is on hold until the Feasibility Study and associated recommendations (or a suitable alternative) can be endorsed by Council. Further investigation is currently underway with key stakeholders.	
Continue to progress the development of a new aquatic and wellbeing centre to replace Dandenong Oasis at Mills Reserve	The design process is on track, with the detailed design phase of the process now complete following extensive planning and consultation. Funding from the Federal Government has been committed, however funding from the State Government has not yet been secured despite ongoing advocacy.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver the Springvale Boulevard construction for stage one	Defects rectification is underway for Springvale Boulevard.	●
Advocate for greater social and affordable housing through membership with the Regional Local Government Homelessness and Social Housing Charter group of Councils	Resources have been obtained from the Community Housing Industry Association (CHIA) re affordable housing options. The Regional Local Government Homelessness and Social Housing Charter group of Councils has distributed the annual review survey re key issues and opportunities for future work. The Dandenong Zero Rough Sleeper Project engages and offers support to 81 homeless people currently on the municipal By Name List. 16 Service Coordination and eight Hot Spots meetings were conducted with key stakeholders.	●
Implement the Dandenong Visitor Attraction Plan	Actions from this plan continue to be implemented. The Business audits have been completed, with the data from this to be utilised to investigate an activation plan in early 2023 for vacant and retail spaces. Quotations have been received for promotional flags to be installed in Lonsdale Street and these will be installed in early 2023. The Food and Cultural tours continue with six held in this quarter.	●
Implement the Greater Dandenong Regional Food Strategy	Local food manufacturers and processors had access to various State Government initiatives to attend outbound regional visits to various destinations. Vietnam and MENA (Middle East and North Africa) were prominent, but other overseas bound trade missions were also explored. Excellent connections have been made for future potential business opportunities. 172 business visits/communications were made with local businesses and over 30 B2B connections made.	●
Implement the Tourism Strategy and updated Action Plan 2020-24	Tour statistics for 2022: 14 tours across the municipality 66 people attended the Afghan Precinct Tour 15 people attended the Little India Tour 73 people attended the Springvale Tour - A new tour was introduced - 'Off the Menu' in Springvale - Maevie O'Meara held a tour of 50 people in Dandenong - Postcards featured in Springvale and Dandenong	●

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Advocate for a major upgrade to Dandenong Station	Council continues to advocate for improvements to Dandenong station as opportunities arise in accordance with the Public Transport advocacy statement.	●
Advocate for and deliver improved active transport networks	The active transport infrastructure program continues to be delivered. High cost critical links which require external funding were included in state election advocacy.	●
Advocate for new and enhanced public transport services	Council continues to advocate for public transport improvements in accordance with the Public transport advocacy statement as opportunities arise. Council is also working with the Eastern Transport Coalition to bring issues to the attention of the State government and appropriate ministers.	●
Advocate for the State's priority arterial projects including the Dandenong Bypass Extension, Cranbourne - Dandenong Shared User Path, Glasscocks Road duplication and Dandenong South East-West Link and Bangholme Road Bridge	Targeted advocacy prior to state election for several Transport Infrastructure Projects including: Dandenong Bypass Extension, East-West Connection - Bridge over Eumemmerring Creek and Bangholme Rd Extension, and Construction of Glasscocks Rd Additionally, Council officers continue to advocate for key local and regional transport projects at various forums and via involvement with transport focused regional committees including: RoadSafe Southeast, Eastern Transport Coalition (ETC) and the Southern Road Policing Group.	●
Expand the use of streets for uses other than through-movement	A Mock Play Street was held at Springvale Services for Children and a video promoting 1000 Play Streets was created.	●
Implement the Active Transport Infrastructure Priority program improving pedestrian and cycling infrastructure	The active transport infrastructure program continues to be rolled out. Early scoping for the development of an Active Transport Infrastructure Framework has commenced to guide planning, design, consultation and construction of infrastructure for pedestrians and cyclists.	●
Improve access to, from, and within major Activity Centres, including the extension of the Djerring Trail to the Dandenong Activity Centre	Multi-modal plans have been drafted for all major activity centres to support the activity centre plans. Djerring trail has functional concepts plans completed and advocacy for funding is undertaken as opportunities arise, including at the state election.	●

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Maintain performance in management of heavy vehicle permits and freight networks	Heavy vehicles applications were managed via the NHVR portal. A total of 201 applications were processed.	
Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network, and Abbots Road widening and associated infrastructure	Progress continues on the Council managed Abbots Road widening project along with the Victorian Government managed Pound-Remington overpass project. Due to some resourcing issues, Abbots Rd is currently anticipated to be completed during Q3 (Jan-Mar 2023). The Pound-Remington Road bridge over railway line project is anticipated to be completed in late 2023.	
Review the Municipal Early Years Infrastructure Plan to accommodate the rollout of three-year-old kindergarten	The Municipal Early Years Infrastructure Plan continues to be reviewed and updated to reflect the planning of new private services opening within the municipality outlining the increase in both mixed aged Long Day Care and three and four year old Kindergarten places being offered.	
Advocate for enforcement and deliver infrastructure and education to reduce the number of fatalities on local roads	Consistent anti-social driving issues in known areas are reported and advocated to Victoria Police for law enforcement.	
Advocate for safety improvements on and across arterial roads	Advocacy on key projects is ongoing. In the lead up to the state election formal advocacy was undertaken on Road Safety Projects (Stud Road near Dandenong Stadium, Jacksons Road, Heatherton Road roundabout), Active Transport Project (Djerring Trail extension, Eastlink Trail Bridge, Dandenong Trail sealing) and major roads projects as part of GSEM (Thompson's Road, Glascock's Road, Westall Road extension). Further advocacy on unfunded projects anticipated in the next six months.	
Launch and undertake actions with a new Road Safety Strategy	The Road Safety Strategy is in development. Consultation and adoption of the strategy is anticipated to be complete by June.	
Promote road safety success stories and road safety awareness to manage perceived road safety risks	Council's Visual Message Sign (VMS) was used to assist the Victorian Police and RoadSafe with promoting coffee breaks on roads via visual messaging.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Provide ongoing funds for road safety treatments to address priority locations, where the greatest road safety risks are identified	The Local Area Traffic Management program continues to develop and deliver traffic calming improvements on a prioritised basis. Council has obtained approximately \$1m for three Blackspot projects for the 2022-23 program to address safety issues based on historical crashes. Blackspot funding applications for the 2023-24 program have been submitted and other funding opportunities are being investigated.	

Delayed Completed Not Due To Start On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 4: A green city committed to a sustainable future

Action	Progress	Status
Commence implementation of the Electric Vehicle Transition Plan	The trial Electric Vehicle (EV) charger was installed at the Operations Centre in December. This project is being undertaken in conjunction with IT to ensure correct data capture for future planning of charging infrastructure and EVs. Trials of 'loan' EVs are also continuing in the absence of a capital program this financial year. A KIA Niro was trialed for several weeks during the October to December period and a trial MG ZS has been organised for early 2023.	
Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond	Sustainability officers continue to work with key partners such as ENLIVEN, Jesuit Social Services and relevant Neighbourhood Houses to improve the community's awareness and ability to respond to climate change risks. A key highlight was the delivery of a Disability Inclusive Emergency Planning workshop in partnership with JSS, the University of Sydney, Casey City Council and relevant members of the Municipal Emergency Management Planning bodies. People with lived experience of disability attended the workshop to share their stories and provide insight into how organisations can better plan for and include disabled people in their emergency planning and response activities. Given the impact of climate change related disasters impacts people with a disability disproportionately, this is a critical topic for Council to understand and plan for.	
Deliver the Sustainability Festival	Planning for the 2023 Sustainability Festival is largely complete, with an exciting range of stallholders, activities and supporting events confirmed. The main Festival activities will occur on Sunday 26 February from 10am to 3pm at the Dandenong Market with several other activities such as a school incursion and a special sustainability themed Open Air Movies screening at Springvale Community Hub occurring during the weeks immediately before and after.	
Implement the Climate Emergency Strategy, Sustainability Strategy and climate emergency declaration	Implementation of the Climate Emergency Strategy, Climate Emergency Declaration and Sustainability Strategy continues. Key activities included participation in the 2022 Children's Forum with a workshop entitled 'Your Environment, Your Voice' to consult with children about their priorities for climate change and sustainability in Greater Dandenong, completion of the Gas Transition Feasibility Report site visits, and delivery of the Sustainability Strategy five year refresh and 2019-20 and 2020-21 Sustainability Annual Reports which had been delayed due to resourcing and the COVID-19 pandemic.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement the Sustainable Buildings Policy for new buildings	Implementation of the Sustainable Buildings Policy continues, with sustainability officers presenting on the Environmentally Sustainable Design (ESD) features of the Dandenong Wellbeing Centre at a Councillor Major Project Advisory Group (MPAG) meeting this quarter.	
Develop a Local Law Tree Protection Policy	Community consultation on the completed Tree Protection on Private Land Local Law is due to commence in February.	
Implement year one of the Biodiversity Action Plan	The Biodiversity Action Plan presented to Councillors will go to a formal Council meeting in early 2023 for adoption.	
Update Council's Local Law to include tree protection	The draft Tree Protection on Private Land Local Law will go out for public consultation at the beginning of 2023. This will align with a review of Local Law No 2 currently in progress where other matters relating to anti-social behavior and alcohol related offences are being considered.	
Advocate to the Environment Protection Agency to undertake regular air and water quality assessments to protect the health of our community	Following a breakdown in communications with the EPA Council has written to the Premier and the Minister Environment, seeking assistance.	
Audit the industrial and commercial areas with a focus on hazardous materials and waste storage identification and elimination	The High Risk Waste Site Officer conducted over 40 new inspections with follow ups. Two businesses have been issued with Infringement Notices for Planning Permit non compliances. CGD continues its relationships with the EPA and DECCA (formerly) DEWLP.	
Complete the Open Space Contributions Plan Planning Scheme Amendment	The Open Space Contributions Plan Planning Scheme Amendment was submitted to the Minister of Planning for approval in July 2022. The Planning Scheme Amendment remains under consideration by the Minister. Council officers are waiting on the Minister's decision and will advise Councillors when a Ministerial Decision is received.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Continue development and implementation of improvements to open space reserves such as Ross Reserve, Frederick Wachter Reserve, Greaves Reserve and the program of park projects in the adopted budget	The open space portfolio of projects are well underway with all projects commenced and at various stages of implementation. There are 48 open space projects (including carry overs) (28 in progress, 20 completed) all scheduled to be completed by the end of this financial year. Ross Reserve has two major projects, the synthetic soccer pitch construction is well underway and expected to be completed by May and the little athletics track renewal project is currently in the procurement phase. The Wachter Reserve - district level playground project has been awarded with works expected to commence in March.	
Implement year five of the Greening Our City: Urban Tree Strategy 2018-28	Year five of Greening Our City is underway. Tree planting orders, in alignment with the 10 year tree planting program, have been completed with works expected to begin in April/May.	
Implement the Open Space Strategy, Urban Forest Strategy, Green Wedge Management Plan, and Neighbourhood Activity Centre Strategy	Work continues on the implementation of the Open Space Strategy, Urban Forest Strategy and GWMP, with various actions currently underway.	
In partnership with the Metropolitan Waste Resource and Recovery Group participate in the procurement for advanced waste processing services and recycling receiptal and sort services	MWRRG has now become Recycling Victoria. The SEMAWP procurement process is still on going and a tenderer will be selected in 2023. CGD are one of two Councils still undecided on SEMAWP. A presentation will be given to Council in early 2023 that will outline a number of viable Advanced Waste options.	
Develop and deliver an annual waste education program inclusive of litter prevention	The 2022-23 Waste Education and Marketing Plans have been developed and are currently being implemented. Key highlights will be the reintroduction of the Litter Action Task Force and Litter Prevention programs and the return of face to face delivery education programs across Early Learning Centres, Schools and the CALD community all supporting State and Local Government aligned initiatives. A number of programs have started up again including waste education in schools and follow your waste tours.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Work with key partners to increase awareness of climate change impacts on our community's more vulnerable groups and possible ways to mitigate these impacts	Council continues to liaise with enliven and other community agencies in increasing communities' awareness of climate change and mitigation strategies to increase resilience. Climate change affects the most vulnerable in the community and the recently endorsed Anti-Poverty Strategy and co-designed engagement process with people of lived experience will address effects of climate change as just one of the many factors that contribute to poverty.	
Work with key partners to provide older residents with information on the impacts of climate change and possible ways to mitigate these impacts	Staff continue to participate in the development of Council's Climate Change Community Engagement and Mobilisation Plan and the Minderoo Community Climate Resilience Project. Community Care are working to better support the most frail and vulnerable residents to mitigate the impacts of Climate Change on their health and safety. A successful forum was held in late 2022 in partnership with the Emergency Management and Sustainability teams to gain a greater understanding of the impacts of emergencies caused by weather extremes for people with disabilities. In regard to service provision, Council's Home Maintenance Officers when visiting a client's home now complete a checklist of the safety of the home which includes checking heating and cooling systems and installing simple mitigation measures such as door seals and draught stoppers. Information is regularly provided to clients at different times of the year on how to keep their houses cool in summer and warm in winter.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes

Action	Progress	Status
Advocate for the establishment of a Revitalising Central Dandenong Taskforce/Board with representation from Government, agencies and other influential stakeholders, to identify, support, and deliver targeted renewal initiatives for improved economic and social outcomes	Discussions have been held with Government representatives on the findings of the Central Dandenong Investment Attraction report and further advocacy arrangements are planned. Project selection is currently underway to determine use of the \$40k investment remaining for implementation of the Action Plan.	
Facilitate Playgroup Training Vocational Pathways for local community members	The Playgroup Leader Training was held on 28 November 2022 for new playgroup leaders and volunteers. The topic was 'How to engage and support families at Playgroup'. Eight new volunteers are enrolled for the next training in 2023. All community playgroup leaders were provided referral pathway and support program information for services such as the National Disability Insurance Scheme (NDIS), Sleep Settling Program and Preschool field officer support information.	
Through a collaborative co-design process, deliver an action plan to guide the next phase of the Community Revitalisation project and Strengthen Pathways to Economic Participation (SPEP)	Five Priority Action Groups (PAG) focusing on key needs ranked by the community have been in operation, with over 50 stakeholders, including those with lived experience of barriers to employment. PAG meetings are focused on defining projects, activities and pilots to realise key outcomes already identified to help shift the jobs and skills system in Dandenong/Doveton. Activities being considered include a community employment/support hub, an online platform to co-ordinate and share information around the many wrap-around services and programs on offer - as well as cultural liaison officers to walk alongside new migrant recruits and support employers to effect safer and more culturally competent workplaces. A six week capacity-building workshop supporting jobseekers to build confidence to participate in community-led programs was held. Over 16 jobseekers have been placed into employment before projects and pilots have been undertaken which emphasises the power of connecting, collaboration and sharing of information through the GameChange program.	

 Delayed  Completed  Not Due To Start  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Through the "Ignite Program" support local entrepreneurs who have recently started their business or are looking to get a business idea off the ground	The Ignite program has concluded for this calendar year and will recommence in 2023.	
Deliver key events that showcase women in business including International Women's Day	Work has commenced on International Women's Day 2023, which is scheduled to be held on Thursday 9 March pending the availability of the speaker.	
Facilitate the SEBN Women in Business network	WIB network sessions focused on understanding one's own skills and personality and how best to use them to strengthen management/leadership. The review and reflection on 2022 activities and 'shaping the future' was the focus of the last WIB session and the outcomes will be used to develop WIB network activities for 2023.	
Review the Family Day Care Business and Marketing Plans to maintain market share and community expectation	Benchmarking of the Council Family Day Care Services has been completed.	
Facilitate and deliver the fundraising event "Take a Swing for Charity" Golf Day with industry partners	Preparations are well underway for the February event with the recipient charity being determined by the sponsors following submissions and discussions. Promotion of the event began prior to Christmas and will continue throughout January / early February with a soft 'launch' of the 2023 'Take a Swing in February'.	
In partnership with SELLEN, host the annual key education-industry event, "Lunch with the Winners"	This year's Lunch with the Winners was highly successful with a captivating and imaginative presentation from the CEO of The Creature Technology Company showcasing the arts and theatre sector and the breadth and depth of jobs and skills required including manufacturing and construction.	
Support and facilitate the "This is IT Schools" program in collaboration with SELLEN and industry partners	Laptops continue to be sourced from local companies including the NAB with the potential of securing 25 laptops a month. End-of-lease computers are also being explored with CGD and other local companies and LGAs. Funding opportunities continue to be explored.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support the Market Street Child Care Centre with a sustainable business model to expand market share and community expectation	Kinder 2023 positions have been filled and budget has been allocated for the programs. The marketing plan will be revised if required.	
Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers	A mix of regular network sessions and four key events targeting manufacturers were held. Site visits to enhance learning across a range of issues was a key focus of the networks, together with a roundtable discussion with a local leader for the Developing Leaders group and managing constant change. Work health and safety was another strong focus which included the Mock Court event.	
Develop activities and events that offer exposure to local and international opportunities and new thinking on global issues and trends	As previously noted, SEBN's annual Economic Update exposed the audience to global economic trends. In addition, local companies were also exposed to a global Circular Economy Advisor and one of the founders of the European Collaborative Learning Networks, who highlighted the business opportunity for circularity and the role of public and business procurement in driving circularity in value chains.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver leadership and skill development programs for young people	Youth and Family Services facilitated a range of programs to build young people's leadership capacity and enhance community participation, including: - Holiday Activities Committee, supporting young people to plan and deliver the upcoming summer holiday program. - Young Leaders program, supporting young people to develop an LGBTQIA+ awareness campaign "Proud 2 Be Me". Young people had the opportunity to present to the Mayor and Councillors about the outcomes of their projects in 2022. - A Youth Leadership Celebration was hosted which brought together 180 young people and families to celebrate the achievements and contributions of young volunteers, who have participated in Youth and Family Services' leadership projects and programs in 2022. - An 'On The Money' workshop for students in an alternative education setting, to build their financial literacy and equip them with strategies to budget and save money was delivered. (Total 369 contacts)	
Maintain support, collaboration and board participation of South East Melbourne Manufacturers Alliance (SEMMA)	SEMMA's annual Christmas evening was held in early December with approximately 100 participants. The key focus has been the replacement of the CEO whose retirement is imminent, with initial interviews taking place prior to the Christmas break. A decision to appoint is anticipated to be made in early January.	
Promote and share successes and best practice, and deliver key events to the manufacturing sector, including the Christmas Industry Breakfast	The Mock Court held in November at The Drum had a considerable impact on industry participants - many of whom were exposed to the machinations of an OHS court situation for the first time. The annual NAB update provided a unique insight into the global economic situation and its potential impact on Australian businesses. SEBN closed the year with its Christmas Industry Breakfast where more than 110 participants caught up with their peers and learned more about using technology to advantage from guest Mark Cameron.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Deliver welcoming library services and increase engagement opportunities to enhance learning, reading and literacy, digital and technology skills at all life stages	The Libraries After Dark (LAD) program came to a close due to no longer being funded by the State Government with the final program of events attracting 196 participants. The Library celebrated Senior's Month with a variety of programs attracting 66 attendees. Language and Literacy appointments and programs were delivered to 324 appointments. Online and in person book clubs and Children's programming continued with strong attendance. Library Tech Assist supported 165 attendees. The popular Family Fun program is ready to resume at Springvale Library in early 2023.	
Drive the ongoing implementation of the Local Economic and Employment Development Strategy	Implementation of the LEED strategy is ongoing. Council has partnered with a provider of the Self-Employment Program to assist people who are looking to start a business. The Economic Development Unit (EDU) is investigating a partnership with Chisholm to assist in delivering food safety training for hospitality businesses in multiple languages. EDU has also continued to support businesses through Better Approvals.	
Manage and chair the Greater Dandenong Regional Employment Taskforce and associated projects	The focus of the Taskforce has continued to be the oversight of the GameChange projects and the work being undertaken by the five Priority Action Groups (PAGs). In addition to monitoring this Community Revitalisation #2 program, taskforce members are also bringing their considerable and collective expertise to the table to identify other activities that will enhance employment opportunities for the community.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Support initiatives which provide opportunities for young people to gain skills and experience that enhance their employment	Six meetings were conducted with the FReeZA events committee, supporting young people to plan and support the delivery of the Dandenong Show - gaining hands on experience in event/stage management. A Youth Soccer Committee was piloted, in partnership with Melbourne City Football Club. Young people met over five weeks to plan the Youth and Family Services' Street-style Soccer Tournament, to be delivered in January 2023. Young people developed knowledge in sports event planning and will have the opportunity to put their skills into practice by volunteering at the tournament. UCan2 was supported at two local schools, familiarising students with opportunities to develop their skills and experience through programs and opportunities with Youth and Family Services. (Total 193 contacts)	
Support local creative industry development and showcase local arts, creativity and innovation	A range of workshops and opportunities were presented to the community including four guided tours and the Inked exhibition. The Drum's Our Beat Maker's Market showcased arts and crafts from southeast artists and creatives, including Live Art installation by three local emerging arts highlighting diverse artistic approaches representing diverse cultural influences and themes. Digital Online Programming, provided capacity growth opportunity for artists via QuickArts program enabling local emerging artists to upskill and expanded promotions by Council. The Drum Theatre has worked collaboratively with colleagues across Council, as well as local organisations such as Connections Arts Space, Next Level Games, Way Out There Collective, and Sangam to develop local creative industry and individual artists. Community grants information and workshops have been hosted by the Drum and Tabletop Games nights provide opportunities for creative industries other than performing arts.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Through library services facilitate and champion activities and partnerships that support the community to participate in work, entrepreneurship, education, training, social and civic life	Library Tech Assist continued to offer the community technology assistance and support in accessing Library online resources. Libraries After Dark program welcomed 165 participants to a variety of activities. The team the attended Dandenong West Primary School Community Festival showcasing the Library Services' technology. The Literacy and Learning team, with the support of Jobs Victoria, helped 29 individuals in seeking employment. Business programs were delivered including taxation, digital literacy, learning help for adults, Citizenship, Conversation circle, DandReaders and Coffee Club.	
Facilitate and promote the ASPIRE platform and engage business through SEBN networks and other sustainability activities	SEBN's Waste Group will use the learnings and connections from the Netherlands to explore and develop new initiatives that will enable them to reduce waste across all areas of their business and move closer towards a Circular Economy profile. This focus will include the continued promotion of the ASPIRE platform to strengthen the mindset and collaboration to accelerate circularity.	
Strengthen capability and increase awareness of new technologies and opportunities around waste, energy and the circular economy	Working in partnership with both SEMMA and Kingston City Council, SEBN hosted a delegation from the Netherlands, providing a unique opportunity to hear from a global specialist in the Circular Economy (CE) and meet with a group of companies involved in various CE initiatives. Accelerating circularity and 'where to start' were the key messages delivered. The delegation had a site visit to a local company prior to connecting with local companies at The Drum Theatre.	
Support local business efforts to respond to their climate change risks by informing them of relevant State and Federal Government policies and programs	EDU continues to share useful resources and educate the business community to increase awareness of the risk of climate change. Information on the single use plastic ban, solar resources and Aspire Program have been promoted through the e-newsletter and Talking Business magazine.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community

Action	Progress	Status
Continue to work with agencies on COVID-19 response and recovery efforts	A new wave of COVID-19 cases occurred in late 2022 with a peak of 530 known cases on 9 December in Greater Dandenong. The Victorian State Government removed the Pandemic Declaration in October. Council has implemented a range of mitigation steps in its COVID Safe Plan to reduce the chances of COVID-19 spreading amongst staff. Council is also participating in the Department of Health managed "Council Rapid Antigen Test" program. The program provides free Rapid Antigen Tests (RATs) to members of the public at libraries, customer service centres and community centres. This program was expanded in December to include all departments.	
Develop an investment attraction program to encourage investment within the Dandenong, Springvale and Noble Park activity centres	Due to resourcing issues this project has been delayed and will commence in early 2023.	
Complete key capital works across the city	Work is progressing well with over 56 per cent of projects in procurement, construction or completed.	
Review and update the Asset Management Strategy for Council	Council adopted the Asset Management Plan as part of the 2022-23 Budget process and a review has commenced. The NAMAF Assessment is complete and a plan is in Draft. Internal and external consultation is due to commence in 2023.	
Seek State Government funding to assist with educating businesses and community groups on COVIDSafe practices	This program finished on 30 June 2022.	
Upon successful receipt of funding, implement a program to provide COVIDSafe education across all businesses within Greater Dandenong	This program finished on 30 June 2022.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Complete a Workforce Management Plan and other workforce requirements under the Local Government Act 2020	The Workforce Management Plan was completed by 31 December 2021 in line with the requirements of the <i>Local Government Act 2020</i> and has been communicated to all staff.	
Develop and implement an innovation program for Council	A number of pilot projects have been completed across Council and the outcomes of those projects have been implemented including new and more efficient processes.	
Enhance Council's efforts to achieve a united corporate culture responding to the climate emergency through a continuous improvement program that aims to increase awareness of responsibility for and capability around climate change impacts and risks	The climate change induction video content has now been filmed and editing will occur in January 2023. Once this has been completed and the content approved, the training will be progressively rolled out over the 2023-24 financial year.	
Coordinate and conduct four Municipal Emergency Management Planning Committee (MEMPC) meetings with key stakeholders and agencies	Municipal Emergency Management Planning Committee and sub-committee meetings were held in November. The 2022-23 fire season was announced to start on 30 January 2023 for the CGD region.	
Implement, monitor and review progress on mitigation strategies to risks identified via the Community Emergency Risk Assessment (CERA) - Heat/Health, Floods and Storms, and Pandemic	A Flood/Storm plan is still in draft with VICSES for final approval. Major floods in Victoria and NSW have had an impact on the capacity of VICSES to finalise this plan. Staff were sent to Campaspe Shire Council (Echuca) to assist in the recovery efforts of the region. A live Emergency Relief Centre exercise was held in October at the Jan Wilson Community Centre to test response arrangements to a major evacuation. Representatives from Victoria Police, Red Cross, the Department of Families, Fairness and Housing, VCCEM, Emergency Recovery Victoria and Council staff and volunteers attended.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Comply with the auditing and reporting requirements of the Gender Equality Act 2020 including the implementation of the Gender Equality Action Plan	Recruitment/Unconscious Bias training was rolled out from October to December which covered the majority of staff involved in recruiting at Council (113 staff members). Another session will be organised in the first quarter of 2023 to cover those staff who were unable to attend in 2022. The revitalised PDP process is currently being trialled and is due to commence next financial year. In conjunction with Community Development and Bunurong Land Council, a Cultural Diversity training session pilot has been organised for the 2023-24 financial year with the intention to include this in the compulsory corporate induction program.	
Continue to embed consideration of climate change into Council's policies and decision making processes	Officers continue to work across all business units to embed consideration of climate change and sustainability into all policies, procedures and decision-making processes. A highlight was the delivery of the Sustainability Strategy five year refresh, which provides updated targets across 10 different sustainability themes (including climate change as a core focus). These new benchmarks provide a snapshot of how Council has been tracking over the first five years of the strategy and identified gaps that need to be addressed in the coming years.	
Develop an organisation-wide Conflict of Interest framework and policy	This draft policy has been presented to the Audit and Risk Committee and needs some final adjustments before being presented to the Staff Consultative Committee for review.	
Update the Legislative Compliance program across the organisation	No non-compliances were reported. Significant work is required to bring the reporting system in line with the <i>Local Government Act 2020</i> and this is planned to be achieved in this financial year. This work is resource dependent.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Develop and deliver a communications program to enhance the digital literacy of staff, the community and stakeholders	Revision of the Style Guide and creation of a new Social Media Strategy and Social Media Toolkit is being undertaken to support digital communication skill development for staff across the organisation. Following the success of the social media working group, a new working group has been formed for all website content editors to support digital skill and knowledge development. Internal communication tools are being reviewed and improvements actioned following a consultation with staff. Projects such as Better Approvals (led by EDU) and a dumped rubbish campaign (led by Waste) have been developed and are being rolled out to make it simpler for businesses and residents to engage with Council. These projects have improved Council's digital offerings and have been simplified to benefit users and promote ease of digital access.	
Strengthen Council's digital governance through a continuous improvement program to ensure digital solutions meet the business needs of Council	The Customer Portal has begun with a stage one internal launch to allow for testing. Additional enhancements made include: - Google Translate for the entire portal - Online help The Customer Portal has also received some publicity on Okta's website as a Customer Success Story as well as the Government News publication.	
Increase awareness of, availability, and capability around modern and smart technologies	In-ground parking sensor installation within the Springvale Activity Centre is progressing with only a few dozen sites remaining. Continued delays have been experienced due to supply chain issues in obtaining the relevant components for the signal repeaters and relays. Once these items are available installations will be completed by June 2023.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Implement a people-centred approach to how safety is managed across the organisation	Council's OHS Team is working on implementing a people centred approach around Psychosocial hazards and risks throughout Council. Networking with other Council's and various organisations has already occurred with more to come in 2023. The APHIRM project and Occupational Violence & Aggression (OVA) program are continuing. Two new programs are currently being trialled. The new Duress Alarm system SafeZone from CHUBB/Critical Arc trial was completed before Christmas with 20 Staff throughout Council participating. The outcomes of that trial will be shared in the coming months and feedback from staff was positive. The Preventure Wearable Technology trial will commence shortly with staff from the Community Care and Operations Centre. This new technology is an Injury Prevention tool that uses sensors to give real time readings on actual manual handling impacts on the body. This technical data will assist the OHS team and Supervisors to identify faults so they can be addressed as soon as possible in order to prevent further injuries and any long term affects.	
Increase Council's awareness and understanding of a changing climate's impacts on its assets and operations and, continue to integrate recognition of climate change into financial and budget processes	The consultant project brief is expected to be sent to market in early 2023. Further resources from other Councils are being collated to inform the work.	
Review Council's Long Term Financial Plan	Following internal review and the announcement of the rate cap for 2022-23, the Long Term Financial Plan (LTFP) has now been finalised. The Proposed LTFP document will be prepared in January and presented to Council in February.	
Strengthen governance capacity of Council grant and funding partners	A Good Governance Analysis Tool has been developed with the rollout of the pilot Good Governance Framework to commence with tenants of key Council facilities in 2023. Officers have attended Annual General Meetings of each pilot organisation.	
Develop and document the organisational Customer Service Experience (CSX) Strategy to optimise customer's interactions with Council	Research across the sector has commenced as the first stage of this project, and examples of many other Customer Service strategies sourced as a point of comparison. Work on the draft strategy will continue in the next quarter.	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Action	Progress	Status
Encourage the voice of children through the facilitation of the Children's Advisory Group in planning and policy development	The final Children's Advisory Group meeting for the year, was held on 16 November offering students' activities to celebrate the success of the year. Students had asked for support with transition from grade six to year seven, which was provided by the Youth and Family Services team.	
Implement the updated Community Engagement Framework	The Community Engagement Framework was reviewed internally by staff, by Council and went out for external public consultation in May 2022, with Council officially endorsing the 2022 version of the Framework at its meeting on 27 June 2022. The Community Engagement Framework is available on Council's website for the community and stakeholders to access and will be reviewed annually. An internal Community Engagement Working Group/Roundtable of Council staff will be established with endorsement of the Executive Team by March 2023 to ensure Council is effectively engaging with the culturally diverse community and adhering to the legislative obligations under the <i>Local Government Act 2020</i> .	

 Delayed
  Completed
  Not Due To Start
  On track

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q2 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 2

**FINANCIAL REPORT 1 JULY 2022 – 31
DECEMBER 2022**

PAGES 47 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

Financial Report

1 July 2022 to 31 December 2022



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4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

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4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Executive Summary

Category	Quarter 2 - Financial Year 2022-23				Full Year 2022-23			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	YTD Variance (%)	Forecast (\$'000)	Adopted Budget (\$'000)	Forecast vs Adopted Budget (\$'000)	Forecast vs Adopted Budget (%)
Total Income	116,176	113,419	2,757	2%	246,422	237,365	9,057	4%
Total Expenses	100,563	105,631	5,068	5%	222,968	210,799	(12,168)	-6%
Operating Surplus (Deficit)	15,613	7,788	7,825	100%	23,454	26,565	(3,111)	-12%

Legend:

	> - 5%, < 5%
	> 5%
	< - 5%

Operating Result

For the six months ended 31 December 2022 Council achieved a surplus operating result of \$15.61 million which is \$7.82 million better than the year-to-date budget. The main factors contributing to this result comprise favourable variances in:

- Income year to date is \$2.76 million favourable predominantly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$808,000).
- Operating expenditure year to date is \$5.07 million favourable due to a number of offsetting variances. The favourable variances are in employee costs (\$6.23 million) and materials and services (\$3.51 million). The employee cost variance is predominately due to staff recruitment occurring later than planned and a delay in commencement of grant funded projects. Of the \$6.23 million favourable employee costs variance, \$2.85 million relates to fully funded grant projects (mainly in Community Services). The favourable variance in materials and services is due to delays in the commencement of works, timing of works schedules combined with lower than anticipated expenditure to date. These favourable operating expenditure variances are offset by fixed asset accounting entries which have nil impact on cash being 'Prior year expenditure unable to be capitalised' (\$3.07 million unfavourable), and 'Asset write-offs' (\$1.90 million unfavourable).

Capital Result

Year-to-date capital expenditure for the period is \$20.29 million which is \$9.94 million favourable to budget. This is due to a number of favourable variances across projects, the most material including the Road Resurfacing Program (\$1.85 million), the Ross Reserve Pavilion and Synthetic Soccer Pitch (\$1.84 million), the Thomas Carroll Pavilion (\$1.26 million) and the Road Rehabilitation Program (\$850,000).

There are also \$20.33 million in commitments (open purchase orders) as at 31 December. Please refer to the Statement of Capital Works below for further details.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Income Statement

For the period 1 July 2022 - 31 December 2022

	Note	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income	B1					
Rates and charges		82,931	82,559	372	162,173	162,081
Statutory fees and fines		4,361	4,773	(412)	9,569	9,696
User fees		4,502	4,398	104	8,589	9,389
Grants - operating		14,098	13,402	696	27,423	33,940
Grants - capital		3,459	3,343	116	16,182	3,518
Contributions - monetary		1,324	1,188	136	4,546	3,447
Contributions - non-monetary		-	-	-	10,000	10,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment		352	248	104	445	445
Other income		5,149	3,508	1,641	7,495	4,849
Total income		116,176	113,419	2,757	246,422	237,365
Expenses	B2					
Employee costs		38,684	44,913	6,229	98,579	91,636
Materials and services		35,416	38,927	3,511	80,887	75,427
Prior year capital expenditure unable to be capitalised (non-cash)		3,074	-	(3,074)	-	-
Bad and doubtful debts		794	1,089	295	1,953	1,953
Depreciation		16,864	16,864	-	32,943	33,943
Amortisation - intangible assets		30	30	-	60	60
Amortisation - right of use assets		299	150	(149)	604	604
Borrowing costs		1,361	1,361	-	2,665	2,667
Finance costs - leases		-	-	-	22	22
Asset write offs		1,898	-	(1,898)	-	-
Other expenses		2,143	2,297	154	5,112	4,489
Total expenses		100,563	105,631	5,068	222,825	210,801
Net surplus (deficit)		15,613	7,788	7,825	23,597	26,564

NOTE

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Balance Sheet

As at 31 December 2022

	Note	2022-23 ACTUAL 31 Dec 2022 \$'000	2021-22 ACTUAL 30 Jun 2022 \$'000	2022-23 MID YEAR BUDGET \$'000	2022-23 ORIGINAL BUDGET \$'000
ASSETS					
Current assets	C1				
Cash and cash equivalents		109,658	30,212	143,447	126,900
Financial assets		86,703	150,504	-	-
Trade and other receivables		96,113	29,840	26,937	28,088
Other assets		1,364	9,077	5,773	4,085
Total current assets		293,838	219,633	176,157	159,073
Non-current assets	C2				
Property, infrastructure, plant and equipment		2,429,949	2,431,571	2,494,792	2,549,552
Investment property		6,347	6,336	6,336	10,860
Right-of-use assets		1,547	1,846	1,942	1,191
Intangible assets		86	116	56	102
Trade and other receivables		281	281	281	295
Total non-current assets		2,438,210	2,440,150	2,503,407	2,562,000
Total assets		2,732,048	2,659,783	2,679,564	2,721,073
LIABILITIES					
Current liabilities	C3				
Trade and other payables		2,103	23,749	25,933	23,714
Trust funds and deposits		4,862	4,521	4,870	4,870
Unearned income		55,772	55,791	52,693	52,293
Provisions		21,771	21,730	22,083	22,986
Other interest-bearing liabilities		-	-	-	-
Interest-bearing liabilities		1,760	3,484	3,597	4,196
Lease liabilities		147	524	520	570
Total current liabilities		165,880	109,799	109,696	108,629
Non-current liabilities	C4				
Provisions		802	1,113	1,003	1,289
Trust funds and deposits		3,291	2,409	2,409	2,035
Other interest-bearing liabilities		-	-	-	-
Interest-bearing liabilities		49,779	49,779	46,182	51,704
Lease liabilities		1,324	1,324	1,318	442
Total non-current liabilities		55,196	54,625	50,912	55,470
Total liabilities		221,076	164,424	160,608	164,099
NET ASSETS		2,510,972	2,495,359	2,518,956	2,556,974
EQUITY					
Accumulated surplus	C5	962,886	954,375	978,263	992,642
Asset revaluation reserve		1,472,584	1,472,584	1,472,583	1,511,604
Reserves		75,502	68,400	68,110	52,728
TOTAL EQUITY		2,510,972	2,495,359	2,518,956	2,556,974

NOTE

For comments regarding Balance Sheet items, please refer to explanatory notes located at C1 to C5.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Cash Flow Statement

	2022-23 ACTUAL as at 31 Dec 2022 Inflows/ (Outflows) \$'000	2022-23 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2022-23 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	96,644	162,605	161,639
Statutory fees and fines	3,183	8,031	7,203
User fees	4,206	8,950	9,996
Grants - operating	16,687	28,868	36,122
Grants - capital	3,436	16,504	3,518
Contributions - monetary	2,201	3,546	3,447
Interest received	1,675	2,171	499
Trust funds and deposits taken	22,328	30,549	28,102
Other receipts	3,315	9,036	4,855
Net GST refund	5,689	13,409	9,997
Employee costs	(41,643)	(98,151)	(90,698)
Materials and services	(45,267)	(94,364)	(88,018)
Short-term, low value and variable lease payments	(338)	(569)	(569)
Trust funds and deposits repaid	(21,547)	(30,200)	(28,102)
Other payments	(1,949)	(5,054)	(4,369)
Net cash provided by operating activities	48,620	55,331	53,622
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(29,930)	(86,425)	(55,590)
(Payments) proceeds for investments	63,801	150,504	-
Proceeds from sale of property, infrastructure, plant and equipment	419	706	706
Net cash provided by investing activities	34,290	64,785	(54,884)
Cash flows from financing activities			
Finance costs	(1,363)	(2,665)	(2,667)
Proceeds from borrowings	-	-	6,120
Repayment of borrowings	(1,724)	(3,484)	(3,484)
Interest paid - lease liability	-	(22)	(22)
Repayment of lease liabilities	(377)	(710)	(710)
Net cash used in financing activities	(3,464)	(6,881)	(763)
Net increase (decrease) in cash and cash equivalents	79,446	113,235	(2,025)
Cash and cash equivalents at the beginning of the year	30,212	30,212	128,925
Cash and cash equivalents at the end of the period	109,658	143,447	126,900
Represented by:			
Operating cash	(37,356)	17,276	43,593
Restricted cash	147,014	126,171	83,307
Total	109,658	143,447	126,900

NOTE

Details regarding Council's cash movements are contained in Note D (below) - Cash Flow Statement.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

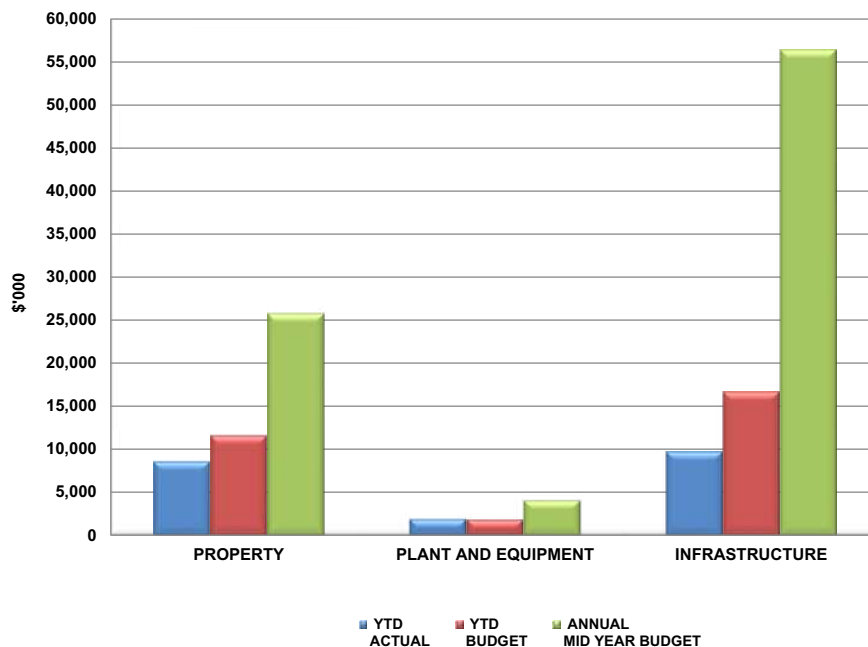


Financial Report for the period 1 July 2022 – 31 December 2022

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	8,596	11,629	3,032	6,295	25,839	17,461
PLANT AND EQUIPMENT	1,934	1,880	(54)	1,261	4,114	1,047
INFRASTRUCTURE	9,761	16,724	6,963	12,771	56,472	37,084
TOTAL EXPENDITURE	20,292	30,233	9,942	20,326	86,425	55,590



4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

- 1. Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Local Government Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with new Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is now generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations are recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- 3. Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
- 4. Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
- 5. Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information:** The Original Budget information contained in the report is the budget approved by Council on 27 June 2022. The year to date budget in this report reflects the Mid-Year Budget as adopted by Council on 12 December 2022. In accordance with Section 97(3) of the Local Government Act 2020 the Chief Executive officer is of the view that a Revised Budget is not required for the financial reporting period 31 December 2022. No variations have been made to the declared rates and charges or loan borrowings other than what has been approved in the 2022-23 Adopted Budget.
- 8. Cash Flow Statement:** Reflects the actual cash movements during the year.
- 9. Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

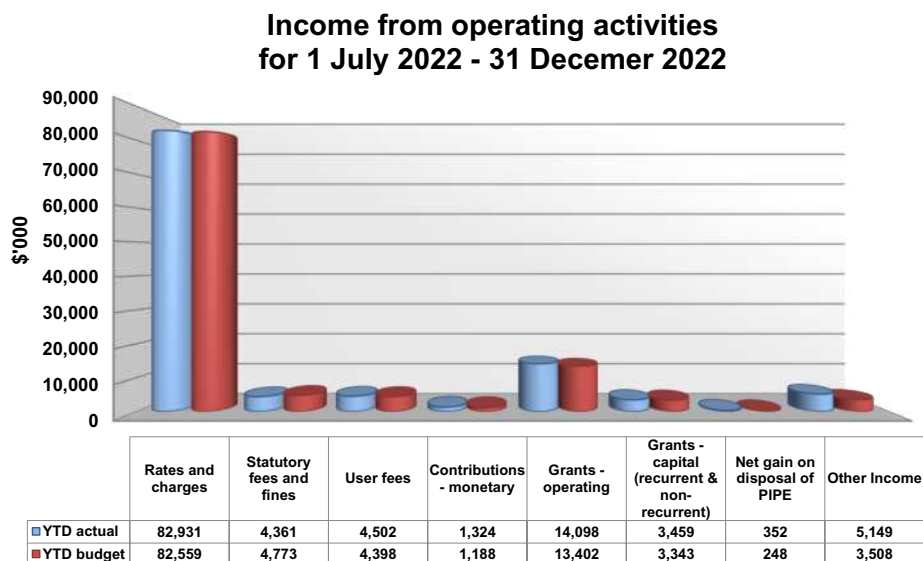
4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions or gifted assets).



Operating income for the quarter ended 31 December 2022 is \$2.76 million favourable against budget. This is primarily due to the following:

Other income (\$1.64 million favourable) – Mainly due to better than anticipated interest income as a result of higher than anticipated interest rates (Non-Directorate \$808,000).

Grants – operating (\$696,000 favourable) – Receipt of unbudgeted grant funding for Waste Management Kerbside Reform support (\$369,000), Market St Occasional Child Care Centre (\$123,000), Parks (\$85,000), School Crossing (\$69,000) and Festivals & Events (\$61,000), combined with earlier than anticipated funding received for Family Day Care (\$1.12 million), Child First (\$55,000), Childrens Support Services (\$44,000), Pre-School Field Officer (\$44,000), Immunisation (\$38,000), Healthy Children & Young People (\$30,000) and Y-Space (\$25,000).

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$559,000) and Planned Activity Group (\$85,000) combined with a delay in recognition of grant funding for HACC – Assessment & Team Leaders (\$247,000), Empowering Communities (\$180,000), HACC – Home Maintenance (\$134,000) and Sleep and Settling Initiative (\$125,000).

Rates and charges (\$372,000 favourable) - Better than anticipated income from supplementary rates to date (Non-Directorate \$355,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

These favourable income variances are partly offset by unfavourable variance in:

Statutory fees and fines (\$412,000 unfavourable) – Mainly due to lower than anticipated income from parking, littering, health and food infringements and planning applications (City Planning, Design and Amenity \$453,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

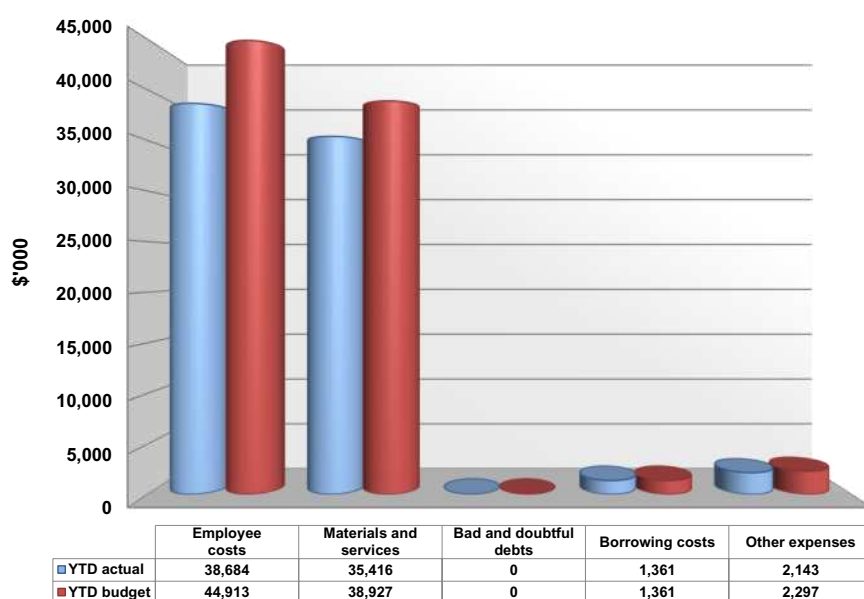


Financial Report for the period 1 July 2022 – 31 December 2022

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

**Expenditure from operating activities
for 1 July 2022 to 31 December 2022**



Operating expenditure for the quarter ended 31 December 2022 is favourable by \$5.07 million against budget. The major variances are in employee costs and materials and services.

Employee costs (\$6.23 million favourable) – This favourable variance is mainly due to staff recruitment occurring later than planned and a delay in commencement of grant funded projects (Community Services \$4.45 million, Engineering Services \$673,000, City Planning, Design and Amenity \$519,000, Corporate Services \$452,000 and Greater Dandenong Business \$243,000).

Of this favourable variance, \$2.85 million relates to grant funded programs which require an acquittal (mostly in Community Services).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Materials and services (\$3.51 million favourable) – The major items contributing to this favourable variance are:

- Contract services (\$965,000) – mainly due to delay in commencement of works, projects and receipt of invoices combined with timing of maintenance schedules (Engineering Services \$1.92 million and Greater Dandenong Business \$122,000). This is partly offset by higher payments to Family Day Care educators, which is offset by higher grant income (Community Services \$1.04 million).
- Consultants, professional services (\$847,000) – mainly due to delay in commencement of projects and receipt of invoices (Engineering \$354,000, Greater Dandenong Business \$256,000 and City Planning, Design and Amenity \$150,000).
- Administration costs (\$689,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$326,000, Engineering Services \$136,000, Corporate Services \$135,000 and Greater Dandenong Business \$56,000).
- Materials, maintenance and services (\$580,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects (Community Services \$346,000, City Planning, Design and Amenity \$171,000 and Engineering Services \$53,000).
- Utilities (\$309,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$254,000 and Corporate Services \$53,000).

These favourable expenditure variances are partly offset by unfavourable variances in:

Prior year capital expenditure unable to be capitalised (non-cash) (\$3.07 million unfavourable) –

This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Non-Directorate). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Asset write offs (\$1.90 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

C. Balance Sheet

Council's net assets are valued at \$2.51 billion as at 31 December 2022.

C1. Current assets

Cash and other assets that can be readily converted to cash.

Cash and cash equivalents (\$109.66 million) – Represent the net amount held by Council in cash or term deposits with a term of less than 90 days.

\$147.01 million of cash and investment funds are 'restricted' for various purposes. The reduction in operating funds as at 31 December 2022 is due to the classification of \$86.70 million of term deposits greater than 90 days as 'financial assets'. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**. However, if these term deposits were classified as cash, the operating cash balance would be \$49.35 million.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of 'A'.

Financial assets (\$86.70 million) – Reduction in financial assets from 30 June 2022 is due to maturity of investments placed in Term Deposits with a term of greater than three months as of 31 December 2022. These terms resulted from investments placed to maximise the interest return to Council.

Trade and other receivables (\$96.11 million) – This balance includes:

- Rate debtors \$77.01 million
- Infringement debtors of \$9.33 million (net of provision for doubtful debts).
- General debtors \$9.77 million (net of provision for doubtful debts).

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

Other assets (\$1.36 million) – This balance includes:

- Accrued income \$761,000 – income earned but cash not yet received as at 31 December 2022.
- Prepayments \$44,000 - expenses prepaid at 31 December 2022.
- Other deposits \$559,000 – represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong works.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

C2. Non-current assets

Property, infrastructure, plant and equipment (\$2.43 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$6.35 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets on an annual basis is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Right-of-use assets (\$1.55 million) – Represents leased (right-of-use) assets in accordance with the Accounting Standard AASB 16 'Leases'. Includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

Intangible assets (\$86,000) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

Trade and other receivables (\$281,000) – \$208,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,000 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.

C3. Current liabilities

Debts due to be repaid within 12 months.

Trade and other payables (\$2.10 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$4.86 million) – Trust funds and deposits includes other refundable monies in respect of:

- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$1.13 million). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Other deposits (\$1.60 million).
- Landscape deposits (\$1.16 million).
- Road deposits (\$249,000).
- Open space contributions (\$712,000).

Unearned income (\$55.77 million) – Represents income not yet earned in accordance with Accounting Standards AASB 1058 'Income of Not-For-Profit Entities' and AASB 15 'Revenue from Contracts with Customers' based on specific performance obligations that were not complete at 30 September 2022 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$41.66 million).
- Operating grants (\$10.53 million).
- Capital grants (\$3.49 million).
- Other (\$93,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Provisions (\$21.77 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$12.43 million.
 - Annual leave entitlements - \$8.61 million.
 - Rostered days off (RDO) - \$545,000.
- Landfill provision - \$185,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$1.76 million) – Represents the repayment of long-term borrowings during 2022-23.

Lease liabilities (\$147,000) - Represents the lease repayments in respect of the right-of-use assets that are payable during 2022-23.

C4. Non-current liabilities

Debts due to be repaid in future years.

Provisions (\$802,000) – Represents the provisions estimated to be paid beyond the 2022-23 financial year and comprises long service leave entitlements for employees (\$116,000) and landfill provision for restoration of Spring Valley landfill site (\$686,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$3.29 million) – Represents deposits that are payable beyond the 2022-23 financial year and comprises asset protection bonds of \$2.94 million, landscape deposits of \$258,000 and contractor deposits of \$93,000.

Interest-bearing liabilities (\$49.78 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$1.32 million) – represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months. Increase in lease liabilities from prior year is due to new and renewed leases.

C5. Net assets and equity

Net assets - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Reserves – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

D. Cash Flow Statement

Cash and investment holdings total \$109.66 million as at 31 December 2022, an increase of \$79.45 million since 30 June 2022. Total cash and investment holdings are made up of operating cash and restricted cash. \$147.01 million of Council's cash and investment (financial asset) holdings are restricted. Please refer to the next page for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

Cash flows from operating activities – net inflow of \$48.62 million.

The major inflows are rates (\$96.64 million), grants (\$20.12 million), trust funds and deposits taken (\$22.33 million), contributions (\$2.20 million), statutory fees and fines (\$3.18 million) and user fees (\$4.21 million).

The major outflows are materials and services (\$45.27 million), employee costs (\$41.64 million) and trust funds and deposits repaid (\$21.55 million).

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – net inflow of \$34.29 million, including:

- \$63.80 million relates to proceeds from funds held at 30 June 2022 in term deposits with a maturity of greater than three months.
- \$419,000 proceeds on asset sales mainly relating to the fleet replacement program.
- Less \$29.93 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Cash flows from financing activities – outflow of \$3.46 million.

Council incurred \$1.36 million in finance costs on its borrowings and repaid \$1.72 million of existing borrowings. In addition, Council repaid \$377,000 of its lease liabilities as at 31 December 2022.

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	31 December 2022	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	19,699	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	3,801	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	4,011	To fund acquisitions of new open space land.
Major projects reserve	32,808	Funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	3,532	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	2,904	Rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	256	To meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	325	To meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	236	To fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	2,310	To fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	1,103	Funds set aside for the aged care reforms.
Future maintenance reserve	4,517	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	75,502	

Type	31 December 2022	Notes
Employee provisions	\$'000	
Long service leave	12,542	Funds set aside to meet long service leave commitments.
Annual leave and other	9,160	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	21,702	

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	1,133	Payable to State Revenue Office – legislative requirement.
Open space contributions	712	Pending completion of works.
Landscape deposits	1,425	Pending completion of works.
Road deposits	249	Pending completion of works.
Other trust funds and deposits	4,634	Refundable upon finalisation of programs.
Total trust funds and deposits	8,153	
Other restricted funds	\$'000	
DCP unearned income	41,657	Pending completion of works by developers.
Other restricted funds	41,657	
Total restricted cash	147,014	

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

E. Statement of Capital Works

Total capital expenditure as at 31 December 2022 was \$20.29 million. A further \$20.33 million was committed at the end of December. The following **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances are reported if the variance is greater than \$300,000. Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Infrastructure

- **3753 Road Resurfacing Program (\$1.86 million favourable)** – Resurfacing and associated works on four roads have been completed, 38 road sections are marked and procurement works completed. Another twelve roads are planned to be completed end of January 2023.
- **4031 Ross Reserve Soccer Pitch (\$1.05 million favourable)** – Construction works are underway.
- **3754 Road Rehabilitation Program (\$850,000 favourable)** – Planning procurement works in progress.
- **3080 Local Roads Community Infrastructure Program (Phase 2) – DCP Abbotts Road (\$501,000 favourable)** – Construction of Stage 1 and 2 is on target for completion by the end of January 2023. Commissioning of Taylors Road traffic signals may be delayed due to point of supply installation and United Energy auditing and approvals. Stage 3 is complete.
- **3490 Springvale Road Boulevard (\$785,000 unfavourable)** – The project required major drainage re-design due to Department of Transport requirements triggering significant variations to the overall construction cost of the project.
- **3942 Black Spot Works Program (\$587,000 favourable)** – Procurement works in progress.
- **4010 LRC12 Callander Reserve (\$573,000 favourable)** – Construction is making very good progress, despite early weather delays, with the pipeline having reached Jenkins St. The focus now is on progressing the Jenkins St portion of works in time for the (partial) asphalt reinstatement works in mid-December. The new year will see the connections at Vincent Crescent and Jenkins Street, renewal/repair of existing drainage in the area and remainder of the asphalt works.
- **3949 NPAC Redevelopment (\$380,000 favourable)** – Procurement works completed for all nominated roads. Construction works will start mid-January 2023.
- **3752 Road to Recovery Program (\$346,000 favourable)** – Procurement works completed for all nominated roads. Construction works will start mid-January 2023.
- **3019 Drainage Renewal Program (\$386,000 favourable)** – Renewal program not yet commenced.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Property

- **3219 Thomas Carroll Reserve (\$1.26 million favourable)** – Roofing works and wall framing externally and internally completed. Brickwork has commenced.
- **3902 Ross Reserve Pavilion (\$795,000 favourable)** – Internal fit-out is 80% complete. Carpark construction and landscaping works are progressing slowly due to wet weather.
- **3906 Dandenong Gallery of Art (\$404,000 favourable)** – Rectification works currently being undertaken.
- **4004 8 Balmoral Avenue (\$314,000 unfavourable)** – Southern side ramps are now complete. Northern side ramps are being finalised. The signage, line marking and temporary handrails will be completed in December.

Plant and equipment

- **1445 Fleet Purchases (\$406,000 unfavourable)** – All fleet capital purchases for passenger vehicles, light commercial vehicles, buses, trailers and heavy plant have now been finalised and ordered. Approximately \$1.9 million of plant and equipment is currently awaiting delivery, however, due to supply chain issues, a significant portion remains delayed and will not be delivered until late 2022 or early 2023.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

APPENDIX 1 - Capital Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY						
Buildings						
1631 2434-22/23 Art Gallery PEP Bldg	16,378	153,152	136,775	17,180	598,345	250,000
1796 2029-20/21 Wai Turner Reserve	-	51,882	51,882	-	129,705	-
1818 1622-19/20 Walker St Carpark	122,707	67,194	(55,513)	2,030	167,986	-
1869 2234-22/23 D'rong Community Hub	35,875	57,404	21,529	8,439	280,685	400,000
3044 2056-21/22 Roof Safety Program	158,747	62,800	(95,947)	245,252	157,000	-
3179 2108-21/22 Shepley Oval	206,705	-	(206,705)	2,250	-	-
3219 1943-20/21 Thomas Carroll Pavilion	864,862	2,128,574	1,263,712	2,125,476	4,220,005	-
3543 2165-21/22 Public Toilet Program	236,479	161,656	(74,823)	56,146	404,139	-
3547 1504-19/20 George Andrews Reserve	95,922	128,958	33,036	313,919	322,395	-
3548 2313-22/23 Keysb Sth Community Hub	257,732	296,357	38,626	200,206	2,850,000	10,679,000
3793 1583-19/20 Dandenong Market Square	-	36,629	36,629	-	91,573	-
3804 1934-20/21 CCTV / Security Program	10,803	-	(10,803)	-	-	-
3817 2356-22/23 Civic Archive Building	3,600	12,800	9,200	5,400	40,000	40,000
3820 2367-22/23 N'Park Aquatic Ctr NPAC	-	11,680	11,680	-	36,500	36,500
3873 1541-19/20 Bldg Renewal DDA	8,020	57,600	49,580	1,200	180,000	180,000
3876 2264-22/23 Bldg Renewal Bathroom	4,030	32,250	28,220	1,350	75,000	75,000
3877 2270-22/23 Bldg Renewal Flooring	-	27,950	27,950	31,258	65,000	65,000
3879 2275-22/23 Bldg Renewal Minor Wrks	96,630	76,110	(20,520)	180,020	177,000	177,000
3880 2278-22/23 Bldg Renewal Roof	-	73,100	73,100	-	170,000	170,000
3883 2321-22/23 Bldg Renewal Kitchen/eq	86,701	94,600	7,899	224,262	220,000	220,000
3902 1928-20/21 Ross Reserve Pavilion	2,378,793	3,155,750	776,957	43,371	3,707,996	-
3904 2280-22/23 Bldg Renewal Theatre	88,110	155,000	66,890	1,885	500,000	500,000
3906 1916-20/21 Dandenong Gallery of Art	117,250	521,083	403,833	448,163	1,944,331	-
3946 2260-22/23 Bldg Renewal Aquat/Leis	27,770	128,140	100,370	58,768	298,000	298,000
3948 D'rong Mkt (Fruit & Veg) Floor&Roof	-	-	-	9,206	-	-
3949 1785-20/21 NPAC Redevelopment	1,692,358	2,072,390	380,033	136,791	2,484,781	-
3952 1927-20/21 Springvale Lib/Civic Ctr	600	24,886	24,286	-	62,215	-
3974 2235-22/23 D'rong Wellbeing Centre	423,349	374,050	(49,300)	1,448,098	1,126,430	1,830,000
4000 2046-21/22 MCH Centres (x6)	400	-	(400)	-	-	-
4002 2145-21/22 Springvale Reserve	14,325	-	(14,325)	-	-	-
4003 2054-21/22 Springvale Reserve	650,842	517,500	(133,342)	459,661	1,010,000	-
4004 1764-19/20 8 Balmoral Avenue	643,912	330,327	(313,584)	206,166	825,818	-
4026 Springvale Town Hall Works	-	-	-	1,111	-	-
4042 NPR NPark Comm Ctr Bldg Upgrade	121,661	172,251	50,590	4,795	172,251	-
4067 2467-22/23 Lyndale Sec Coll Kitchen	-	-	-	-	75,000	-
4069 2434-22/23 PEP Redevelopment	-	-	-	-	800,000	-
4070 2572-22/23 LyndaleSC Veranda Design	-	-	-	-	75,000	-
4100 2239-22/23 D'rong Sports Event Ctr	-	-	-	-	-	500,000
4101 2236-22/23 Heritage Kinder Fort	-	6,400	6,400	-	20,000	20,000
4102 2237-22/23 Heritage Kinder Outdoor	-	6,400	6,400	-	20,000	20,000
4103 2238-22/23 D'rong Sth Kindergarten	-	6,400	6,400	-	20,000	20,000
4104 2328-22/23 Security Program	-	9,600	9,600	-	30,000	30,000
4105 2311-22/23 Police Padck Water Main	-	48,000	48,000	-	150,000	150,000
4106 2330-22/23 D'rong Civic Hot Water	-	32,000	32,000	-	100,000	100,000
4107 2327-22/23 Springvale Town Hall	-	12,800	12,800	-	40,000	40,000
4108 2109-21/22 Table Tennis Centre	-	-	-	-	-	440,000
4109 2167-22/23 Bains Pavilion	-	112,000	112,000	-	350,000	350,000
4139 2436-22/23 Dandenong Market HVAC	176,205	-	(176,205)	-	170,000	-
Leasehold Improvements						
3941 1767-19/20 Police Padck Grandstand	1,200	103,074	101,874	-	434,860	-
4005 2067-21/22 Keysborough PS Kinder	382	-	(382)	-	-	-
4006 1671-19/20 Police Padck Function Rm	6,760	58,947	52,187	8,000	280,700	-
4028 2131-21/22 Police Padck Bat Cage	47,750	34,130	(13,620)	43,967	85,326	-
4029 1878-20/21 Police Paddocks	84	-	(84)	10,236	-	-
4110 2233-22/23 Rosewd Downs PS Kinder	-	32,000	32,000	-	100,000	100,000
4111 2247-22/23 Rosewd Downs PS MCH	-	185,040	185,040	-	771,000	771,000
Land						
4055 2 Stuart St, Dandenong	(500)	-	500	-	-	-
Total property	8,596,441	11,628,865	3,032,424	6,294,607	25,839,041	17,461,500

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY						
Buildings						
1631. 2434-22/23 Art Gallery PEP Bldg	16,378	153,152	136,775	17,180	598,345	250,000
1796. 2029-20/21 Wal Turner Reserve	-	51,882	51,882	-	129,705	-
1818. 1622-19/20 Walker St Carpark	122,707	67,194	(55,513)	2,030	167,986	-
1869. 2234-22/23 D'rong Community Hub	35,875	57,404	21,529	8,439	280,685	400,000
3044. 2056-21/22 Roof Safety Program	158,747	62,800	(95,947)	245,252	157,000	-
3179. 2108-21/22 Shepley Oval	206,705	-	(206,705)	2,250	-	-
3219. 1943-20/21 Thomas Carroll Pavilion	864,862	2,128,574	1,263,712	2,125,476	4,220,005	-
3543. 2165-21/22 Public Toilet Program	236,479	161,656	(74,823)	56,146	404,139	-
3547. 1504-19/20 George Andrews Reserve	95,922	128,958	33,036	313,919	322,395	-
3548. 2313-22/23 Keysb Sth Community Hub	257,732	296,357	38,626	200,206	2,850,000	10,679,000
3793. 1583-19/20 Dandenong Market Square	-	36,629	36,629	-	91,573	-
3804. 1934-20/21 CCTV / Security Program	10,803	-	(10,803)	-	-	-
3817. 2356-22/23 Civic Archive Building	3,600	12,800	9,200	5,400	40,000	40,000
3820. 2367-22/23 N'Park Aquatic Ctr NPAC	-	11,680	11,680	-	36,500	36,500
3873. 1541-19/20 Bldg Renewal DDA	8,020	57,600	49,580	1,200	180,000	180,000
3876. 2264-22/23 Bldg Renewal Bathroom	4,030	32,250	28,220	1,350	75,000	75,000
3877. 2270-22/23 Bldg Renewal Flooring	-	27,950	27,950	31,258	65,000	65,000
3879. 2275-22/23 Bldg Renewal Minor Wrks	96,630	76,110	(20,520)	180,020	177,000	177,000
3880. 2278-22/23 Bldg Renewal Roof	-	73,100	73,100	-	170,000	170,000
3883. 2321-22/23 Bldg Renewal Kitchen/Eq	86,701	94,600	7,899	224,262	220,000	220,000
3902. 1928-20/21 Ross Reserve Pavilion	2,378,793	3,155,750	776,957	43,371	3,707,996	-
3904. 2280-22/23 Bldg Renewal Theatre	88,110	155,000	66,890	1,885	500,000	500,000
3906. 1916-20/21 Dandenong Gallery of Art	117,250	521,083	403,833	448,163	1,944,331	-
3946. 2260-22/23 Bldg Renewal Aquat/Leis	27,770	128,140	100,370	58,768	298,000	298,000
3948. D'rong Mkt (Fruit & Veg) Floor&Roof	-	-	-	9,206	-	-
3949. 1785-20/21 NPAC Redevelopment	1,692,358	2,072,390	380,033	136,791	2,484,781	-
3952. 1927-20/21 Springvale Lib/Civic Ctr	600	24,886	24,286	-	62,215	-
3974. 2235-22/23 D'rong Wellbeing Centre	423,349	374,050	(49,300)	1,448,098	1,126,430	1,830,000
4000. 2046-21/22 MCH Centres (x6)	400	-	(400)	-	-	-
4002. 2145-21/22 Springvale Reserve	14,325	-	(14,325)	-	-	-
4003. 2054-21/22 Springvale Reserve	650,842	517,500	(133,342)	459,661	1,010,000	-
4004. 1764-19/20 8 Balmoral Avenue	643,912	330,327	(313,584)	206,166	825,818	-
4026. Springvale Town Hall Works	-	-	-	1,111	-	-
4042. NPR N'Park Comm Ctr Bldg Upgrade	121,661	172,251	50,590	4,795	172,251	-
4067. 2467-22/23 Lyndale Sec Coll Kitchen	-	-	-	-	75,000	-
4069. 2434-22/23 PEP Redevelopment	-	-	-	-	800,000	-
4070. 2572-22/23 LyndaleSC Veranda Design	-	-	-	-	75,000	-
4100. 2239-22/23 D'rong Sports Event Ctr	-	-	-	-	-	500,000
4101. 2236-22/23 Heritage Kinder Fort	-	6,400	6,400	-	20,000	20,000
4102. 2237-22/23 Heritage Kinder Outdoor	-	6,400	6,400	-	20,000	20,000
4103. 2238-22/23 D'rong Sth Kindergarten	-	6,400	6,400	-	20,000	20,000
4104. 2328-22/23 Security Program	-	9,600	9,600	-	30,000	30,000
4105. 2311-22/23 Police Padck Water Main	-	48,000	48,000	-	150,000	150,000
4106. 2330-22/23 D'rong Civic Hot Water	-	32,000	32,000	-	100,000	100,000
4107. 2327-22/23 Springvale Town Hall	-	12,800	12,800	-	40,000	40,000
4108. 2109-21/22 Table Tennis Centre	-	-	-	-	-	440,000
4109. 2167-22/23 Bains Pavilion	-	112,000	112,000	-	350,000	350,000
4139. 2436-22/23 Dandenong Market HVAC	176,205	-	(176,205)	-	170,000	-
Leasehold Improvements						
3941. 1767-19/20 Police Padck Grandstand	1,200	103,074	101,874	-	434,860	-
4005. 2067-21/22 Keysborough PS Kinder	382	-	(382)	-	-	-
4006. 1671-19/20 Police Padck Function Rm	6,760	58,947	52,187	8,000	280,700	-
4028. 2131-21/22 Police Padck Bat Cage	47,750	34,130	(13,620)	43,967	85,326	-
4029. 1878-20/21 Police Paddocks	84	-	(84)	10,236	-	-
4110. 2233-22/23 Rosewd Downs PS Kinder	-	32,000	32,000	-	100,000	100,000
4111. 2247-22/23 Rosewd Downs PS MCH	-	185,040	185,040	-	771,000	771,000
Land						
4055. 2 Stuart St, Dandenong	(500)	-	500	-	-	-
Total property	8,596,441	11,628,865	3,032,424	6,294,607	25,839,041	17,461,500

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
PLANT AND EQUIPMENT						
Plant, machinery and equipment						
1445. 1702-19/20 Fleet Purchases	1,010,918	605,000	(405,918)	173,362	1,750,000	-
1447. 1957-20/21 Fleet New Program	92,620	213,570	120,950	-	249,970	-
4044. NPR Pedestrian Counters S/City	12,509	25,000	12,491	2,817	25,000	-
Library books						
3104. 2314-22/23 Library Strategy	397,177	430,220	33,043	548,560	878,000	878,000
Computers and telecommunications						
3902. 1928-20/21 Ross Reserve Pavilion	-	18,000	18,000	-	45,000	-
3914. Asset Management System	-	-	-	32,154	-	-
3957. 2291-22/23 Audio Visual Renewal	-	30,720	30,720	71,817	96,000	96,000
4007. 1713-19/20 Merit CRM Replacement	399,728	424,911	25,183	37,643	499,578	-
4052. LRCI3 Optical Fibre Various	5,200	109,580	104,380	369,425	498,000	-
4112. 2371-22/23 Keysborough Food Svcs	-	3,200	3,200	-	10,000	10,000
4113. 2343-22/23 D'hong Civic Microphones	-	5,600	5,600	16,040	17,500	17,500
Fixtures, fittings and furniture						
3314. 2289-22/23 Furniture Renewal Prg	15,920	14,400	(1,520)	9,091	45,000	45,000
Total plant and equipment	1,934,072	1,880,201	(53,870)	1,260,908	4,114,048	1,046,500
INFRASTRUCTURE						
Parks, open space and streetscapes						
1629. 2231-22/23 Vanity Lane 275 Lonsdale	4,560	192,000	187,440	-	1,995,331	800,000
1747. 2170-22/23 Barry Powell Reserve	-	38,379	38,379	-	95,947	-
1796. 2029-20/21 Wal Turner Reserve	129,441	-	(129,441)	-	-	-
1818. 1622-19/20 Walker St Carpark	2,079	-	(2,079)	14,935	-	-
2126. 1740-19/20 Herbert St Pocket Park	74,475	62,082	(12,393)	68,900	155,204	-
3065. 1760-19/20 Public Recycling Bin Prg	47,591	22,000	(25,591)	970	55,000	-
3192. 1443-19/20 NPR Douglas St St-scape	16,929	-	(16,929)	213	-	-
3442. 2426-22/23 NPR Noble Park Revital'n	-	-	-	-	342,418	300,000
3490. 1912-20/21 Springvale Road Blvd	784,819	-	(784,819)	86,203	900,000	-
3631. 1949-20/21 Dandenong Park	30,338	27,093	(3,245)	103	67,734	-
3849. 2201-22/23 Fred Wachter Playground	100,000	172,231	72,231	690	430,578	-
3853. 2186-22/23 Parkfield Rsrve Cricket	-	53,810	53,810	-	134,524	-
3854. 1795-20/21 Burden Park Reserve	-	12,800	12,800	-	40,000	40,000
3900. 1542-19/20 Ross Reserve Landscape	1,091	126,682	125,591	-	316,705	-
3931. 2248-22/23 Guardrail Program	-	77,364	77,364	68,727	213,411	100,000
3932. 2296-22/23 Passive O/Space Renewal	88,515	109,440	20,925	194,332	342,000	342,000
3934. 1763-19/20 Parking Sensor Implement	-	119,359	119,359	-	298,397	-
3936. 2124-21/22 Glendale Reserve	-	-	-	118	-	-
3966. 2111-21/22 Tirhatuan Park	4,836	48,000	43,164	88,336	150,000	150,000
3970. Alan Corrigan Exercise Equipment	-	-	-	11,969	-	-
3977. 1996-20/21 LXRA Rectification Works	-	16,258	16,258	-	40,644	-
4012. 1800-20/21 Alex Wilkie Wetlands	-	20,000	20,000	-	50,000	-
4014. 1366-19/20 NPR Frank Street	443,219	236,166	(207,053)	-	457,932	-
4016. 1554-19/20 Neighbourhood Act Centre	640	-	(640)	-	-	-
4018. 2101-21/22 Tirhatuan Park Wetland	-	14,282	14,282	6,296	35,705	-
4020. 2225-22/23 LRCI3 Railway Parade SC	9,357	131,765	122,409	-	615,596	83,000
4027. 1920-20/21 NPR Ian St Street Scape	505,868	337,048	(168,820)	36,831	842,620	-
4030. 1529-19/20 Tatterson Park Oval 1	163,827	159,329	(4,498)	27,718	159,329	-
4032. 1138-18/19 Hemmings St Precinct	12,457	125,349	112,892	-	313,372	-
4036. NPR Interpretive Signage	-	-	-	3,463	-	-
4037. NPR Display Crates	48	-	(48)	-	-	-

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
4038. NPR Transformed Public Art	23,544	26,087	2,543	200	26,087	-
4043. NPR Leonard/Buckley Streetscape	73,089	108,126	35,037	-	108,126	-
4062. 2561-22/23 NPR MUDERRA ARTWORK	-	-	-	-	80,000	-
4063. 2562-22/23 NPR UKRANIAN MURAL	16,200	-	(16,200)	-	20,000	-
4065. 2564-22/23 NPR LEONARD AV ST-SCAPE	-	-	-	-	575,000	-
4134. 2305-22/23 Lighting Renewal Prg	49,732	91,200	41,468	104,818	285,000	285,000
4135. 2433-22/23 Arkwright Drive Wetlands	-	64,000	64,000	-	200,000	200,000
4136. 1519-19/20 Norine Cox Reserve	-	16,000	16,000	-	50,000	50,000
4137. 2001-20/21 Kenneth Reserve	-	12,800	12,800	-	40,000	40,000
4141. 2560-22/23 Keshava Mural Thunder FC	-	-	-	-	30,000	-
Recreational, leisure and community facilities						
1747. 2170-22/23 Barry Powell Reserve	3,821	91,658	87,837	366,392	233,146	20,000
1859. 2114-21/22 Rowley Allan Reserve	450	11,666	11,216	31,089	29,165	-
3209. 2428-22/23 Active Reserves Renewal	142,852	89,600	(53,252)	140,393	280,000	280,000
3518. 1987-20/21 Harmony Square	-	8,000	8,000	-	20,000	-
3794. 1872-20/21 Tattersson Park	14,076	160,000	145,924	431,528	500,000	500,000
3849. 2201-22/23 Fred Wachter Playground	376,953	417,614	40,661	959,778	1,133,876	750,000
3853. 2186-22/23 Parkfield Rsrve Cricket	294,020	195,547	(98,473)	50,743	229,547	50,000
3854. 1795-20/21 Burden Park Reserve	499,137	407,865	(91,272)	149,292	608,881	-
3900. 1542-19/20 Ross Reserve Landscape	-	17,154	17,154	-	42,886	-
3925. Active Fencing Program	-	-	-	21,354	-	-
3933. 1710-19/20 Sports Lighting Program	13,233	-	(13,233)	-	-	-
3936. 2124-21/22 Glendale Reserve	37,495	105,600	68,105	179,722	330,000	330,000
3969. 1641-19/20 Thomas Carroll P'ground	1,131	100,000	98,869	197,586	250,000	-
4024. 2129-21/22 Noble Park Reserve	-	32,000	32,000	17,500	80,000	-
4031. 1499-19/20 Ross Reserve SoccerPitch	215,726	1,265,603	1,049,877	1,334,345	1,550,603	-
4066. 2411-22/23 George Andrews Rsv Light	-	-	-	21,677	500,000	-
4117. 2191-22/23 Ross Reserve Scoreboards	92,536	78,720	(13,816)	85,364	246,000	246,000
4118. 2432-22/23 Thomas Carroll Cricket	-	12,800	12,800	25,215	40,000	40,000
4119. 1843-20/21 Fred Wachter Tennis Light	5,535	117,667	112,132	376,477	367,710	367,710
4120. 1589-19/20 Ross Reserve Ath Track	38,808	-	(38,808)	3,683	2,500,000	2,500,000
4121. 2339-22/23 Children Services Prg	-	25,600	25,600	58,828	80,000	80,000
4122. 2176-22/23 Fred Wachter North Light	15,200	3,200	(12,000)	9,000	10,000	10,000
4123. 2192-22/23 Ross Reserve Lighting	15,286	144,000	128,714	413,467	450,000	450,000
4124. 2194-22/23 Thomas Carroll Oval1 Lgt	6,634	99,540	92,906	273,851	311,064	311,064
4125. 2181-22/23 Greaves Reserve	29,000	6,400	(22,600)	-	20,000	20,000
4126. 2332-22/23 D'ong Day Nursery	-	14,400	14,400	-	45,000	45,000
4127. 2404-22/23 Ross Reserve Bball Light	2,800	51,200	48,400	87,345	160,000	160,000
4128. 1314-18/19 Tyers Lane Reserve	15,901	12,800	(3,101)	-	40,000	40,000
4129. 2406-22/23 Parkfield Rsrve Scoreb'd	38,708	22,400	(16,308)	31,292	70,000	70,000
4130. 2146-21/22 Drinking Fountain Prg	-	12,800	12,800	9,692	40,000	40,000
4131. 2431-22/23 Parkland Reserve	-	12,800	12,800	-	40,000	40,000
4140. 2401-22/23 Coolavin Rsv Fitnes Eqpt	-	-	-	-	30,000	-
Roads						
3080. 2232-22/23 LRCI2 DCP-L102 AbbottsRd	233,524	734,497	500,972	48,601	4,128,155	2,500,000
3231. 2256-22/23 Road Reconstruction Prg	1,148,128	1,020,000	(128,128)	2,145,028	3,000,000	3,000,000
3373. 2249-22/23 Kerb & Channel Renewal	206,747	211,000	4,253	8,905	500,000	500,000
3418. 2345-22/23 LATM New Program	40,770	237,067	196,297	411,646	928,889	500,000
3752. 2254-22/23 Roads to Recovery Prg	-	346,054	346,054	501,814	1,017,807	1,017,807
3753. 2253-22/23 Road Resurfacing Prg	294,790	2,150,000	1,855,210	1,151,548	6,000,000	6,000,000
3754. 2255-22/23 Road Rehabilitation Prg	-	850,000	850,000	-	2,500,000	2,500,000
3828. 1685-19/20 Mason Street	8,145	104,292	96,147	17,159	422,852	-
3938. 2250-22/23 Kerb & Channel Resurf	1,113,239	965,000	(148,239)	392,812	1,500,000	1,500,000
3942. 1784-20/21 Black Spot Works Program	90,745	677,681	586,936	412,967	1,619,203	-
3944. 2006-20/21 Keysborough Sth Comm Hub	500	-	(500)	-	-	-
3961. 1978-20/21 Road Reconstruction Pgm	67,712	-	(67,712)	48,005	-	-
3962. 1478-19/20 Bakers Road Service Road	31,247	60,766	29,520	3,746	151,916	-
3962. 1399-19/20 Perry Road DCP-KR01a	2,400	-	(2,400)	-	4,267,983	4,267,983
4009. 2105-21/22 LRCI2 Colemans Rd	-	127,985	127,985	1,400	609,453	-
4059. 2557-22/23 OUTLOOK DVE BLACKSPOT PG	-	-	-	-	152,000	-
4060. 2558-22/23 RAILWAY PDE BLACKSPOT PG	-	-	-	-	484,000	-
4061. 2559-22/23 BROWNS RD BLACKSPOT PG	-	-	-	-	433,000	-
4064. 2563-22/23 NPR LANEWAY ACTIVATION P	-	-	-	-	100,000	-
4138. 2257-22/23 LATM Renewal Program	151,333	48,000	(103,333)	-	150,000	150,000

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



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	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	ANNUAL ORIGINAL BUDGET \$
Bridges						
3185. 2240-22/23 Bridge Renewal Program	-	86,400	86,400	-	270,000	270,000
4034. 2243-22/23 LRCI3 Hammond Rd Bridge	-	88,200	88,200	-	420,000	-
4045. 2242-22/23 LRCI3 D'hong Creek Bridge	-	40,000	40,000	-	100,000	-
4046. 2244-22/23 LRCI3 Abbotts Rd Bridge	-	40,000	40,000	-	100,000	-
4047. LRCI3 Swift Way Bridge	-	-	-	-	-	-
Footpath and cycleways						
3174. 2103-21/22 Active Transport ATIPP	144,980	284,320	139,340	138,167	592,000	500,000
3355. 2251-22/23 Footpath Renewal Prg	328,189	448,000	119,812	174,005	1,400,000	1,400,000
3589. 1546-19/20 Dandenong Creek Trail	26,973	7,475	(19,498)	-	18,688	-
4114. 2304-22/23 Pram Ramp Renewal Prg	-	32,000	32,000	-	100,000	100,000
Off street car parks						
1747. 2170-22/23 Barry Powell Reserve	9,000	9,539	539	-	23,847	-
4033. 1914-20/21 LRCI3 The Crescent	-	54,000	54,000	-	135,000	-
4048. 2287-22/23 LRCI3 Fred. Wachtler Rsv	-	40,000	40,000	-	100,000	-
4049. 2288-22/23 LRCI3 Robert Booth-Bess	185,757	80,000	(105,757)	5,152	200,000	-
Drainage						
3019. 2246-22/23 Drainage Renewal Prg	90,300	476,470	386,170	15,710	1,537,000	1,537,000
3558. 1970-20/21 Pit Renewal Program	24,442	32,000	7,558	2,695	100,000	100,000
3939. 2245-22/23 Drainage Reactive Prg	556,094	260,000	(296,094)	1,361	500,000	500,000
4010. 1380-19/20 LRCI2 Callander Rd	511,989	1,085,332	573,343	718,298	1,205,924	-
4115. 2424-22/23 Pit Renewal Rd Resurf	52,060	192,000	139,940	581,446	800,000	800,000
4116. 1998-20/21 Drainage Catchment 38A	-	-	-	-	1,200,000	1,200,000
Total infrastructure	9,761,015	16,724,363	6,963,347	12,770,901	56,472,253	37,082,564
GRAND TOTAL	20,291,528	30,233,429	9,941,901	20,326,417	86,425,342	55,590,564

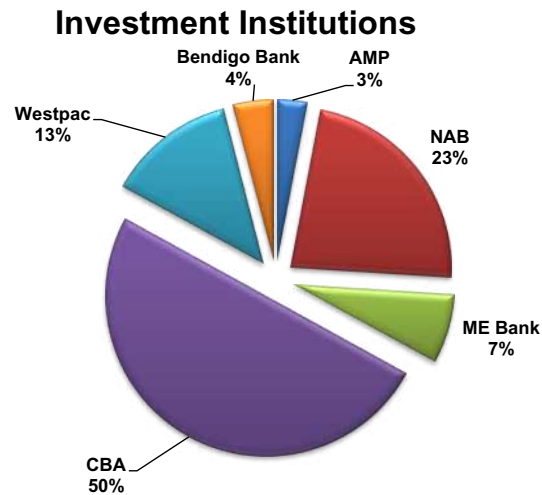
4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

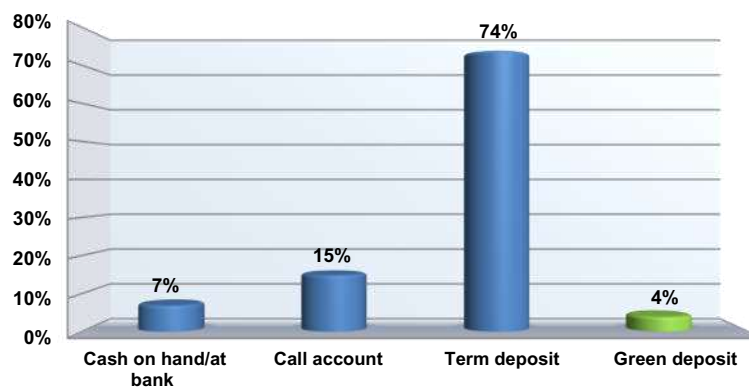
APPENDIX 2 – Investment Analysis

Cash and Investments



Policy limit - no single institution shall comprise more than 35% of the total investment portfolio, unless the investment is with Council's banker (CBA).

Portfolio Products



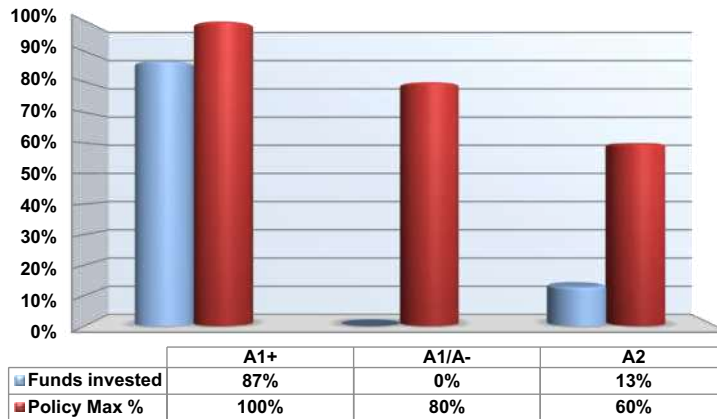
Note: Green deposit: 4% (or \$8.1826 million) was invested at 31 December 2022. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

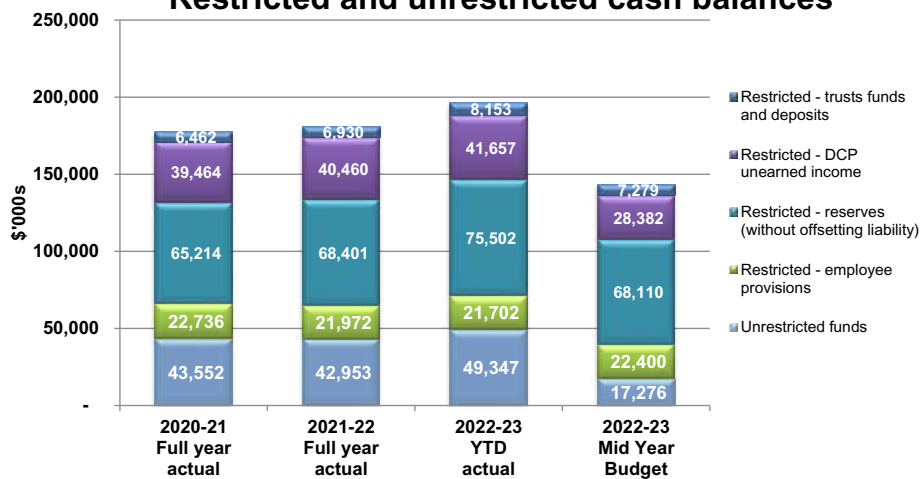


Financial Report for the period 1 July 2022 – 31 December 2022

Investment Credit Rating



Restricted and unrestricted cash balances



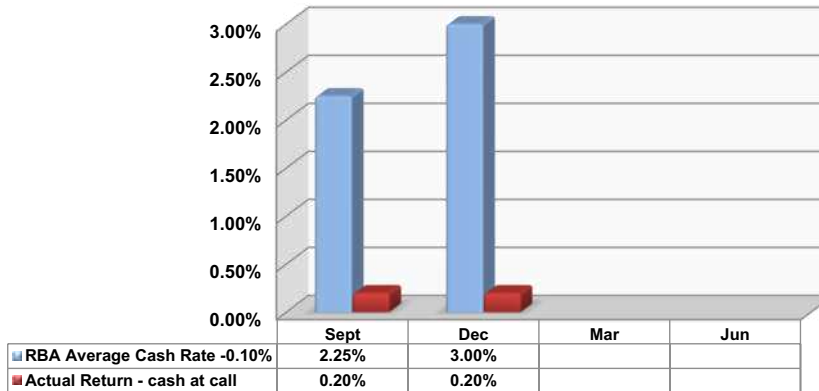
Note – the unrestricted cash balance portrayed here does not reconcile to the Statement of Cash Flows. For the purposes of the above graph as the \$86.70 million of term deposits over 90 days classified as 'financial assets' has been included as cash here.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)

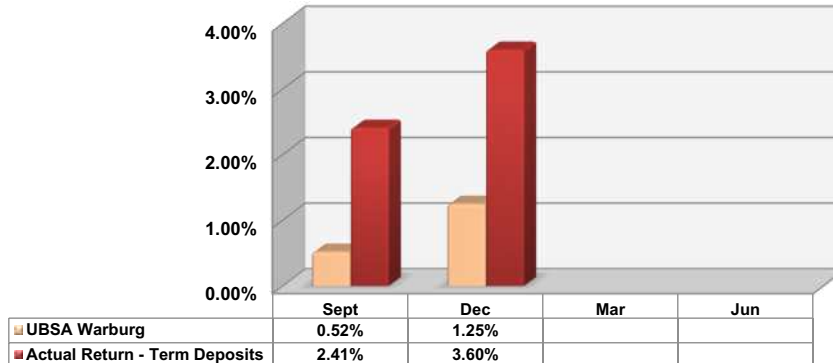


Financial Report for the period 1 July 2022 – 31 December 2022

Benchmark Indicator - Cash at Call



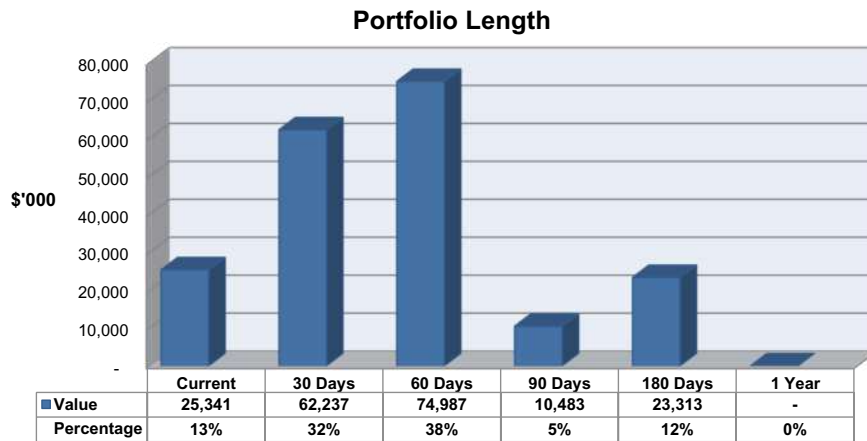
Benchmark Indicator - Term/Green Deposits



4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022



The above graph includes both cash and investments.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

APPENDIX 3 – Directorate Analysis

Total Operating Results

CGD BY DIRECTORATE					
	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Chief Executive Office	-	-	-	-	-
Greater Dandenong Business	87	98	(11)	496	363
Corporate Services	1,532	1,132	400	2,402	2,442
Engineering Services	14,561	13,702	859	28,318	27,510
City Planning Design and Amenity	7,794	8,102	(308)	15,200	15,985
Community Services	13,008	12,627	381	26,490	24,613
Non-Directorate ^(a)	75,604	74,332	1,272	155,048	161,746
Capital Works Program	3,657	3,532	125	18,728	4,965
Total income	116,243	113,525	2,718	246,682	237,624
Expenses					
Chief Executive Office	434	328	(106)	668	668
Greater Dandenong Business	1,649	2,350	701	4,906	4,056
Corporate Services	12,333	13,034	701	24,587	24,346
Engineering Services	28,451	31,999	3,548	71,792	69,103
City Planning Design and Amenity	8,689	9,734	1,045	20,003	19,773
Community Services	24,922	29,236	4,314	61,902	53,038
Non-Directorate ^(a)	24,152	19,056	(5,096)	39,227	40,076
Capital Works Program	-	-	-	-	-
Total expenses	100,630	105,737	5,107	223,085	211,060
Net surplus (deficit)	15,613	7,788	7,825	23,597	26,564

^(a) Non Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result presented earlier in this report due to the treatment of proceeds from asset sales and associated written down value.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

CEO DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Other income		-	-	-	-	-
Total income		-	-	-	-	-
Expenses						
Employee costs	1	380	270	(110)	585	585
Materials and services		54	55	1	78	78
Other expenses		-	3	3	5	5
Total expenses		434	328	(106)	668	668
Net surplus (deficit)		(434)	(328)	(106)	(668)	(668)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL AMENDED BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
CEO	-	-	-	-	-
Total income	-	-	-	-	-
Expenses					
CEO	434	328	(106)	668	668
Total expenses	434	328	(106)	668	668
Net surplus (deficit)	(434)	(328)	(106)	(668)	(668)

Notes:

Expenditure

Note 1 **Employee costs (\$110,000 unfavourable)** – Unfavourable variance due mainly to cumulative planned time out (PTO) entitlements paid on termination of the outgoing CEO's employment contract.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
User fees	-	6	(6)	6	6
Grants - operating	75	75	-	433	300
Other income	12	17	(5)	57	57
Total income	87	98	(11)	496	363
Expenses					
Employee costs	2 1,135	1,378	243	2,965	2,687
Materials and services	3 485	937	452	1,801	1,239
Other expenses	29	35	6	140	130
Total expenses	1,649	2,350	701	4,906	4,056
Net surplus (deficit)	(1,562)	(2,252)	690	(4,410)	(3,693)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Greater Dandenong Business Executive	-	-	-	-	-
Business Networks	10	17	(7)	401	351
Activity Centres Revitalisation	75	81	(6)	89	6
Major Projects	-	-	-	-	-
Economic Development	2	-	2	6	6
Total income	87	98	(11)	496	363
Expenses					
Greater Dandenong Business Executive	184	190	6	409	409
Business Networks	329	646	317	1,363	1,007
Activity Centres Revitalisation	684	799	115	1,543	1,103
Major Projects	76	83	7	196	196
Economic Development	376	632	256	1,395	1,341
Total expenses	1,649	2,350	701	4,906	4,056
Net surplus (deficit)	(1,562)	(2,252)	690	(4,410)	(3,693)

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Greater Dandenong Business

Expenditure

Note 2 Employee costs (\$243,000 favourable) – Favourable variance due to delay in recruitment and lower than anticipated temporary agency staff costs to date (Community Revitalisation \$115,000, Economic Development \$83,000 and Business Networks \$48,000).

Note 3 Materials and services (\$452,000 favourable) – Favourable variance mainly due to lower than anticipated professional and contractor costs as programs are delayed or yet to commence (Economic Development \$174,000, Business Networks \$76,000, Community Revitalisation \$70,000, Placemaking and Revitalisation \$61,000 and Indian Cultural Precinct \$49,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Statutory fees and fines	59	51	8	102	102
User fees	14	12	2	22	22
Grants - operating	45	31	14	54	94
Other income	4	1,414	1,038	376	2,224
Total income	1,532	1,132	400	2,402	2,442
Expenses					
Employee costs	5	6,541	6,993	452	15,086
Materials and services	6	5,057	5,373	316	8,131
Other expenses	7	735	668	(67)	1,370
Total expenses	12,333	13,034	701	24,587	24,346
Net surplus (deficit)	(10,801)	(11,902)	1,101	(22,185)	(21,904)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Corporate Services Executive	-	-	-	-	-
Communications and Customer Service	440	328	112	656	656
Governance	724	670	54	1,340	1,340
Information Technology	8	-	8	-	-
Financial Services	104	88	16	322	322
People and Procurement Services	256	46	210	84	124
Total income	1,532	1,132	400	2,402	2,442
Expenses					
Corporate Services Executive	57	50	(7)	279	279
Communications and Customer Service	2,383	2,744	361	5,850	5,850
Governance	1,435	1,575	140	3,207	3,207
Information Technology	3,495	3,597	102	5,877	5,777
Financial Services	1,381	1,420	39	3,183	3,183
People and Procurement Services	3,582	3,648	66	6,191	6,050
Total expenses	12,333	13,034	701	24,587	24,346
Net surplus (deficit)	(10,801)	(11,902)	1,101	(22,185)	(21,904)

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Corporate Services Directorate

Income

Note 4 Other income (\$376,000 favourable) – Favourable variance due to higher than anticipated rental and recovery income to date (Emergency Management \$179,000, Civic Facilities \$54,000, Property Management Administration \$53,000, Senior Citizen Facilities \$40,000 and Jan Wilson Community Centre \$22,000).

Expenditure

Note 5 Employee costs (\$452,000 favourable) – Favourable variance due to delay in recruitment, lower casual and temporary agency staff costs and training costs (Call and Services Centres \$164,000, Information Technology Executive \$91,000, Southern Screen \$73,000, Organisational Development Exec \$60,000, Civic Facilities \$59,000, Communication and Customer Services Executive \$50,000 and Governance \$36,000).

This favourable variance is partly offset by unbudgeted staffing matter (Records \$67,000) and parental leave payments (Finance \$18,000).

Note 6 Materials and services (\$316,000 favourable) - Favourable variance due to delay in receipt of invoices and commencement of projects, combined with lower than anticipated printing and stationery, postage and storage, insurance, professional services, occupancy, software and application maintenance and utilities (Technical Services \$116,000, Records Management \$56,000, Property Revenue \$41,000, Contract \$33,000, Property Management Administration \$29,000, Governance \$26,000, Southern Screen \$17,000, Members of Council \$16,000 and Jan Wilson Community Centre \$15,000).

This favourable variance is partly offset by higher than anticipated expenditure in some departments for professional services, software maintenance, administration costs and subscriptions (Communications and Customer Service Executive \$31,000, Call and Service Centres \$26,000 and Risk Management \$23,000).

Note 7 Other expenses (67,000 unfavourable) – Higher than anticipated operating lease/rental costs (Technical Services \$109,000).

This unfavourable variance is partly offset by lower administration costs (Members of Council \$31,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges		12,555	12,539	16	24,958	24,958
Statutory fees and fines		147	115	32	259	396
User fees		278	282	(4)	565	565
Grants - operating	8	569	100	469	107	-
Contributions - monetary		3	-	3	-	-
Asset sales	9	419	353	66	706	706
Other income	10	590	313	277	1,723	885
Total income		14,561	13,702	859	28,318	27,510
Expenses						
Employee costs	11	8,396	9,069	673	19,614	19,545
Materials and services	12	19,947	22,736	2,789	51,782	49,162
Carrying amount of assets sold		67	105	38	261	261
Other expenses		41	89	48	135	135
Total expenses		28,451	31,999	3,548	71,792	69,103
Net surplus (deficit)		(13,890)	(18,297)	4,407	(43,474)	(41,593)

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Engineering Services Executive		-	-	-	-	-
Infrastructure Services		13,963	13,144	819	27,133	26,189
City Projects and Asset Improvement		15	10	5	19	19
Infrastructure Planning		583	548	35	1,166	1,302
Total income		14,561	13,702	859	28,318	27,510
Expenses						
Engineering Services Executive		-	-	-	-	-
Infrastructure Services		22,135	25,063	2,928	57,501	55,899
City Projects and Asset Improvement		5,214	5,827	613	11,951	10,865
Infrastructure Planning		1,102	1,109	7	2,340	2,339
Total expenses		28,451	31,999	3,548	71,792	69,103
Net surplus (deficit)		(13,890)	(18,297)	4,407	(43,474)	(41,593)

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Engineering Services Directorate

Income

Note 8 Grants - operating (\$469,000 favourable) – Favourable variance due to unbudgeted grant funding for Food Organics Garden Organics (FOGO) (Waste \$369,000) and Peri Urban Weed Management (Parks Services \$85,000) which will be matched by expenditure.

Note 9 Asset sales (\$66,000 favourable) – Favourable variance due to disposal of several major plant and vehicle assets delayed from last year (Fleet Management).

Note 10 Other income (\$277,000 favourable) – Favourable variance mainly due to rebate from Victorian Energy Efficiency Certificate program for replacement of streetlights with LED streetlights (Strategic Asset Planning \$195,000)

Expenditure

Note 11 Employee costs (\$673,000 favourable) – Favourable variance due to delay in recruitment and lower temporary agency staff costs (Parks Services \$187,000, Cleansing \$146,000, Infrastructure Services and Planning Executive \$117,000, Asset Management \$97,000, Roads \$88,000, AMS Implementation \$78,000, Waste Management \$67,000 and Strategic Transport Planning \$13,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff and casual salary costs (CIP Implementation \$63,000, Building Maintenance \$21,000, Civil Development and Design \$20,000, City Improvement Executive \$16,000 and Strategic Asset Planning \$14,000).

Note 12 Materials and services (\$2.79 million favourable) - Favourable variance due to lower than anticipated contractor expenditure to date for sealed road maintenance, major road patching, graffiti removal, vandalism repairs, street lighting maintenance, equipment maintenance, reactionary maintenance, community education, tipping fees, fire and essential services (Waste Services \$1.12 million, Building Maintenance \$505,000, Parks Services \$455,000, Asset Management \$223,000, Cleansing \$194,000, Building Disposal Program \$142,000, Fleet Management \$56,000, Springvale Community Hub \$52,000, CIP Implementation \$43,000, Strategic Asset Planning \$39,000, AMS Implementation \$31,000 and Transport \$24,000).

This favourable variance is partly offset by higher than anticipated security and cleaning services, fuel costs, software maintenance, contract and professional services (City Improvement Executive \$34,000, Roads \$28,000 and Strategic Transport Planning \$22,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Statutory fees and fines	13	4,143	4,596	(453)	9,198	9,198
User fees	14	2,773	2,717	56	5,057	5,857
Grants - operating	15	660	594	66	704	689
Other income		218	195	23	241	241
Total income		7,794	8,102	(308)	15,200	15,985
Expenses						
Employee costs	16	6,190	6,708	518	14,422	14,422
Materials and services	17	1,687	1,916	229	3,580	3,350
Bad and doubtful debts	18	794	1,084	290	1,943	1,943
Other expenses		18	26	8	58	58
Total expenses		8,689	9,734	1,045	20,003	19,773
Net surplus (deficit)		(895)	(1,632)	737	(4,803)	(3,788)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
City Planning, Design and Amenity Exec.	-	-	-	-	-
Building Services	2,078	1,953	125	2,656	2,656
Statutory Planning	840	990	(150)	1,980	1,980
Strategic & Environmental Planning	3	12	(9)	24	24
Regulatory Services	4,873	5,147	(274)	10,540	11,325
Total income	7,794	8,102	(308)	15,200	15,985
Expenses					
City Planning, Design and Amenity Exec.	204	219	15	471	471
Building Services	2,116	2,192	76	4,491	4,276
Statutory Planning	1,373	1,569	196	3,189	3,059
Strategic & Environmental Planning	882	1,100	218	2,386	2,386
Regulatory Services	4,114	4,654	540	9,466	9,581
Total expenses	8,689	9,734	1,045	20,003	19,773
Net surplus (deficit)	(895)	(1,632)	737	(4,803)	(3,788)

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

City Planning, Design and Amenity Directorate

Income

Note 13 Statutory fees and fines (\$453,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated planning application fee income (Statutory Planning \$108,000) and fine income to date (General Law Enforcement \$146,000, Parking Management \$86,000, Health \$51,000, Regulatory Service Administration \$27,000 and Animal Management \$25,000).

Note 14 User fees (\$56,000 favourable) – Favourable variance mainly due to higher than anticipated income from Street-trader permits (Health \$218,000).

This favourable variance is partly offset by lower than anticipated income from permit and planning applications, inspection fees and parking fees (Building \$94,000, Statutory Planning \$42,000, Parking Management \$16,000 and Car Parks \$12,000).

Note 15 Grants - operating (\$66,000 favourable) – Favourable variance due receipt of unbudgeted grant funding (School Crossing \$69,000).

Expenditure

Note 16 Employee costs (\$518,000 favourable) – Favourable variance due to a delay in filling vacant positions (Statutory Planning \$247,000, Strategic Design and Sustainability Planning \$151,000, General Law Enforcement \$83,000, Regulatory Services Administration \$59,000, Building \$56,000, Public Safety and Security \$36,000, Animal Management \$26,000 and Parking Management \$42,000).

This favourable variance is offset by higher than anticipated temporary staff costs (Health \$92,000) and casual salaries (School Crossing \$103,000).

Note 17 Materials and services (\$229,000 favourable) – Favourable variance due to lower than anticipated statutory fee, contractor and professional services expenditure (Parking Management \$151,000, Health \$72,000, Strategic Design and Sustainability Planning \$67,000 and Local Government Capacity Building grant program \$70,000).

This favourable variance is partly offset by higher than anticipated expenditure for software maintenance, contract and professional services (Animal Management \$84,000, Statutory Planning \$53,000 and Building \$40,000).

Note 18 Bad and doubtful debts (\$290,000 favourable) – Favourable variance due to lower than anticipated bad debt expense to date (General Law Enforcement \$107,000, Parking Management \$99,000 and Animal Management \$79,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
User fees	19	1,438	1,381	57	2,939	2,939
Grants - operating	20	10,897	10,750	147	22,610	20,733
Contributions - monetary		16	-	16	-	-
Other income	21	657	496	161	941	941
Total income		13,008	12,627	381	26,490	24,613
Expenses						
Employee costs	22	16,001	20,453	4,452	43,946	37,503
Materials and services	23	7,944	7,649	(295)	14,974	13,025
Bad and doubtful debts		-	4	4	8	8
Amortisation - right of use assets					6	6
Other expenses	24	977	1,130	153	2,968	2,496
Total expenses		24,922	29,236	4,314	61,902	53,038
Net surplus (deficit)		(11,914)	(16,609)	4,695	(35,412)	(28,425)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Community Services Executive	-	-	-	-	-
Community Wellbeing	7,746	6,227	1,519	12,960	11,454
Community Care	3,334	4,387	(1,053)	10,734	10,734
Community Arts, Culture and Libraries	1,628	1,624	4	2,088	1,757
Community Development, Sports and Recreation	300	389	(89)	708	668
Total income	13,008	12,627	381	26,490	24,613
Expenses					
Community Services Executive	257	341	84	729	729
Community Wellbeing	8,918	11,448	2,530	24,434	17,716
Community Care	5,744	6,874	1,130	14,892	14,555
Community Arts, Culture and Libraries	5,292	5,611	319	11,436	10,776
Community Development, Sports and Recreation	4,711	4,962	251	10,411	9,262
Total expenses	24,922	29,236	4,314	61,902	53,038
Net surplus (deficit)	(11,914)	(16,609)	4,695	(35,412)	(28,425)

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Community Services Directorate

Income

Note 19 User fees (\$57,000 favourable) – Favourable variance due to higher than anticipated parent levy income (Family Day Care \$106,000 which will be offset by matching expenditure).

This favourable variance is offset by lower than anticipated service provision fee income (Home and Community Care \$27,000 and Food Services \$21,000).

Note 20 Grants – operating (\$147,000 favourable) - comprising:

Additional or grant funding received earlier than anticipated:

- Family Day Care \$1.12 million
- Child First \$55,000
- Market Street Occasional Operational \$123,000
- Festival and Events \$61,000
- Pre-School Field Officer \$44,000
- Childrens Support Services \$44,000
- Immunisation \$38,000
- Healthy Children and Young People \$30,000
- Y-Space \$25,000
- Playgroup Initiative \$23,000
- PYP Linkages \$17,000

These favourable variances are partly offset by:

Lower than anticipated grant funding recognised to date based on satisfied performance obligations for:

- Home and Community Care \$559,000
- HACC – Assessments & Team Leaders \$247,000
- HACC – Home Maintenance \$134,000
- Sleep and Settling Initiative \$125,000
- Planned Activity Group \$85,000
- HACC Co-Ordination \$50,000
- Food Services \$45,000

Funding yet to be received:

- Empowering Communities \$180,000

Note 21 Other income (\$161,000 favourable) – Favourable variance due to unbudgeted traineeship recovery income (Home and Community Care \$97,000) and higher than anticipated rental and staff recovery income (Drum Theatre \$57,000).

This favourable variance is partly offset by lower than anticipated income (Library Services \$32,000 and Festival and Events \$30,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Expenditure

Note 22 Employee costs (\$4.45 million favourable) – \$2.73 million of this favourable variance relates to grant funded programs which require an acquittal, caused mainly by a delay in recruitment (Child First \$808,000, Enhanced MCH Program \$757,000, Sleep and Settling Initiative \$407,000, Playgroups Initiative \$199,000, Pre-School Field Officer \$158,000, Best Start \$116,000, Drug Strategy \$100,000, Refugee Immunisation (PRIME) \$60,000, Empowering Communities \$42,000, PYP Linkages \$39,000 and Covidsafe Outdoor Activation \$21,000).

The remaining favourable variance is due to a delay in recruitment of vacant positions (Home and Community Care \$339,000, Maternal and Child Health \$297,000, Library and Information Services \$172,000, Family Day Care \$171,000, Children's Support Services \$170,000, HACC Co-ordination \$97,000, HACC – Home Maintenance \$79,000, Community Arts, Cultural and Library Executive \$78,000, HACC – Assessments and Team Leaders \$66,000, Planned Activity Group \$58,000, Sports Planning \$47,000, Festival and Events \$47,000, Community Transport \$46,000, Access and Quality Systems \$43,000, Youth Development \$36,000, Food Services \$25,000, Community Property \$18,000 and Community Care Executive \$17,000) combined with extended leave taken (Community Services Executive \$109,000).

The favourable variance is partly offset by higher than anticipated salary and temporary agency staff costs (The Drum Theatre \$138,000, Community Precinct Operations \$35,000, Community Development \$18,000 and Cultural Development \$11,000).

Note 23 Materials and services (\$295,000 unfavourable) – Unfavourable variance is due to higher payments to educators relating to additional service delivery requirements which is offset by higher grant income (Family Day Care \$1.04 million), professional services and materials (Maternal and Child Health \$28,000, COVID-Safe Outdoor Activation \$24,000, Community Funding \$17,000, Community Development, Sports and Recreation Executive \$11,000 and Community Transport \$11,000) as well as utilities (mainly electricity which is partly offset by recovery income in Sports Planning \$23,000).

This unfavourable variance is partly offset by lower than anticipated expenditure for materials, consultants, professional services, utilities and events (Food Services \$122,000, Cultural Development \$106,000, Festivals and Events \$104,000, Empowering Communities \$68,000, The Drum Theatre \$53,000, Market Street Occasional Child Care Centre \$51,000, HACC – Home Maintenance \$32,000, Community Development \$29,000, Library and Information Services \$28,000), service delivery (Home and Community Care 61,000) and delay in commencing projects (PYP Linkages \$44,000).

Note 24 Other expenses (\$153,000 favourable) – Favourable variance is due to lower than anticipated expenditure for community support grants to date (Community Funding \$82,000) and delay in commencement of programs (Empowering Communities \$47,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Rates and charges	25	70,376	70,020	356	137,215	137,123
Statutory fees and fines		10	10	-	10	-
Grants - operating		1,853	1,853	-	3,514	12,123
Contributions - monetary	26	1,109	1,000	109	2,000	2,000
Contributions - non-monetary		-	-	-	10,000	10,000
Other income	27	2,256	1,449	807	2,309	500
Total income		75,604	74,332	1,272	155,048	161,746
Expenses						
Employee costs		42	43	1	1,962	1,951
Materials and services		242	261	19	542	542
Prior year capital expenditure unable to be capitalised (non-cash)	28	3,074	-	(3,074)	-	-
Depreciation		16,864	16,864	-	32,943	33,943
Amortisation - intangible assets		30	30	-	60	60
Amortisation - right of use assets		299	150	(149)	598	598
Borrowing costs		1,361	1,361	-	2,665	2,667
Finance costs - leases		-	-	-	22	22
Asset write offs	29	1,898	-	(1,898)	-	-
Other expenses		342	347	5	435	293
Total expenses		24,152	19,056	(5,096)	39,227	40,076
Net surplus (deficit)		51,452	55,276	(3,824)	115,821	121,670

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income					
Governance	-	-	-	-	-
Corporate Accounting	74,495	73,332	1,163	153,048	159,746
Planning and Design	1,109	1,000	109	2,000	2,000
Total income	75,604	74,332	1,272	155,048	161,746
Expenses					
Governance	3	-	(3)	30	30
Corporate Accounting	24,138	19,042	(5,096)	39,179	40,028
Planning and Design	11	14	3	18	18
Total expenses	24,152	19,056	(5,096)	39,227	40,076
Net surplus (deficit)	51,452	55,276	(3,824)	115,821	121,670

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID-19 pandemic costs are included here.

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

Non-Directorate

Income

Note 25 Rates and Charges (\$356,000 favourable) – Favourable variance due mainly to better than anticipated income from supplementary rates to date (Corporate Accounting).

Note 26 Contributions – monetary (\$109,000 favourable) – Better than anticipated income from public open space contributions to date. The nature of these receipts makes timing difficult to predict. These funds are transferred to reserves.

Note 27 Other income (\$807,000 favourable) – Better than anticipated interest income due to higher interest rates (Corporate Accounting).

Expenditure

Note 28 Prior year capital expenditure unable to be capitalised (non-cash) (\$3.07 million unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$3.07 million). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Note 29 Asset write offs (\$1.90 million unfavourable) – Unfavourable variance arising from asset renewal and replacement as part of capital work projects and renewal programs. This variance predominantly relates to a building, two car parks and a bridge that were replaced. This item is difficult to predict and is a non-cash accounting entry (Non-Directorate).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income						
Grants - capital	30	3,460	3,344	116	16,182	3,518
Contributions - monetary		197	188	9	2,546	1,447
Total income		3,657	3,532	125	18,728	4,965
Expenses						
Employee costs		-	-	-	-	-
Materials and services		-	-	-	-	-
Other expenses		-	-	-	-	-
Total expenses		-	-	-	-	-
Net surplus (deficit)		3,657	3,532	125	18,728	4,965

Income

Note 30 Grants – capital (\$116,000 favourable) – Favourable variance due to receipt of grant funding earlier than anticipated (NPR Frank Street \$57,000, NPR Ian St Street Scape \$30,000, NPAC Redevelopment \$27,000, Herbert St Pocket Park \$18,000, Parkfield Reserve Cricket \$18,000 and Ross Reserve Lighting \$10,000).

This favourable variance is offset by grant not received (NPR Noble Park Community Centre Building Upgrade \$44,000 and NPR Leonard/Buckley Streetscape \$30,000).

4.1.3 Q2 2022-23 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2022 – 31 December 2022

APPENDIX 4 - Operating Initiatives

Operating initiative project	2022-23 YTD Actuals \$	2022-23 YTD Budget \$	YTD Variance (Unfav) Fav	2022-23 Original Budget \$	2022-23 Mid Year Budget \$	Project update 31 December 2022
Community Services						
Barry Powell Sports Pavilion - Concept design	18,832	20,000	1,168	-	80,000	The project has commenced with the concept design 95% complete.
Sub-total	18,832	20,000	1,168	-	80,000	
Business, Engineering and Major Projects						
Springvale Revitalisation Feasibility Study	-	-	-	70,000	70,000	Background research completed, community engagement commenced.
Landscaping - Robinson Street and Princes Highway Intersection	-	188,000	188,000	-	188,000	The Princes Highway Project contract has been awarded with on ground works expected in mid February.
Building demolition - 280 Lonsdale Street, Dandenong	-	60,591	60,591	-	60,591	Project on hold.
Building demolition - 275 Lonsdale Street, Dandenong	-	92,115	92,115	-	92,115	Building permit application process still underway subject to negotiations with neighbours.
Building demolition - 49 View Road, Springvale	89,176	78,737	(10,439)	-	78,737	Demolition complete.
Building demolition - 61-63 Heyington Crescent, Noble Park North	-	-	-	-	90,000	Project deferred.
Sub-total	89,176	419,443	330,267	70,000	579,443	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- salary related initiatives
- operating initiatives that add to an existing budget
- ongoing initiatives

4.2 OTHER

4.2.1 Reimbursement of a Councillor's Legal Expenses (CONFIDENTIAL under s 3(1)(f) of the Local Government Act 2020)

File Id: A9318253
Responsible Officer: Manager Governance
Attachments:

1. Recommendation

That Council, under s 66 of the *Local Government Act 2020*, hears this confidential report in camera (closed to the public). The report is confidential under s 3(1)(f) of the *Local Government Act 2020* because it contains personal information which, if released, would result in the unreasonable disclosure of information about certain people and their personal affairs.

Confidential under s3(1)(f) of the Local Government Act 2020

4.2.2 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 16 January – 3 February 2023

1. Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 16 January – 3 February 2023.

2. Recommendation

That the listed items provided in Attachment 1 for the period 16 January – 3 February 2023 be received and noted.

4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO MAYOR AND
COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED
16 JANUARY – 3 FEBRUARY 2023**

PAGES 3 (including cover)

If the details of the attachment are unclear, please contact Governance on 8571 5235.

4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)

Objective
CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 16/01/23 & 03/02/23 - for officer action - total = 1

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A complaint addressed to Cr Tan from a Noble Park resident regarding the placement of bins by Council's contractor and potential accidents that could occur with those driving at speed.	29-Jan-23	30-Jan-23	fA267917	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.2.2 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 16/01/23 & 03/02/23 - for information only - total = 3

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A request from the Department of Infrastructure, Transport Regional Development, Communication and the Arts in relation to its delivery of the Enhanced Electromagnetic Energy (EME) communications program	01-Feb-23	01-Feb-23	A9491849	Mayor and Councillors EA
An urgent meeting request to the Mayor from the Bakhtar Community Organisation in relation to protection of its premises.	02-Feb-23	02-Feb-23	A9495320	Mayor and Councillors EA
An invitation to the Mayor to attend Dandenong High Schools - Design Centre & Food Technology Wing Opening on 13 February 2023	03-Feb-23	03-Feb-23	A9498651	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.

5.1 Notice of Motion No. 24 - Disaster Assistance for Turkey and Syria

File Id:

Responsible Officer:

Manager Governance

Preamble

Over 7000 people have been killed in the south of Turkey and northern Syria after two powerful earthquakes struck last Monday morning 6 February 2023. While rescue efforts and humanitarian aid continues, the disaster will displace an estimated 23 million people with a further fear that up to 20,000 will have lost their lives.

Many governments have rushed to dispatch aid, personnel and equipment to help rescue efforts. At the time of writing this motion, Australia was yet to announce what our aid and support will look like. When that is announced, this Council should support those efforts in recognition of those in our community who have family, friends and close ties to the areas impacted by this horrific disaster.

Motion

That Council donates \$10,000 each to the Turkey and Syria Earthquake Appeals when the appropriate mechanisms are announced and in accordance with Council's Disaster Assistance Policy.

6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principle purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.